

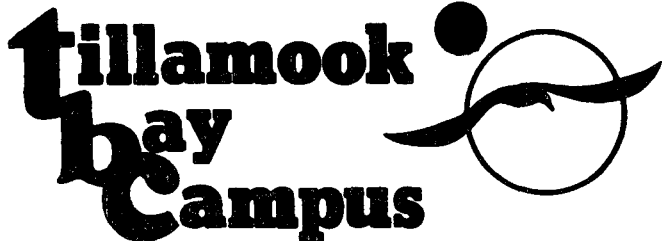
503/377-2241

**Tillamook Bay Area Education District**  
**6385 Tillamook Ave., Bay City, Oregon 97107**

AGENDA

Meeting will be held: December 7, 1981  
7:30 PM  
Tillamook Bay Campus  
Bay City, Oregon

1. Oath of Office - Elwood Stait & Carl Hensley
2. Budget Report - Roy Mason
3. Committee Report - Board Policy - Elwood Stait & Joyce Thompson
4. Conflict of Interest Statement - Roy Mason
5. Roger Basset - Oregon Community College Association
  - a. Organization Function
  - b. Financial Situation Facing Oregon Community Colleges
6. 1982-83 Budget Development - Roy Mason
7. Winter Term Schedule - Richard Minisce
8. TBC Catalog publication - Richard Minisce
9. Staff Evaluation - Roy Mason
10. Oregon Community College Economic Study - Roy Mason
11. School District Classroom Rental & Fees - Roy Mason
12. Non-scheduled agenda items

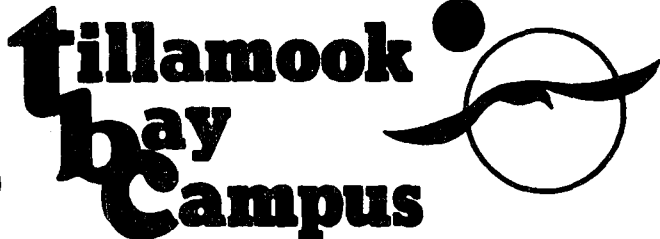


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**Tillamook Bay Area Education District**  
**6385 Tillamook Ave., Bay City, Oregon 97107**

## MINUTES - TILLAMOOK BAY AREA EDUCATION DISTRICT

December 7, 1981  
7:35 PM  
Tillamook Bay Campus

ITEM	DISCUSSION
Members Present	Carl Hensley, Wayne Jensen, Helen Myers, Elwood Stait, Joyce Thompson
Members Absent	George Hamilton, Ron Hayes
Non-members Present	Roy Mason - President, Roger Bassett- OCCA Executive Director, Bill Gregory - OCCA President, Vern Harris, Cheryl Van Natta- Secretary
Call to Order	The meeting was called to order at 7:35 PM by Chairperson Stait.
Minutes	The minutes were approved as corrected.
Guests	President Mason introduced Bill Gregory and Roger Bassett of the the Oregon Community College Association.
Oath of Office	Elwood Stait administered the Oath of Office to Carl Hensley, the new Board Member.
Budget Report	President Mason presented the Budget Report. The money that the District received from the County has been invested in the County's investment program.
Board Policy Committee Report	Chairperson Stait reported that the committee met in early November and would be ready to present what will be in the Policy Handbook at the next meeting of the Board for consideration.
Conflict of Interest Statement	The members present felt that they should file this statement.
Motion	Helen Myers moved to have the Board Members file the Conflict of Interest Forms.
Second - W. Jensen	Approved unanimously
Mr. Gregory	Mr. Gregory gave a presentation on the function of the OCCA and invited the Board to join this organization. Chairperson Stait presented the check for membership dues in the OCCA to Mr. Gregory.

Mr. Bassett  
1982-83  
Budget

Mr. Bassett further explained and clarified the State budget cuts.

President Mason stated that the Budget needs to be developed. The Budget Committee will meet the 25th of January. Chairperson Stait and Carl Hensley will make up the Budget Committee with President Mason as the Budget Officer. President Mason expressed some objections to the Community College President's recommendations concerning the State budget cuts. \*See memo.

Staff  
Evaluation

President Mason has completed the form to be used. Job descriptions are being reevaluated and President Mason feels that the product will be very workable. He expressed his satisfaction with the staff.

OCC Economic  
Impact Study

President Mason reported that Mt. Hood Community College has put together the preliminary work. This study will be developed by the staff at TBC, with them working with the study on a local level.

School Dist-  
rict Class-  
room Rental &  
Fees

President Mason reported that Ben Goodling from District #56 suggested that the AED should be charged for the use of the facilities. The general consensus of the Board was that the AED should not be charged except for consumable items and charged for use of shops and labs. Chairman Stait and President Mason will develop a policy statement to present at the next meeting.

