



TILLAMOOK BAY COMMUNITY COLLEGE
SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2765
Fax: 503/377-2219

Jerry Hallberg, *President*

March 27, 1995


Headlight Herald
PO Box 444
Tillamook OR 97141

LEGAL NOTICE SECTION:

Please publish the following in the March 29, 1995 edition of the Headlight Herald:

NOTICE IS HEREBY GIVEN, that the regular meeting of the Tillamook Bay Community College Service District Board of Education scheduled for the first Monday of the month has been canceled. The meeting has been rescheduled for Tuesday, April 4, 1995, at 7:30 p.m. at the Small Business Development Center, 401-B Main Street in Tillamook. On the agenda is consideration of the bids received for the addition to and the renovation of the Tillamook Campus.

The public is invited to attend.


Artis van Rassel
Board of Education Secretary

/av

H95-231
PUBLIC NOTICE
NOTICE IS HEREBY GIVEN, that the regular meeting of the Tillamook Bay Community College Service District Board of Education scheduled for the first Monday of the month has been canceled. The meeting has been rescheduled for Tuesday, April 4, 1995, at 7:30 p.m. at the Small Business Development Center, 401-B Main Street in Tillamook. On the agenda is consideration of the bids received for the addition to and the renovation of the Tillamook Campus. The public is invited to attend.
3/29/95

DISTRIBUTION OF MINUTES/PACKETS/BUDGET

SENT	NAME	54 SHORT AGENDA	13 LONG AGENDA	53 MINUTES	13 BOARD PACKET
✓	Student Services - Peggy (posting)	X			
✓	Lavonne Bush, Superintendent	X		X	
✓	William Molendyke, Superintendent	X		X	
✓	Dr. Don McInnis, PCC	X		X	
✓	Commissioner's Office	X		X	
✓	OCCA	X		X	
✓	Headlight Herald - Lou Rom	X		X	
✓	Instructors - c/o Linda	30		30	
✓	Accounting - Mary Lou	X		X	
✓	Computer Services - Bob	X		X	
✓	SBDC - Mike	X		X	
✓	NBC - Alisa	X		X	
✓	Accounting - Patty	X	X	X	X
✓	Student Services - Jack	X	X	X	X
✓	Administrative Svcs - Mark	X	X	X	X
✓	Instruction - Fred Helen	X	X	X	X
✓	Program Developer, Prof/Tech - Paula	X	X	X	X
✓	President - Jerry *	X	X	X	X
✓	Bill Dahlien	X	X	X	X
✓	Eva Noble	X	X	X	X
✓	Ann Swain	X	X	X	X
✓	Wayne Jensen (give to Jerry)	X	X	X	X
✓	Craig Wakefield	X	X	X	X
✓	Dale Walters	X	X	X	X
✓	Robert Weitman	X	X	X	X

* PRESIDENT HALLBERG RECEIVES AN ADDITIONAL COPY OF THE BUDGET REPORT



TILLAMOOK BAY COMMUNITY COLLEGE
SERVICE DISTRICT

6385 Tillamook Avenue, Bay City, Oregon 97107

Phone: 503/377-2765
Fax: 503/377-2219

Jerry Hallberg, *President*

TAX LEVY INFORMATION FOR BUDGET COMMITTEE

Proposed Tax Levy to balance 1995-1996 budget	\$408,997.00
Estimated Property Taxes Not to be Received:	
Loss Due to Constitutional Limits (Per State Projections for Measure 5)	214,694.00
Discounts Allowed and Other Uncollected Amounts	<u>61,115.64</u>
Total Property Tax Levy Within the Tax Base	<u>\$684,806.64</u>

Example motion to approve 1995-1996 tax levy:

I move that the budget committee approve the 1995-1996 total property tax levy within the tax base of \$684,806.64 for Tillamook Bay Community College.

BUDGET COMMITTEE MEETING

Tuesday, April 4, 1995

7:00 p.m.

