



TILLAMOOK BAY COMMUNITY COLLEGE SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

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Roy B. Mason II, *President*

A G E N D A

Monthly Meeting of the Board of Directors

Meeting: August 5, 1985

Time: 7:30 p.m.

Location: Small Business Assistance Center

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- I. Adoption of Agenda
 - II. Introduction of Guests
 - III. Approval of Minutes
 - IV. Budget Report
 - V. Committee Reports
 - Personnel
 - Policy
 - Facilities
 - Foundation - Roy Mason
 - VI. Board Correspondence
 - VII. Election of Board Officers
 - Chair
 - Vice Chair
 - Committee Chairs
 - VIII. Board Vacancy
 - IX. Organizational Motions
 - X. Adult Basic Education Grant Approval
 - XI. JTPA Grant Status
 - XII. O.C.C.A. 1987 Legislative Priorities
 - XIII. Tillamook Community Foundation Update
 - XIV. Board Planning Session

RBM/kv
Attach

MINUTES - Tillamook Bay Community College S.D.
August 5, 1985
7:30 p.m.
Small Business Assistance Center Board Room

ITEM	DISCUSSION
Members Present	Kathrine Jensen, Wayne Jensen, Dick Larsen, Laurie Mulder, Elwood Stait, Dale Walters.
Non-Members Present	Roy Mason, President, Cheryl Van Natta, Business Officer, and Kate Ventres, Secretary.
Guests	Eva Noble, Board Member Elect.
Minutes	The minutes were approved as presented, with the exception of the spelling of Kathrine Jensen's name.
Budget Report	President Mason presented two budget reports; the unofficial year-end report for fiscal year 1984-85, and the current report for fiscal year 1985-86. The general budget picture for the current fiscal year is good, with an additional cash carryover of \$73,222.32 from last fiscal year. However, there is still one outstanding bill from Portland Community College expected for approximately \$37,000 to be paid from the 1984-85 budget. President Mason clarified that there are funds to cover the bill, but the budget will show a deficit of approximately \$27,000 in that budget category. The following options were recommended: 1. Charging the bill to the fiscal year in which it is received. 2. Passing a budget resolution (audit exception). 3. Holding a supplemental budget hearing. Laurie Mulder asked if the budget could be rearranged to accomodate the discrepancy. President Mason explained that since we did not spend sufficiently less in another category, this option was not available. Dick Larsen suggested the budget resolution be reviewed by the Department of Revenue in Salem before a decision is made by the Board.
Motion	Dale Walters moved to pass the budget resolution, pending its approval by the Department of Revenue; if approval is denied, proceed with steps for a supplemental budget hearing. This motion was not seconded. Wayne Jensen suggested that President Mason obtain approval of the budget resolution by the Department of Revenue, then call a special Board meeting, which would require 24-hour public notice. President Mason asked if he could proceed with the supplemental budget hearing if budget resolution is denied approval by the Department of Revenue; if approved, table the issue

until the next scheduled Board meeting.

Motion Elwood Stait moved that the Board authorize President Mason to begin steps for a supplemental budget hearing if budget resolution does not receive approval by the Department of Revenue. Second - Laurie Mulder. The motion was passed unanimously.

President Mason will contact all Board members by phone with the result of his findings.

Committee Reports Personnel, Policy and Facilities committees have not met since the last board meeting. New committee chairs and members will be appointed later in the meeting.

Foundation The Tillamook Community Foundation has been legally established. A meeting of Foundation members will be held tomorrow to select a nominating committee who will choose 15 Board members. A gift of acreage was received from John Paquet for use by Tillamook Bay Community College Service District. A second donation of property is currently being negotiated. Other opportunities being investigated are tax benefits offered by the federal government for Foundation donors. Dick Larsen suggested that a thank you note from the board be sent to John Paquet. President Mason's office will prepare the letter.

Board Correspondence Board Correspondence included a birth announcement from Debbie Steinbach and a thank-you letter from Mildred Davy.

Election of Board Officers Wayne Jensen opened nominations for Board Chair.

Motion Elwood Stait moved that Laurie Mulder be nominated. Second - Dale Walters. Motion passed unanimously. Laurie Mulder accepted the nomination.

Motion Dick Larsen moved that the nominations be closed. Second - Dale Walters. Motion passed unanimously.

Laurie Mulder assumed the Chair for the remainder of the meeting.

Laurie Mulder opened nominations for Board Vice Chair.

Motion Dale Walters moved that Dick Larsen be nominated. Second - Elwood Stait. Motion passed unanimously. Dick Larsen accepted nomination.

Appointment of
Committee Chairs

Policy Committee: President Mason suggested some future goals may be revising the format of the policy manual, and comparing the policy manual with those of other community colleges. Chair: Dick Larsen. Members: Elwood Stait, Dale Walters.

Personnel Committee: President Mason suggested the review of administrative contracts and evaluations as a project for this committee. Chair: Laurie Mulder. Members: Kathrine Jensen, Wayne Jensen.

Facilities Committee: President Mason proposed that this committee study the further expansion plans for non-college controlled facilities. This would include vocational training locations and the apartment in the downtown facility. Chair: Elwood Stait. Members: Dale Walters, Wayne Jensen, Dick Larsen.

Board Vacancy

Eva Noble expressed her interest in filling the Board vacancy for South County.

Motion

Wayne Jensen moved that Eva Noble be elected to the Board of Directors. Second - Dick Larsen. Motion passed unanimously.

President Mason delivered the Oath of Office to Board members Kathrine Jensen and Eva Noble.

Eva Noble joined membership on the Personnel Committee.

"Becoming a Better Board Member", published by the National School Board Association will be supplied to Eva Noble, Kathrine Jensen, Laurie Mulder and Dale Walters.

Organizational
Motions

1. Designate Clerk, Deputy Clerk, Secretary.

Motion

Dick Larsen moved that President Roy Mason be designated Clerk, Business Officer Cheryl Van Natta be designated Deputy Clerk, and Assistant to the President Kate Ventres be designated Secretary to the Board. Second-Wayne Jensen. Motion passed unanimously.

2. Authorize check signatures.

Motion

Wayne Jensen moved that the Clerk Roy Mason, Deputy Clerk Cheryl Van Natta, Board Chair Laurie Mulder, and Board Vice Chair Dick Larsen be authorized to sign checks in person, on behalf of the Tillamook Bay Community College Service District for the fiscal year 1985-86. Second - Kathrine Jensen. Motion passed

unanimously.

