

CONFIRMATION

DATE/TIME

LOCAL I.D.

LOCAL NAME

12-28-90 06:10PM

5038428842

1800

\*\*\* SEND \*\*\*

16.	REMOTE STATION I.D.	START DATE/TIME	DURATION	#PAGES	COMMENT
1	5038428842	12-28-90 06:10PM	1'13"	2	COMPLETE

# TBCC BOARD OF DIRECTORS

DATE: 1-7-91

TIME: 7:30

LOCATION: SBDC

REGULAR MTG  EXECUTIVE SESSION  SPECIAL MTG  BUDGET MTG

	BOARD MEMBERS	PHONE #	YES	NO
1	Eva Noble	392-3550	✓	
2	Dale Walters	842-8852	✓	
3	Wayne Jenson	842-4553	✓	
4	Lew Forster	842-6515		✓
5	Richard Larsen	842-7258	✓	
6	Laurie Mulder	842-4529	✓	
7	William Dahlien	842-2221		✓
8				
9				
10				
11				
12				
13				
14				

### OTHERS TO BE NOTIFIED

	NAME	YES	NO
1	HEADLIGHT HERALD	✓	
2	POSTED @ CAMPUSES	✓	
3			
5			
6			
7			



TILLAMOOK BAY COMMUNITY COLLEGE  
SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

**Public notices**

Phone  
Fax

H-91-9

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN, that the regular meeting of the Tillamook Bay Community College Service District Board of Directors will be held on Monday, January 7, 1991, at 7:30 p.m. in the Small Business Development Center, 401-B Main Street in Tillamook. The public is invited to attend.

Kathy Kennedy  
Acting Director  
Administrative Services  
1/2/91

Jerry Hallberg, *President*

December 28, 1990

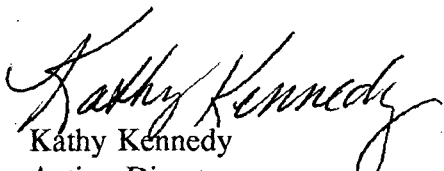
Headlight Herald  
PO Box 232  
Tillamook OR 97141

LEGAL NOTICE SECTION:

Please publish the following legal notice in the January 2, 1991 edition of the Headlight Herald:

NOTICE IS HEREBY GIVEN, that the regular meeting of the Tillamook Bay Community College Service District Board of Directors will be held on Monday, January 7, 1991, at 7:30 p.m. in the Small Business Development Center, 401-B Main Street in Tillamook.

The public is invited to attend.

  
Kathy Kennedy  
Acting Director  
Administrative Services

/kk

**BOARD OF DIRECTORS REGULAR MEETING**

**January 7, 1991**

**7:30 p.m.**

**Tillamook Bay Community College  
Small Business Development Center  
401-B Main Street  
Tillamook, Oregon**

**A G E N D A**

- I. **ADOPTION OF AGENDA**
- II. **APPROVAL OF MINUTES - December 3, 1990**                      Regular meeting
- III. **BUDGET REPORT**
  - A. **Budget Transfers**
  - B. **Resolution**
  - C. **Budget Committee Appointments**
- IV. **INSTRUCTIONAL SERVICE AGREEMENT**
- V. **BOARD MEMBER ELECTION**
- VI. **PERSONNEL REPORT**
- VII. **PERSONNEL COMMITTEE**
- VIII. **FACILITIES REPORT - Appraisal of First Street Campus**
- IX. **TBCC TAX BASE MEASURE**
- X. **MEASURE #5 UPDATE**
- XI. **OCCA CORRESPONDENCE**
  - A. **Position paper on the implementation issues of measure #5**
  - B. **Federal Relations Committee**
- XII. **COMMUNITY COLLEGE MONTH**
- XIII. **ANNOUNCEMENTS**
  - A. **Next Regular Meeting**    7:30 p.m., February 4, 1991
  - B. **Budget Committee Meeting**    6:30 p.m., February 4, 1991

**BOARD OF DIRECTORS REGULAR MEETING**

**January 7, 1991**

**7:30 p.m.**

**Tillamook Bay Community College  
Small Business Development Center  
401-B Main Street  
Tillamook, Oregon**

**A G E N D A**

**I. ADOPTION OF AGENDA**

Action needed:        motion to approve the agenda

**II. APPROVAL OF MINUTES - December 3, 1990        Regular meeting**

Action needed:        motion to approve the minutes of the December 3, regular meeting.

**III. BUDGET REPORT**

**A. Budget Transfers**

1.     Transfer of \$3,500 from Board Contingency to College Support Services Legal and Audit, to cover the cost of the First Street Campus Appraisal.
2.     Transfer of \$5,800 from Board Contingency to Plant Operation and Maintenance, Repairs - Nehalem Bay Center, for repairs to the NBC roof.
3.     Transfer of \$2,000 from Instructional Support - Executive, to Instructional Support - Other Contracted Services, for contracted services with JoAnne Booth.
4.     Transfer of \$4,250 from Board Contingency to College Support - Elections, to cover costs of November and March elections.

Action needed:        motion to approve budget transfers.

**B. Resolution**

The Board of Directors will be asked to accept \$22,765.06 from the Welfare Reform JOBS Program. Please review the attached resolution and budget referring to a contract between Clatsop Community College and Tillamook Bay Community College to provide for local administration and management of education, employment, training and social services authorized by the Family Support Act of 1988. The services to be provided under this contract and related subcontracts have been determined through a local planning process. These

services are to be provided to welfare clients who have been selected and referred by Adult and Family Services to be participants in the JOBS program. This contract becomes effective October 1, 1990 and continues in effect, unless amended, terminated or extended, through June 30, 1991.