Tillamook Bay Community College

Small Business Development Center

401-B Main Street

Tillamook, Oregon

A G E N D A

- I. CALL TO ORDER.** Establish quorum.
- II. APPROVAL OF MINUTES** - February 6, 1995 Committee Meeting
- III. 1995-96 PROPOSED BUDGET**
 - A. Review of Sub-Committee Meetings
 - B. Approval of 1995-96 Budget
 - C. Approval of 1995-96 Taxes to be Levied
- IV. ADJOURNMENT**

BOARD OF EDUCATION SPECIAL MEETING
Tuesday, April 4, 1995
7:30 p.m.
401-B Main Street, Tillamook

A G E N D A

- I. **ADOPTION OF AGENDA**
- II. **APPROVAL OF MINUTES** - March 6, 1995 Regular Meeting
- III. **BUDGET REPORT**
 - A. February Report
 - B. Resolutions
- IV. **PERSONNEL REPORT**
 - A. April Report
- V. **ACCREDITATION TEAM VISIT**
- VI. **CONSIDERATION OF BIDS RECEIVED FOR ADDITION TO AND RENOVATION OF THE TILLAMOOK CAMPUS**
- VII. **OREGON COMMUNITY COLLEGES TUITION RATES, 1995-96**
- VIII. **ANNOUNCEMENTS**
 - A. Next Regular Meeting: Monday, May 1, 1995, 7:30 p.m., SBDC
- IX. **ADJOURNMENT**

BOARD OF EDUCATION SPECIAL MEETING

April 4, 1995

7:30 p.m.

401-B Main Street, Tillamook, Oregon

A G E N D A

I. ADOPTION OF AGENDA

The agenda is enclosed for review and adoption.

Action needed: Motion to adopt the agenda.

II. APPROVAL OF MINUTES

The March 6, 1995 regular meeting minutes will be distributed for review and approval at the meeting.

Action needed: Motion to approve the March 6, 1995 regular meeting minutes.

III. BUDGET REPORT

A. February Report

Mark Sybouts will distribute and review February's budget activity with the Board.

Action needed: Informational

B. Resolutions

Resolutions #19 and #20 will be distributed at the meeting for review and adoption.

Action needed: Motion to adopt Resolutions #19 and #20.

IV. PERSONNEL REPORT

A. April Report

Artis van Rassel will review the April personnel report. (enclosed)

Action needed: Informational

V. ACCREDITATION TEAM VISIT

President Hallberg will review the Accreditation Team's visit, April 10-12, 1995 with the Board.

Action needed: Informational

VI. **CONSIDERATION OF BIDS RECEIVED FOR ADDITION TO AND RENOVATION OF THE TILLAMOOK CAMPUS**

The Board will review and take appropriate action on the bids received for the addition to and renovation of the Tillamook Campus.

Action needed: Motion to accept or reject.

VII. **OREGON COMMUNITY COLLEGES TUITION RATES, 1995-96**

President Hallberg will review the 1995-96 Oregon Community Colleges tuition rates with the Board.

Action needed: Informational

VIII. **ANNOUNCEMENTS**

A. Next regular meeting: Monday, May 1, 1995, 7:30 p.m., SBDC

IX. **ADJOURNMENT**

**TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION
MINUTES - SPECIAL MEETING
April 4, 1995
401-B Main Street, Tillamook, Oregon**

MEMBERS PRESENT Wayne Jensen, Dale Walters, Bill Dahlien, Eva Noble, Craig Wakefield, Bob Weitman

MEMBERS ABSENT Ann Swain

STAFF PRESENT Jerry Hallberg, Mark Sybouts, Artis van Rassel

GUESTS Steve Kerr, Instructor

CALL TO ORDER Chairperson Wayne Jensen called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA Dale Walters moved to adopt the agenda. Second - Bill Dahlien. Motion passed unanimously 6/0.

APPROVAL OF MINUTES Bill Dahlien moved to approve the March 6, 1995 regular meeting minutes. Second - Craig Wakefield. Motion passed unanimously 6/0.

BUDGET REPORT Mark Sybouts advised the Board that with two-thirds of the year over, the percentage of budget column normally would be 33 1/3% at this time. \$17,000 in Measure 5 replacement dollars will be received in April. Revenues are coming in as projected. Expenditures are also on target with the exception of College Support Services, all insurance is paid in the first three months of the year.

Mr. Sybouts informed the Board that he is in the process of advertising the bid for the Insurance Agent of Record.

