



TILLAMOOK BAY COMMUNITY COLLEGE  
SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2241

Roy B. Mason II, *President*

AGENDA - TILLAMOOK BAY COMMUNITY COLLEGE SD  
Monday February 6, 1984  
6:00 PM - DOWNTOWN SMALL BUSINESS CENTER

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6:00-6:30 PM Dinner Meeting

6:30-7:00 Board Meeting

1. Call to Order
2. Minutes
3. Budget Report
4. Tax Measure Election
5. Schedule - Budget Meeting
6. Adjournment

7:00-10:00 - District Planning Meeting - Dr. Tom Grigsby, Professor  
Post-secondary Education O.S.U.

MINUTES-TILLAMOOK BAY COMMUNITY COLLEGE SD  
December 5, 1983  
7:30 PM

ITEM	DISCUSSION
Members Present	Eleanor Dye, Ron Hays, Wayne Jensen, Dick Larsen, Laurie Mulder, Patricia Rinehart, Elwood Stait
Members Absent	none
Non-members Present	Roy Mason, President and Cheryl Van Natta, Secretary
Call to Order	The meeting was called to order at 7:30 PM by Chairman Ron Hays.
Minutes	Elwood Stait moved that the minutes be approved as presented. The motion was approved unanimously.
Budget Report	President Mason told that board that the audit would be completed by the January meeting and an extension was not needed. A general review of the budget report was given.
Committee Reports Policy -	The Policy Committee has not met, but will have another section of the policy handbook to present at the next meeting.
Foundation -	The Foundation Committee has ask Ned Look to talk to the Tillamook County Foundation in January.
Facilities -	<p>The Small Business Center is being worked on by Roy Mason and Rhonda Ellerbroek. They are still looking at an opening date of the 15th of December. Two of the offices have been completed. The funds from the state have not arrived because the state is looking at matching funds from the Small Business Administration. If this is possible the district will receive another \$25,000 for the center.</p> <p>The new Executone phone system has been installed and is in working order.</p> <p>Ron Hays has written requesting a grant of \$8,000 worth of equipment that the state is transferring ownership of to local agencies. The state received this material on a federal grant. This equipment will be housed in the trailer and will be for classroom use. One office in the trailer will be used by the part-time Home Economics Coordinator and the other by instructors.</p>

ITEM	DISCUSSION
External Degree Program	President Mason stated that the proposal for the External Degree Program is in the working process. He will be meeting with Valarie McIntyre on Thursday. The publicity on this program will be separate from the schedule this next term.
Tax Base/Serial Levy	There was considerable discussion on the tax base/serial levy election.
Motion	Dick Larsen moved that the board eliminate the one year operating levy. Second Elwood Stait. The motion passed unanimously.
Motion	Eleanor Dye moved to eliminate the fixed dollar levy. Second Dick Larsen. The motion passed unanimously.
Motion	Elwood Stait moved to consider the 41 cents/\$1,000.00 serial levy in March and give the three increasing amounts in the explanation. Second Laurie Mulder. There was discussion about placing all three figures on the ballot.
Motion	Ron Hays moved to amend and list the amount for the first year. Second Laurie Mulder. This amended motion passed unanimously.  The original motion passed unanimously.
Goals & Objective	At the January meeting of the board there will be a goals and objectives planning session. This meeting will start at 6 PM and end around 10 PM on January 9, 1984.
Budget Committee	The Budget Committee will reconvene in February 1984.
Board Member Election	The district will have four members on the March ballot for election of board members. Wayne Jensen and Dick Larsen terms expire and Laurie Mulder and Patricia Rinehart will have to run for election because they fill an unexpired term.
Membership in National Board Association	It was the consensus of the board not to join the National Board Member Association.
AACJC Meeting	It was the feeling of the board that President Mason be encouraged to attend the AACJC meeting in Washington D.C. as his out of state trip this coming year.

Page 3 - Minutes  
December 5, 1983

ITEM

DISCUSSION

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Adjournment

The meeting was adjourned at 10 o'clock.