Motion 3. Authorize payrolls.

Dale Walters moved that approval be granted for the payment of Tillamook Bay Community College Service District payroll accounts when due as governed by Tillamook Bay Community College fiscal policies for the 1985-86 fiscal year. Second - Elwood Stait. Motion passed unanimously.

Motion 4. Authorize accounts payable.

Kathrine Jensen moved that approval be granted for payment of Tillamook Bay Community College Service District accounts payable when due as governed by Tillamook Bay Community College fiscal policies for the 1985-86 fiscal year. Second - Dale Walters. Motion passed unanimously.

Motion 5. Name the budget officer.

Elwood Stait moved that President Roy Mason be named the budget officer for fiscal year 1985-86. Second - Dick Larsen. Motion passed unanimously.

Motion 6. Grant authority to sign and administer federal funds.

Wayne Jensen moved that President Roy Mason and Business Officer Cheryl Van Natta be authorized to sign Federal project forms and administer the programs on behalf of the Tillamook Bay Community College Service District for projects authorized by the Board during 1985-86. Second - Dale Walters. Motion passed unanimously.

Motion 7. Establish regular Board meeting days, time and place.

Dick Larsen moved and the Tillamook Bay Community College Board Meetings will be normally held each month, on the first Monday, at 7:30 p.m. in the Small Business Assistance Center Board room. Second - Kathrine Jensen. Motion passed unanimously.

Motion Wayne Jensen moved that an addendum be added to Motion #7 stating that if the first Monday of the month falls on a holiday, the meeting will be held the second Monday of that month at 7:30 p.m. in the Small Business Assistance Center Board Room. Second - Dale Walters.

Motion passed unanimously.

ABE Grant Approval President Mason requested certification of approval by the Board to submit and accept Adult Basic Education Grant funds for \$10,000.

Motion Elwood Stait moved to submit and accept grant funds. Second - Wayne Jensen. Motion passed unanimously.

JTPA Grant Status President Mason reported that our request to bid for the Job Training Partnership Grant was denied. He felt the Oregon Consortium did not hold an open bid process and that reasons given for denial to bid were arbitrary. President Mason suggested a letter from the Board to the Governor be sent outlining these concerns.

Motion Elwood Stait moved that President Mason be authorized to send a letter to the Governor and JTPA on behalf of the Board. Second - Dale Walters. President Mason said he will include a copy of our bid, JTPA's evaluation of the bid, and a critique of their evaluation in the letter.

OCCA 1985
Priorities

Laurie Mulder reviewed the OCCA Legislative priorities as set forth by Roger Bassett. The areas of Governance and Budget reached a general consensus of the Board as being the most important issues for the next legislative session. President Mason will notify Roger of this consensus. Laurie Mulder reminded Board members to send in their individual priorities, as well as their own special interests in which they might volunteer time, to OCCA.

Board Planning
Session

President Mason will plan two separate Board planning sessions in the fall. A speaker will be chosen for these meetings.

Robbery

President Mason informed the Board of a robbery that took place at the Bay City campus about one month ago. The vandals have been found and most of the items have been recovered. Cheryl Van Natta is working with the insurance company on the remaining claim.

Senior Citizen
Policy

President Mason requested that the Board approve a 50% tuition discount for seniors 60 years and older effective fall term. Discussion on the fairness of this policy followed.

Motion

Dale Walters moved that senior citizens 60 years and

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older receive a 50% tuition discount effective fall term. Second - Wayne Jensen. Motion passed. Eva Noble opposed. Elwood Stait abstained.

Apartment Usage/
Security

President Mason reported that the tenant in the apartment at the First St. facility has moved, leaving no one to provide security at night. Two options include hiring a security service, or allowing President Mason to occupy the apartment in lieu of providing security. Dick Larsen recommended this issue be turned over to the Facilities Committee. Laurie Mulder appointed Facilities Committee Chair Elwood Stait to table this issue for the first committee meeting.

The meeting was adjourned at 10:10 p.m.

Respectfully submitted,


Roy B. Mason
Clerk

/kv

ACCOUNT#	DESCRIPTION	ADOPTED	RECEIPTS JUNE	TOTAL RECEIVED	BUDGET BALANCE	% OF BUDGET
1000	STATE SOURCES					
100	STATE AID OPERATION	\$230,000.00		\$230,308.00	(\$308.00)	100%
200	GRANTS AND CONTRACTS					
10	ADULT BASIC EDUCATION	\$10,000.00		\$9,750.00	\$250.00	98%
20	HOME ECONOMICS	\$9,500.00	\$8,530.69	\$8,530.69	\$969.31	90%
30	SMALL BUSINESS CENTER	\$12,000.00	\$85.61	\$14,100.03	(\$2,100.03)	118%
40	VOCATIONAL EDUCATION	\$2,800.00		\$0.00	\$2,800.00	0%
2000	LOCAL SOURCES					
100	CURRENT TAXES	\$360,800.00	\$34,632.62	\$333,973.48	\$26,826.52	93%
200	PRIOR YEARS TAXES	\$5,000.00	\$3,209.70	\$18,574.81	(\$13,574.81)	371%
300	COUNTY TIMBER REVENUE	\$55,000.00	\$6,317.42	\$34,260.67	\$20,739.33	62%
3000	TUITION AND FEES					
100	TUITION	\$78,000.00	\$13,075.50	\$100,875.33	(\$22,875.33)	129%
200	FEES	\$2,000.00	\$856.25	\$2,835.25	(\$835.25)	142%
4000	OTHER REVENUE					
100	AVAILABLE CASH ON HAND	\$55,000.00		\$129,759.00	(\$74,759.00)	236%
200	SALE OF GOODS/SERVICES	\$5,000.00	\$1,083.95	\$5,154.87	(\$154.87)	103%
300	INTEREST INCOME	\$10,000.00	\$5,711.56	\$18,070.19	(\$8,070.19)	181%
400	RENTAL INCOME	\$1,000.00	\$345.00	\$3,130.00	(\$2,130.00)	313%
	REVENUE TOTAL	\$836,100.00	\$73,848.30	\$909,322.32	(\$73,222.32)	109%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
1000	INSTRUCTION					
100	PERSONAL SERVICES					
10	INSTRUCTIONAL PERSONNEL/TBCC	\$20000.00	\$13310.91	\$27160.11	(\$7160.11)	-36%
20	INSTRUCTIONAL CONTRACT	\$150000.00	\$35428.20	\$94562.15	\$55437.85	37%
30	STAFF DEVELOPMENT	\$1000.00	(\$0.30)	\$812.50	\$187.50	19%
200	OTHER PAYROLL	\$40000.00	\$2050.91	\$4746.37	\$35253.63	88%
300	MATERIALS ANMD SERVICES					
10	INSTRUCTIONAL CONTRACT	\$35000.00	\$13904.03	\$38433.60	(\$3433.60)	-10%
20	INSTRUCTIONAL SUPPLIES	\$4000.00	\$1258.00	\$7376.20	(\$3376.20)	-84%
30	LIBRARY DEVELOPMENT	\$2500.00		\$0.00	\$2500.00	100%
40	TEXTBOOKS	\$6000.00	\$1234.05	\$10926.29	(\$4926.29)	-82%
50	EQUIPMENT RENTAL	\$1000.00		\$460.00	\$540.00	54%
400	CAPITAL EQUIPMENT	\$20000.00	\$1965.95	\$36123.68	(\$16123.68)	-81%
500	EQUIPMENT REPAIR REPLACEMENT	\$3000.00	\$70.50	\$2313.24	\$686.76	23%
600	CLASSROOM RENTAL	\$26000.00	\$4025.00	\$29277.48	(\$3277.48)	-13%
700	MATERIALS FOR RESALE	\$1000.00	\$271.20	\$1461.28	(\$461.28)	-46%
	INSTRUCTION TOTAL	\$309500.00	\$73518.45	\$253652.90	\$55847.10	18%