RESOLUTION #19 This resolution accepts an additional \$6,000 in Tillamook County Children & Youth Services Commission Grant dollars for the Teen Parent Program. The general fund has been incurring part of the cost of the Director's salary.

MOTION Bob Weitman moved to adopt Resolution #19, Tillamook County Children & Youth Services Commission Grant. Second - Eva Noble. Motion passed unanimously 6/0. (A copy of this resolution is attached to these minutes.)

RESOLUTION #20

This resolution allows the college to carryover \$3,773.31 in Welfare Reform JOBS Program dollars from last year and accepts them into the 1994-95 budget. Due to a change in benefits no Other Payroll needed, those dollars are already covered in the budget.

Craig Wakefield reiterated that the college was saving general fund dollars with the grant dollars. Eva Noble noted the success of this program. President Hallberg advised that 50% of participants completed their high school diploma or G.E.D. went on to college.

MOTION

Eva Noble moved to adopt Resolution #20, Welfare Reform JOBS Program. Dale Walters - second. Motion passed unanimously 6/0. (A copy of this resolution is attached to these minutes.)

PERSONNEL REPORT

Artis van Rassel advised the Board that the recruitment for a full-time Counselor, Student Services, had begun. The deadline will be May 1, 1995. She also informed the Board of Fred Bennett's and Dallas Sweedman's resignations.

President Hallberg introduced Steve Kerr, Math Instructor. Steve has taught at the college for over eleven years.

Craig Wakefield asked if Fred Bennett had accepted the English instructor position. President Hallberg responded that the offer was declined.

ACCREDITATION TEAM VISIT

President Hallberg reviewed the timeline for the Accreditation Team's visit. They will arrive Monday, April 10, at approximately 11:00 a.m. and leave Wednesday, April 12, around 12:00 noon. A luncheon is scheduled Tuesday for Board Members and the team. President Hallberg will not be present at the meeting as requested by the Accreditation Visitation Team which is the normal practice.

Eva Noble noted that all the accreditation team members were from out-of-state. President Hallberg responded that this was purposely done in order to avoid conflicts of interest. He continued to explain the five member teams will visit Oregon Coast and Columbia Gorge. Approximately 20 team members will visit PCC.

A discussion of the Accreditation Report ensued. President Hallberg requested that Board Members read Standard VIII in preparation for the Tuesday luncheon with the team.

**CONSIDERATION OF BIDS
RECEIVED FOR ADDITION TO
AND RENOVATION OF THE
TILLAMOOK CAMPUS**

One contractor, Willow Creek Construction, submitted a bid today. This contractor was the low bidder in last year's bid. Their bid consists of the following:

Base bid:	\$258,500.00
Alternate 1:	9,782.00
(reroof multipurpose room, & additional bond)	
Alternate 2:	2,500.00
(exhaust fan, EF-2, & additional bond)	
Alternate 3:	7,500.00
(exterior security lights & additional bond)	
TOTAL	\$278,282.00
(base bid and alternates 1-3)	

Wayne Jensen asked what Anthony Stoppiello's (architect) had anticipated. President Hallberg replied \$275,000.

Bill Dahlien asked if the plans had been approved by the state. Mark Sybouts responded yes. He will be formalizing the parking agreement with the church in writing. He and President Hallberg are scheduled to meet with them next week.

Bill Dahlien suggested that the college do the construction and include the three alternates. Craig Wakefield asked how many valid bidders there were. President Hallberg replied just the one. He continued to say that the bidder has worked for Oregon Coast Community College and Pat O'Connor, OCCC President, gave them a positive recommendation.

Craig Wakefield asked what size bonds were required. Mark Sybouts answered that the bid bond is 10% of the contract amount and guarantees the bidder will sign the contract. The payment bond is for the entire amount of the construction; it guarantees the contractor will pay sub-contractors and material suppliers so that liens can not be filed against the college. The performance bond is for the entire amount of construction and guarantees the contractor's work.

MOTION

Bill Dahlien moved to adopt Resolution #21, Acceptance of Lowest Responsible Bid, from Willow Creek Construction in the amount of \$278,282 and permission for the President to issue and sign contract progress payment checks in excess of \$25,000. Second - Craig Wakefield. Motion passed unanimously 6/0. (A copy of this resolution is attached to these minutes.)