Respectfully submitted,

*Cheryl Van Natta*

Cheryl Van Natta,  
Secretary

MINUTES-TILLAMOOK BAY COMMUNITY COLLEGE SD  
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DISCUSSION

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Adjournment

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Respectfully submitted,

Cheryl Van Natta,  
Secretary

BUDGET 1983-84 GENERAL - REVENUE FUNCTION	ADOPTED BUDGET	EXPENDITURES && RECEIPTS January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
STATE SOURCES						
<u>Operational Reimbursement:</u>	186,480	.00	92,622.00	93,858.00		
<u>State Managed Timber:</u>	44,396	16,893.11	51,299.81	(6,903.81)		
LOCAL SOURCES						
<u>Current Taxes:</u>	180,500	115,032.03	145,206.55	35,293.45		
<u>Prior Year's Taxes:</u>	4,050	2,864.86*	6,389.45	(2,339.45)	*1,679.15 - 82-83 1,185.71 - 81-82	
TUITION AND FEES						
<u>Tuition:</u>	66,000	13,765.00*	54,245.11	11,754.89	*2,167.00 - ENT Grants	
<u>Fees:</u>	2,000	15.00	271.00	1,729.00		
OTHER REVENUE						
<u>Available Cash on Hand:</u>	44,000	.00	.00	44,000.00		
<u>Textbook Sales:</u>	5,000	328.25	1,414.29	3,585.71		
<u>Interest Income:</u>	10,000	4,217.56	10,458.29	(458.29)		
<u>Auxillary Fund:</u>	0					
<u>Rental Income:</u>	2,000	192.25	972.33	1,027.67		
TOTAL REVENUE	544,426	153,308.06	362,878.83	181,547.17		



BUDGET 1983-84 ABE- REVENUE FUNCTION	ADOPTED BUDGET	EXPENDITURES & RECEIPTS January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
STATE SOURCES Grants & Contracts: <u>Adult Basic Education:</u>	9,000	.00	.00	9,000		
TOTAL REVENUE	9,000	.00	.00	9,000		

BUDGET 1983-84 <u>SMALL BUSINESS RESOURCE</u> CENTER - REVENUE FUNCTION	ADOPTED BUDGET	ADOPTED BUDGET	January <del>EXPENDITURES</del> RECEIPTS	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE	
STATE SOURCES Small Business Center Grant	18,918		.00	.00	18,918	
Revenue Sharing	1,982		.00	.00	1,982	
OTHER REVENUE Cash on Hand (Transfer from 82-83 Board Contingency)	17,900		.00	.00	17,900	
TOTAL	38,800		.00	.00	38,800	

BUDGET 1983-84						
<del>HOME ECONOMICS GRANT</del>	ADOPTED	January	TOTAL	REMAINING		
FUNCTION	BUDGET	EXPENDITURES OR RECEIPTS	EXPENDED OR ENCUMBERED	BUDGET BALANCE		
STATE SOURCES	9,958.00	2,037.56	2,037.56	7,920.44		
TOTAL	9,958.00	2,037.56	2,037.56	7,920.44		

