

Roy B. Mason, President

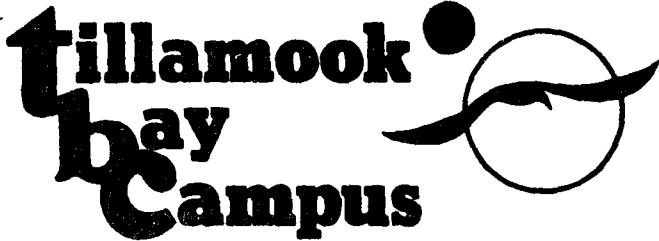
503/377-2241

Tillamook Bay Area Education District
6385 Tillamook Ave., Bay City, Oregon 97107

AGENDA

October 4, 1982 - Scheduled Meeting
Tillamook Bay Campus
7:30 PM

1. Minutes and Budget Report
2. Board Position Candidates - Elwood Stait
3. Registration Update - President Mason
4. Tillamook City Facilities - President Mason
5. Ballot Measure #3 - Roger Bassett



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Tillamook Bay Area Education District
6385 Tillamook Ave., Bay City, Oregon 97107

MINUTES - TILLAMOOK BAY AREA EDUCATION DISTRICT

October 4, 1982
Tillamook Bay Campus
7:30 PM

ITEM	DISCUSSION
Members Present	George Hamilton, Carl Hensley, Wayne Jensen, Helen Myers, Elwood Stait
Members Absent	Ron Hayes (Attending a Foundation Meeting)
Non-Members Present	Roy Mason, President and Cheryl Van Natta, Secretary
Guests	Roger Bassett, Executive Secretary for the OCCA, and Dan. Sager
Call to Order	The meeting was called to order by Chairperson Elwood Stait at 7:30 PM.
Minutes	
Motion	Wayne Jensen moved to adopt the minutes as presented.
Second	Carl Hensley
	Approved Unanimously
Introduction of Guests	The guests and Board Members were introduced by Chairperson Stait.
Budget Report:	President Mason presented the Budget Report.
Motion	Carl Hensley moved to approve the Budget Report.
Second	George Hamilton
	Approved Unanimously
Fall Term	President Mason stated that the student registration is up about 10% over last year. There are more full time students. The exact number will be known after the second week FTE reports. The District has a distinct change in the characteristics of the classes. There are more students in the Vocational/Technical and Credit Classes. The District is offering work experience in exchange for tuition this year. At the present time one person is taking advantage of the program. CETA people will not be starting until November, until that time they will be picked up on the ABE Grant.

ITEM	DISCUSSION
Tillamook City Facilities	The District has rented classroom space for about 30 students and office space in the downtown Tillamook area.
Board Member Candidates	Dan Sager, Lois Ball, Ann Swain, Jim BeCraft, Dick Larsen and Jim Jaqua have expressed an interest in the open Board position. President Mason suggested a committee be formed to talk to the candidates and assess their qualifications and interest in the position. Carl Hensley, George Hamilton and Chairperson Stait were appointed to the committee.
November Meeting	The November meeting will be held at the Pine Grove Community Hall in Manzanita.
OCCA Regional Meeting	The meeting was held in Astoria. TBC had three Board Members present, Carl Hensley, Helen Myers and Elwood Stait, as well as President Mason and Cheryl Van Natta, Chairperson Stait reported. The main focus of the meeting was the economic impact of community colleges and their role in the near future. Carl Hensley stated that many of the programs of the larger community colleges are being presented by the District only on a much smaller scale. Mt. Hood Community College is having an unemployment workshop. This will be an all day affair with all help and food donated. The only expense to the college is advertising. Part of the outcome of the workshop is to develop a more positive attitude of the people involved.
OCCA Report	Roger Bassett presented the OCCA Legislative platform report. The report will be included with the original minutes on file with the District. Mr. Bassett also reported on the effects of Ballot Measure #3 if it passes.
Motion	Wayne Jensen moved to adjourn.
Second	George Hamilton

Approved unanimously

The meeting was adjourned at 9:40 PM.

