



TILLAMOOK BAY COMMUNITY COLLEGE SERVICE DISTRICT

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Roy B. Mason II, *President*

TILLAMOOK BAY COMMUNITY COLLEGE

BOARD OF DIRECTORS MEETING

March 7, 1988

7:30 PM

Small Business Development Center Board Room
401-B Main Street, Tillamook

AGENDA

<u>ITEM</u>	<u>PAGES</u>
I Adoption of Agenda	
II Approval of Minutes -February 8 Regular Meeting -Facilities Committee	II-1 thru II-3 II-4
III Budget Report	will be distributed at meeting
IV Committee Reports -Facilities *Bay City Lease *Facilities Planning -Personnel	
V FTE Report/Spring Term Schedule - Jerry Hallberg	
VI KOBI/YMCA Program Update	
VII Bookstore Update	
VIII Computer Lab Open House Report	
IX Strategic Plan Update	
X Meetings: OCCA Annual Convention - April 15-17 PCC Board Meeting - May 5	

TILLAMOOK BAY COMMUNITY COLLEGE S.D.
MINUTES - BOARD OF DIRECTORS
March 7, 1988
Small Business Development Center Board Room

MEMBERS PRESENT Wayne Jensen, Dick Larsen, Laurie Mulder, Eva Noble,
Dale Walters.

MEMBERS ABSENT Lew Forster (excused); Elwood Stait (excused).

STAFF PRESENT Roy Mason, President; Jerry Hallberg, Dean of
Instruction; Kate Ventres, Administrative Assistant.

CALL TO ORDER The meeting was called to order by Chairman Dale Walters
at 7:35 p.m.

I ADOPTION OF Chairman Dale Walters declared that the agenda be
adopted.

II APPROVAL OF MOTION Laurie Mulder noted a correction in the February regular
meeting minutes: under IX SEMESTER CONVERSION MOTION,
it should read, "Laurie Mulder moved that President
Mason send a letter to representatives at PCC and the
Department of Community Colleges stating that we are in
agreement with Treaty Oak Community College on the
semester conversion issue and that we are also opposed
to semester conversion."

The Facilities Committee minutes were noted.

III BUDGET REPORT President Mason reported that only the general fund
section of the report was distributed, as the Business
Officer was out ill and could not generate the grant
fund pages. He reviewed and recommended that the
following transfers from Board Contingency be made:

Instruction:

Equipment Repair	\$3,000
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Instructional Support:

Supplies	1,000
Travel	1,000
Telephone	2,500

Student Services:

Supplies	1,000
Telephone	2,000
Staff Development	700

College Support:

Classified	120
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College Support Services:

Supplies	1,000
Travel	3,000
Telephone	1,000
Postage	1,000

Auditing	1,000
Publications	600
Staff Development	500

Plant Operations:

Utilities	
Leasehold	
Leasehold Improvements	1,000

Grand Total : \$20,420

President Mason explained that in the past, budget transfers have been saved until the end of the budget year; but that during the last audit, the accountant recommended an interim transfer so that the bottom lines in each budget category do not fall into a negative balance.

Questions included the anticipated amount of the instructional contract from PCC; and when the state funds for the IBM equipment will arrive.

MOTION

Dick Larsen moved that \$20,420 be transferred from Board Contingency to line items as indicated above. Second - Eva Noble. Motion carried 5/0.

COMMITTEE REPORTS

Facilities: President Mason explained recommended changes to the Bay City facility lease agreement with District 56, including immediate transfer of ownership for buildings, and a 25 year lease on the property requiring a 5 year written notice of termination.

MOTION

Wayne Jensen moved to approved the lease as presented. Second - Dick Larsen. Motion carried 5/0.

President Mason explained that remodeling funds may be available from the Emergency Board and during the next legislative biennium. Remodeling projects for the Bay City and Tillamook facilities are being submitted.

Personnel: Laurie Mulder presented an Infectious Disease/AIDS policy for first reading by the Board. She explained that the policy is based on state and federal law, and that it will be monitored and revised as more is learned about the disease. The Board discussed the reasons for adopting the policy. The first reading occurred.

Laurie Mulder presented a revision of Article 3, Management Rights of the Board, which added the provision that delegates board authority to college employees where appropriate. This policy received its first reading.