BUDGET 1983-84 GENERAL - EXPENSES <hr/> FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES & RECEIPTS January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
INSTRUCTION						
<u>Personal Services:</u>						
College Instructional Contract	207,124	18,469.16	31,353.54	175,770.46		
Staff Development	1,200	307.00	875.75	324.25		
<u>Other Payroll Expenses:</u>	0					
<u>Materials:</u>						
Instructional Supplies	3,200	128.62	983.71	2,216.29		
Laboratory Supplies	2,000	308.72	654.15	1,345.85		
Library Development	1,600	.00	.00	1,600.00		
Textbooks	5,000	98.50	4,354.84	645.16		
<u>Capital Equipment:</u>						
Purchase	9,600	773.67	2,506.28	7,093.72		
Equipment Repair, Replacement (Rental)	2,500	.00	2,051.00	449.00		
Classroom Rental	4,050	35.00	2,135.00	1,915.00		
TOTAL	236,274	20,120.67	44,914.27	191,359.73		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXX</del> <del>RECEIPTS</del> January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
INSTRUCTIONAL SUPPORT SERVICES						
<u>Personal Services:</u>						
Dean of Instruction	27,675	2,306.25	16,143.75	11,531.25		
Secretary to the Dean	12,696	1,058.00	7,406.00	5,290.00		
Admissions Secretary	10,260	895.00	5,370.00	4,890.00		
Part-time	1,500	.00	1,544.16	-44.16		
Outreach Coordinators	6,300	1,190.00	2,580.37	3,719.63		ERROR CORRECTED Feb Report
<u>Other Payroll Expenses:</u>	20,556	2,193.61	11,593.57	8,962.43		
<u>Material - Services:</u>						
Supplies	1,500	21.66	1,192.87	307.13		
Telephone	2,160	509.38	2,130.26	29.74		
Postage	1,400	.00	500.00	900.00		
Travel	1,800	330.40	1,290.66	509.34		
<u>General Advertising:</u>						
Schedule Production	4,000	1,488.00	3,040.00	960.00		
Printing	1,400	.00	282.17	1,117.83		
Media Advertising	4,000	665.85	2,458.14	1,541.86		
Student Recognition	500	.00	.00	500.00		
<u>Other Services and Expenses:</u>	4,400	654.41	689.71	3,710.29		
<u>Capital Equipment:</u>	4,000	.00	3,107.00	893.00		
TOTAL	104,147	11,312.56	59,328.66	44,818.34		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES BY <del>ACCOUNTS</del> January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
STUDENT SERVICES						
<u>Personal Services:</u>						
Director of Student Services	15,717	1,430.25	8,581.50	7,135.50		
Student Services Secretary	11,724	977.00	5,864.00	5,860.00		
<u>Other Payroll Expenses:</u>	9,604	1,342.46	7,087.13	2,516.87		
<u>Materials and Services:</u>						
Supplies	800	.00	442.46	357.54		
Telephone	960	280.90	807.11	152.89		
Postage	640	.00	.00	640.00		
Travel	1,350	45.50	155.50	1,194.50		
<u>Capital Equipment:</u>	1,200	.00	485.00	715.00		
TOTAL	41,995	4,076.11	23,422.70	18,572.30		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXX</del> <del>XXXXXXX</del> January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
COLLEGE SUPPORT SERVICES						
<u>Personal Services:</u>						
President	33,345	2,778.75	19,451.25	13,893.75		
Assistant to the President	15,182	1,265.16	6,325.80	8,856.20		
<u>Other Payroll Expenses:</u>	16,514	1,676.57	8,825.42	7,688.58		
<u>Materials and Services:</u>						
Supplies	1,200	558.68	1,059.94	140.06		
Telephone	800	101.97	786.10	13.90		
Postage	350	.00	.00	350.00		
Travel	4,050	290.60	2,505.60	1,544.40		
Publications	225	268.36	590.00	-365.00		
<u>Capital Equipment:</u>	1,400	.00	1,000.72	399.28		
<u>Professional Service:</u>						
Auditing and Accounting	3,000	.00	159.40	2,840.60		
Legal	1,500	125.00	1,000.00	500.00		
Insurance	3,450	.00	2,209.71	1,240.29		
Association Membership	4,000	578.00	1,203.00	2,797.00		
<u>Governing Board:</u>						
Advisory Committees	2,300	.00	42.95	2,257.05		
Travel	2,500	.00	214.44	2,285.56		
Meeting Expenses	600	.00	374.27	225.73		
TOTAL	90,416	7,643.09	45,748.60	44,667.40		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXXXXXX</del> January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
PLANT OPERATION AND MAINTENANCE						
<u>Personal Services:</u>						
Janitor	5,525	600.00	3,930.75	1,594.25		
<u>Other Payroll Expenses:</u>	1,657	.00	310.28	-1,346.72		
<u>Materials and Services:</u>						
<u>Supplies</u>	1,400	641.38	1,830.01	-430.01		
<u>Capital Equipment:</u>	1,000	.00	224.00	776.00		
<u>Utilities:</u>	4,000	741.71	2,088.81	1,911.19		
<u>Building Repair:</u>	<del>5,500</del> 2,500	157.36	9,070.31	-3,570.31		
<u>Contracted Services:</u>	2,400	172.99	2,172.94	227.06		
TOTAL	<del>18,482-</del> 21,482	2,313.44	19,627.10	1,854.90		
COMMUNITY SERVICES						
<u>Materials and Services:</u>	600	.00	.00	600.00		
TOTAL	600	.00	.00	600.00		
APPROPRIATED EXPENDITURES TOTAL	<del>491,914-</del> 494,914	45,465.87	193,041.33	301,872.67		



