

Motion # 37

SUBJECT: Acceptance of amended contracts

DATE: August 10, 1981

MOTION: Wayne Jensen moved to accept the contracts as amended.

MOVED BY: Wayne Jensen

SECONDED
BY: Nancy Harris

DISCUSSION:

VOTE: Approved unanimously

Motion # 38

SUBJECT: Acceptance of Portland Community College's bid

DATE: August 10, 1981

MOTION: George Hamilton moved to accept the Portland Community College bid as presented.

MOVED BY: George Hamilton

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 39

SUBJECT: Adoption of amended Budget Resolution

DATE: August 10, 1981

MOTION: Ron Hays moved to adopt the amended resolution as stated above.

MOVED BY: Ron Hays

SECONDED
BY: Nancy Harris

DISCUSSION: Budget Resolution stated as: Resolve to amend the 1981-82 operating budget in the following manner: 1) Establish an unappropriated ending fund balance of \$4,261; 2) Reduce the appropriated Board Contingency fund by \$4,261.

VOTE: Approved unanimously

Motion # 40

SUBJECT: Creation of new budget categories

DATE: September 14, 1981

MOTION: Joyce Thompson moved to create a budget category and a category for the pay back of the interest.

MOVED BY: Joyce Thompson

SECONDED
BY: Wayne Jensen

DISCUSSION: President Mason explained the expenditure and income sheets to be presented to the Board each month. President Mason explained that new categories in the budget for the loan and interest paid on the loan must be created. The loan was repaid at the end of August.

VOTE: Approved unanimously

Motion # 41

SUBJECT: Senior discount

DATE: September 14, 1981

MOTION: Wayne Jensen moved to have the senior tuition rates for this term as previously used.

MOVED BY: Wayne Jensen

SECONDED
BY: George Hamilton

DISCUSSION: Joyce Thompson had moved to establish as a policy the intention of the AED to offer half price tuition for people over 62 years of age if completely retired.

George Hamilton agreed with the concept, but felt that the Board should work out the details before it was made a policy. There was no second to the motion made by Joyce Thompson.

VOTE: Approved: George Hamilton, yea; Wayne Jensen, yea; Helen Myers, yea; Elwood Stait, yea; Joyce Thompson, nay.

Motion # 42

SUBJECT: Adoption of family rate tuition policy

DATE: September 14, 1981

MOTION: George Hamilton moved that the district adopt a family rate of half price tuition for all family members after the first one.

MOVED BY: George Hamilton

SECONDED

BY: Helen Myers

DISCUSSION:

VOTE: Approved unanimously

Motion # 43

SUBJECT: Deferred tuition policy

DATE: September 14, 1981

MOTION: Joyce Thompson moved to have the deferred tuition policy be four credit hours or \$52 total to defer tuition. Payment will be half at the beginning of the term and the balance the seventh week of the term.

MOVED BY: Joyce Thompson

SECONDED

BY: George Hamilton

DISCUSSION:

VOTE: Approved unanimously

Motion # 44

SUBJECT: Letter to each school district concerning reimbursement policy

DATE: September 14, 1981

MOTION: Wayne Jensen moved that a letter of policy concerning reimbursement policy should go to each of the school districts and to Board chairpersons.

MOVED BY: Wayne Jensen

SECONDED

BY: George Hamilton

DISCUSSION:

VOTE: Approved unanimously

Motion # 45

SUBJECT: Travel Reimbursement

DATE: September 14, 1981

MOTION: Helen Myers moved that a staff member fill out an accountability sheet and present receipts if amount spent exceeds - \$3.50 for breakfast, \$5.00 for lunc, \$7.50 for dinner and \$25.00 per night for lodging.

MOVED BY: Helen Myers

SECONDED

BY: George Hamilton

DISCUSSION: Previous discussion: President Mason stated that the district needs a policy concerning meals and overnite accomodations. He explained Clatsop's policy of reimbursement for meals if gone from office over a meal period - \$3.00 for breakfast, \$3.00 for lunch, \$9.00 dinner and \$20 per night for lodging or all of the amount if a receipt is presented.

There was considerable discussion concerning the travel policy to be developed by the AED.