Final in Spring contract / PCC

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
2000	INSTRUCTIONAL SUPPORT SERVICES					
100	PERSONAL SERVICES					
10	DEAN OF INSTRUCTION	\$31600.00	\$7767.00	\$31068.00	\$532.00	2%
20	SECRETARY TO THE DEAN	\$14400.00	\$3699.00	\$14796.00	(\$396.00)	-3%
30	OUTREACH COORDINATORS	\$9900.00	(\$107.37)	\$6453.51	\$3446.49	35%
40	STAFF DEVELOPMENT	\$3000.00	\$95.00	\$849.08	\$2150.92	72%
200	OTHER PAYROLL EXPENSES	\$15900.00	\$4474.89	\$21129.62	(\$5229.62)	-33%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$2000.00	\$711.90	\$3258.72	(\$1258.72)	-63%
20	TELEPHONE	\$3000.00	\$411.75	\$6332.15	(\$3332.15)	-111%
30	POSTAGE	\$1800.00	\$142.88	\$252.29	\$1547.71	86%
40	TRAVEL	\$2300.00	\$380.20	\$2973.10	(\$673.10)	-29%
50	ADVERTISING	\$5000.00	\$236.31	\$7026.63	(\$2026.63)	-41%
1	SCHEDULE PRODUCTION	\$5000.00		\$7503.15	(\$2503.15)	-50%
2	PRINTING	\$2000.00	\$117.27	\$450.67	\$1549.33	77%
3	CATALOG PRODUCTION	\$5000.00		\$200.00	\$4800.00	96%
60	OTHER SERVICES	\$6000.00	\$700.92	\$7886.49	(\$1886.49)	-31%
400	CAPITAL EQUIPMENT	\$4000.00		\$7221.41	(\$3221.41)	-81%
	INSTRUCTIONAL SUPPORT TOTAL	\$110900.00	\$18629.75	\$117400.82	(\$6500.82)	-6%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
3000	STUDENT SERVICES					
100	PERSONAL SERVICES					
10	DIRECTOR	\$25800.00	\$6402.00	\$25608.00	\$192.00	1%
20	STUDENT SERVICES SSECRETARY	\$13295.00	\$3634.53	\$13714.53	(\$419.53)	-3%
30	ADMISSIONS SECRETARY	\$12285.00	\$3201.00	\$12854.00	(\$569.00)	-5%
40	STAFF DEVELOPMENT	\$1000.00	\$712.50	\$949.50	\$50.50	5%
50	STUDENT WORK STUDY	\$5000.00	\$278.25	\$2103.63	\$2896.37	58%
200	OTHER PAYROLL	\$14986.00	\$3564.38	\$21831.23	(\$6845.23)	-46%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$1400.00	\$394.56	\$2822.20	(\$1422.20)	-102%
20	TELEPHONE	\$1600.00	\$766.82	\$2545.46	(\$945.46)	-59%
30	POSTAGE	\$1150.00		\$942.40	\$207.60	18%
40	TRAVEL	\$2300.00	\$16.40	\$555.06	\$1744.94	76%
400	CAPITAL EQUIPMENT	\$3900.00		\$8539.00	(\$4639.00)	-119%
	STUDENT SERVICES TOTAL	\$82716.00	\$18970.44	\$92465.01	(\$9749.01)	-12%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
4000	COLLEGE SUPPORT SERVICES					
100	PERSONAL SERVICES					
10	PRESIDENT	\$39000.00	\$9750.00	\$39000.00	\$0.00	0%
20	BUSINESS OFFICER	\$16610.00	\$4359.00	\$17436.00	(\$826.00)	-5%
30	PART-TIME	\$4500.00	\$2640.00	\$18463.04	(\$13963.04)	-310%
40	STAFF DEVELOPMENT	\$1000.00	\$281.43	\$964.26	\$35.74	4%
200	OTHER PAYROLL	\$19430.00	\$5997.33	\$44251.53	(\$24821.53)	-128%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$2300.00	\$369.38	\$4047.31	(\$1747.31)	-76%
20	TELEPHONE	\$2300.00	\$331.95	\$5046.36	(\$2746.36)	-119%
30	POSTAGE	\$600.00	\$102.40	\$244.80	\$355.20	59%
40	TRAVEL	\$5160.00	\$52.32	\$4922.12	\$237.88	5%
50	PUBLICATIONS	\$550.00	\$84.45	\$1137.95	(\$587.95)	-107%
400	CAPITAL EQUIPMENT	\$3600.00	\$460.74	\$11393.76	(\$7793.76)	-216%
500	PROFESSIONAL SERVICE					
10	AUDITING AND ACCOUNTING	\$3500.00	\$3.90	\$3393.90	\$106.10	3%
20	LEGAL	\$2400.00	\$175.00	\$2100.00	\$300.00	13%
30	INSURANCE	\$4200.00	\$1819.60	\$4527.81	(\$327.81)	-8%
40	ASSOCIATION MEMBERSHIP	\$5370.00	\$139.45	\$5594.20	(\$224.20)	-4%
600	GOVERNING BOARD					
10	ADVISORY COMMITTEES	\$2300.00	\$247.00	\$1356.38	\$943.62	41%
20	TRAVEL	\$2500.00	\$1254.93	\$3237.38	(\$737.38)	-29%
30	MEETING EXPENSES	\$800.00	\$135.78	\$525.32	\$274.68	34%
	COLLEGE SUPPORT TOTAL	\$116120.00	\$28204.66	\$167642.12	(\$51522.12)	-44%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
5000	PLANT OPERATION & MAINTENANCE					
100	PERSONAL SERVICES					
10	JANITOR	\$10500.00	\$2166.00	\$12324.00	(\$1824.00)	-17%
200	OTHER PAYROLL EXPENSES	\$3165.00		\$3120.70	\$44.30	1%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$3000.00	\$250.53	\$4457.17	(\$1457.17)	-49%
400	CAPITAL EQUIPMENT	\$3200.00		\$1160.00	\$2040.00	64%
500	UTILITIES	\$6200.00	\$744.26	\$6787.14	(\$587.14)	-9%
600	BUILDING REPAIRS	\$7000.00	(\$487.86)	\$47570.42	(\$40570.42)	-580%
6000	COMMUNITY SERVICES					
300	MATERIALS AND SERVICES	\$800.00		\$385.00	\$415.00	52%
	PLANT & COMMUNITY TOTAL	\$33865.00	\$2672.93	\$75804.43	(\$41939.43)	-124%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
7000	ADULT BASIC EDUCATION					
100	PERSONAL SERVICES					
10	COORDINATOR	\$4800.00	\$1820.00	\$4800.00	\$0.00	0%
20	INSTRUCTORS	\$8640.00	\$3380.00	\$6460.00	\$2180.00	25%
30	PART-TIME	\$900.00	\$900.00	\$900.00	\$0.00	0%
40	STAFF DEVELOPMENT	\$250.00		\$20.00	\$230.00	92%
200	OTHER PAYROLL EXPENSES	\$1500.00	\$341.73	\$2210.82	(\$710.82)	-47%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$560.00	\$183.29	\$560.00	\$0.00	0%
20	TELEPHONE	\$300.00		\$300.00	\$0.00	0%
30	POSTAGE	\$100.00	\$100.00	\$100.00	\$0.00	0%
40	TRAVEL	\$300.00	\$200.34	\$370.17	(\$70.17)	-23%
50	PRINTING	\$550.00		\$0.00	\$550.00	100%
400	STUDENT FINANCIAL AID	\$3000.00	\$3000.00	\$3000.00	\$0.00	0%
	ABE TOTAL	\$20900.00	\$9925.36	\$18720.99	\$2179.01	10%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
8000	SMALL BUSINESS CENTER					
100	PERSONAL SERVICES					
10	DIRECTOR	\$14400.00		\$14400.00	\$0.00	0%
20	INSTRUCTORS	\$14100.00	\$7077.00	\$17499.78	(\$3399.78)	-24%
30	PROGRAM ASSISTANT	\$13450.00	\$3360.00	\$14092.47	(\$642.47)	-5%
40	PART-TIME	\$1500.00	\$229.13	\$340.44	\$1159.56	77%
200	OTHER PAYROLL EXPENSES	\$13000.00	\$3479.88	\$17267.20	(\$4267.20)	-33%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$2500.00	\$536.67	\$2655.55	(\$155.55)	-6%
20	TELEPHONE	\$1000.00	\$347.43	\$2830.19	(\$1830.19)	-183%
30	POSTAGE	\$1000.00	\$753.00	\$1055.65	(\$55.65)	-6%
40	TRAVEL	\$600.00	\$840.00	\$2762.84	(\$2162.84)	-360%
50	ADVERTISING	\$600.00	\$541.42	\$862.52	(\$262.52)	-44%
60	OFFICE/CLASSROOM RENTAL	\$4800.00	\$2010.00	\$5700.00	(\$900.00)	-19%
BUSINESS CENTER TOTAL		\$66950.00	\$19174.53	\$79466.64	(\$12516.64)	-19%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
9000	HOME ECONOMICS PROGRAM					
100	PERSONAL SERVICES					
10	CONSULTANT HOMEMAKER	\$3932.00		\$3932.00	\$0.00	0%
20	INSTRUCTOR	\$4126.00	\$1774.60	\$4402.13	(\$276.13)	-7%
200	OTHER PAYROLL EXPENSES	\$1949.00	\$1244.52	\$1983.59	(\$34.59)	-2%
300	MATERIALS AND SERVICES					
10	SUPLIES	\$1120.00	\$214.63	\$1125.80	(\$5.80)	-1%
20	TELEPHONE	\$300.00		\$300.00	\$0.00	0%
30	POSTAGE	\$250.00	\$250.00	\$274.56	(\$24.56)	-10%
40	TRAVEL	\$770.00	\$60.40	\$686.68	\$83.32	11%
50	ADVERTISING	\$430.00		\$6.16	\$423.84	99%
60	INDIRECT COSTS	\$1450.00	\$1114.16	\$1150.66	\$299.34	21%
HOME ECONOMICS TOTAL		\$14327.00	\$4658.31	\$13861.58	\$465.42	3%

GENERAL FUND: REQUIREMENTS

1984-85

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JUNE	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
10000 RESERVES						
100 BOARD CONTINGENCY		\$80822.00	\$0.00	\$6626.79	\$74195.21	92%