Action needed:        motion to approve resolution.

**C. Budget Committee Appointments**

New committee members will need to be appointed. Names to be considered include: Van Moe (zone #2) to replace Ray Hawkins and Doug McRae to fill the vacancy in zone #4.

Action needed:        appointment of Budget Committee Members.

**IV. INSTRUCTIONAL SERVICE AGREEMENT**

Due to a request by Walt Wilson, Superintendent of Nestucca Union High School, Tillamook Bay Community college desires to enter into an Instructional Service Agreement with the high school to hire a metals instructor to teach at Nestucca Union High School during the 1990-91 school year. Similar arrangements were agreed upon during the past two years.

OAR 581-43-256 permits secondary school districts to contract with post-secondary institutions for instructors to teach in the secondary districts setting without Teacher Standards and Practices Commission (TSPC) certification under restricted conditions.

Action needed:        motion to approve an Instructional Service Agreement between Tillamook Bay Community College and Nestucca Union High School.

**V. BOARD MEMBER ELECTION**

Three TBCC Board positions expire on June 30, 1991. Those positions are currently held by Laurie Mulder (at-large), Eva Noble (zone 1)\*, and Bill Dahlien (zone 4)\*. Laurie Mulder does not desire to serve another term. School districts must hold election of directors on March 26. Candidates must file a Declaration of Candidacy by January 24, 1991.

\* note:                Zone 1 includes: Beaver, Blaine, Carnahan, Cloverdale, Hebo, Neskowin, SandLake, and Union.

\* note: Zone 4 includes: Bay, Eastside, East Garibaldi, Kilchis, Maple Leaf, Wilson River, and West Garibaldi.

Action needed: discussion of election.

#### VI. PERSONNEL REPORT

Kathy Kennedy will review the attached personnel report and describe the hiring process for Dean of Instruction, SBM Instructor/Counselor, and Evening Receptionist/Registration Assistant. Board members will be asked to participate in luncheon interviews with Dean of Instruction finalists. See personnel report for tentative interview dates.

Action needed: informational.

#### VII. PERSONNEL COMMITTEE

The Personnel Committee will meet in January to discuss employee vacation buy-out policy, Christmas gift certificates, and other personnel matters. Bill Dahlien, Eva Noble, and Lew Forster serve on the personnel committee. Any interested board members may attend.

Action needed: schedule meeting.

#### VIII. FACILITIES REPORT - Appraisal of First Street Campus

Jerry Hallberg will review the appraiser's report received from Guy Roberts.

#### IX. TBCC TAX BASE MEASURE

Official results from the County Clerk's office show that measure 29-1 was defeated. A motion is needed to accept the final election results.

Action needed: motion to accept final election results showing that TBCC tax base measure 29-1 failed.

#### X. MEASURE #5 UPDATE

Jerry Hallberg will discuss information about the potential impact of ballot measure #5.

1. Correspondence from Mike Holland and Karen Garst. Refer to attached memo "Checking Signals".

2. Oregon Department of Revenue publication, "Measure 5 Dispatch" (enclosed).
3. Meetings with Senator John Brenneman and Representative Tim Josi along with county public school Superintendents and Board Members.

Action needed:        informational.

#### XI.    **OCCA CORRESPONDENCE**

- A.    **Position paper on the implementation issues of measure #5**  
Board members should review and be prepared to comment on the attached position paper from the OCCA.
- B.    **Federal Relations Committee**

The Board of Directors is asked to name a representative to the Federal Relations Committee. See the enclosed letter from Keith Skelton for details.

Action needed:        appointment of representative.

#### XII.   **COMMUNITY COLLEGE MONTH**

Board members are asked to adopt a resolution naming February, 1991, Community College Month. The proposed resolution can be found in board packets.

Action needed:        motion to adopt resolution.

#### XIII. **ANNOUNCEMENTS**

- A.    **Next Regular Meeting**

The next regular meeting of the TBCC Board of Directors is scheduled for February 4, 1991, at the Small Business Development Center, beginning at 7:30 p.m.

- B.    **Budget Committee Meeting**

A budget committee meeting will be held February 4, 1991, at the Small Business Development Center, beginning at 6:30 p.m.



**TILLAMOOK BAY COMMUNITY COLLEGE S.D.**  
**MINUTES - REGULAR MEETING**  
**January 7, 1991**  
**S.B.D.C., 401-B Main Avenue, Tillamook**

- MEMBERS PRESENT** Wayne Jensen, Dick Larsen, Laurie Mulder, Eva Noble, and Dale Walters.
- STAFF PRESENT** Jerry Hallberg, Barbara Rice, and Kathy Kennedy.
- CALL TO ORDER** The meeting was called to order at 7:31 p.m. by Chairman Wayne Jensen.
- ADOPTION OF AGENDA and APPROVAL OF MINUTES** Laurie Mulder moved to adopt the agenda and approve the December 3 meeting minutes as corrected. Second - Dale Walters. Motion passed 4/0.
- BUDGET REPORT.** Kathy Kennedy presented the proposed budget transfers. Board members discussed the billing for the November election and the transfer of funds for contracted services with JoAnne Booth.
- MOTION** Dick Larsen moved to approve the budget transfer as presented. Second - Laurie Mulder. Motion passed 4/0
- Board members reviewed a resolution to accept funds for the Welfare Reform JOBS Program.
- MOTION** Dale Walters moved to accept \$22,765.06 from the Welfare Reform JOBS Program. Second - Dick Larsen. Approved 4/0.
- Eva Noble arrived.
- Board members appointments to the 1991-92 TBCC Budget Committee. See the attached summary.
- MOTION** Laurie Mulder moved to appoint Van Moe and Doug McRae to the TBCC Budget Committee and to re-appoint all existing members. Second - Dick Larsen. Approved 5/0.
- Jerry Hallberg added that the next budget document will include \$175,000 in Available Working Capital to reflect the large carry-over. A supplemental budget of 75,000 will be prepared to add funds to Board Contingency.