VOTE: Approved unanimously

Motion # 46

SUBJECT: District Employee Holidays

DATE: September 14, 1981

MOTION: Wayne Jensen moved to establish the following nine holidays: 1. New Year's Day; 2. President's Day - 3rd Monday in February; 3. Memorial Day; 4. Fourth of July; 5. Labor Day; 6. Veterans Day - 11th of November; 7. Thanksgiving Day; and 8. the Friday after Thanksgiving; 9. Christmas Day.

MOVED BY: Wayne Jensen

SECONDED

BY: George Hamilton

DISCUSSION:

VOTE: Approved. Wayne Jensen, yea; Joyce Thompson, yea; George Hamilton, yea; Elwood Stait, yea; Helen Myers, abstain.

Motion # 47

SUBJECT: Investigation of CETA Teaching Assistant Position

DATE: October 12, 1981

MOTION: Ron Hays moved to investigate the position.

MOVED BY: Ron Hays

SECONDED

BY: Helen Myers

DISCUSSION: Previous Discussion: President Mason stated that CETA was now funding a teaching assistant and to continue that position they needed a commitment from the Board that the position will be funded at \$5.00 per hour for 32 hours a week when the CETA funding ends.

VOTE: Approved unanimously

SUBJECT: Base pay for Coordinators' salaries

DATE: November 2, 1981

MOTION: Joyce Thompson moved to have the base pay of \$250 paid at the beginning of each term.

MOVED BY: Joyce Thompson

SECONDED
BY: Helen Myers

DISCUSSION: Previous Discussion: Nancy Harris feels that for future consideration the salary for the North and South County Coordinators should be increased. The present rate is \$250.00 per term as a base and \$30 for each non-credit class and \$50 for each credit class. These rates are if the class goes and if it is a full class, otherwise they are reduced proportionately. Ms. Harris feels that there is more involved to make the job and the school a success than what there appears to be.

The Board directed President Mason to work with the Curriculum Director and the Coordinators to develop an adequate wage, mileage and phone expense plus the number of hours involved to do an adequate job.

Ms. Harris stressed that the job will be what the Coordinator puts into it.

VOTE: Approved. George Hamilton, yea; Nancy Harris, abstain; Ron Hays, yea; Wayne Jensen, yea; Helen Myers, yea; Elwood Stait, yea; Joyce Thompson, yea.

Motion # 49

SUBJECT: Resignation of Nancy Harris

DATE: November 2, 1981

MOTION: Helen Myers moved to accept Nancy Harris' resignation

MOVED BY: Helen Myers

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 50

SUBJECT: Approval of new board member

DATE: November 2, 1981

MOTION: Ron Hays moved to accept Carl Hensley as the new Board member

MOVED BY: Ron Hays

SECONDED
BY: George Hamilton

DISCUSSION:

VOTE: Approved unanimously

Motion # 51

SUBJECT: Upgrading facilities

DATE: November 2, 1981

MOTION: Ron Hays moved that the District start procedures to work toward upgrading facilities and to assure that the District meets the required standards for handicapped access.

MOVED BY: Ron Hays

SECONDED

BY: Joyce Thompson

DISCUSSION: Chairperson Stait directed President Mason to take care of this with the help of the Facilities Committee Members.

VOTE: Approved unanimously

Motion # 52

SUBJECT: Filing of Conflict of Interest Forms

DATE: December 7, 1981

MOTION: Helen Myers moved to have the Board Members file the Conflict of Interest Forms.

MOVED BY: Helen Myers

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 53

SUBJECT: Authorization for access by handicapped to building

DATE: January 11, 1982

MOTION: Wayne Jensen moved to authorize President Mason to have the work completed on making the building accessible to the handicapped.

MOVED BY: Wayne Jensen

SECONDED

BY: Ron Hays

DISCUSSION:

VOTE: Approved unanimously

Motion # 54

SUBJECT: Replacement of stolen items

DATE: January 11, 1982

MOTION: Ron Hays moved to replace the items stolen and to develop a policy of locking up articles of value.

MOVED BY: Ron Hays

SECONDED
BY: Carl Hensley

DISCUSSION:

VOTE: Approved unanimously

Motion # 55

SUBJECT: Representative to OCCA

DATE: January 11, 1982

MOTION: Ron Hays moved that the Board Chairperson be the representative to the OCCA.