BUDGET SUMMARY

RESOURCES	ADOPTED BUDGET	EXPENDED OR RECEIVED	TOTAL EXPENDED/ RECEIVED	BUDGET BALANCE	% OF BUDGET
REVENUE	\$836,100.00	\$73,848.30	\$909,322.32	(\$73,222.32)	109%
CURRENT TOTAL					
REQUIREMENTS					
INSTRUCTION	\$309,500.00	\$73,518.45	\$253,652.90	\$55,847.10	18%
INSTRUCTIONAL SUPPORT	\$110,900.00	\$18,629.75	\$117,400.82	(\$6,500.82)	-6%
STUDENT SERVICES	\$82,716.00	\$18,970.44	\$92,465.01	(\$9,749.01)	-12%
COLLEGE SERVICES	\$116,120.00	\$28,204.66	\$167,642.12	(\$51,522.12)	-44%
PLANT SERVICES	\$33,865.00	\$2,672.93	\$75,804.43	(\$41,939.43)	-124%
ADULT BASIC ED.	\$20,900.00	\$9,925.36	\$18,720.99	\$2,179.01	10%
BUSINESS CENTER	\$66,950.00	\$19,174.53	\$79,466.64	(\$12,516.64)	-19%
HOME ECONOMICS	\$14,327.00	\$4,658.31	\$13,861.58	\$465.42	3%
BOARD CONTINGENCY	\$80,822.00	\$0.00	\$6,626.79	\$74,195.21	92%
CURRENT TOTAL	\$836,100.00	\$175,754.43	\$825,641.28	\$10,458.72	1%