Laurie Mulder questioned the Capital Equipment balance. Jerry Hallberg explained that approximately \$32,000 in lottery funds were anticipated from the state. The college purchased needed computer equipment prior to the fall term. After that purchase, the state notified the community colleges that their lottery funds would be reduced. Jerry noted that we are "holding" to see what the final appropriation amount will be before making any needed transfers.

**INSTRUCTIONAL  
SERVICE  
AGREEMENT**

Jerry reported on the Instructional Service Agreement between Tillamook Bay Community College and Nestucca Union School to hire a metals instructor to teach at the high school during the 1990-91 school year.

**MOTION**

Dick Larsen moved to accept the Instructional Service Agreement between Tillamook Bay Community College and Nestucca Union High School as proposed. Second - Laurie Mulder. Approved 5/0.

**BOARD MEMBER  
ELECTION**

Three TBCC Board positions expire on June 30, 1991. Those positions are currently held by Laurie Mulder (at-large), Eva Noble (zone 1), and Bill Dahlien (zone 4). Laurie Mulder does not desire to serve another term. School districts must hold election of directors on March 26 and candidates must file a Declaration of Candidacy by January 24, 1991.

**PERSONNEL  
REPORT**

Kathy reported on the progress of the Dean search. The Bay City office received over 200 inquiries and 77 completed applications. A committee, consisting of eight staff members, is in the process of reviewing each application. The committee will meet January 11 to select ten finalists. It is anticipated that 3-7 applicants will be invited to interview.

While applicants are here for an interview they will follow a schedule similar to the one listed here.

MORNING	meet with the applicant review committee tour of facilities
12:00-2:00 p.m.	lunch with available board members
AFTERNOON	meet with faculty members and review programs exit interview with Jerry

Board members were asked to indicate available lunch times on the interview schedule.

#### **PERSONNEL COMMITTEE**

Bill Dahlien, Eva Noble, and Lew Forster serve on the Personnel Committee and will try to meet in January to review employee vacation buy-out policy, the Christmas gift certificates, and other personnel matters. Board members found it difficult to schedule the meeting with two committee members absent. Eva Noble noted that she will be unavailable January 11 through 20. Dick Larsen said that he could serve as an alternate on the committee, if needed, as long as a meeting could be scheduled before January 30. Any interested board members may attend the meeting once it is scheduled. Board Members will be contacted.

#### **FACILITIES REPORT**

Board members commented on the quality and detail of Guy Roberts' appraisal of the First Street facility. A copy has been given to Tom Waud.

Tom Waud sent an inspector to the campus to look into the infestation problem. The infestation appears to be of Sal bugs and should cause no structural damage.

After Jerry talks to Tom Waud, the facility committee plans to meet in January to further discuss the acquisition of the First Street Campus.

#### **TBCC TAX BASE ELECTION RESULTS MOTION**

Dick Larsen moved to accept the final election results on measure 29-1. Second - Dale Walters. Approved 5/0.

**MEASURE #5  
UPDATE**

Eva Noble asked if measure 5 would have nullified our new tax base, had measure 29-1 been approved.

A discussion involving the interpretation of measure 5 followed.

Laurie Mulder suggested that the TBCC Board of Directors should contest the interpretation of the measure that would seem to violate the original intent that school funding would be guaranteed. At the December board meeting, the TBCC Board of Directors passed a resolution (attached) urging the State Legislature to replace money to school and community college districts no less than their losses as a result of measure #5.

Jerry stated that he and local school superintendents are meeting with Senator John Brennaman and Representative Tim Josi on the interpretation of measure 5.

**OCCA**

**Board members reviewed a position paper on the implementation issues of measure #5.** Support was generated for the continuation of locally elected boards. Board members discussed the concern that greater dependency on state funding may mean more state control of community college operations. This could include courses offered, number of students per class, and instructor pay? Small rural community colleges may not fit statewide objectives. Would district residents be fairly served?

The Board of Directors is asked to name a representative to the Federal Relations Committee. Wayne Jensen will approach Bill Dahlien to see if he is willing to serve.

**COMMUNITY  
COLLEGE MONTH**

Board members are asked to adopt a resolution naming February, 1991, Community College Month.

**MOTION**

Laurie Mulder moved to approve the Community College Month Resolution. Second - Dick Larsen. Approved 5/0.

Jerry said that TBCC staff member, Debbie Klumph, is organizing a committee to plan activities for Community College Month. He also pointed out that March 31, is the tenth anniversary of the signing of our charter. An event will be planned for that occasion as well.

**ANNOUNCEMENTS**

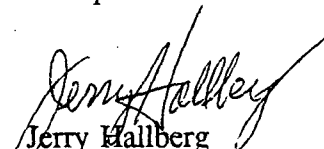
Jerry announced that Merry Whitney and Bob Pietruszka will present enrollment information to board members at the February meeting.

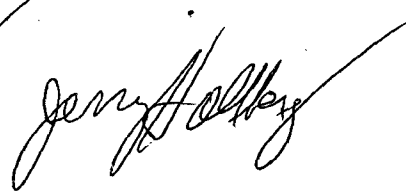
Jerry also announced the formation of a President's Cabinet. This committee, composed of key TBCC staff, will meet monthly to discuss issues of importance to the college. The next meeting is scheduled for January 25.