March 7, 1988

President Mason reviewed a revision of Article 11 (Leave). The rationale for reductions in leave accruals and whether to "grandfather" current classified employees under the old leave accrual schedule were discussed. Dick Larsen felt that long-time employees should not be penalized. Kate Ventres will obtain the attorney's opinion on this issue before the next Board meeting. Also included in the new revision is a provision for "cash-out" of excess vacation leave. The policy received its first reading.

V FTE REPORT

Jerry Hallberg reported the final FTE figures for Winter term as 61, leaving 66.24 FTE to enroll in Spring term to make the year end target of 224. He expects approximately 61 for Spring, leaving us short some FTE's. He is planning a "mini" term this Spring and plans to increase advertising.

VI KOBE YMCA COLLEGE

President Mason discussed the student exchange program that the KOBE YMCA College in Japan is interested in starting with TBCC in 1989.

MOTION

Eva Noble moved that the educational and cultural ties with KOBE YMCA College in Japan be pursued. Second - Laurie Mulder. Motion carried 5/0.

VII BOOKSTORE UPDATE

This report will be presented at the April Board meeting.

VIII COMPUTER LAB OPEN HOUSE

President Mason announced that the Computer Resources Laboratory Open House went very well, drawing approximately 200 people into the new facility. An article in the Oregonian spotlighted the lab as "state-of-the-art", and a similar reception is planned for the summer President's meetings in July.

IX STRATEGIC PLAN

President Mason explained that he recently met with Mike Holland, Roger Bassett and Bill Bell to discuss service district issues.

X MEETINGS

The OCCA Convention is set for April 15-17 at Rippling River Resort. Board members were asked to contact Kate if planning to attend.

A letter from Daniel Moriarty was presented, inviting TBCC and Treaty Oak Board members to a dinner in May at Portland Community College. All Board members in attendance indicated they would attend this dinner.

There being no further business, the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Jato Ventres for: R. B. Mason
Roy B. Mason, Clerk

**BUDGET MESSAGE FOR THE FISCAL YEAR 1988-89
RESOURCES ESTIMATE AND ALLOCATION**

The Oregon Revised Statutes, Section 294.391, directs the Executive Officer of each municipal corporation to prepare a budget message to accompany the annual budget document. The intent of the budget message is to explain the budget document, describe the budget's important features, set forth reasons for any major changes from the previous year's appropriation and resource items, and explain any major changes in financial policy.

THE BUDGET

The 1988-89 budget has been developed to provide for the implementation of Tillamook Bay Community College's educational mission, philosophy, goals and objectives within the resources available to the District. The budget reflects the College's priorities and is as accurate a representative of income and expenditures as possible.

The operating budget for 1988-89 has been developed with the following goals in mind: Maintaining the College's "open door" policy; providing for high quality educational programs and services; preserving the College's human and capital resources; and planning for the continued financial stability of the College.

I. PRIORITIES

The following budget priorities were considered in the development of the operating budget:

1. Maintaining the instructional program offerings at the 1988-89 level.
2. Continuation of College operated bookstore.
3. Consolidation of Instructional and Student Services functions at the Tillamook Center.
4. Expansion of vocational program offerings in the computer sciences.
5. Initiation of a joint high school/college 2+2 vocational program.

The above priorities will be considered within the framework of the total needs of the College and evaluated in terms of the College master plan, its enrollment projections and the projected available resources.

II. BUDGET FORMAT

The budget format corresponds to the statewide classification of revenue and expenditure accounts as adopted in 1981-82. The 1988-89 budget classification system provides for a further refinement of that format by breaking down programmatic expenditure data to reflect individual program needs.

The budget format allows for a program budgeting system in which individual programs can be assessed in relationship to the overall goals of the College. The budget document serves as a comprehensive management information system allowing for the assessment of direct costs by program, the establishment of program standards and the linkage of the budget with the College's master planning process.

III. BUDGET FUNDS

The budget represents a detailed account of the anticipated resources and expenditures for the operation of the College for 1988-89. All college expenditures are included either in the General Fund or in the Special Fund. The following is a brief description of each of these budget areas:

GENERAL FUND: The General Fund provides for the ongoing operations of the college and is the major budget fund. For 1988-89 the anticipated General Fund budget is \$1,054,005 and reflects an increase of 3.8% over the 1988-89 budget.