Mark Sybouts stated that there will be a 5% retainage until the punch list is completed. Bill Dahlien asked that the Board be advised monthly of the percentage of completion.

**OREGON COMMUNITY
COLLEGE TUITION RATES,
1995-96**

President Hallberg reviewed the sixteen community college's preliminary 1995-96 tuition rates. TBCC, at \$32.00 per credit, is average. The college raised its tuition rates in 1994 from \$28 to \$32 per credit hour and discontinued the 12-18 credit hour window. He is not recommending a tuition increase for 1995-96.

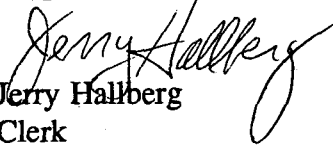
ANNOUNCEMENTS

Next meeting: Monday, May 1, 1995, 7:30 p.m., SBDC

ADJOURNMENT

There being no further business, Eva Noble moved to adjourn the meeting at 8:09 p.m. Second - Dale Walters. Motion passed unanimously 6/0.

Respectfully submitted,


Jerry Hallberg
Clerk

GENERAL FUND: RESOURCES

1994-95

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

ACCOUNT #	DESCRIPTION	ADOPTED	REVISED	RECEIVED FEBRUARY	TOTAL RECEIVED	BUDGET BALANCE	% OF BUDGET
01	GENERAL FUND RESOURCES	01-03-XXXXXX-XX					
200000-00	STATE SOURCES						
10000-00	COMM COLLEGE SUPPORT FUND	\$167,904.00	\$167,904.00		\$125,928.00	\$41,976.00	25.00%
30000-00	MEASURE 5 REPLACEMENT	\$108,263.00	\$108,263.00		\$65,105.00	\$43,158.00	39.86%
40000-00	LOTTERY GRANT IN-AID ALLOCATION	\$133,293.00	\$133,293.00	\$33,323.00	\$99,969.00	\$33,324.00	25.00%
50000-00	LOTTERY BENCHMARK ALLOCATION	\$47,561.00	\$47,561.00	\$11,890.00	\$35,670.00	\$11,891.00	25.00%
300000-00	LOCAL SOURCES						
10000-00	CURRENT TAXES	\$467,870.00	\$467,870.00	\$7,348.68	\$441,932.71	\$25,937.29	5.54%
20000-00	PRIOR YEARS TAXES	\$50,000.00	\$50,000.00	\$3,193.22	\$24,075.08	\$25,924.92	51.85%
30000-00	COUNTY TIMBER REVENUE	\$50,000.00	\$50,000.00	\$6,968.15	\$28,128.55	\$21,871.45	43.74%
400000-00	TUITION AND FEES						
10000-00	TUITION	\$210,500.00	\$208,500.00	\$4,955.00	\$140,030.33	\$68,469.67	32.84%
10000-05	TUITION - SBDC	\$0.00	\$2,000.00	\$70.00	\$1,370.00	\$630.00	31.50%
20000-00	FEES	\$42,500.00	\$14,400.00	\$288.06	\$9,655.59	\$4,744.41	32.95%
20001-00	FEES-OTHER COURSE FEES	\$0.00	\$2,000.00	\$15.00	\$1,037.50	\$962.50	48.13%
20000-05	FEES - SBDC	\$0.00	\$3,000.00	\$637.00	\$4,128.52	(\$1,128.52)	-37.62%
20000-97	FEES - FITNESS CENTER	\$0.00	\$3,000.00	\$465.75	\$2,259.10	\$740.90	24.70%
20000-99	FEES - NBC POOL	\$0.00	\$20,000.00	\$1,150.00	\$10,360.50	\$9,639.50	48.20%
20001-99	FEES - NBC OTHER	\$0.00	\$100.00		\$193.75	(\$93.75)	-93.75%
500000-00	OTHER REVENUE						
10000-00	SALE OF GOODS/SERVICE	\$8,500.00	\$0.00		\$0.00	\$0.00	ERR
10001-00	SALE OF GOODS/SER - GED TEST	\$0.00	\$3,500.00	\$125.00	\$1,300.00	\$2,200.00	62.86%
10002-00	SALE OF GOODS/SER - COFFEE	\$0.00	\$1,500.00	\$71.35	\$491.51	\$1,008.49	67.23%
10003-00	SALE OF GOODS/SER - POP	\$0.00	\$500.00	\$21.00	\$156.00	\$344.00	68.80%
10004-00	SALE OF GOODS/SER - PHONE	\$0.00	\$500.00	\$124.20	\$306.80	\$193.20	38.64%
10005-00	SALE OF GOODS/SER - OTHER	\$0.00	\$2,350.00	\$0.70	\$308.41	\$2,041.59	86.88%
10005-05	SALE OF GOODS/SER - OTHER - SBDC	\$0.00	\$50.00		\$10.00	\$40.00	80.00%
10000-99	SALE OF GOODS/SERVICE - NBC	\$0.00	\$100.00	\$36.30	\$129.97	(\$29.97)	-29.97%
20000-00	INTEREST INCOME	\$20,000.00	\$20,000.00	\$2,972.53	\$16,912.36	\$3,087.64	15.44%
30000-00	RENTAL INCOME	\$6,000.00	\$1,000.00	\$70.00	\$920.00	\$80.00	8.00%
30000-99	RENTAL INCOME - NBC ROOM	\$0.00	\$4,000.00	\$472.24	\$3,947.40	\$52.60	1.31%
30001-99	RENTAL INCOME - NBC POOL	\$0.00	\$1,000.00	\$540.00	\$860.00	\$140.00	14.00%
50000-00	MISCELLANEOUS INCOME	\$2,000.00	\$1,950.00	\$231.00	\$3,238.51	(\$1,288.51)	-66.08%
50000-99	MISCELLANEOUS INCOME - NBC	\$0.00	\$50.00		\$15.00	\$35.00	70.00%
40000-00	AVAILABLE WORKING CAPITAL	\$250,000.00	\$250,000.00		\$491,734.58	(\$241,734.58)	-96.69%
60000-00	TRANSFER IN	\$0.00	\$0.00		\$2,926.02	(\$2,926.02)	ERR
	RESOURCES TOTAL	\$1,564,391.00	\$1,564,391.00	\$74,968.18	\$1,513,100.19	\$51,290.81	3.28%