Respectfully submitted,

Cheryl Van Natta
Cheryl Van Natta,
Secretary

BUDGET 1982-83 FUND <u>General - Revenue</u> FUNCTION	ADOPTED BUDGET	EXPENDITURES OR RECEIPTS OCTOBER	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
STATE SOURCES						
<u>Operational Reimbursement:</u>						
State FTE Reimbursement: (147.96 FTE X \$1245)	184,210	43,176.00	99,376.00	84,834.00		
<u>Grants & Contracts:</u>						
Adult Developmental Education Program	9,000	0	0	9,000.00		
LOCAL SOURCES						
<u>Current Taxes:</u>						
Taxes 1981-82 196,769 X 90%	177,092	0	2,040.85	175,051.15		
Previously levied taxes estimated to be received:	4,500	0	0	4,500.00		
TUITION						
<u>Tuition</u> (\$553/FTE X 140 FTE)	77,420	9,569.40	16,530.90	60,882.10		
OTHER SOURCES						
<u>Investments: Interest on Investments</u>	10,000	0	0	10,000.00		
<u>State Managed Timber Revenue:</u>	46,390	0	0	46,390.00		
<u>Textbook Sales:</u>	10,000	1,434.90	1,599.80	8,400.20		
<u>Laboratory Fees:</u>	2,000	0	0	2,000.00		
<u>Available Cash on Hand:</u>	38,786	0	0	38,786.00		
Defensive Drivers' Education	0	0	0	0		
Indirect and Inkind Income	0	0	0	0		
Loan	0	0	0	0		
TOTAL REVENUE						

TILLAMOOK BAY AREA EDUCATION DISTRICT

BUDGET 1982-83		ADOPTED BUDGET	EXPENDITURES OR RECEIPTS OCTOBER	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE	
FUND	General - Expenses					
FUNCTION						
Object:						
INSTRUCTION						
<u>Materials & Services:</u>						
	Instructional Supplies	4,000	1,589.25	1,859.49	2,140.51	
	College Instructional Contract	216,565	5,909.74	9,671.98	206,893.02	
	Staff Development	1,910	240.00	649.60	1,260.40	
	Special Contracts - Set up Costs	0	0	0	0	
	Lab Supplies	2,000	0	0	2,000.00	
	Textbooks	10,000	1,742.87	3,412.53	6,587.47	
	Library Development	4,000	0	0	4,000.00	
<u>Equipment Repair & Replacement:</u>						
	Equipment Repair/Maint/Rental	1,500	0	162.69	1,337.31	
<u>Capital Equipment:</u>						
	Instructional	12,000	658.20	658.20	11,341.80	
COLLEGE SUPPORT SERVICES						
<u>Direct Personnel Services:</u>						
	President	29,906	2,492.17	9,968.68	19,937.32	
	Dean of Instruction	24,500	2,041.67	8,166.68	16,333.32	
	Curriculum Director	0	0	0	0	
	Administrative Assistant to the President	14,300	1,070.00	4,280.00	10,020.00	
	Secretary III	0	0	0	0	
	Student Service Director (.3FTE)	6,275	916.70	1,833.40	4,441.60	

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BUDGET 1982-83 FUND <u>General - Expenses</u> FUNCTION <u>Object:</u>	ADOPTED BUDGET	EXPENDITURES OR RECEIPTS OCTOBER	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
<u>Direct Personnel Services Continued:</u>						
Secretary II	11,400	880.00	3,520.00	7,880.00		
Secretary II	11,400	863.00	3,452.00	7,948.00		
Editorial Staff	6,600	361.25	1,470.50	5,129.50		
Federal College Work Study/Part-time	9,500	750.00	2,991.00	6,509.00		
Outreach Coordinators	7,000	0	0	7,000.00		
<u>Materials & Services:</u>						
Publications	275	11.00	11.00	264.00		
Capital Equipment	12,000	159.00	4,673.15	7,326.85		
Telephone	4,800	578.06	1,882.66	2,917.34		
Professional Association Membership	4,000	177.00	247.00	3,753.00		
Governing Board	4,500	287.46	1,090.39	3,409.61		
Advisory Committee	1,550	0	0	1,550.00		
Administrative Travel	6,000	872.20	2,986.80	3,013.20		
Stage	4,000	0	500.00	3,500.00		
Office Supplies	5,000	784.67	865.84	4,134.16		
Student Recognition	500	0	0	500.00		
Copy Machine Rental	0	0	0	0		
Legal Services	1,500	125.00	500.00	1,000.00		
Auditing & Accounting	3,000	95.00	95.00	2,905.00		
Insurance	3,450	0	0	3,450.00		

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BUDGET 1982-83 FUND - Adult Developmental Program FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES OR RECEIPTS OCTOBER	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
ABE - Materials & Supplies	400	0	67.25	332.75		
Copy Machine Use	350	0	0	350.00		
Printing (Commercial-RAM/Etc.)	200	0	0	200.00		
Telephone	200	0	0	200.00		
Travel - Head Teacher	375	122.02	204.02	170.98		
In-Service	250	0	0	250.00		
Postage	150	0	0	150.00		
ABE/GED Tuition Waivers	3,000	0	0	3,000.00		
ADE Center Coordinator (.2FTE)	0	0	0	0		
Student Serviced Director (.2FTE)	4,075	407.50	815.00	3,260.00		
TOTAL	9,000	529.52	1,086.27	7,913.73		
GRAND TOTAL FOR 1982-82 BUDGET	559,398	32,154.37	96,888.51	462,509.49		