BUDGET 1983-84 GENERAL - EXPENSES <hr/> FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXXXXX</del> January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
RESERVES Board Contingency:	19,012 <del>22,012</del>	.00	.00	19,012		
Unappropriated Ending Fund Balance:	30,500	.00	.00	30,500		
TOTAL	<del>-52,512-</del> 49,512	.00	.00	49,512		
TOTAL	544,426	45,465.87	193,041.33	351,384.67		

BUDGET 1983-84 ABE FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XX</del> <del>XXXXXXXXXX</del> January	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
<u>Personal Services:</u>						
<u>Adult Development Education Coordinator</u>	0					
Student Services Director	4,715	427.21	2,563.26	2,151.74		
<u>Other Payroll Expenses:</u>	0					
<u>Materials and Supplies:</u>						
Supplies	280	.00	14.81	265.19		
Telephone	150	.00	.00	150.00		
Postage	100	.00	.00	100.00		
Travel	255	.00	174.00	81.00		
Printing	300	.00	.00	300.00		
Staff Development	200	.00	.00	200.00		
<u>Tuition Waivers:</u>	3,000	.00	.00	3,000.00		
FUND TOTAL	9,000	427.21	2,752.07	6,247.93		

BUDGET 1983-84 SMALL BUSINESS RESOURCE CENTER - EXPENSES FUNCTION Object:	ADOPTED BUDGET	ADOPTED BUDGET	January EXPENDITURES <del>OR</del> <del>RECEIPTS</del>	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE	
INSTRUCTIONAL SUPPORT SERVICES						
<u>Personal Services:</u>						
Small Business Coordinator	7,200		1,225.00	6,125.00	1,075.00	
Other, Payroll Expenses	1,440		210.70	599.45	840.55	
COLLEGE SUPPORT						
<u>Personal Services:</u>						
Secretary	12,400		977.00	4,885.00	7,515.00	
Other Payroll Expenses:	4,000		382.69	1,289.53	2,710.47	
<u>Materials and Services:</u>						
Office and Classroom Rental	3,800		600.00	3,000.00	800.00	
Supplies	2,000		873.89	873.89	1,126.11	
Telephone	1,000		296.07	296.07	703.93	
Capital Equipment	5,560		744.50	2,779.50	2,780.50	
Postage	1,000		.00	.00	1,000.00	
Advertising and Publicity	400		.00	.00	400.00	
TOTAL	38,800		5,309.85	19,848.44	18,951.56	

BUDGET 1983-84 HOME ECONOMICS GRANT	ADOPTED BUDGET	EXPENDITURES <del>OR</del> <del>REVENUES</del>	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
FUNCTION Object:		January				
INSTRUCTION						
<u>Personal Services:</u>						
Consultant Homemaker	3,240.00	840.00	3,240.00	.00		
<u>Other Payroll Expenses:</u>	697.00	135.46	263.97	413.03		
INSTRUCTIONAL SUPPORT						
<u>Personal Services:</u>						
Consultant Homemaker	1,616.00	24.00	24.00	1,592.00		
<u>Other Payroll Expenses:</u>	722.00	.00	.00	722.00		
<u>Materials and Services:</u>						
Supplies	574.00	3.75	112.00	462.00		
Travel	858.00	7.00	188.26	669.74		
Indirect Costs	1,851.00	.00	78.00	1,773.00		
TOTAL	9,558.00	1,010.21	3,926.23	5,631.77		