BUDGET SUMMARY - FEBRUARY

1994-95

TILLAMOOK BAY COMMUNITY COLLEGE S.D.

	ADOPTED BUDGET	REVISED BUDGET	EXPENSES OR RECEIVED	TOTAL EXPENDED/ RECEIVED	BUDGET BALANCE	% OF BUDGET
RESOURCES:						
REVENUE	\$1,564,391.00	\$1,564,391.00	\$74,968.18	\$1,513,100.19	\$51,290.81	3.28%
REQUIREMENTS:						
INSTRUCTIONAL	\$424,768.00	\$426,768.00	\$32,872.80	\$242,558.19	\$184,209.81	43.16%
INSTRUCTIONAL SUPPORT SERVICES	\$284,169.00	\$284,169.00	\$22,487.21	\$163,487.54	\$120,681.46	42.47%
STUDENT SERVICES	\$220,251.00	\$220,251.00	\$17,531.23	\$141,944.18	\$78,306.82	35.55%
COLLEGE SUPPORT SERVICES	\$331,329.00	\$337,029.00	\$24,172.53	\$232,222.63	\$104,806.37	31.10%
PLANT OPERATION & MAINTENANCE	\$107,698.00	\$113,198.00	\$8,561.58	\$73,489.94	\$39,708.06	35.08%
COMMUNITY SERVICES	\$350.00	\$350.00		\$52.50	\$297.50	85.00%
FINANCIAL AID	\$24,120.00	\$24,120.00		\$12,222.84	\$11,897.16	49.32%
DEBT SERVICES	\$51,706.00	\$51,706.00		\$47,336.00	\$4,370.00	8.45%
BOARD RESERVES	\$120,000.00	\$106,800.00		\$0.00	\$106,800.00	100.00%
TRANSFERS	\$0.00	\$0.00		\$0.00	\$0.00	ERR
REQUIREMENTS TOTAL	\$1,564,391.00	\$1,564,391.00	\$105,625.35	\$913,313.82	\$651,077.18	41.62%