1. Resources: The College receives its resources from following: local property taxes, student tuition, State of Oregon, federal and state government grants, miscellaneous income from sale of goods and services, investments, and county timber revenues. The goal of the College has been to seek adequate resources to operate its educational programs in a manner that shares the burden of operating costs among the three major revenue sources - local taxes, student tuition and state reimbursement - while actively pursuing other resources.
 - a. Local: The amount of local tax dollars for the Tillamook Bay Community College Service District in support of the 1988-89 budget are estimated at \$400,786. This represents 38% of the General Fund resources, a increase of 1% from last year's level of support.
 - b. Tuition: The tuition for 1988-89 is budgeted at \$20 per credit hour or \$220 per quarter for full time in-district students (11 to 19 credit hours). The College recognizes that it is important to keep tuition within reach of all students so that no one is denied an education because of the inability to pay. Tuition increases have been kept at a minimum and have increased only when funds were not available from other sources. We anticipate \$110,000 to be generated from tuition for the 1988-89 fiscal year. This represents approximately 10% of the College's resources.
 - c. Other Local Sources: Additional revenues for the General Fund budget are obtained through investment earning, the sale of materials and services, program reimbursements, county timber revenue, prior years' tax revenue, facilities rentals, etc. Funds from other sources account for \$141,000. approximately 13% of the total General Fund budget.

- d. State: Reimbursement from the state is based on the second year of the 1988-89 biennium. Tillamook Bay Community College anticipates \$334,719 from the state as its share of the College's operating budget. This state share represents 32% of our 1988-89 operating fund budget.
- e. Federal and State Sources: The amount of grant resources available in the Special Fund budget is difficult to estimate. These resources relate to specialized federal and state projects in support of existing ongoing programs. Most of these resources are for vocational education projects, adult basic education programs, small business assistance, and home economics programs. These revenues are not considered part of the general fund. Last years grant sources accounted for approximately 20% of the overall district revenues. A similar percentage is expected this year.
- f. Net Working Capital: Net working capital is a result of over-realized resources and/or unexpended appropriations from the previous year's budget. The amount of beginning net working capital for the 1988-89 budget is estimated at \$50,000. The net working capital reflects the cash balance and accounts receivable expected to be realized beginning July 1, 1987 and represents 4.7% of the General Fund budget.

GENERAL FUND: RESOURCES

1987-88 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	RECEIVED JAN	TOTAL RECEIVED	BUDGET BALANCE	% OF BUDGET
01	GENERAL FUND RESOURCES	01-4-01-XXXXXXX-XX				
0200000-00	STATE SOURCES					
10000-00	STATE AID OPERATION	\$327,600.00	\$84,452.00	\$251,578.00	\$76,022.00	23%
0300000-00	LOCAL SOURCES					
10000-00	CURRENT TAXES	\$378,100.00	\$2,283.78	\$307,917.12	\$70,182.88	19%
20000-00	PRIOR YEARS TAXES	\$30,000.00	\$4,530.29	\$25,043.90	\$4,956.10	17%
30000-00	COUNTY TIMBER REVENUE	\$48,000.00	\$4,869.97	\$11,336.34	\$36,663.66	76%
0400000-00	TUITION AND FEES					
10000-00	TUITION	\$125,000.00	\$11,927.34	\$60,992.25	\$64,007.75	51%
20000-00	FEES	\$2,500.00	\$265.00	\$2,280.00	\$220.00	9%
0500000-00	OTHER REVENUE					
10000-00	SALE OF GOODS/SERVICES	\$40,000.00	\$21,295.48	\$23,798.70	\$16,201.30	41%
20000-00	INTEREST INCOME	\$9,625.00	\$2,178.17	\$4,920.08	\$4,704.92	49%
30000-00	RENTAL INCOME	\$5,000.00	\$410.00	\$3,585.97	\$1,414.03	28%
40000-00	AVAILABLE WORKING CAPITAL	\$50,000.00		\$57,634.00	(\$7,634.00)	-15%
		\$1,015,825.00	\$132,212.03	\$749,086.36	\$266,738.64	26%

