

R E M I N D E R

BUDGET COMMITTEE MEETING
WILL BE HELD JUST PRIOR TO THE BOARD MEETING
AT 6:30 P.M.
MARCH 7, 1988
SMALL BUSINESS DEVELOPMENT CENTER BOARD ROOM

**If your budget committee member is not able to attend the meeting, please
contact us immediately. Thanks.

Legals

H-88-117

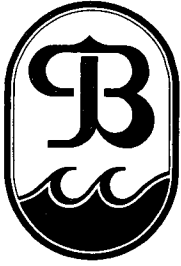
**NOTICE OF
BUDGET COMMITTEE
MEETING**

NOTICE IS HEREBY GIVEN, pursuant to ORS 294.401, that a meeting of the budget committee of Tillamook Bay Community College Service District will be held on the 3rd day of March 1988 at 6:30 PM for the purpose of receiving the budget message and budget document of said district for the fiscal year 1988-89.

This is a public meeting where deliberations of the budget committee will take place, and any person may appear and discuss proposed programs with the budget committee at that time. A copy of the budget document will be available at the Small Business Development Center, 401-B Main Street, Tillamook, OR 97141 at the time of the meeting.

Roy B. Mason, Budget Officer

Cheryl Van Natta
Business Officer
8-9



TILLAMOOK BAY COMMUNITY COLLEGE SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2218
503/377-2765

Roy B. Mason II, *President*

MEETING NOTICE

Tillamook Bay Community College S.D. Budget Committee Meeting on the Proposed Budget for the 1988-89 year.

March 7, 1988 at 6:30 - 7:30 p.m.

Conference Room of the Small Business Development Center
401-B Main, Tillamook

AGENDA

1. Call to Order (Meeting called to order by Board Chairman, acting as temporary chairman). Establish quorum present.
2. Reappointment of Budget Committee Members - Ray Hawkins and John Loftis.
3. Election of Budget Committee Chairman, Vice Chairman and Secretary ORS 294.336 (8).
4. Presentation of the Budget Message and Budget Document. ORS 294.391 and ORS 294.401.
5. Explanation by the Budget Officer of pertinent budget information and budget organization.
6. Consideration of the Proposed 1988-89 Budget.
 - a. Sub-committees established for budget review.
 - b. Meeting times scheduled.
7. Next Budget Committee meeting scheduled for May 2, 1987.
8. Adjournment.

TILLAMOOK BAY COMMUNITY COLLEGE S.D.
MINUTES - BUDGET COMMITTEE
March 7, 1988
Small Business Development Center Board Room

MEMBERS PRESENT Ray Hawkins, Wayne Jensen, Dick Larsen, John Loftis, Jim Martin, Laurie Mulder, Eva Noble, Dale Walters.

MEMBERS ABSENT Lew Forster (excused); Elwood Stait (excused).

STAFF PRESENT Roy Mason, President; Jerry Hallberg, Dean of Instruction; Kate Ventres, Administrative Assistant.

CALL TO ORDER The meeting was called to order by Dale Walters at 6:45 p.m.

REAPPOINTMENT OF MEMBERS MOTIONS Laurie Mulder moved to re-appoint Ray Hawkins and John Loftis to 3 year terms as budget committee members. Second - Dick Larsen. Motion carried 8/0.

ELECTION OF OFFICERS MOTIONS Ray Hawkins moved to nominate Jim Martin as Chairman. Second - John Loftis. Motion carried 8/0. John Loftis nominated Ray Hawkins for Vice-Chairman. Second - Jim Martin. Motion carried 8/0. John Loftis nominated Eva Noble as Secretary. Second - Dick Larsen. Motion carried 8/0.

BUDGET CALENDAR President Mason outlined the following schedule:

March 7 Initial meeting. Review 1988-89 revenues, appoint sub-committees.

April Sub-committees meet for further work on proposed budgets.

May 2 Budget Officer delivers budget message and budget document. Budget committee approves budget.

June 6 Budget Hearing. Board of Directors adopts budget, makes appropriations and levies taxes.

July 15 Levy is certified by the County Assessor.

BUDGET REVIEW The committee reviewed the 1988-89 budget message and the five budget priorities at length. Preparation of the 1988-89 budget document was clarified.

RESOURCES President Mason discussed the resources expected for 1988-89. A 3% overall increase over fiscal year 1987-88 is anticipated, with the least amount of increase to-date in the local tax base. A 2% decrease in tuition revenues is expected due to an increase in full-time students and a decrease in part-time students. An increase in senior citizen enrollment with the 50% discount has also contributed to the decrease in tuition revenues. State revenues are expected to increase by

approximately \$7,000, but will remain at the same percentage as last year. FTE reimbursement will probably "cap off" at 225. Federal and state grant funds will depend on the grant funding sources available. At this time the total for the 1988-89 budget is estimated \$1,054,005. This total may be refined over the next two months from the work of the sub-committees.

SUB-COMMITTEES

The following sub-committee appointments were made:

College Support, Physical Plant, Student Services

Wayne Jensen
Laurie Mulder
Eva Noble

Instruction, Instructional Support, Community Services

Laurie Mulder
Jim Martin
Ray Hawkins

Small Business Development Center

Wayne Jensen
Dale Walters
Dick Larsen
Ray Hawkins

Other Granting Sources

John Loftis
Jim Martin
Dale Walters
Lew Forster

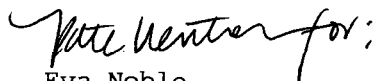
Bernie Nelson, Ann Swain, Bob Hill and Lew Forster will be contacted for appointment to sub-committees.

As Budget Officer, Roy Mason will serve on each committee, as well as program administrators for respective budget categories.

Kate Ventres will arrange sub-committee meetings in April.

There being no further business, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Eva Noble
Secretary