MOVED BY: Ron Hays

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 56

SUBJECT: Notification by Board Member of absence from Board meeting

DATE: January 11, 1982

MOTION: Wayne Jensen moved to have a policy for Board Members to call President Mason and have him relay the message to the Board Chairperson.

MOVED BY: Wayne Jensen

SECONDED
BY: Carl Hensley

DISCUSSION:

VOTE: Approved unanimously

Motion # 57

SUBJECT: Deference of discussion of Board Policy Handbook

DATE: February 2, 1982

MOTION: Carl Hensley moved to defer discussion on the Board Policy Handbook until the next meeting.

MOVED BY: Carl Hensley

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 58

SUBJECT: Endorsement of political candidates

DATE: February 17, 1982

MOTION: George Hamilton moved that the Board endorse candidates

MOVED BY: George Hamilton

SECONDED

BY: Carl Hensley

DISCUSSION: President Mason stated that the OCCA will be the agency endorsing the candidates, not the specific boards. The OCCA will be coming to the Boards for input

VOTE: Yea: George Hamilton, Carl Hensley, Elwood Stait

Nay: Ron Hays, Wayne Jensen, Helen Myers

Motion # 59

SUBJECT: Recommendation to OCCA by TBAED Board

DATE: February 17, 1982

MOTION: Ron Hays moved that the Board recommend to the OCCA not to endorse candidates.

MOVED BY: Ron Hays

SECONDED
BY: Helen Myers

DISCUSSION:

VOTE: Yea: Ron Hays, Wayne Jensen, Helen Myers

Nay: Carl Hensley, George Hamilton, Elwood Stait

Motion # 60

SUBJECT: Recession of meeting until after Budget meeting

DATE: February 17, 1982

MOTION: Helen Myers moved to recess until after the Budget meeting.

MOVED BY: Helen Myers

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 61

SUBJECT: Endorsement of candidates only for position of Supt. of Public Instruction

DATE: February 17, 1982

MOTION: Joyce Thompson moved that Chairperson Stait, TBAED representative to the OCCA, support the Board's position that the OCCA endorse only candidates for the position of Superintendent of Public Instruction.

MOVED BY: Joyce Thompson

SECONDED

BY: Wayne Jensen

DISCUSSION:

VOTE: Yea: Ron Hays, Wayne Jensen, Helen Myers, Elwood Stait, Joyce Thompson

Nay: Carl Hensley

Abstain: George Hamilton

Motion # 62

SUBJECT: Intent to table the Policy Handbook

DATE: March 1, 1982

MOTION: Helen Myers moved to table the Policy Handbook

MOVED BY: Helen Myers

SECONDED
BY: Ron Hays

DISCUSSION:

VOTE: Approved unanimously

Motion # 63

SUBJECT: Student Services Coordinator Position

DATE: March 1, 1982

MOTION: Joyce Thompson moved that the District open a half time Student Services Coordinator position at a salary to be recommended by the Personnel Committee and also length of employment to be set by this committee.

MOVED BY: Joyce Thompson

SECONDED
BY: Carl Hensley

DISCUSSION:

VOTE: Yea: Carl Hensley, George Hamilton, Ron Hays, Wayne Jensen,
Elwood Stait, Joyce Thompson

Abstain: Helen Myers

Motion # 64

SUBJECT: Changing of title of Secretary III

DATE: March 1, 1982

MOTION: George Hamilton moved to change the title of the Secretary III position to Administrative Assistant to the President

MOVED BY: George Hamilton

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 65

SUBJECT: Secretarial Staff Base, Incentive Raises

DATE: March 1, 1982

MOTION: Joyce Thompson moved to adopt a 7% base raise for the secretarial staff with a 3% incentive raise.

MOVED BY: Joyce Thompson

SECONDED

BY: Ron Hays

DISCUSSION:

VOTE: Yea: Carl Hensley, George Hamilton, Ron Hays, Joyce Thompson

Nay: Helen Myers

Abstain: Wayne Jensen, Elwood Stait

Motion # 66

SUBJECT: Reduction of Professional Association Membership

DATE: April 5, 1982

MOTION: Ron Hays moved to reduce the Professional Association Membership line item by \$1,000 and that the Administrative Travel line item be increased by \$1,000

MOVED BY: Ron Hays

SECONDED
BY: Joyce Thompson

DISCUSSION:

VOTE: Approved: Ron Hays, Carl Hensley, Wayne Jensen, Joyce Thompson
Abstain: Helen Myers

Motion # 67

SUBJECT: Adoption of 1982-83 Budget

DATE: April 5, 1982

MOTION: Ron Hays moved that the Board of Directors of the Tillamook Bay Area Education District hereby adopt the Budget approved by the Budget Committee on February 17, 1982, now on file in the office of the Tillamook Bay Area Education District Budget Officer.