Winter Term  
Schedule

President Mason reported that the schedule will be in the paper next Wednesday and possibly in the Shoppers Guide the last week in December. The schedule is expanded from Fall Term. There will be more lower division transfer courses, computer classes, some real estate, banking, and Volunteer Fire Department and Police courses. President Mason complimented the Curriculum Director Dick Minisce on an excellent job.

TBC Catalogue

President Mason reported that Dick Minisce and Julie McDonald are working on putting a catalogue together. The AED needs a catalogue to represent the District. They are working on a format similar to Portland Community Colleges. The catalogue will eventually be in three sections: 1. General Information 2. Course Descriptions 3. Schedule.

Motion

Wayne Jensen moved to adjourn the meeting.

Second -  
J. Thompson

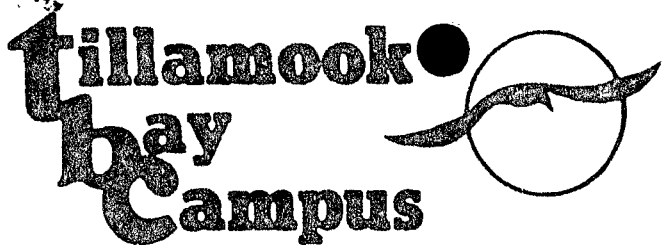
Approved unanimously

The meeting was adjourned at 9:58 PM.

Respectfully submitted,

*Cheryl Van Natta*

Cheryl Van Natta, Secretary



Tillamook Bay Area Education District  
6385 Tillamook Ave., Bay City, Oregon 97107

December 9, 1981

Dr. Arthur A. Binnie, President  
Chemeketa Community College  
P.O. Box 14007  
Salem, Oregon 97309

Dear Art,

I would like to raise an objection to the recommendations made by the Operating Budget Advisory Committee regarding the anticipated cuts in allocation for operation of community college service districts. My objection was voiced at the most recent Operating Budget Advisory Committee meeting. As you were quick to note, however, I am not a member of that committee and therefore my objections were not recognized.

I want to emphasize that this is not a request for exemption from the anticipated cuts. The recommendation on the scheduling of the implementation of budget cuts does, however, have a critical impact on our district's finances.

#### OBJECTION

I would like to object to the committee's recommendation that the anticipated cuts in funding be distributed in the second year of the biennium and recommend that the cuts in funding be distributed during both years of the biennium.

#### PROBLEM

The absence of any fiscal carryover into a newly formed district's first biennium of operation necessitates extremely conservative and closely supervised estimates of district expenditures. Unforeseen losses of revenue may have catastrophic impact not only on the district's fledgling programs but also on the ultimate ability of the district to survive.

#### RATIONALE

Tillamook Bay Area Education District is a newly formed community college service district. In the first biennium of operation it is reasonable to expect that an imbalance of FTE will exist in favor of the second year of operation. Recognizing the unbalanced nature of FTE distribution,

and anticipating a further reduction in state funding our budget committee designed the 1981-82 operating budget around a conservative estimate of 85% realization of allocated FTE. In other words, we were self-imposing a 15% reduction in state revenues. Our course offerings have been designed to reflect this anticipated 15% reduction in state funding.

The recommendation of the Budget Advisory Committee that cuts in funding be implemented during the second year of the biennium will penalize our district for taking on a conservative posture in that we will lose not only the projected 15% reduction this year but an additional 30% reduction next year. Our realized reduction may well exceed 45% compared to an estimated 30% reduction for the other community college service districts.

I recognize that the larger established districts may encounter problems with meeting their contractual obligations. Our obligations are no less difficult, they are simply on a less grand scale.

SOLUTION

A number of viable solutions to this problem may exist. I would like to suggest that the following solutions be explored:

A. The least complex solution is for the State Department of Education to impose the anticipated budget cuts over both years of the biennium.

B. A more complex, yet still feasible solution, would be for the State Department of Education to recommend that newly formed districts be allowed to carry over surplus FTE into the second year of the biennium. This may require an amendment to ORS 341.630, paragraph two. It may be possible, however, that this could be accomplished by State Board action.

C. The possibility of an unequal re-allocation of FTE for Tillamook Bay Area Education District: 135/175 as opposed to the current 155/155. This effectively places all of the cuts in the second year of the biennium.

The distribution of the 20 or so FTE, which will be recovered by the general FTE fund from Tillamook Bay Area Education District under the current proposal, to the remaining over-subscribed districts will have little or no impact on the budgets of those districts. It will have a considerable impact on the ability of our district to survive.

I thank you for your consideration of this objection and would urge you to at the very least share the expressed concerns with Bob Hamill.

Sincerely,



Roy B. Mason, President

br

cc: Community College Service District Presidents  
Bob Hamill  
Roger Bassett  
Paul Hanneman  
Del Isham