BUDGET 1983-84 GENERAL - REVENUE FUNCTION	ADOPTED BUDGET	XXXXXXXXXXXX EXPENDITURES XXX RECEIPTS December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
STATE SOURCES						
<u>Operational Reimbursement:</u>	186,480	.00	92,622.00	93,858.00		
<u>State Managed Timber:</u>	44,396	.00	34,406.70	9,989.30		
LOCAL SOURCES						
<u>Current Taxes:</u>	180,500	.00	30,174.52	150,325.48		
<u>Prior Year's Taxes:</u>	4,050	.00	3,524.59	525.41		
TUITION AND FEES						
<u>Tuition:</u>	66,000	7,681.30	40,480.11	25,519.89		
<u>Fees:</u>	2,000	20.00	256.00	1,744.00		
OTHER REVENUE						
<u>Available Cash on Hand:</u>	44,000	.00	.00	44,000.00		
<u>Textbook Sales:</u>	5,000	58.25	1,086.04	3,913.96		
<u>Interest Income:</u>	10,000	.00	6,240.73	3,759.27		
<u>Auxillary Fund:</u>	0	0	0	0		
<u>Rental Income:</u>	2,000	265.67	780.08	1,219.92		
<u>TOTAL REVENUE</u>	544,426	8,025.22	209,570.77	334,855.23		

BUDGET 1983-84 ABE- REVENUE FUNCTION	ADOPTED BUDGET	<del>EXPENDITURES</del> OR RECEIPTS December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
STATE SOURCES Grants & Contracts: <u>Adult Basic Education:</u>	9,000	.00	.00	9,000.00		
TOTAL REVENUE	9,000	.00	.00	9,000.00		

BUDGET 1983-84 <u>SMALL BUSINESS RESOURCE</u> CENTER - REVENUE FUNCTION	ADOPTED BUDGET	ADOPTED BUDGET	December <del>EXPENDITURES</del> RECEIPTS	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE	
STATE SOURCES Small Business Center Grant	18,918		.00	.00	18,918.00	
Revenue Sharing	1,982		.00	.00	1,982.00	
OTHER REVENUE Cash on Hand (Transfer from 82-83 Board Contingency)	17,900		.00	.00	17,900.00	
TOTAL	38,800		.00	.00	38,800.00	

BUDGET 1983-84						
<del>HOME ECONOMICS GRANT</del>	ADOPTED	December	TOTAL	REMAINING		
FUNCTION	BUDGET	<del>EXPENDITURES</del> OR	EXPENDED	BUDGET		
		RECEIPTS	OR	BALANCE		
			ENCUMBERED			
STATE SOURCES	9,958.00	.00	.00	9,958.00		
TOTAL	9,958.00	.00	.00	9,958.00		



BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>RECEIPTS</del> December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
INSTRUCTION						
<u>Personal Services:</u>						
College Instructional Contract	207,124	3,428.52	12,884.38	194,239.62		
Staff Development	1,200	135.00	568.75	631.25		
<u>Other Payroll Expenses:</u>	0	0	0	0		
<u>Materials:</u>						
Instructional Supplies	3,200	295.77	855.09	2,344.91		
Laboratory Supplies	2,000	.00	345.43	1,654.57		
Library Development	1,600	.00	.00	1,600.00		
Textbooks	5,000	74.80	4,256.34	743.66		
<u>Capital Equipment:</u>						
Purchase	9,600	773.67	1,732.61	7,867.39		
Equipment Repair, Replacement (Rental)	2,500	.00	2,051.00	449.00		
Classroom Rental	4,050	125.00	2,100.00	1,950.00		
TOTAL	236,274	4,832.76	24,793.60	211,480.40		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXX</del> <del>XXXXXXXXXX</del> December	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
INSTRUCTIONAL SUPPORT SERVICES						
<u>Personal Services:</u>						
Dean of Instruction	27,675	2,306.25	13,837.50	13,837.50		
Secretary to the Dean	12,696	1,058.00	6,348.00	6,348.00		
Admissions Secretary	10,260	895.00	4,475.00	5,785.00		
Part-time	1,500	.00	1,544.16	-44.16		
Outreach Coordinators	6,300	.00	1,347.38	4,952.62		
<u>Other Payroll Expenses:</u>	20,556	423.35	9,399.96	11,156.04		
<u>Material - Services:</u>						
Supplies	1,500	.00	1,171.21	328.79		
Telephone	2,160	.00	1,620.88	539.12		
Postage	1,400	.00	500.00	900.00		
Travel	1,800	190.20	960.26	839.74		
<u>General Advertising:</u>						
Schedule Production	4,000	.00	1,552.00	2,448.00		
Printing	1,400	.00	282.17	1,117.83		
Media Advertising	4,000	111.00	1,792.29	2,207.71		
Student Recognition	500	.00	.00	500.00		
<u>Other Services and Expenses:</u>	4,400	12.47	35.30	4,364.70		
<u>Capital Equipment:</u>	4,000	.00	3,107.00	893.00		
TOTAL	104,147	4,996.27	47,973.11	56,173.89		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXXXXX</del> December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
STUDENT SERVICES <u>Personal Services:</u> Director of Student Services Student Services Secretary <u>Other Payroll Expenses:</u> <u>Materials and Services:</u> Supplies Telephone Postage Travel <u>Capital Equipment:</u>	15,717 11,724 9,604 800 960 640 1,350 1,200	1,430.25 977.00 335.75 97.21 278.64 .00 .00 .00	7,151.25 4,887.00 5,744.67 442.46 526.21 .00 110.00 485.00	8,565.75 6,837.00 3,859.33 357.54 433.79 640.00 1,240.00 715.00		
TOTAL	41,995	3,118.85	19,346.59	22,648.41		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXXXXX</del> December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
<u>COLLEGE SUPPORT SERVICES</u>						
<u>Personal Services:</u>						
President	33,345	2,778.75	16,672.50	16,672.50		
Assistant to the President	15,182	1,265.16	5,060.64	10,121.36		
<u>Other Payroll Expenses:</u>	16,514	240.30	7,148.85	9,365.15		
<u>Materials and Services:</u>						
Supplies	1,200	65.66	501.26	698.74		
Telephone	800	.00	684.13	115.87		
Postage	350	.00	.00	350.00		
Travel	4,050	436.40	2,215.00	1,835.00		
Publications	225	.00	321.64	-96.64		
<u>Capital Equipment:</u>	1,400	.00	1,000.72	399.28		
<u>Professional Service:</u>						
Auditing and Accounting	3,000	.00	159.40	2,840.60		
Legal	1,500	135.00	875.00	625.00		
Insurance	3,450	.00	2,209.71	1,240.29		
Association Membership	4,000	129.50	625.00	3,375.00		
<u>Governing Board:</u>						
Advisory Committees	2,300	.00	42.95	2,257.05		
Travel	2,500	25.00	214.44	2,285.56		
Meeting Expenses	600	200.00	374.27	225.73		
<b>TOTAL</b>	<b>90,416</b>	<b>5,275.77</b>	<b>38,105.51</b>	<b>52,310.49</b>		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXXXXXX</del> December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
PLANT OPERATION AND MAINTENANCE <u>Personal Services:</u> Janitor <u>Other Payroll Expenses:</u> <u>Materials and Services:</u> Supplies <u>Capital Equipment:</u> <u>Utilities:</u> <u>Building Repair:</u> <u>Contracted Services:</u>	5,525 1,657 1,400 1,000 4,000 <del>5,500</del> <del>2,500</del> 2,400	600.00 .00 211.65 184.00 409.81 1,094.88 62.15	3,330.75 310.28 1,188.63 224.00 1,347.10 8,912.95 1,999.95	2,194.25 1,346.72 211.37 776.00 2,652.90 -3,412.95 400.05		
TOTAL	<del>18,482-</del> 21,482	2,562.49	17,313.66	4,168.34		
COMMUNITY SERVICES <u>Materials and Services:</u>	600	.00	.00	600.00		
TOTAL	600	.00	.00	600.00		
APPROPRIATED EXPENDITURES TOTAL	<del>491,914-</del> 494,914	15,953.38	147,532.47	347,381.53		

