



TILLAMOOK BAY COMMUNITY COLLEGE
SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2241

Roy B. Mason II, *President*

AGENDA

MEETING: Regular monthly meeting of the Board of Directors

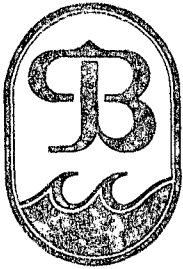
PLACE: Small Business Assistance Center at 401-B Main in Tillamook

TIME: 7:30 p.m.

DATE: November 5, 1984

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- I. Adoption of Agenda
 - II. Introduction of Guests
 - III. Approval of Minutes
 - IV. Budget Report*
 - V. Committee Reports
 - a. Foundation - Ron Hays
 - VI. Main Street Program - Jim O'Donnell
 - VII. OCCA Report - Roger Bassett
 - VIII. Facilities Use Policy - Roy Mason
 - IX. Building Remodeling Update
 - a. City Center
 - b. Bay City
 - X. Credit Course "Five Year Plan" - Barbara Rice

* Due to the lengthy absence of the Business Officer, a budget statement will not be available at this meeting.



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Minutes
October 1, 1984
Small Business Assistance Center

ITEM

DISCUSSION

Call to Order The meeting was called to order by Chairman Wayne Jensen at 7:34pm.

Members Present Wayne Jensen, Lynn Wilson, Dick Larsen, Laurie Mulder, Ron Hays and Elwood Stait

Members Absent Eleanor Dye

Non-members Present Roy Mason and Rhonda Ellerbroek, acting secretary

Guests None

Minutes The minutes of the September 10th meeting were approved as written.

Budget Report The budget report was presented. There were a few corrections made due to error of the computer. (See attached copy) A brief discussion was held regarding the moving of funds for building repairs on the new center. Dick Larsen moved to approve moving \$30,000 from the contingency fund to \$20,000 for building repair and \$10,000 to capital equipment. Lynn Wilson seconded the motion. The motion passed unanimously.

*Motion
Second*

Committee Reports Ron Hays reported on the Foundation Committee. He stated that the Kiwanas are very excited and willing to donate money. A meeting was tentatively set for October 15th at the Manzanita Inn at 7:00 pm for discussion regarding the foundation.

Roy
~~Ron Hays~~ also stated that the Kiwanas are willing to donate \$1,000 to \$1,500 for a scholarship for one student to attend TBCC. The student would be a returning student or possibly a GED student. Dick Larsen suggested that Ron Hays attend the next Lions meeting and discuss this matter.

ITEM

DISCUSSION

Building Remodeling
Update

Roy Mason stated that the remodeling was not completed as of this date, but he hoped that it would be by the time of the open house which will be held within the next two weeks. A brief discussion was held on enrollement.

Bay City Facility

The trailer now has skirting and it has been re-leveled. The main building still has roof leaks. District #56 will be contacted.

Federal Property
Utilization Program

Motion

Roy Mason stated that Federal surplus property is once again available and in order for the school to be eligible they must sign and return a resolution. Roy read the resolution. Ron Hays moved to adopt the resolution. Dick Larsen seconded the motion. Motion carried unanimously.

Staffing Needs

Motion

Roy Mason explained the problems that have surfaced due to the heavy work load and the move to the new CityCampus. Also, Cheryl VanNatta will be out from 6-8 weeks due to surgery. Roy suggested that the half-time position held by Sammie Morehouse be converted to a full-time temporary through the fiscal year. Ron Hays moved to approve the temporary full-time position through the fiscal year. Motion seconded by Laurie mulder. Motion carried unanimously.

Main Street Program

Motion

A brief discussion was held regarding a report made by Randy Kugler regarding the down Town Task Force Committee for re-vitalization of the down town area. The amount of money in the Task Force fund is presently \$2770.00. A motion was made by Ron Hays to table the discussion until a proposed budget was brought before the Board and a list of donation committments from other down town people was submitted. Motion seconded by Laurie Mulder. Motion carried unanimously.

ITEM

DISCUSSION

GED Testing Center

Motion

It was requested that TBCC take over the testing from School District #9. The cost would be approximately \$120.00 to set up. The income last year from 58 tests was \$580.00. The tests must be stored in a fire proof cabinet. Roy explained some of the past problems with the present testing center. Ron Hays moved that TBCC take over the GED Testing program. The motion was seconded by Lynn Wilson. The motion carried unanimously.

Other Business

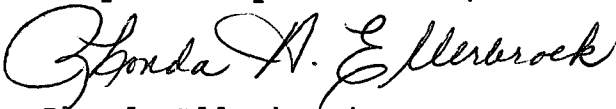
A question was raised regarding the five year plan for TBCCSD. Roy stated that Barbara Rice would give a presentation to the Board at the next meeting regarding the five year plan.

Motion

A motion was made by Wayne Jensen to adjourn the meeting.

The meeting adjourned at 8:25 pm.

Respectfully Submitted,



Rhonda Ellerbroek
Secretary Pro-tem

Cheryl Van Natta
Recording Secretary