provisional
→ 115%

expended 99%

GENERAL FUND: RESOURCES

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	RECEIPTS JULY	TOTAL RECEIVED	BUDGET BALANCE	% OF BUDGET
1000	STATE SOURCES					
100	STATE AID OPERATION	\$237,000.00		\$0.00	\$237,000.00	100%
200	GRANTS AND CONTRACTS					
10	ADULT BASIC EDUCATION	\$10,000.00		\$0.00	\$10,000.00	100%
20	HOME ECONOMICS	\$9,500.00		\$0.00	\$9,500.00	100%
30	SMALL BUSINESS CENTER	\$30,000.00		\$0.00	\$30,000.00	100%
40	VOCATIONAL EDUCATION	\$9,000.00		\$0.00	\$9,000.00	100%
2000	LOCAL SOURCES					
100	CURRENT TAXES	\$382,448.00		\$0.00	\$382,448.00	100%
200	PRIOR YEARS TAXES	\$12,000.00		\$0.00	\$12,000.00	100%
300	COUNTY TIMBER REVENUE	\$50,000.00		\$0.00	\$50,000.00	100%
3000	TUITION AND FEES					
100	TUITION	\$78,000.00	\$7,473.87	\$7,473.87	\$70,526.13	90%
200	FEES	\$1,500.00		\$0.00	\$1,500.00	100%
4000	OTHER REVENUE					
100	AVAILABLE CASH ON HAND	\$60,000.00		\$0.00	\$60,000.00	100%
200	SALE OF GOODS/SERVICES	\$2,500.00	\$715.87	\$715.87	\$1,784.13	71%
300	INTEREST INCOME	\$12,000.00		\$0.00	\$12,000.00	100%
400	RENTAL INCOME	\$2,000.00	\$465.00	\$465.00	\$1,535.00	77%
	REVENUE TOTAL	\$895,948.00	\$8,654.74	\$8,654.74	\$887,293.26	99%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
1000	INSTRUCTION					
100	PERSONAL SERVICES					
10	INSTRUCTIONAL PERSONNEL/TBCC	\$20,000.00		\$0.00	\$20,000.00	100%
20	INSTRUCTIONAL CONTRACT	\$150,000.00	\$143.70	\$143.70	\$149,856.30	100%
30	STAFF DEVELOPMENT	\$1,000.00		\$0.00	\$1,000.00	100%
200	OTHER PAYROLL	\$40,000.00	\$883.64	\$916.15	\$39,083.85	98%
300	MATERIALS ANMD SERVICES					
10	INSTRUCTIONAL CONTRACT	\$35,000.00	\$387.00	\$387.00	\$34,613.00	99%
20	INSTRUCTIONAL SUPPLIES	\$4,000.00	\$146.20	\$146.20	\$3,853.80	96%
30	LIBRARY DEVELOPMENT	\$2,500.00		\$0.00	\$2,500.00	100%
40	TEXTBOOKS	\$7,000.00	\$20.42	\$20.42	\$6,979.58	100%
50	EQUIPMENT RENTAL	\$1,000.00		\$0.00	\$1,000.00	100%
400	CAPITAL EQUIPMENT	\$15,000.00	\$2,900.00	\$2,900.00	\$12,100.00	81%
500	EQUIPMENT REPAIR REPLACEMENT		\$5,500.00			
10	REPAIR CONTRACTS	\$9,000.00			\$9,000.00	
20	REPLACEMENT	\$3,000.00		\$0.00	\$3,000.00	100%
600	CLASSROOM RENTAL	\$30,000.00		\$0.00	\$30,000.00	100%
700	MATERIALS FOR RESALE	\$1,500.00			\$1,500.00	100%
	INSTRUCTION TOTAL	\$319,000.00	\$9,980.96	\$4,513.47	\$314,486.53	99%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
2000	INSTRUCTIONAL SUPPORT SERVICES					
100	PERSONAL SERVICES					
10	DEAN OF INSTRUCTION	\$32,616.00		\$0.00	\$32,616.00	100%
11	DIRECTOR SP. INST. PRG.	\$16,020.00		\$0.00	\$16,020.00	100%
12	ADMIN. ASST	\$16,644.00		\$0.00	\$16,644.00	100%
20	SECRETARY TO THE DEAN	\$11,088.00		\$0.00	\$11,088.00	100%
30	OUTREACH COORDINATORS	\$5,000.00		\$0.00	\$5,000.00	100%
40	STAFF DEVELOPMENT	\$1,880.00	\$257.00	\$257.00	\$1,623.00	86%
200	OTHER PAYROLL EXPENSES	\$19,500.00	\$2,249.78	\$2,249.78	\$17,250.22	88%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$1,926.00	\$79.45	\$79.45	\$1,846.55	96%
20	TELEPHONE	\$2,000.00	\$913.00	\$913.00	\$1,087.00	54%
30	POSTAGE	\$1,800.00		\$0.00	\$1,800.00	100%
40	TRAVEL	\$2,000.00	\$46.00	\$46.00	\$1,954.00	98%
50	ADVERTISING	\$5,000.00		\$0.00	\$5,000.00	100%
1	SCHEDULE PRODUCTION	\$5,000.00		\$0.00	\$5,000.00	100%
2	PRINTING	\$2,000.00		\$0.00	\$2,000.00	100%
3	CATALOG PRODUCTION	\$12,000.00		\$0.00	\$12,000.00	100%
60	OTHER SERVICES	\$3,077.00	\$12.00	\$12.00	\$3,065.00	100%
400	CAPITAL EQUIPMENT	\$3,000.00		\$0.00	\$3,000.00	100%
	INSTRUCTIONAL SUPPORT TOTAL	\$140,551.00	\$3,557.23	\$3,557.23	\$136,993.77	97%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
3000 STUDENT SERVICES						
100 PERSONAL SERVICES						
10	DIRECTOR	\$26,892.00		\$0.00	\$26,892.00	100%
20	STUDENT SERVICES SSECRETARY	\$14,112.00		\$0.00	\$14,112.00	100%
30	ADMISSIONS SECRETARY	\$13,440.00		\$0.00	\$13,440.00	100%
40	STAFF DEVELOPMENT	\$500.00		\$0.00	\$500.00	100%
50	STUDENT WORK STUDY	\$5,000.00		\$0.00	\$5,000.00	100%
200	OTHER PAYROLL	\$15,700.00	\$1,445.38	\$1,445.38	\$14,254.62	91%