RESOLUTION 19

Tillamook Bay Community College Service District
Board of Education
April 4, 1995

Tillamook County Children & Youth Services Commission Grant

The President RECOMMENDS adoption of the following resolution:

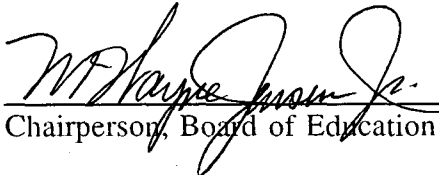
WHEREAS, the 1994-95 budget of Tillamook Bay Community College Service District (TBCC) did not predict an increase of Tillamook County Children & Youth Services Commission Grant funds; and

WHEREAS, Oregon Local Budget Law, under ORS 294.326(2), provides that unanticipated funds which have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution:

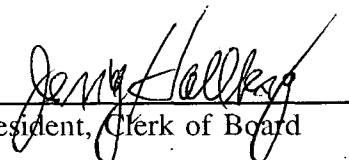
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of TBCC hereby adopts this resolution in the full amount of \$6,000 for the purpose shown below, hereby appropriated as follows:

Instruction	\$ 3,400.00
Instructional Support	2,000.00
Student Services	600.00
Total	\$ 6,000.00

RESOLVED this 4th day of April, 1995, by the Board of Education, Tillamook Bay Community College Service District.


Chairperson, Board of Education

Attest:


President, Clerk of Board

Tillamook County Children & Youth Services Commission Grant

DESCRIPTION	ADOPTED 1994-95	REVISED 1994-95
County Sources	\$ 9,523.00	\$15,523.00
Available Working Capital	554.55	554.55
Instruction		
Personal Services		
Instructional Personnel	5,100.00	8,323.00
Other Payroll Expenses	2,000.00	2,177.00
Instructional Support		
Personal Services		
Administrative	0.00	1,538.00
Other Payroll Benefits	0.00	462.00
Student Services		
Materials and Services		
Student Support Services	2,977.55	3,577.55
TOTAL	\$10,077.55	\$16,077.55

RESOLUTION 20

Tillamook Bay Community College Service District
Board of Education
April 4, 1995

Welfare Reform JOBS Program

The President RECOMMENDS adoption of the following resolution:


WHEREAS, the 1994-95 budget of Tillamook Bay Community College Service District (TBCC) did not predict an increase of Welfare Reform JOBS Program funds; and

WHEREAS, Oregon Local Budget Law, under ORS 294.326(2), provides that unanticipated funds which have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of TBCC hereby adopts this resolution in the full amount of \$3,773.31 for the purpose shown below, hereby appropriated as follows:

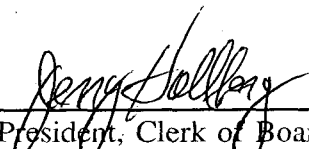
Instruction	\$ 3,773.31
Total	\$ 3,773.31

RESOLVED this 4th day of April, 1995, by the Board of Education, Tillamook Bay Community College Service District.



Chairperson, Board of Education

Attest:



President, Clerk of Board

WELFARE REFORM JOBS PROGRAM

DESCRIPTION	ADOPTED 1994-95	REVISED 1994-95
Federal Sources	\$34,293.00	\$38,066.31
Instruction		
Personal Services		
Instructional Personnel	25,362.00	29,135.31
Other Payroll Expenses	8,931.00	8,931.00
TOTAL	\$34,293.00	\$38,066.31

PERSONNEL REPORT

April 4, 1995

Search in Progress:

Counselor, Student Services

Effective: 7/1/95 or sooner

Salary: \$24,589 per year (Grade 8, Step 1)

Status: Regular, full-time

Deadline: May 1, 1995

Resignations:

Fred Bennett, Director, Developmental Education

Effective 3/15/95

Dallas Sweedman, Enrollment Services Assistant

Effective 3/28/95



NORTHWEST ASSOCIATION OF SCHOOLS AND COLLEGES

COMMISSION ON COLLEGES

Office of the Executive Director

Evaluation Committee
Tillamook Bay Community College, Tillamook, Oregon
(Portland Community College)
April 9-12, 1995

