

TILLAMOOK BAY AREA EDUCATION DISTRICT  
BOARD MEETING AGENDA

Meeting will  
be held:

April 27, 1981  
7:30PM  
Tillamook Bay Campus  
Bay City

- I. Status of Legal Questions about the Election - Roy Mason
- II. Facilities Committee Report - Wayne Jensen
- III. Personnel Committee Report - Nancy Harris
  - A. Job Descriptions
  - B. Job Announcements
  - C. Application Forms
  - D. Advertising
- IV. Finance Committee Report - Elwood Stait
- V. Contract for Set-up Expenses - Wayne Jensen
- VI. Board Workshop on Curriculum and Program Development-Roy Mason
- VII. Visitation by Sedley Stewart - Nancy Harris
- VIII. Report on Clatsop Board Visitation - Helen Myers
- IX. Report on State Board Visitation - Nancy Harris
- X. New Business

MINUTES - TILLAMOOK AREA EDUCATION DISTRICT BOARD MEETING

April 27, 1981  
7:30 PM  
Room 2 Tillamook Bay Campus

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION</u>
Members Present	Ron Hays, Temporary Chairman, George Hamilton, Nancy Harris, Wayne Jensen, Helen Myers, Elwood Stait, Joyce Thompson	
Members Absent	none	
Non-Members Present	Vern Harris, Roy Mason, Director Tillamook Bay Campus, Cheryl Van Natta, Secretary, and Bonny Henderson	
Call to Order	Chairman Hays called the meeting of the Tillamook Bay Area Education District Board of Directors to order at approximately 7:30 PM on April 27, 1981 at Tillamook Bay Campus, Room 2.	
Minutes	The minutes were read and approved.	
House Bill 3130	Roy Mason was asked to report on the status of House Bill 3130. Mr. Mason stated that the bill is currently before the House Education Subcommittee, and that it will go to the Senate then back to the House. There is no opposition at this point.	
Facilities Committee G. Hamilton	George Hamilton reported that Ben Goodling was mainly concerned that the Bay City facility not go empty. Mr. Goodling wants to renew the present contract with the AED paying the insurance which runs about \$1,000 per year, and making any improvements and changes to benefit our needs. Mr. Goodling would like the AED to pay a flat fee for the use of the gym. He stated that District #56 was not looking for a long term commitment.	
H. Myers	Helen Myers reported that there would be no cost to use Cloverdale Grade School and Hebo Grade School. There would be a \$3.00 per day cost or 10% of gross, which ever is more, for the use of the Beaver Grade School. Nestucca High School could be used under the same terms as Tillamook Bay Campus is now using the school. The VFW charges \$50 per 10 week class, and there is no charge for the Nestucca Fire Department.	
W. Jensen	Wayne Jensen reported that the rental of the Catholic High School was still in the discussion stage at the board level. They would like to rent the gym to the AED, but there is no	

R. Mason

parking lot. It was suggested that the football field be graveled for use as a parking area.

Roy Mason suggested that the AED keep the office in the Bay City facility until next year. The AED can rent facilities as needed by the course and rent a gym in Tillamook.

The Directors took a tour of the Bay City facility.

Motion -

J. Thompson

Joyce Thompson moved that the AED use the Bay City facility as the primary site, keep the office here, and use other buildings as need throughout the county.

Second -

N. Harris

Approved  
Unanimously

Wayne Jensen and Roy Mason are to work out the details for the rental and repair of the Bay City facility.

H. Myers

Helen Myers suggested that a group effort for painting and repairing would help to keep the cost down, and that it would be good for community relations.

Personnel

Committee -

N. Harris

Nancy Harris stated that the Personnel Committee had formulated job descriptions. She presented job descriptions for the positions of President, Curriculum Director, Secretary to the President and the Board, Secretary to the Curriculum Director and a part time position of a Student Services Coordinator.

Motion -

J. Thompson

Joyce Thompson moved that the Board concentrate on the position of President for this meeting.

Second -

W. Jensen

Approved  
Unanimously

Motion -

G. Hamilton

George Hamilton moved that the Board advertise for the office of President in the Sunday Oregonian for one Sunday and that notices be sent to other agencies as the Personnel Committee choses.

Second -

E. Stait

Approved  
Unanimously

The Personnel Committee is to review the employment applications, and the Board will meet with the people to be interviewed.

Motion - G. Hamilton	George Hamilton moved to accept the notice of vacancy for the President as presented by the Personnel Committee.
Second - J. Thompson	
Notary Public	Bonny Henderson, a Notary Public, came to notarize the oaths of office for the AED Board Members.
Financial Report - E. Stait	Elwood Stait gave the Financial Committee report. He stated that it would be possible to borrow \$10,000 from the US National Bank of Oregon.
R. Mason	Roy Mason suggested that the Board contract for set-up costs through his consulting business of Mason, Rice, and Associates, and bill the company after July 1, 1981. Elwood Stait explained that it is legal to buy or contract in this respect.
Motion - N. Harris	Nancy Harris moved that the firm of Mason, Rice, and Associates be contracted for interim services for the AED.
Second - W. Jensen	
Motion - J. Thompson	Joyce Thompson moved to change the job description for the President, under the section on benefits, to read benefits to be negotiated.
Second - W. Jensen	
Curriculum Workshop	The Board discussed a workshop concerning curriculum with Dr. Manspeaker and Sedley Stewart. The workshop will be on a Monday from approximately 5 PM to 10 PM at the conference room of the hospital May 11th or 18th.
CCC Board Meeting	Elwood Stait reported on his visit to the Clatsop Community College Board Meeting.
State Meeting	Nancy Harris reported on the State Board of Education Meeting.
New Business	There was a discussion on contracting agencies. Chemeketa, Clatsop, Portland Community College, and Linn-Benton are interested in contracting with the AED. Roy Mason was asked to contact Clackamas and Mt. Hood Community Colleges. Roy Mason and Ron Hays will draft a formal letter to all colleges within traveling distances of Tillamook.

Approved  
Unanimously

Approved  
Unanimously

Approved  
Unanimously

CETA

Roy Mason stated that CETA has requested that ABE/GED classes be held this Summer. There would be 15-20 students in our district. The Board agreed to have Roy Mason talk with Clatsop about a separate contract for these classes this Summer.

Roy Mason ask about a Summer Program for the high schools. The Board agreed that there would be no Summer Program.

The Board agreed to have Roy Mason find out about Summer employment for maintenance and repair work through CETA.

CAEL  
Conference

Roy Mason reported on the CAEL Conference that he attended in Seattle. CAEL is a system based on credit for life experience products. The director is willing to come and explain to the Board the CAEL Program.

Name

The Board decided to wait until later to discuss a name.

Next Meeting

The next meeting will be June 1, 1981 at 7:30 PM at the Tillamook Bay Campus.

Motion -

J. Thompson

Joyce Thompson moved to adjourn the meeting.

Second -

E. Stait

The meeting was adjourned at approximately 10:20 PM.

Respectfully submitted,

*Cheryl Van Natta*

Cheryl Van Natta, Secretary

Approved  
Unanimously