The next regular meeting of the Board of Directors is scheduled for Monday, February 4, 1991, at the Small Business Development Center, beginning at 7:30 p.m. The first budget meeting is scheduled for the same evening, beginning at 6:30 p.m.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 9:10 p.m.

  
Jerry Hallberg  
clerk



RESOLUTION  
BOARD OF DIRECTORS  
TILLAMOOK BAY COMMUNITY COLLEGE SERVICE DISTRICT

WHEREAS:

the 1990-91 budget of the Tillamook Bay Community College Service District did not predict the availability of an additional \$22,765.06 in Welfare Reform JOBS Program funds; and

WHEREAS:

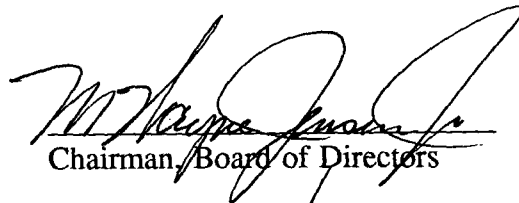
Oregon Local Budget Law, under ORS 294.326(2), provides that unanticipated funds which have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution:

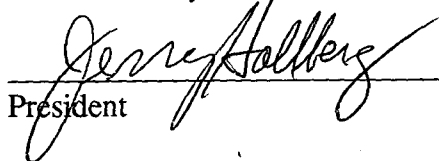
BE IT HEREBY RESOLVED:

that the Tillamook Bay Community College Service District Board of Directors hereby adopts this resolution in the full amount of \$22,765.06 and for the purposes shown below, is hereby appropriated as follows:

	Special Fund
Instruction	\$18,729.91
Instructional Support	\$ 4,035.15
Total	\$22,765.06

RESOLVED this 7<sup>th</sup> day of January 1991, by the Board of Directors, Tillamook Bay Community College Service District.

  
Chairman, Board of Directors

  
President

FUND: 22 WELFARE REFORM JOBS PROGRAM

1990-91 TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT#	DESCRIPTION	ADOPTED	REVISED	EXPENSES	TOTAL EXPENDED	BUDGET BALANCE	% OF BUDGET
02-XX-XXXXXX-XX							
04	INSTRUCTION						
100000-00	PERSONAL SERVICES						
40000-00	INSTRUCTIONAL PERSONNEL	\$14,414.40	\$14,414.40		\$0.00	\$14,414.40	100%
200000-00	OTHER PAY EXPENSES	\$3,915.51	\$3,915.51		\$0.00	\$3,915.51	100%
300000-00	MATERIALS AND SERVICES						
01001-00	SUPPLIES - ABE/GED	\$150.00	\$150.00		\$0.00	\$150.00	100%
01002-00	SUPPLIES - ABE/GED MATERIALS	\$250.00	\$250.00		\$0.00	\$250.00	100%
05	INSTRUCTIONAL SUPPORT						
100000-00	PERSONAL SERVICES						
20000-00	ADMINISTRATIVE	\$3,060.00	\$3,060.00		\$0.00	\$3,060.00	100%
200000-00	OTHER PAYROLL EXPENSES	\$475.15	\$475.15		\$0.00	\$475.15	100%
300000-00	MATERIALS AND SERVICES						
01000-00	SUPPLIES	\$100.00	\$100.00		\$0.00	\$100.00	100%
02000-00	TRAVEL	\$250.00	\$250.00		\$0.00	\$250.00	100%
05220-00	PRINTING	\$150.00	\$150.00		\$0.00	\$150.00	100%
WELFARE REFORM JOBS PROG TOTAL		\$22,765.06	\$22,765.06	\$0.00	\$0.00	\$22,765.06	100%

**1990-91**  
**BUDGET TRANSFERS**  
**1/7/91**

**General Fund:**

FROM	TO	AMOUNT	REASON
Board Contingency	College Support Services - Legal & Audit	\$3,500.00	First Street Campus Appraisal
Board Contingency	Plant Operation & Maintenance - Repairs (NBC)	\$5,800.00	Roof Repair at Nehalem Bay Center
Instructional Support - Executive	Instructional Support - Other Contracted Services	\$2,000.00	Contract with JoAnne Booth
Board Contingency	College Support - Elections	\$4,250.00	November and March election costs





# TILLAMOOK BAY COMMUNITY COLLEGE SERVICE DISTRICT

2510 First Street, Tillamook, Oregon 97141

Phone 503/842-8222

## INSTRUCTIONAL SERVICE AGREEMENT

This agreement is entered into between Tillamook Bay Community College and Tillamook County School District UH-3J, Nestucca Union High School.

### Witness

1. In consideration of the provisions set forth herein, the following services are provided for by this agreement:

<u>Course Title</u>	<u>No. of Periods</u>	<u>Units of Credit</u>	<u>Location</u>
Metals	Two (2)	$\frac{1}{2}$ Unit of Credit per course per semester	Nestucca Union High School

2. The terms of this agreement shall be within the dates specified below:

September 4, 1990 to June 6, 1991

3. Special Provisions

Tillamook Bay Community College will provide: Instructor

Harlin Lovely, SS# 541-20-7583  
44525 Hwy. 101 North ←  
Tillamook, OR 97141

Nestucca Union High School will provide: Students, location, materials/supplies and other necessary support.