GENERAL FUND: REQUIREMENTS

1987-88

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
02	INSTRUCTION	01-5-02-XXXXXXX-XX				
0100000-00	PERSONAL SERVICES					
43300-00	INSTRUCTIONAL PERSONNEL	\$25,895.00	\$547.30	\$2,166.77	\$23,728.23	92%
43300-03	INST. PERSONNEL WORK & FAMILY	\$300.00		\$0.00	\$300.00	100%
43300-05	INST. PERSONNEL TEEN PARENT	\$660.00		\$0.00	\$660.00	100%
43300-14	INST. PER. VOC.ED. DISADVANTAGED	\$750.00		\$0.00	\$750.00	100%
0200000-00	OTHER PAYROLL EXPENSES	\$8,250.00	\$333.46	\$1,300.28	\$6,949.72	84%
0200000-03	OTHER PAYROLL EXP. WORK & FAMILY	\$75.00		\$0.00	\$75.00	100%
0200000-14	OTHER PAY. EXP. VOC.ED. DISADVAN	\$175.00		\$0.00	\$175.00	100%
0300000-00	MATERIALS AND SERVICES					
01000-00	SUPPLIES	\$5,900.00	\$1,623.22	\$2,242.19	\$3,657.81	62%
01000-14	SUPPLIES VOC. ED. DISADVANTAGED	\$1,100.00	\$93.56	\$93.56	\$1,006.44	91%
02000-00	TRAVEL - INSTRUCTIONAL	\$3,000.00	\$616.00	\$2,106.28	\$893.72	30%
10000-00	EQUIPMENT RENTAL	\$600.00	\$50.00	\$570.00	\$30.00	5%
13000-00	INSTRUCTIONAL CONTRACT/INST.	\$175,000.00	(\$2,745.94)	\$13,904.42	\$161,095.58	92%
14000-00	INST. CONTRACT/MAT. & SERVICES	\$58,000.00	\$300.00	\$9,543.60	\$48,456.40	84%
14000-04	INST. CONTRACT - SBDC GRANT	\$12,000.00	\$666.67	\$2,666.67	\$9,333.33	78%
17000-00	MATERIALS FOR RESALE	\$10,000.00	\$568.58	\$2,735.06	\$7,264.94	73%
0400000-00	CAPITAL EQUIPMENT	\$6,145.00	\$1,604.30	\$2,697.30	\$3,447.70	56%
0400000-10	CAP. EQUIP. REG. COOP. GRANT	\$10,855.00		\$0.00	\$10,855.00	100%
0600000-00	EQUIPMENT REPAIR REPLACEMENT					
01000-00	REPAIR CONTRACTS	\$5,900.00	\$184.00	\$10,826.60	(\$4,926.60)	-84%
01000-00	EQUIPMENT REPAIR-VETERAN'S GRANT	\$100.00		\$0.00	\$100.00	100%
02000-00	REPLACEMENT	\$1,000.00		\$106.95	\$893.05	89%
	INSTRUCTIONAL TOTAL	\$325,705.00	\$3,841.15	\$50,959.68	\$274,745.32	84%

GENERAL FUND: REQUIREMENTS

1987-88

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
03	INSTRUCTIONAL SUPPORT SERVICES	01-5-03-XXXXXXX-XX				
010000-00	PERSONAL SERVICES					
10000-00	EXECUTIVE	\$29,734.00	\$2,641.97	\$18,493.79	\$11,240.21	38%
10000-03	EXECUTIVE WORK & FAMILY	\$250.00		\$0.00	\$250.00	100%
10000-10	EXECUTIVE REG. COOP. GRANT	\$675.00		\$0.00	\$675.00	100%
10000-12	EXECUTIVE VOC.ED. HANDICAPPED	\$301.00		\$0.00	\$301.00	100%
10000-14	EXECUTIVE VOC.ED. DISADVANTAGED	\$750.00		\$0.00	\$750.00	100%
20000-00	ADMINISTRATIVE	\$35,633.00	\$4,436.07	\$26,385.85	\$9,247.15	26%
20000-02	ADMINISTRATIVE - DIRECTOR ABE	\$1,500.00		\$0.00	\$1,500.00	100%
20000-10	ADMINISTRATIVE - REG. COOP.	\$2,100.00		\$0.00	\$2,100.00	100%
30000-00	CLASSIFIED	\$13,450.00	\$1,526.96	\$8,249.66	\$5,200.34	39%
40000-00	UNCLASSIFIED	\$4,200.00	\$890.00	\$2,530.00	\$1,670.00	40%
40000-12	UNCLASSIFIED VOC.ED. HANDICAPPED	\$800.00		\$0.00	\$800.00	100%
020000-00	OTHER PAYROLL EXPENSES	\$32,286.00	\$2,432.05	\$20,330.82	\$11,955.18	37%
020000-02	OTHER PAYROLL EXPENSES - ABE	\$2,125.00		\$0.00	\$2,125.00	100%
020000-03	OTHER PAY. EX. WORK & FAMILY	\$75.00		\$0.00	\$75.00	100%
020000-10	OTHER PAY. EXP. REG. COOP.	\$338.00		\$0.00	\$338.00	100%
020000-12	PAY.EXP. VOC.ED. HANDICAPPED	\$176.00		\$0.00	\$176.00	100%
SUB-TOTAL		\$124,393.00	\$11,927.05	\$75,990.12	\$48,402.88	39%