300 MATERIALS AND SERVICES						
10	SUPPLIES	\$1,400.00		\$0.00	\$1,400.00	100%
20	TELEPHONE	\$2,200.00		\$0.00	\$2,200.00	100%
30	POSTAGE	\$1,150.00		\$0.00	\$1,150.00	100%
40	TRAVEL	\$1,000.00		\$0.00	\$1,000.00	100%
400	CAPITAL EQUIPMENT	\$2,400.00		\$0.00	\$2,400.00	100%
STUDENT SERVICES TOTAL		\$83,794.00	\$1,445.38	\$1,445.38	\$82,348.62	98%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
4000	COLLEGE SUPPORT SERVICES					
100	PERSONAL SERVICES			\$0.00	\$41,000.00	100%
10	PRESIDENT	\$41,000.00		\$0.00	\$17,436.00	100%
20	BUSINESS OFFICER	\$17,436.00		\$0.00	\$15,528.00	100%
21	SEC. TO PRES.	\$15,528.00		\$0.00	\$2,000.00	100%
30	PART-TIME	\$2,000.00		\$0.00	\$600.00	100%
40	STAFF DEVELOPMENT	\$600.00				
200	OTHER PAYROLL	\$26,464.00	\$1,827.83	\$1,827.83	\$24,636.17	93%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$2,462.00	\$1.65	\$1.65	\$2,460.35	100%
20	TELEPHONE	\$2,300.00	\$151.16	\$151.16	\$2,148.84	93%
30	POSTAGE	\$400.00		\$0.00	\$400.00	100%
40	TRAVEL	\$5,200.00	\$34.20	\$34.20	\$5,165.80	99%
50	PUBLICATIONS	\$800.00	\$11.00	\$11.00	\$789.00	99%
400	CAPITAL EQUIPMENT	\$5,000.00	\$1,550.00	\$1,550.00	\$3,450.00	69%
500	PROFESSIONAL SERVICE					
10	AUDITING AND ACCOUNTING	\$3,700.00		\$0.00	\$3,700.00	100%
20	LEGAL	\$2,400.00	\$175.00	\$175.00	\$2,225.00	93%
30	INSURANCE	\$4,800.00		\$0.00	\$4,800.00	100%
40	ASSOCIATION MEMBERSHIP	\$6,000.00	\$3,717.00	\$3,717.00	\$2,283.00	38%
600	GOVERNING BOARD					
10	ADVISORY COMMITTEES	\$1,700.00	\$9.85	\$9.85	\$1,690.15	99%
20	TRAVEL	\$2,000.00		\$0.00	\$2,000.00	100%
30	MEETING EXPENSES	\$800.00		\$0.00	\$800.00	100%
	COLLEGE SUPPORT TOTAL	\$140,590.00	\$7,477.69	\$7,477.69	\$133,112.31	95%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
5000	PLANT OPERATION & MAINTENANCE					
100	PERSONAL SERVICES					
10	JANITOR	\$17,500.00		\$0.00	\$17,500.00	100%
200	OTHER PAYROLL EXPENSES	\$5,300.00	\$303.45	\$303.45	\$4,996.55	94%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$3,000.00		\$0.00	\$3,000.00	100%
400	CAPITAL EQUIPMENT	\$3,200.00		\$0.00	\$3,200.00	100%
500	UTILITIES	\$6,500.00		\$0.00	\$6,500.00	100%
600	BUILDING REPAIRS					
10	REPAIRS	\$3,000.00		\$0.00	\$3,000.00	100%
20	REMODELING	\$3,000.00	\$11,088.37	\$11,088.37	(\$8,088.37)	-270%
6000	COMMUNITY SERVICES					
300	MATERIALS AND SERVICES	\$500.00		\$0.00	\$500.00	100%
PLANT & COMMUNITY TOTAL		\$42,000.00	\$11,391.82	\$11,391.82	\$30,608.18	73%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
7000	ADULT BASIC EDUCATION					
100	PERSONAL SERVICES					
10	COORDINATOR	\$5100.00		\$0.00	\$5100.00	100%
20	INSTRUCTORS	\$8640.00		\$0.00	\$8640.00	100%
30	PART-TIME	\$600.00		\$0.00	\$600.00	100%
40	STAFF DEVELOPMENT	\$250.00		\$0.00	\$250.00	100%
200	OTHER PAYROLL EXPENSES	\$1500.00		\$0.00	\$1500.00	100%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$560.00	\$359.21	\$359.21	\$200.79	36%
20	TELEPHONE	\$300.00		\$0.00	\$300.00	100%
30	POSTAGE	\$100.00		\$0.00	\$100.00	100%
40	TRAVEL	\$300.00		\$0.00	\$300.00	100%
50	PRINTING	\$550.00		\$0.00	\$550.00	100%
400	STUDENT FINANCIAL AID	\$3000.00		\$0.00	\$3000.00	100%
ABE TOTAL		\$20900.00	\$359.21	\$359.21	\$20540.79	98%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
8000	SMALL BUSINESS CENTER					
100	PERSONAL SERVICES					
10	DIRECTOR	\$14,862.00		\$0.00	\$14,862.00	100%
20	INSTRUCTORS	\$14,862.00		\$0.00	\$14,862.00	100%
30	PROGRAM ASSISTANT	\$14,122.00		\$0.00	\$14,122.00	100%
40	PART-TIME	\$500.00	\$195.00	\$195.00	\$305.00	61%
200	OTHER PAYROLL EXPENSES	\$13,780.00	\$1,119.01	\$1,119.01	\$12,660.99	92%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$1,500.00	\$28.90	\$28.90	\$1,471.10	98%
20	TELEPHONE	\$2,000.00		\$0.00	\$2,000.00	100%
30	POSTAGE	\$500.00		\$0.00	\$500.00	100%
40	TRAVEL	\$1,000.00		\$0.00	\$1,000.00	100%
50	ADVERTISING	\$400.00		\$0.00	\$400.00	100%
60	OFFICE/CLASSROOM RENTAL	\$4,800.00		\$0.00	\$4,800.00	100%
BUSINESS CENTER TOTAL		\$68,326.00	\$1,342.91	\$1,342.91	\$66,983.09	98%