4. The pay for the assignment will be \$4,415.00. This includes regular teacher salary for two (2) periods.

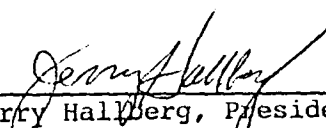
This agreement is entered into on the 19th day of December, 1990 by official designates as indicated below:

Tillamook Co. School District UH-3J  
Nestucca Union High School  
34660 Parkway Drive, P.O.Box 38  
Cloverdale, Oregon 97112-0038

Tillamook Bay Community College  
6385 Tillamook Avenue  
Bay City, Oregon 97107

\_\_\_\_\_  
Walt Wilson, Superintendent

Date: December 19, 1990

  
\_\_\_\_\_  
Jerry Hallberg, President

Date: December 19, 1990

**PERSONNEL REPORT**  
**January 7, 1991**

**Search in progress** Small Business Management Instructor/Coordinator

Bill Gieger is continuing coordination of SBM program until a replacement is named.

Closing date: January 18, 1991  
Interviews: February 4, 5, 7, & 8

**Search in progress** Evening Receptionist/Registration Assistant

Lisa Dickson will be leaving in March due to her husband's transfer.

Closing date: December 31, 1990  
Interviews: January 14, 15, & 16

**Search in progress** Dean of Instruction

77 candidates  
Committee is reviewing application packets (now through Jan. 11)

Finalist interviews (tentative schedule)

Wednesday, January 30  
Thursday, January 31  
Friday, February 1  
Wednesday, February 6  
Monday, February 11  
Tuesday, February 12  
Wednesday, February 13  
Thursday, February 14  
Friday, February 15

December 27, 1990

TO: State Board of Education  
Presidents  
OCCA Board of Directors

FROM: Mike Holland  
Karen Garst

RE: Checking Signals

*MG*  
*KG*

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We have had several conversations in the past weeks that make it necessary to check signals with you before taking a next step. One conversation was with Representative Stan Bunn (R-Newburg), while others have been with representatives from the public schools political coalition including OEA, OSBA, COSA and Norma Paulus.

Rep. Bunn, a good friend of community colleges, is likely to be in a key leadership position this legislative session. From this position, he will work very hard to secure funds for workforce programs. OCCS and OCCA have been meeting with Rep. Bunn to familiarize him with our fiscal and programmatic workforce agendas.

The public schools coalition has discussed the possibility of introducing an appropriations bill to compete directly with the Governor's budget. In short, this bill would keep grant-in-aid support at current levels (plus inflation - \$148 million for community colleges), replace lost property tax dollars, deal with distribution in 1992-93, and redirect lottery revenues to school and community college construction purposes.

We can expect more of these kinds of conversations in the future as we begin to forge our path through this Measure 5 environment. With this in mind, it is essential that those who represent community college interests are on solid ground, hence the purpose for "checking signals" with you at this stage. Please read the assumptions set out below and see if they match your understanding of the positions adopted over the past several months.

#### ASSUMPTIONS

1. The colleges, the OCCA, and the State Board spent a great deal of time preparing a legislative agenda for the 1991 session. This agenda was designed to meet real and pressing college needs, and should not be abandoned in spite of the passage of Ballot Measure 5. Even if the tax limitation initiative forecloses the possibility of \$50 million dollars of new revenue, the needs represented by our proposal should still be before the legislature.

STATE OF OREGON  
**ABSTRACT OF VOTES**

- 1. President
- 2. National Committeeman
- 3. Delegates at Large
- 4. Delegates - Districts
- 5. U.S. Senator and Congressman
- 6. State Offices
- 7. Judicial Offices
- 8. State Senators
- 9. State Representatives
- 10. Others

Office recorded on this sheet  
**DISTRICT MEASURE**

County  
**TILLAMOOK**

Election  
**GENERAL  
NOVEMBER 6, 1990**

Page 1 of 1 pages

Issue or Candidate

**COMMUNITY COLLEGE TAX BASE**

Name or No. of Precinct	Ballot Number	
	29-1 YES	29-1 NO
001 BAY #1	106	190
002 BAY #2	99	137
003 BEAVER	165	234
005 CARNAHAN	77	114
006 CLOVERDALE	100	95
007 EASTSIDE	73	88
008 FAIRVIEW #1	156	194
009 FAIRVIEW #2	150	170
010 FOLEY	113	133
011 EAST GARIBALDI	88	120
012 WEST GARIBALDI	131	167
013 HEBO	90	130
014 KILCHIS	119	153
015 MAPLELEAF	136	156
016 NEHALEM	128	101
017 NESKOWIN	171	116
018 NETARTS	222	222
020 OCEANSIDE	100	102
021 PINE GROVE #1	176	115
022 PINE GROVE #2	250	157
023 NORTH ROCKAWAY	124	107
024 SOUTH ROCKAWAY	181	138
025 SANDLAKE	69	54
026 SOUTH PRAIRIE	218	283
028 TRASK	94	110
029 TWIN ROCKS	45	55
030 UNION	197	252
032 WESTSIDE	87	87
033 WHEELER	123	109
035 TILLAMOOK #1	135	125
036 TILLAMOOK #2	128	89
037 TILLAMOOK #3	88	79
038 TILLAMOOK #4	112	125
039 TILLAMOOK #5	89	122
040 TILLAMOOK #6	152	132
<b>TOTAL</b>	<b>4492</b>	<b>4761</b>

I certify that the votes recorded on this abstract correctly summarize the votes cast at the election indicated.

Signature of County Clerk: *Joseph W. [Signature]*  
Date of Abstract: *November 19, 1990*

**ABSTRACT OF VOTES AT GENERAL AND SPECIAL ELECTIONS:**

Votes cast for Governor must be on separate page or pages.

For additional instructions see ORS 250.810.