February 16, 1995

Name & Address

Standards

Area Assignment

Dr. Henry P. Kirk, Chair
President
Centralia College
600 W. Locust
Centralia, WA 98531
206/736-9391

I, II, III, VIII

Mission, Finance, Physical Plant,
Administration

Dr. Anthony D. Calabro
President
Western Nevada Community College
2201 W. Nye Lane
Carson City, NV 89701
702/887-3015

V, VI, VII

Vocational Programs, Related
Instruction, Continuing Education

Dr. George H. Douglas
Executive Vice President Emeritus
Shoreline Community College
17523 93rd N.E.
Bothell, WA 98011
206/486-7697

IV, V, X,
Policy 25

Library and Information Resources,
Educational Assessment, and
Scholarship and Research

Dr. Ann N. Erickson
Academic Vice President
Salt Lake Community College
P.O. Box 30808
Salt Lake City, UT 84131
801/957-4181

V, VII,
Policy 26

Academic Programs, Faculty
Evaluation

Ms. Connie J. Gores
Dean, Enrollment & Student Affairs
Cornish College of the Arts
710 East Roy Street
Seattle, WA 98102
206/323-1400

IX

Student Services

FROM: Willow Creek Construction
(Name of bidder).

TO: Tillamook Bay Community College Service District
6385 Tillamook Ave.
Bay City, OR 97107

RE: New Classroom and Office Addition and Renovation of Existing Building,
Tillamook Bay Community College Tillamook Campus

The undersigned has read and understands the documents titled New Classroom and Office Addition and Renovation of Existing Building, TBCC Tillamook Campus, Anthony Stoppiello, Architect, Job No. 93-01, including project manual dated March 1, 1995.

Addenda numbers 1 have also been read and understood. Their provisions have been included in this Bid.

The documents and the site have been examined and the following Bid is presented.

In submitting this Bid, it is agreed:

1. To hold my Bid open for 30 calendar days.
2. To accept the provisions of the Instructions to Bidders regarding disposition of bid security.
3. To submit the Post-Bid Information described in Paragraph 6.3 of the Instructions to Bidders within 2 calendar days, including Schedule of Values.
4. To enter into and execute a Contract, if awarded on the basis of this Bid, and to furnish bonds in accordance with Instructions to Bidders.
5. To accomplish the Work in accord with the Contract Documents.
6. To commence work under this Contract following Contract award and to substantially complete the work by August 31, 1995.
7. To include the provisions of ORS 279.350 in the contract.

The undersigned will perform this work for the Lump Sum Price of:

Base Bid* Two Hundred Fifty Eight thousand five hundred & no/100 Dollars (\$ 258,500.00)
 Alternate #1: Reroof multipurpose room, & additional bond Dollars (\$ 9,782.00)
 Alternate #2: Exhaust Fan, EF-2, & additional bond Dollars (\$ 2,500.00)
 Alternate #3: Exterior security lights, & additional bond Dollars (\$ 7,500.00)

*Cost of Performance Bond and Labor and Material Payment Bond included \$ 4,900.00

Name of Firm Willow Creek Construction

Street Address 816 NE Alder

Post Office Box PO Box 291

City Toledo, OR 97391

Date April 3, 1995

By*

Craig S. Hoffman Pres

Title President

Telephone No. (503) 336-3775

If Corporation, Attest
(attach Corporate Seal)

[Signature]

Firm is a (Corporation XX) (Partnership) (Proprietorship) and
(is XX) (is not) registered with the Oregon Corporation Commissioner.

* If Bid is by a Partnership, then one of the Partners must sign the Bid.