BUDGET 1983-84 GENERAL - EXPENSES FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES <del>XXX</del> <del>XXXXXX</del> December	TOTAL EXPENDED or ENCUMBERED	REMAINING BUDGET BALANCE		
RESERVES						
Board Contingency:	19,012 <del>22,012</del>	.00	.00	19,012.00		
Unappropriated Ending Fund Balance:	30,500	.00	.00	30,500.00		
TOTAL	<del>-52,512--</del> 49,512	.00	.00	49,512.00		
TOTAL	544,426	15,953.00	147,532.47	396,893.53		

BUDGET 1983-84 ABE FUNCTION Object:	ADOPTED BUDGET	EXPENDITURES XXX XXXXXXXXXX December	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
<u>Personal Services:</u>						
<u>Adult Development Education Coordinator</u>	0	0	0	0		
Student Services Director	4,715	427.21	2,136.05	2,578.95		
<u>Other Payroll Expenses:</u>	0	0	0	0		
<u>Materials and Supplies:</u>						
Supplies	280	.00	14.81	265.19		
Telephone	150	.00	.00	150.00		
Postage	100	.00	.00	100.00		
Travel	255	.00	174.00	81.00		
Printing	300	.00	.00	300.00		
Staff Development	200	.00	.00	200.00		
<u>Tuition Waivers:</u>	3,000	.00	.00	3,000.00		
FUND TOTAL	9,000	427.21	2,324.86	6,675.14		

BUDGET 1983-84 SMALL BUSINESS RESOURCE CENTER - EXPENSES FUNCTION Object:	ADOPTED BUDGET	ADOPTED BUDGET	December EXPENDITURES <del>XXX</del> <del>XXXXXX</del>	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE	
INSTRUCTIONAL SUPPORT SERVICES						
<u>Personal Services:</u>						
Small Business Coordinator	7,200		1,225.00	4,900.00	2,300.00	
Other, Payroll Expenses	1,440		17.00	388.75	1,051.25	
COLLEGE SUPPORT						
<u>Personal Services:</u>						
Secretary	12,400		977.00	3,908.00	8,492.00	
<u>Other Payroll Expenses:</u>	4,000		214.65	906.84	3,093.16	
<u>Materials and Services:</u>						
Office and Classroom Rental	3,800		600.00	2,400.00	1,400.00	
Supplies	2,000		.00	.00	2,000.00	
Telephone	1,000		.00	.00	1,000.00	
Capital Equipment	5,560		.00	2,035.00	3,525.00	
Postage	1,000		.00	.00	1,000.00	
Advertising and Publicity	400		.00	.00	400.00	
TOTAL	38,800		3,016.65	14,538.59	24,261.41	



BUDGET 1983-84 HOME ECONOMICS GRANT	ADOPTED BUDGET	EXPENDITURES OR RECEIPTS December	TOTAL EXPENDED OR ENCUMBERED	REMAINING BUDGET BALANCE		
FUNCTION Object:						
INSTRUCTION						
<u>Personal Services:</u>						
Consultant Homemaker	3,240.00	768.00	2,400.00	840.00		
<u>Other Payroll Expenses:</u>	697.00	.00	148.51	548.49		
INSTRUCTIONAL SUPPORT						
<u>Personal Services:</u>						
Consultant Homemaker	1,616.00	.00	.00	1,616.00		
<u>Other Payroll Expenses:</u>	722.00	.00	.00	722.00		
<u>Materials and Services:</u>						
Supplies	574.00	33.75	108.25	465.75		
Travel	858.00	76.71	181.26	676.74		
Indirect Costs	1,851.00	.00	78.00	1,773.00		
TOTAL	9,558.00	878.46	2,916.02	6,641.98		