**ABSTRACT OF VOTES AT PRIMARY ELECTIONS:**

Separate sheets for Democratic, Republican, Nonpartisan, and other candidates.

Separate sheets for candidates for City, County (including precinct) and State office.

For additional instructions, see ORS 249.410.

December 27, 1990

Page 2

2. After demonstrating proper fidelity to the approved legislative agenda, community colleges should insist that 1991-93 grant-in-aid (adjusted for inflation) should not be less than the current biennial amount. Put simply, we should do everything in our power to secure \$148,312,739 for 1991-93.
3. For local property tax dollars lost as a result of Ballot Measure 5, the colleges should insist that the state general fund should replace every dollar.
4. During 1991-93, replacement dollars should flow, on a dollar for dollar basis, to those colleges experiencing the loss. For 1993 and beyond, the colleges will assure the legislature that a new allocation methodology will be ready for implementation.
5. Local control is a paramount interest of the colleges, and new state financing schemes must provide the colleges with some local taxing options.
6. Making sense out of state workforce policy is a nonfinancial issue which will receive a great deal of attention. This may involve discussion of state-level reorganization of various councils, agencies, and advisory groups. Whatever form realignment might take, our guiding principle should be one that argues for a central role for community colleges as the state's primary workforce training provider.

Note: Close attention required beyond this point. The above assumptions are supported by various resolutions; those that follow are pure assumptions that need to be tested with you.

7. Discrete, free-standing workforce proposals that are advanced by legislators may be supported provided they do not compete with or compromise the positions set out in #1 through #6 above. Proposals that would continue support for existing workforce programs (ATC, skills centers, community college equipment, 2+2 programs, etc.) are particularly deserving of support.
8. Capital funds should be vigorously pursued even if this means joining in an initiative to fully dedicate lottery revenues to capital projects for schools and colleges.

It is important that we all have a clear understanding of the guidelines under which we will be operating. Those of us who represent you in this setting are going to be pressed hard to join in legislative initiatives that were beyond our forecasting ability a few months ago. We may not have time to consult each of you before decisions are made. This being so, we need to know if the large principles represented above are safe assumptions for specific acts we may take.

Please take the time to give us a call, or send a note, after you have read and considered this memo.

72115CC

cc Debbie Lincoln, OCCS  
Donna Lane, OCCS  
Rick Levine, OCCS

# MEASURE 5 DISPATCH

Oregon Department of Revenue

December 12, 1990

## What is Measure 5?

Measure 5 has been called the property tax limitation measure. It amends the Oregon Constitution by placing a lid on the amount of taxes that can be collected on a piece of property. By doing so, it limits the amount of money that can be collected by a district.

Measure 5 now creates a "real market value", which is the minimum value the property would be expected to sell for during the property tax fiscal year. The real market value is used to determine the maximum amount of taxes that can be collected from the property under the limitation.

Measure 5 provides for non-school taxing districts to receive a maximum of \$10 per \$1,000 value. Once the limitation is reached, all the districts will be sharing a percentage of the \$10. That is, the percentage you collect will be based on the ratio of the taxes your district charged to the total taxes charged by all of the districts, on a property by property basis. Schools are limited to \$15 per \$1,000 value for 1991-92 (see example on page 2).

Measure 5 includes any government charges having the same characteristics as current ad valorem taxes, whether or not they are measured by value. This may include fees and charges imposed by cities and counties.

Measure 5 does not impose a limitation on the following:

**"Incurred charges"**—Governmental fees which can be controlled or avoided by the property owner.

**"Local improvement"**—A capital construction project undertaken by a government which benefits, or fixes a problem caused by, specific properties.

**"Bonded indebtedness"**—Authorized by a specific provision of the constitution or general obligation bonds for capital

construction or improvements issued before November 6, 1990 or approved by the voters.

Check the language in your ordinances to determine if your fees and charges are subject to the limitations imposed by Measure 5.

## Implementing Measure 5

The initial goal of the Department of Revenue is to draft implementing legislation designed to make Measure 5 work, both now and long term. Immediately after its passage, agency management began developing a blueprint for how the property tax system and local budget law will function under Measure 5. These legislative concepts will be presented to the upcoming legislative assembly.

Our strategy included assigning teams to study a specific area of property tax administration, such as: local budget law, tax rate calculation, appraisal and valuation issues, appeals, and special assessments. The objective of each team was to identify the impact Measure 5 has on the current property tax system. Each team began crafting the necessary legislation to accommodate the impact.

Elements of the legislative drafts from these teams' efforts will be circulated to officials of associations and organizations representing Oregon's taxing districts for input and reaction. Topics that we anticipate may require some legislative action include:

- Changing the property appraisal system.
- Defining property and real market value.
- Determining the assessment date for property subject to ad valorem taxes.
- Methods for calculating the limitation imposed by Measure 5 on individual properties.
- Making corrections to the assessment and tax roll after it is finalized.
- Urban renewal tax increment financing.

Keep in mind that it will probably take two or three legislative sessions to fully implement Measure 5. Our legislative concepts will not be error-free. Some important elements may be overlooked or not thoroughly developed. Remember, your input and support will be especially important in developing a consensus which can expedite the legislative process for setting new policy under Measure 5.

# How Much Can You Levy?

Measure 5 does not change or eliminate your constitutional authority to levy a tax. Rather, it limits the amount of taxes that may be imposed upon any particular property.

Your district may continue to seek voter approval for additional special levies or a new tax base. Your district will continue to follow Local Budget Law and certify a levy to the county assessor. This levy is limited only by the amount of your levying authority and budget. However, the amount your levy will "collect" is determined by the limitations of Measure 5.