ACCOUNT#	DESCRIPTION	ADOPTED	JAN.	EXPENDED	BALANCE	BUDGET
03	INSTRUCTIONAL SUPPORT SERVICES	01-5-03-XXXXXXX-XX				
030000-00	MATERIALS AND SERVICES					
01000-00	SUPPLIES	\$1,817.00	\$288.34	\$2,528.76	(\$711.76)	-39%
01000-02	SUPPLIES - ABE GRANT	\$300.00	\$101.53	\$269.01	\$30.99	10%
01000-03	SUPPLIES WORK & FAMILY	\$100.00		\$86.97	\$13.03	13%
01000-04	SUPPLIES - SBDC PROGRAM	\$1,400.00	\$605.34	\$1,113.84	\$286.16	20%
01000-11	SUPPLIES PROGRAM IMPROVEMENT	\$2,383.00	\$400.00	\$400.00	\$1,983.00	83%
02000-00	TRAVEL	\$2,900.00	\$758.75	\$3,451.03	(\$551.03)	-19%
02000-04	TRAVEL - SBDC PROGRAM	\$2,000.00	\$311.90	\$576.90	\$1,423.10	71%
02000-11	TRAVEL PROGRAM IMPROVEMENT	\$200.00		\$0.00	\$200.00	100%
02000-12	TRAVEL VOC.ED. HANDICAPPED	\$400.00		\$0.00	\$400.00	100%
03000-00	TELEPHONE	\$3,100.00	\$1,946.41	\$4,559.45	(\$1,459.45)	-47%
03000-04	TELEPHONE - SBDC PROGRAM	\$2,400.00	\$1,075.12	\$1,749.89	\$650.11	27%
04000-00	POSTAGE	\$3,000.00	\$507.06	\$1,616.21	\$1,383.79	46%
05200-00	ADVERTISING	\$5,000.00	\$640.25	\$4,788.89	\$211.11	4%
05210-00	SCHEDULE PRODUCTION	\$8,000.00	\$2,195.80	\$4,383.80	\$3,616.20	45%
05220-00	PRINTING	\$2,200.00	\$1,650.90	\$1,700.85	\$499.15	23%
05220-02	PRINTING - ABE GRANT	\$100.00		\$0.00	\$100.00	100%
05220-07	PRINTING GED SURVEY GRANT	\$200.00		\$0.00	\$200.00	100%
05230-00	CATALOG PRODUCTION	\$15,000.00		\$14,538.97	\$461.03	3%
08000-00	LIBRARY DEVELOPMENT	\$1,500.00		\$650.00	\$850.00	57%
09000-00	TEXTBOOKS	\$30,000.00	\$18,624.37	\$28,233.53	\$1,766.47	6%
15000-00	STAFF DEVELOPMENT	\$5,100.00	\$756.09	\$3,713.64	\$1,386.36	27%
15000-04	STAFF DEV. SBDC PROGRAM	\$400.00		\$0.00	\$400.00	100%
19000-00	OTHER EXPENSE	\$1,500.00	\$16.75	\$382.50	\$1,117.50	75%
06200-11	PURCHASED SERVICE PROG.IMPROV.	\$500.00		\$0.00	\$500.00	100%
040000-00	CAPITAL EQUIPMENT	(\$200.00)	\$2,389.24	\$3,383.66	(\$3,583.66)	1,792%
040000-04	CAPITAL EQUIP. SBDC PROGRAM	\$3,000.00		\$0.00	\$3,000.00	100%
040000-11	CAP.EQUIP. PROGRAM IMPROVEMENT	\$1,200.00		\$0.00	\$1,200.00	100%
SUB-TOTAL		\$93,500.00	\$32,267.85	\$78,127.90	\$15,372.10	16%
INSTRUCTIONAL SUPPORT TOTAL PG.1 & PG.2		\$217,893.00	\$44,194.90	\$154,118.02	\$63,774.98	29%