GENERAL FUND: REQUIREMENTS

1985-86 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JULY	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
9000	HOME ECONOMICS PROGRAM					
100	PERSONAL SERVICES					
10	CONSULTANT HOME MAKER	\$4,232.00		\$0.00	\$4,232.00	100%
20	INSTRUCTOR	\$4,326.00		\$0.00	\$4,326.00	100%
200	OTHER PAYROLL EXPENSES	\$2,049.00		\$0.00	\$2,049.00	100%
300	MATERIALS AND SERVICES					
10	SUPPLIES	\$820.00		\$0.00	\$820.00	100%
20	TELEPHONE	\$200.00		\$0.00	\$200.00	100%
30	POSTAGE	\$150.00		\$0.00	\$150.00	100%
40	TRAVEL	\$670.00		\$0.00	\$670.00	100%
50	ADVERTISING	\$430.00		\$0.00	\$430.00	100%
60	INDIRECT COSTS	\$1,450.00		\$0.00	\$1,450.00	100%
	HOME ECONOMICS TOTAL	\$14,327.00	\$0.00	\$0.00	\$14,327.00	100%
10000	RESERVES					
100	BOARD CONTINGENCY	\$66,460.00		\$0.00	\$66,460.00	100%

BUDGET SUMMARY

RESOURCES	ADOPTED BUDGET	EXPENDED OR RECEIVED	TOTAL EXPENDED/ RECEIVED	BUDGET BALANCE	% OF BUDGET
REVENUE	\$895,948.00	\$8,654.74	\$8,654.74	\$887,293.26	99%
CURRENT TOTAL					
REQUIREMENTS					
INSTRUCTION	\$319,000.00	\$9,980.96	\$4,513.47	\$314,486.53	99%
INSTRUCTIONAL SUPPORT SERVICES	\$140,551.00	\$3,557.23	\$3,557.23	\$136,993.77	97%
STUDENT SERVICES	\$83,794.00	\$1,445.38	\$1,445.38	\$82,348.62	98%
COLLEGE SUPPORT SERVICES	\$140,590.00	\$7,477.69	\$7,477.69	\$133,112.31	95%
PLANT OPERATION & MAINTENANCE	\$42,000.00	\$11,391.82	\$11,391.82	\$30,608.18	73%
ADULT BASIC EDUCATION	\$20,900.00	\$359.21	\$359.21	\$20,540.79	98%
SMALL BUSINESS CENTER	\$68,326.00	\$1,342.91	\$1,342.91	\$66,983.09	98%
HOME ECONOMICS PROGRAM	\$14,327.00	\$0.00	\$0.00	\$14,327.00	100%
BOARD CONTINGENCY	\$66,460.00		\$0.00	\$66,460.00	100%
CURRENT TOTAL	\$895,948.00	\$35,555.20	\$30,087.71	\$865,860.29	97%



TILLAMOOK BAY COMMUNITY COLLEGE
SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2218
503/377-2765

Roy B. Mason II, *President*

RESOLUTION
BOARD OF DIRECTORS
TILLAMOOK BAY COMMUNITY COLLEGE
SERVICE DISTRICT

WHEREAS:

the 1984-85 budget of the Tillamook Bay Community College Service District did not adequately predict the availability of an additional \$74,759.00 in cash carry-over from the 1983-84 budget year and whereas the establishment of a new facility in Tillamook City has created a need for additional budget expenditures during the 1984-85 budget year;

BE IT HEREBY RESOLVED:

that \$41,000.00 of these additional revenues be dedicated to paying the expenses of remodeling the new facility and budgeted in the Building Repairs expenditure line item; that \$20,000.00 of these additional revenues be dedicated to capital equipment purchases for the facility and budgeted from the appropriated capital equipment line items; and that the additional \$13,759.00 of revenue be dedicated to providing support services to the new facility and budgeted from the College Support, Part-time Staff line item.

Resolved this fifth day of August, 1985, by the Board of Directors, Tillamook Bay Community College Service District.

1984-85 COMMITTEE MEMBERSHIP

POLICY

Elwood Stait - Chair
Dick Larsen
Laurie Mulder

PERSONNEL

Laurie Mulder - Chair
Wayne Jensen
Dick Larsen

FACILITIES

Wayne Jensen - Chair
Elwood Stait
Ron Hays

FOUNDATION

Ron Hays - Chair
Eleanor Dye

1985-86 COMMITTEE MEMBERSHIP

POLICY

Dick Larsen - Chair
Elwood Stait
Dale Larsen

PERSONNEL

Laurie Mulder - Chair
Katherine Jensen
Eva Noble

FACILITIES

Elwood Stait - Chair
Dale Walters
Wayne Jensen
Dick Larsen

FOUNDATION

Roy Mason

July 11, 1985

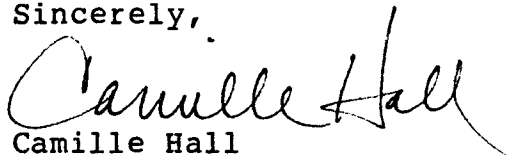
President Roy Mason
Tillamook Bay Community College
6385 Tillamook Avenue
Bay City, OR 97107

Dear President Mason:

At their July 2, 1985 meeting, The Oregon Consortium and The Oregon Private Industry Council voted to accept the outcome of the Request for Qualifications evaluation process, and to continue the current service providers for the period July 1, 1986 to June 30, 1988.

The Operations Committee will meet in August to evaluate the process just completed. If you have any recommendations that have not been addressed, please call or send written comments at your earliest convenience. All correspondence received to date will also be shared with the committee.