Measure 5 divides property taxes and charges into two categories: (1) taxes and charges for schools, and (2) non-school taxes and charges. For 1991-92, schools are limited to imposing \$15 per \$1,000 of each property's real market value. By fiscal year 1995-96, this school limit will have been phased down to \$5 per \$1,000 of each property's real market value. Non-schools are limited to imposing \$10 per \$1,000 of each property's real market value. This \$10 limit takes effect in fiscal year 1991-92. Measure 5 makes these limitations a part of the Oregon Constitution. They cannot be increased by local voters.

The assessor will continue to calculate each district's tax rate using the levies certified by the districts. If the total taxes imposed on a property by all districts exceed the limits of the measure, each district's tax will be reduced in proportion to the amount of tax it charged against the property. You will, in effect, collect less

tax than you imposed on that particular property.

If a district goes to the voters to increase its levy authority, either by special levy or a new tax base, the limit on the amount of taxes that may be charged against a property still does not change. However, a change in the levy authority of one district may affect the amount of taxes other taxing units may collect on a particular property.

## How Do You Budget for 1991-92?

It is now especially important to involve the public in the budget process. You must be prepared to decide how you will reduce your budget if revenue is less than you anticipated or how you will increase expenditures if revenue is more than you expected.

If your district levy will be affected by Measure 5, for budget purposes you must make an estimate of how much you will actually collect in tax revenue. The department and the Legislative Revenue Office will be providing data which will help you to make these estimates. This information should be available by February 1991.

It is important that you build a budget that can accommodate your revenue "unknowns." Therefore, the department has developed some options for you to use when constructing your budgets for 1991-92 so they provide a realistic picture to

your taxpayers and continue to serve as a planning tool for fiscal policy.

## Non-Schools

No matter what option you choose, budget your full levying authority if you anticipate your levy may be affected by Measure 5.

### Options:

1. Budget as you have in the past.
2. Budget as expenditures what you anticipate you will receive under the Measure 5 limitation and include the balance of your levy authority as "taxes not to be received," i.e. increase your uncollectible rate.
3. Budget as expenditures what you anticipate you will receive under the Measure 5 limitation and include the balance of your levy authority as a contingency.
4. Budget as expenditures what you anticipate you will receive under the Measure 5 limitation and include the balance of your levy authority as an unappropriated ending fund balance. Remember, funds in your unappropriated ending fund balance may not be spent during the current fiscal year, nor may they be supplemental budgeted.

## Schools

Schools must contend with even more "unknowns" than non-school districts. During the budget process, schools will not know the status of Basic School Support or Replacement Aid from the state. Therefore, we recommend that you budget as you have in the past. If you choose, you may follow one of the budgeting options presented above. No matter what option you choose, it is important that you budget your full levying authority.

## Schools and Non-Schools

Some levies for bonded debt are not limited by Measure 5. These include bonds which are authorized by the Oregon Constitution, general obligation bonds for capital construction issued before November 6, 1990, and general obligation bonds for capital construction which are issued after November 6, 1990 if they are approved by the voters. If you have funds which require property tax levies to finance these kinds of bonds, continue to budget these funds as you have in the past.

### EXAMPLE PROPERTY TAX REDUCTIONS

After full phase-in of Measure 5  
1995-96

	Single Property \$100,000 value		Measure 5	
	Current Rate	Tax	Tax	% Cut
County	\$ 4.00	\$ 400	\$ 320	20%
Port City	1.50 7.00	150 700	120 560	20%
Non-school	\$12.50	\$1,250	\$1,000	20%
K-12 school	\$18.00	\$1,800	\$ 450	75%
C. College	2.00	200	50	75%
Schools	\$20.00	\$2,000	\$ 500	75%
<b>TOTALS</b>	<b>\$32.50</b>	<b>\$3,250</b>	<b>\$1,500</b>	<b>54%</b>



OREGON COMMUNITY  
COLLEGE ASSOCIATION

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## COMMUNITY COLLEGES EDUCATIONAL FINANCE REFORM

**DRAFT**

### Position Paper on the Implementation Issues of Measure 5<sup>0</sup>

December 7, 1990

The presidents and board members of Oregon's 16 community colleges have devoted the last 18 months to developing a legislative agenda that responds to state needs. Three primary areas of concern are addressed in the proposal including the need to build a competitive workforce, assure access to post-secondary education and enhance literacy in Oregon. Each college has carefully mapped out measurable strategies for tackling these problem areas.

Community college representatives recognized that the additional component of being accountable to specific outcomes would be essential in gaining the confidence of Oregon's Legislative Assembly. The strategies, found in the OCCA 1991 Legislative Proposal, are based on a request for \$50 million in new funding with an accompanying request for \$28.9 million in community college construction funds.

Certainly the newly-imposed burden on the state's resources since passage of Ballot Measure 5 presents community colleges with still another set of issues. Under the circumstances, the community college presidents and board members can only urge the Legislature to continue to focus on the issues of workforce, access and literacy. In addition, implementation of the measure has raised issues concerning community college governance, distribution of replacement dollars, grant-in-aid support for community colleges and educational excellence.

Listed below are positions on these issues taken by the Oregon Community College Association at a special board meeting held on December 7, 1990 in Portland.

#### GOVERNANCE

- **Retain current structure of locally-elected boards in the 1991-93 biennium.**
- **Remove sunset on the statute creating the Office of Community College Services.**

The Legislature created community colleges in 1961 "to fill the institutional gap in education by offering broad, comprehensive programs in academic as well as vocational-technical subjects." (ORS 341.009)

Since then, local community colleges have not only achieved these mandates, but have taken on new responsibilities such as the Small Business Development Centers, partnerships in delivery of welfare reform, customized training for business and industry, among others. The colleges' success in delivering these services to their local communities has been integrally tied to their structure of local governance. Locally-elected boards can best determine the "fit" between local programs and local needs.