GENERAL FUND: REQUIREMENTS

1987-88

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
04	STUDENT SERVICES	01-5-04-XXXXXXX-XX				
010000-00	PERSONAL SERVICES					
11000-00	EXECUTIVE	\$23,632.00	\$2,219.26	\$15,534.82	\$8,097.18	34%
11000-05	EXECUTIVE - TEEN PARENT GRANT	\$3,000.00		\$0.00	\$3,000.00	100%
20000-00	ADMINISTRATIVE	\$0.00		\$0.00	\$0.00	
30000-00	CLASSIFIED	\$23,570.00	\$3,235.57	\$20,985.69	\$2,584.31	11%
30000-05	CLASSIFIED - TEEN PARENT GRANT	\$4,800.00		\$0.00	\$4,800.00	100%
40000-00	UNCLASSIFIED	\$3,800.00		\$0.00	\$3,800.00	100%
0200000-00	OTHER PAYROLL EXPENSES	\$20,350.00	\$1,822.71	\$11,739.24	\$8,610.76	42%
0300000-00	MATERIALS AND SERVICES					
01000-00	SUPPLIES	\$1,500.00	\$411.44	\$2,350.14	(\$850.14)	-57%
02000-00	TRAVEL	\$1,000.00		\$668.71	\$331.29	33%
03000-00	TELEPHONE	\$1,800.00	\$1,010.66	\$3,218.62	(\$1,418.62)	-79%
03000-05	TELEPHONE - TEEN PARENT GRANT	\$1,200.00		\$0.00	\$1,200.00	100%
04000-00	POSTAGE	\$1,500.00	\$25.77	\$833.94	\$666.06	44%
15000-00	STAFF DEVELOPMENT	\$2,000.00	\$75.00	\$2,342.50	(\$342.50)	-17%
06210-00	STUDENT WORK STUDY/PCC	\$2,500.00	\$588.15	\$588.15	\$1,911.85	76%
06210-05	WORK STUDY-TEEN PARENT GRANT	\$500.00		\$0.00	\$500.00	100%
0400000-00	CAPITAL EQUIPMENT	\$2,000.00		\$259.75	\$1,740.25	87%
STUDENT SERVICES TOTAL		\$93,152.00	\$9,388.56	\$58,521.56	\$34,630.44	37%

GENERAL FUND: REQUIREMENTS

1987-88

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
05	COLLEGE SUPPORT SERVICES	01-5-05-XXXXXX-XX				
010000-00	PERSONAL SERVICES					
10000-00	EXECUTIVE	\$37,575.00	\$3,583.33	\$25,083.31	\$12,491.69	33%
10000-07	EXECUTIVE GED SURVEY GRANT	\$3,750.00		\$0.00	\$3,750.00	100%
10000-10	EXECUTIVE REG. COOP. GRANT	\$675.00		\$0.00	\$675.00	100%
20000-00	ADMINISTRATIVE	\$38,343.00	\$5,791.60	\$36,889.36	\$1,453.64	4%
20000-04	ADMINISTRATIVE - SBDC PROG.	\$7,079.00		\$0.00	\$7,079.00	100%
20000-07	ADMINISTRATIVE GED SURVEY	\$2,000.00		\$0.00	\$2,000.00	100%
20000-10	ADMINISTRATIVE REG.COOP. GRANT	\$925.00		\$0.00	\$925.00	100%
20000-14	ADMIN. VOC.ED. DISADVANTAGED	\$433.00		\$0.00	\$433.00	100%
30000-00	CLASSIFIED	\$11,510.00		\$11,626.09	(\$116.09)	-1%
30000-09	CLASSIFIED VETERAN'S GRANT	\$4,840.00		\$0.00	\$4,840.00	100%
40000-00	UNCLASSIFIED	\$6,850.00	\$585.76	\$2,121.38	\$4,728.62	69%
40000-09	UNCLASSIFIED VETERAN'S GRANT	\$2,500.00		\$0.00	\$2,500.00	100%
020000-00	OTHER PAYROLL EXPENSES	\$29,670.00	\$2,241.89	\$27,220.16	\$2,449.84	8%
020000-04	OTHER PAY. EXP. SBDC PROG.	\$2,500.00		\$0.00	\$2,500.00	100%
020000-07	OTHER PAY. EXP. GED SURVEY	\$1,750.00		\$0.00	\$1,750.00	100%
020000-14	PAY.EXP. VOC.ED. DISADVANTAGED	\$175.00		\$0.00	\$175.00	100%
SUB-TOTAL		\$150,575.00	\$12,202.58	\$102,940.30	\$47,634.70	32%