MOVED BY: Ron Hays

SECONDED
BY: Joyce Thompson

DISCUSSION:

VOTE: Approved: Ron Hays, Carl Hensley, Wayne Jensen, Joyce Thompson
Against: Helen Myers

Motion # 68

SUBJECT: Levying of Taxes

DATE: April 5, 1982

MOTION: Ron Hays moved that the Board of Directors levey the taxes provided for in the budget adopted in paragraph 1 of this resolution in the aggregate amount of \$177,092.

MOVED BY: Ron Hays

SECONDED
BY: Joyce Thompson

DISCUSSION:

VOTE: Approved unanimously

Motion # 69

SUBJECT: Appropriation of Funds

DATE: April 5, 1982

MOTION: Joyce Thompson Moved that the amounts for the fiscal year beginning July 1, 1982, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Instruction	\$225,990.00
College Support	208,906.00
Plant Operation & Maintenance	14,000.00
Contingency & Unappropriated Ending	
Fund Balance	<u>35,592.00</u>
TOTAL GENERAL FUND EXPENSE	\$484,488.00

MOVED BY: Joyce Thompson

SECONDED

BY: Ron Hays

DISCUSSION:

VOTE: Approved unanimously

Motion # 70

SUBJECT: Deferred Tuition

DATE: April 5, 1982

MOTION: Helen Myers moved to defer tuition according to administrative judgment.

MOVED BY: Helen Myers

SECONDED
BY: Joyce Thompson

DISCUSSION:

VOTE: Approved unanimously

Motion # 71

SUBJECT: Adoption of Budget Report

DATE: May 3, 1982

MOTION: Wayne Jensen moved to adopt the Budget Report as presented

MOVED BY: Wayne Jensen

SECONDED
BY: George Hamilton

DISCUSSION:

VOTE: Approved Unanimously

Motion # 72

SUBJECT: Deletion of original three motions - 1982-83 Budget

DATE: May 3, 1982

MOTION: Wayne Jensen moved to delete the original three motions to adopt the 1982-83 Budget in the last month's minutes in light of the new financial information obtained.

MOVED BY: Wayne Jensen

SECONDED
BY: Carl Hensley

DISCUSSION:

VOTE: Approved unanimously

Motion # 73

SUBJECT: Recess until after Budget meeting

DATE: May 3, 1982

MOTION: Carl Hensley moved to recess until after the Budget meeting

MOVED BY: Carl Hensley

SECONDED
BY: Helen Myers

DISCUSSION:

VOTE: Approved unanimously

Motion # 74

ECT: Addition to President's Employment Contract

: May 3, 1982

ON: Wayne Jensen moved that the following be put into the contract as "In the event the District intends to terminate without just cause this Employment Contract prior to its termination date the District shall pay to the PRESIDENT, in twelve monthly installments, all of the aggregate salary he would have earned under this Employment Contract in one year from the actual date

of termination." Also the written notice of 120 days by President Mason instead of the 30 days as before, are to be inserted into the contract.

MOVED BY: Wayne Jensen

SECONDED
BY: Ron Hays

DISCUSSION:

VOTE: Approved unanimously

Motion # 75

SUBJECT: Acceptance of Attorney's recommendations

DATE: May 3, 1982

MOTION: Carl Hensley moved to accept Neal Lemery's recommendations concerning suspension, attorney fees and serial levy termination.

MOVED BY: Carl Hensley

SECONDED
BY: Wayne Jensen

DISCUSSION:

RE: Approved unanimously

Motion # 76

SUBJECT: Development of progressive discipline policy

DATE: May 3, 1982

MOTION: Ron Hays moved to have the Personnel Committee develop a policy for progressive discipline for staff employees.

MOVED BY: Ron Hays

SECONDED
BY: George Hamilton

DISCUSSION:

VOTE: Approved unanimously

Motion # 77

SUBJECT: Curriculum Director's Contract

DATE: May 3, 1982

MOTION: Ron Hays moved to have Richard Minisce's contract drawn up the same as President Mason's.