OCCA urges the Legislature to continue the current structure of locally-elected boards in the 1991-93 biennium and asks the Legislature to remove the sunset on the statute creating the Office of Community College Services.



DISTRIBUTION OF  
REPLACEMENT  
DOLLARS

At the beginning of the 1991 Legislative session, OCCA, in cooperation with the OCCS and the local colleges, will initiate a study on alternatives to the current governance structure. A report will be prepared for the 1993 Legislature. The study will encompass a review of the mission of community colleges, the needs of local communities and the state, other models of delivery of these services in the United States, issues such as collective bargaining, tuition, and services to areas not currently in a community college district.

- **During 1991-93 biennium, the Legislature should return all lost property tax revenue to the individual college suffering the loss**
- **Administrative rule process of the State Board of Education should continue to determine the distribution formula**

While Ballot Measure 5 does not stipulate the method of distribution of replacement dollars to individual colleges, it is crucial in this first biennium to return lost property tax revenue to the individual colleges that will suffer the loss. It was never portrayed by the supporters of Ballot Measure 5 that any district would "gain" revenue under the replacement section of the measure. Taking money away from one college to give to another college or school district would severely disrupt the delivery of community college programs statewide.

In addition, the colleges urge the Legislature to continue the current system of determining the distribution formula to colleges through the administrative rule process of the State Board of Education for 1991-93. The colleges, as part of their long term study of governance, will address options for distribution beyond the 1991-93 biennium and report back to the 1993 Legislature on its findings. The colleges recognize the concern of the state in regard to these issues and request the time to thoughtfully consider alternatives before any final plan is adopted.

GRANT-IN-AID  
SUPPORT FOR  
COMMUNITY  
COLLEGES

- **Maintain current state support of \$148 million.**

During the 1989-91 biennium, the state contributed \$135 million out of its general fund to support community college programs. The increase projected by the Executive Department would bring that total to \$148 million. In order to maintain existing programs, the colleges need to maintain the current level of state support, i.e., \$148 million. The Legislature must recognize the important role post-secondary education plays in the development of the state's economy. If a downward spiral is to be avoided, investment must continue to flow to community colleges.

EDUCATION  
EXCELLENCE

- **Ensure education excellence through continued access to local revenue.**

In order to ensure that the colleges are able to respond to growing demands, enhance programs where needed and to assure overall excellence in the delivery of programs, the colleges request the Legislature to allow continued access to local revenue. Colleges prefer that this local revenue be the local property tax. They would, however, be willing to explore other options the Legislature may devise.



December 12, 1990

Wayne Jensen  
Tillamook Bay CC Board  
2250 Nielsen Road  
Tillamook, OR 97141

Dear Wayne:

At the OCCA convention in Lincoln City I outlined the program regarding federal legislation and local action which OCCA and I have originated.

It is vitally important to the continuation of federal aid to community colleges that board members be educated and kept informed about developments on the federal level so that we can form a grass roots movement relating to our own local Congressmen and Senators

What I would like to have each board chair do is to ask for volunteers from your boards, if you don't already have members on the Federal Relations Committee, who would be willing to serve on our statewide committee. The member's duties will be to keep abreast of federal developments, to report on those developments regularly to your board, and to work with your president and school finance officer to form a local cadre ready to contact your local congressmen whenever matters of importance to community colleges surface in Washington, D.C.

We have asked for volunteers previously, but some Boards have not responded. We can make this thing work only with cooperation from all Boards. Therefore, if no person on your Board will volunteer I ask that you appoint someone to serve on the committee. We do not anticipate many meetings, but we do anticipate a lot of telephoning and written material to get this education process moving and make it a viable part of our college activities.

If you have questions please contact Dana Spielmann at OCCA. She is going to be the staff ramrod behind this effort. I thank you in advance. If we put this together, Oregon will again be a leader in new directions!

Sincerely,

*Keith D. Skelton (DS)*

Keith D. Skelton, Chair  
Federal Relation Committee, OCCA  
Member, PCC Board

## COMMUNITY COLLEGE MONTH RESOLUTION

**WHEREAS,** Tillamook Bay Community College Service District serves the residents of Tillamook County with a broad array of educational services including transfer education, two-year degree programs, career preparation, basic skills education and continuing education; and

**WHEREAS,** Tillamook Bay Community College Service District enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

**WHEREAS,** Tillamook Bay Community College Service District is a partner in education with local elementary and high schools, fostering quality of instruction at all levels of education; and

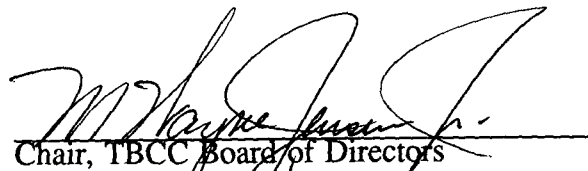
**WHEREAS,** Tillamook Bay Community College Service District is a resource for community services, including cultural programming, educational and career counseling and special events for the entire family; and

**WHEREAS,** approximately 2,658 residents enrolled in college courses in 1990;

**THEREFORE, BE IT RESOLVED,** that the Board of Directors of Tillamook Bay Community College Service District so hereby join in the celebration of National Community College Month, February, 1991, in honor of the community college system in our state and its leadership role in offering educational and employment opportunities for all.

approved: 5/0

date: 1-7-91

  
Chair, TBCC Board of Directors

  
TBCC President