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
05	COLLEGE SUPPORT SERVICES	01-5-05-XXXXXX-XX				
030000-00	MATERIALS AND SERVICES					
01000-00	SUPPLIES	\$3,600.00	\$1,887.99	\$9,000.28	(\$5,400.28)	-150%
01000-09	SUPPLIES VETERAN'S GRANT	\$900.00		\$0.00	\$900.00	100%
02000-00	TRAVEL	\$4,800.00	\$1,084.84	\$7,664.42	(\$2,864.42)	-60%
02000-07	TRAVEL GED SURVEY GRANT	\$400.00		\$0.00	\$400.00	100%
03000-00	TELEPHONE	\$2,900.00	\$886.88	\$3,338.45	(\$438.45)	-15%
03000-07	TELEPHONE GED SURVEY GRANT	\$400.00	\$153.11	\$153.11	\$246.89	62%
04000-00	POSTAGE	\$100.00	\$154.10	\$833.48	(\$733.48)	-733%
04000-07	POSTAGE GED SURVEY GRANT	\$100.00		\$0.00	\$100.00	100%
04000-09	POSTAGE VETERAN'S GRANT	\$200.00		\$0.00	\$200.00	100%
06100-00	PROFESSIONAL SERVICES					
06120-00	AUDITING	\$4,600.00	\$4,500.00	\$5,390.00	(\$790.00)	-17%
06130-00	LEGAL	\$2,400.00	\$200.00	\$1,400.00	\$1,000.00	42%
06140-00	INSURANCE	\$32,000.00	\$694.17	\$14,523.95	\$17,476.05	55%
06150-00	ASSOCIATION MEMBERSHIP	\$8,850.00	\$115.00	\$7,624.25	\$1,225.75	14%
06150-09	ASSOCIATION MEM. VETERAN'S	\$150.00		\$0.00	\$150.00	100%
06200-00	CONTRACTED SERVICES	\$0.00	\$106.00	\$1,231.00	(\$1,231.00)	
07000-00	PUBLICATIONS	\$1,150.00	\$224.97	\$1,739.03	(\$589.03)	-51%
07000-09	PUBLICATIONS - VETERAN'S GRANT	\$250.00		\$0.00	\$250.00	100%
06160-09	OTHER/PUR/SER/VETERAN'S/NOTARY	(\$200.00)		\$0.00	(\$200.00)	100%
15000-00	STAFF DEVELOPMENT	\$2,000.00	\$618.90	\$2,175.63	(\$175.63)	-9%
16000-00	GOVERNING BOARD					
16100-00	MEETING EXPENSES	\$500.00	\$94.16	\$150.61	\$349.39	70%
16200-00	TRAVEL	\$3,000.00	\$1,898.18	\$3,001.36	(\$1.36)	0%
16300-00	ADVISORY COMMITTEES	\$1,000.00	\$29.20	\$194.05	\$805.95	81%
16400-00	ELECTIONS	\$2,000.00		\$0.00	\$2,000.00	100%
30000-00	BANKING EXPENSES	\$0.00	\$19.24	\$900.71	(\$900.71)	
040000-00	CAPITAL EQUIPMENT	\$10,000.00		\$270.00	\$9,730.00	97%
SUB-TOTAL		\$81,100.00	\$12,666.74	\$59,590.33	\$21,509.67	27%
COLLEGE SUPPORT TOTAL		\$231,675.00	\$37,071.90	\$265,470.93	\$116,779.07	50%