MOVED BY: Ron Hays

SECONDED
BY: Wayne Jensen

DISCUSSION:

VOTE: Approved unanimously

Motion # 78

SUBJECT: Approval of Computer Purchases

DATE: June 7, 1982

MOTION: George Hamilton moved to give President Mason permission to look into computer purchases up to the amount of \$15,000.

MOVED BY: George Hamilton

SECONDED

BY: Joyce Thompson

DISCUSSION:

VOTE: Approved unanimously

Motion # 79

SUBJECT: Return of surplus money to county

DATE: June 7, 1982

MOTION: Helen Myers moved that if the District has a surplus of money that a percentage be returned to the county.

MOVED BY: Helen Myers

SECONDED
BY: Joyce Thompson

DISCUSSION:

VOTE: Approved unanimously

Motion # 80

SUBJECT: Adoption of Budget Report

DATE: June 7, 1982

MOTION: Carl Hensley moved to adopt the Budget Report

MOVED BY: Carl Hensley

SECONDED

BY: Ron Hays

DISCUSSION:

VOTE: Approved unanimously

Motion # 81

SUBJECT: Adoption of Budget

DATE: June 7, 1982

MOTION: Ron Hays moved that the Board of Directors of the Tillamook Bay Area Education District hereby adopts the budget approved by the Budget Committee on May 3, 1982, now on file in the office of the Tillamook Bay Area Education District Budget Officer.

MOVED BY: Ron Hays

SECONDED
BY: George Hamilton

DISCUSSION:

VOTE: Approved unanimously

Motion # 82

SUBJECT: Levying of taxes

DATE: June 7, 1982

MOTION: Joyce Thompson moved that the Board of Directors levies the money provided for in the budget adopted in paragraph 1 of this resolution in the aggregate amount of \$177,092 and that these taxes are hereby levied upon all taxable property within the Tillamook Bay Area Education District as of 1 a.m., January 1, 1982.

MOVED BY: Joyce Thompson

SECONDED

BY: Carl Hensley

DISCUSSION:

VOTE: Aprproved unanimously

Motion # 83

SUBJECT: Appropriation of General Fund

DATE: June 7, 1982

MOTION: Carl Hensley moved that the amounts for the fiscal year beginning July 1, 1982, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Instruction	\$251,975.00
College Support	\$303,423.00
Community Service	\$ 4000.00
TOTAL GENERAL FUND EXPENSE	\$559,398.00

MOVED BY: Carl Hensley

SECONDED
BY: No Second

DISCUSSION:

VOTE: No vote

Motion # 84

SUBJECT: Acceptance of Budget Report w/ position of Student Services
Director Advertised

DATE: June 7, 1982

MOTION: Ron Hays moved to accept the report as presented and advertise
the position of Student Services Director as soon as possible.

MOVED BY: Ron Hays

SECONDED
BY: Carl Hensley

DISCUSSION:

VOTE: Approved: George Hamilton, Carl Hensley, Ron Hays, Elwood
Stait, Joyce Thompson

Opposed: Helen Myers

Motion # 85

SUBJECT: Change in reading of Curriculum Director's contract

DATE: June 7, 1982

MOTION: Carl Hensley moved that the Board accept Dick Minisce's wishes and change the 120 day notice of resignation to 60 day notice of resignation.

MOVED BY: Carl Hensley

SECONDED

BY: Joyce Thompson

DISCUSSION:

VOTE: Approved unanimously

Motion # 86

SUBJECT: Offering of unused high school scholarship to GED Program

DATE: June 7, 1982

MOTION: Ron Hays moved to offer the third scholarship to someone from the GED Program or the Adult High School Completion Program that is offered by the District.

MOVED BY: Ron Hays

SECONDED
BY: Joyce Thompson

DISCUSSION:

VOTE: Approved unanimously

Motion # 87

SUBJECT: Transfer of accumulated sick leave into PERS retirement

DATE: June 7, 1982

MOTION: George Hamilton moved to allow employees to transfer accumulated sick leave toward retirement in the PERS system.

MOVED BY: George Hamilton

SECONDED
BY: Ron Hays

DISCUSSION:

VOTE: Approved unanimously