Sincerely,



Camille Hall
Grants Manager

CH



DATE: July 11, 1985

TO: All Members, OCCA

FROM: Roger Bassett

SUBJ: COMMUNITY COLLEGE PRIORITIES FOR THE 1987 LEGISLATIVE SESSION

As you may recall, the April OCCA Convention focused on priorities for the 1987 Legislative Session. That is the earliest start on preparations for a legislative session in OCCA history.

Our sense of urgency about 1987 is directly related to our lack of success in 1985. Our lack of success in 1985 is most pronounced in comparison to the success of the System of Higher Education.

The Governor, the Legislative Assembly, business leaders, city and county leadership, all must come to believe that community colleges are an essential part of Oregon's education, economic development and community services fabric.

1987 is our target for a turnaround in attitudes of the Governor and the Legislature towards community colleges. We want to start working towards that goal now.

We enjoy the support of a small but effective group of community college believers in the Legislature (see the July 8 OCCA Legislative News). The Governor has invited us to give him proposals for new community college roles. Large and small business lobbies want to work with us. Ports, labor organizations, health care organizations (to name a few more) are interested. State agencies, such as the Bureau of Labor and Industries, Oregon Public Broadcasting, Adult and Family Services, and the Employment Division, all are interested in community college partnerships.

Our task is to (1) focus our agenda, (2) organize and discipline our own resources and (3) bring other interest groups and lobbies into our effort in appropriate ways.

The purpose of this memo is to ask you to help us focus our agenda.



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Economic Development

- Build on the success of the Small Business Development Centers.
 - Further develop the community college role in small business through the Centers.
 - Identify other areas where the same approach (networks of community college-based Service Centers) could be used.
- Propose a State of Oregon Economic Development Policy that recognizes the importance of building on what Oregon already has to offer and that clearly demonstrates the community college role in economic development.
- Establish a strategy and work plan for marketing the community college role in economic development.

Governance

- Revisit/Refine OCCA's 1985 legislative position on governance.

Jobs Training

- Seek a stronger relationship between community colleges and the Jobs Training Partnership Act.
 - Seek a greater role for community colleges in the delivery of JTPA services.
 - Seek direct, coordinated, community college influence in the various JTPA policy-making bodies; for example, the State Council, the Balance of State PIC, local PICs, Service Delivery Area Directors group, etc.
- New initiative for community colleges to deliver Adult and Family Division services for AFS clients; for example, career counseling, short-term training.
- Propose an Oregon Policy on Employment Training that clearly demonstrates the community college role in employment training.
- New initiatives for a comprehensive relationship between community colleges and Bureau of Labor and Industries' plans for expansion of apprenticeship programs.

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- New initiatives for a comprehensive relationship between community colleges and Bureau of Labor and Industries' plans for expansion of apprenticeship programs.

RESPONSE FORM FOR 1987 LEGISLATIVE INITIATIVES

YOUR RANK
 (One through 19 in the
 order you would have OCCA
 and the Department of
 Education address them)

AREA/PROJECTBUDGET

- New approach to enrollment projections _____
- New approach to community college budget request _____
- Compelling construction budget request _____

ECONOMIC DEVELOPMENT

- Build on the success of Small Business Development Centers _____
- Propose a community college-oriented economic development policy for Oregon _____
- Develop a marketing strategy for community colleges in economic development _____

GOVERNANCE

- Refine the OCCA proposal of a separate chief executive officer for community colleges reporting directly to the State Board of Education _____

JOBS TRAINING

- Seek a stronger relationship with JTPA _____
- Propose new initiatives with Adult and Family Services Division _____
- Propose a community college-oriented jobs training policy for Oregon _____
- Propose new initiatives for apprenticeship training _____

EDUCATIONAL RESPONSIBILITY (TURF)

- New initiatives linking high schools and community colleges for students interested in college credit _____
- New roles for community colleges in planning and articulating with high school vocational programs _____
- New initiatives gaining acceptance of community college instruction as satisfying transfer requirements of Oregon's four-year schools _____
- New initiatives recognizing and funding the community college role in serving Oregon's less than literate adults _____
- Continued state support for "adult self-improvement" offerings _____

TELECOMMUNICATIONS

- Solidify community college responsibility for lower division telecourse offerings _____
- Propose a community college-oriented telecommunications policy for Oregon _____
- Protect availability of public access cable channels for educational use _____

PLEASE RETURN



TILLAMOOK BAY COMMUNITY COLLEGE SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2218
503/377-2765

Roy B. Mason II, *President*

POTENTIAL MAJOR INITIATIVES - 1987

Risk Taking

ECONOMIC DEVELOPMENT

- *1. SBDC - Continue support and build programs
2. Do not push high tech., lets look at what we have, State's existing resources
3. Do not go head to head with higher ed. Market what we do well.
4. Do not count only on lottery money
- *5. Take lead role in defining economic development policy
6. Market our mission in relation to vocational education

TELECOMMUNICATIONS

- *1. Lower Division, off-campus, function belongs to community colleges, protect our market
Private, public & national competition
- *2. Oppose H.B. 2190, support OPB's statewide coordination function, include CC telecom. network.
3. Working on program to protect public access in franchizing cables.
4. Financing OPB

EDUCATIONAL RESPONSIBILITY - Turf

- *1. CC/H.S., 2 + 2, A.P. etc.
2. CC/Voc. Ed., 2 + 2 high school community college vocational instruction
3. CC/H.E., articulation to junior level standing
4. Developmental Education
5. Enabling and incentive legislation - might be able to do these with boards instead of legislation.
6. Things we do that we don't get state funding for, Adult Ed./Selfimprovement.

BUDGETING - Do we not risk earmarked funding

- *1. Full FTE
.Funding as % of cost/earmarked? Look at State
.Determined by sale tax and shifts which may occur funding formula
2. Review construction requests in legislative setting
3. Statewide Telecommunications Network - in telecommunication
4. Enrollment Planning

JOB TRAINING

1. More work with JTPA - Take responsibility as training source
2. Changes in C.C. linkage with JTPA - training programs
3. Impact JTPA policy, A&FS, other agencies
4. Distribution of JTPA monies
5. Do C.C.'s want to take on more of JTPA's functions
6. Do we direct our efforts to short term training, what happens after JTPA?
7. Re-distribution of OJT & school work, particularly Ad. Dev.

COVERAGE

- *1. Stay with O.C.C.A. position
2. Review position, define more carefully

POLITICAL - can't be O.C.C.A. agenda

1. Election of next governor

RESOURCES

1. Coalition efforts better than ever
2. Look at all available sources