GENERAL FUND: REQUIREMENTS

1987-88 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
06	PLANT OPERATION & MAINTENANCE 01-5-06-XXXX					
0100000-00	PERSONAL SERVICES					
30000-00	CLASSIFIED	\$12,850.00	\$1,358.83	\$9,010.09	\$3,839.91	30%
30000-09	CLASSIFIED VETERAN'S GRANT	\$250.00		\$0.00	\$250.00	100%
30000-12	CLASSIFIED VOC.ED. HANDICAPPED	\$400.00		\$0.00	\$400.00	100%
0200000-00	OTHER PAYROLL EXPENSES	\$6,200.00	\$824.38	\$4,244.49	\$1,955.51	32%
0300000-00	MATERIALS AND SERVICES					
01000-00	SUPPLIES	\$4,000.00	\$397.58	\$2,700.28	\$1,299.72	32%
06200-00	OTHER CONTRACTED SERVICES	\$8,900.00	\$662.00	\$4,689.27	\$4,210.73	47%
11100-00	EQUIPMENT RENTAL	\$0.00		\$93.30	(\$93.30)	
11100-00	RENTAL - OTHER	\$0.00	\$298.20	\$567.20	(\$567.20)	
12000-00	CLASSROOM RENTAL	\$29,220.00	(\$1,124.30)	\$28,002.70	\$1,217.30	4%
11000-09	OFFICE RENT - VETERAN'S GRANT	\$1,800.00	\$514.30	\$514.30	\$1,285.70	71%
11100-04	OFFICE RENT - SBDC PROGRAM	\$8,280.00	\$4,830.00	\$4,830.00	\$3,450.00	42%
12000-05	CLASSROOM RENT - TEEN PRARENT	\$2,400.00		\$0.00	\$2,400.00	100%
11000-07	OFFICE RENT GED SURVEY	\$300.00		\$0.00	\$300.00	100%
20000-00	PROPERTY TAX	\$3,600.00		\$0.00	\$3,600.00	100%
0400000-00	CAPITAL EQUIPMENT	\$2,000.00		\$0.00	\$2,000.00	100%
0600000-00	EQUIPMENT REPAIR REPLACEMENT					
01000-00	REPAIR CONTRACTS	\$0.00		\$17.50	(\$17.50)	
0700000-00	PHYSICAL PLANT					
01000-00	UTILITIES	\$4,000.00	\$1,181.41	\$4,187.56	(\$187.56)	-5%
01000-04	UTILITIES - SBDC PROGRAM	\$2,400.00	\$229.00	\$351.00	\$2,049.00	85%
01000-05	UTILITIES - TEEN PARENT GRANT	\$600.00		\$0.00	\$600.00	100%
02000-00	REPAIRS	\$4,000.00	\$696.61	\$3,273.02	\$726.98	18%
04000-00	LEASEHOLD IMPROVEMENTS	\$6,800.00	\$4,048.75	\$10,291.71	(\$3,491.71)	-51%
04000-05	LEASE. IMPR. TEEN PARENT GRANT	\$1,200.00		\$1,319.71	(\$119.71)	-10%
	PLANT OPER. & MAINT. TOTAL	\$99,200.00	\$13,916.76	\$72,772.42	\$26,427.58	27%

GENERAL FUND: REQUIREMENTS

1987-88 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES DEC.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
07	COMMUNITY SERVICES	01-5-07-XXXXXXXX-XX				
0300000-00	MATERIALS AND SERVICES	\$500.00		\$0.00	\$500.00	100%
	COMMUNITY SERVICE TOTAL	\$500.00	\$0.00	\$0.00	\$500.00	100%

GENERAL FUND: REQUIREMENTS

1987-88 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	EXPENSES JAN.	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
08	BOARD RESERVES	01-5-08-XXXXXXX-XX				
0801000-00	BOARD CONTINGENCY		\$47,500.00	\$0.00	\$47,500.00	100%
	TOTAL RESERVES		\$47,500.00	\$0.00	\$47,500.00	100%

BUDGET SUMMARY

RESOURCES	ADOPTED BUDGET	EXPENDED OR RECEIVED	TOTAL EXPENDED/ RECEIVED	BUDGET BALANCE	% OF BUDGET
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REVENUE	\$1,015,825.00	\$132,212.03	\$749,086.36	\$266,738.64	26%
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REQUIREMENTS					
INSTRUCTION	\$325,705.00	\$3,841.15	\$50,959.68	\$274,745.32	84%
INSTRUCTIONAL SUPPORT SERVICES	\$217,893.00	\$44,194.90	\$154,118.02	\$63,774.98	29%
STUDENT SERVICES	\$93,152.00	\$9,388.56	\$58,521.56	\$34,630.44	37%
COLLEGE SUPPORT SERVICES	\$231,675.00	\$37,071.90	\$265,470.93	\$116,779.07	50%
PLANT OPERATION & MAINTENANCE	\$99,200.00	\$13,916.76	\$72,772.42	\$26,427.58	27%
COMMUNITY SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	100%
BOARD RESERVES	\$47,500.00	\$0.00	\$0.00	\$47,500.00	100%
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CURRENT TOTAL	\$1,015,625.00	\$108,413.27	\$601,842.61	\$564,357.39	56%