RESOLUTION 21

Tillamook Bay Community College Service District
Board of Education
April 4, 1995
Acceptance of Lowest Responsible Bid

The President RECOMMENDS adoption of the following resolution:

WHEREAS, the College has need for new classrooms, office addition and renovation of its Tillamook Campus, and

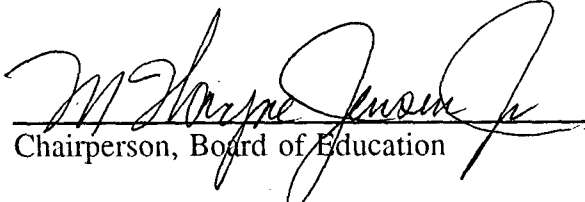
WHEREAS, Bids were advertised and received from one bidder, and tabulated in accordance with the College's call for bids, and

WHEREAS, the College desires to award the construction contract to the lowest responsible bidder, therefore be it

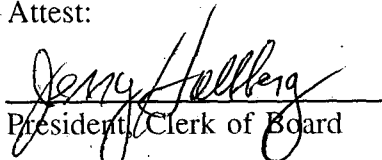
RESOLVED, that the College awards the construction contract for new classrooms, office addition and renovation of its Tillamook Campus to Willow Creek Construction in the amount of \$278,282 which includes all additional alternate construction segments outlined in the bid documents.

Bid Summary

Willow Creek Construction	\$278,282.00
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Chairperson, Board of Education

Attest:


President, Clerk of Board

Oregon Community Colleges
Preliminary Estimates: 1995-96 Tuition
(Draft, revised 2/1/95)

DRAFT

	In-District		Out-of-District		Out-of-State		Foreign		Fees		Do you charge for every credit hour taken? If not, what is your "window"?
	Charge Per Credit Hour	Charge per 15 cr. hours	Charge Per Credit Hour	Charge per 15 cr. hours	Charge Per Credit Hour	Charge per 15 cr. hours	Charge Per Credit Hour	Charge per 15 cr. hours	Quarterly	One-time	
Blue Mountain	\$32.00	\$416.00	\$32.00	\$416.00	\$96.00	\$1,248.00	\$96.00	\$1,248.00	\$9.00	\$0.00	No charge for credits taken above 13 hrs.
Central	\$32.00	\$480.00	\$42.00	\$630.00	\$112.00	\$1,680.00	\$112.00	\$1,680.00	\$18.00	\$0.00	Charge for every credit taken
Chemeketa	\$33.00	\$495.00	\$33.00	\$495.00	\$124.00	\$1,860.00	\$144.00	\$2,160.00	\$0.00	\$0.00	Charge for every credit taken
Clackamas	\$34.00	\$510.00	\$34.00	\$510.00	\$119.00	\$1,785.00	\$119.00	\$1,785.00	\$0.00	\$0.00	15-18 hour window
Clatsop	\$30.00	\$360.00	\$30.00	\$360.00	\$100.00	\$1,200.00	\$100.00	\$1,200.00	\$0.00	\$0.00	No additional charge above 12 credits
Columbia Gorge	\$33.00	\$495.00	\$38.00	\$570.00	\$51.00	\$765.00	\$102.00	\$1,530.00	\$5.00	\$0.00	Charge for every credit taken
Lane	\$30.00	\$450.00	\$30.00	\$450.00	\$105.00	\$1,575.00	\$105.00	\$1,575.00	\$23.00	\$0.00	
Linn-Benton	\$34.00	\$510.00	\$34.00	\$510.00	\$121.00	\$1,815.00	\$136.00	\$2,040.00	\$0.00	\$20.00	No charge above 15 credit hours.
Mt. Hood	\$33.00	\$495.00	\$33.00	\$495.00	\$115.00	\$1,725.00	\$130.00	\$1,950.00	\$15.00	\$0.00	15-18 hour window
Oregon Coast	\$33.00	\$495.00	\$33.00	\$495.00	\$115.00	\$1,725.00	\$115.00	\$1,725.00	\$45.00	\$45.00	Charge for every credit taken
Portland	\$33.00	\$495.00	\$115.00	\$1,725.00	\$115.00	\$1,725.00	\$115.00	\$1,725.00	\$7.00	\$0.00	Charge for every credit taken
Rogue	\$34.00	\$408.00	\$50.00	\$600.00	\$108.00	\$1,296.00	\$135.00	\$1,620.00	\$0.00	\$0.00	12-18 hour window
Southwestern	\$34.00	\$510.00	\$34.00	\$510.00	\$102.00	\$1,530.00	Unknown	Unknown	\$8.00	\$0.00	Charge for every credit taken
Tillamook Bay	\$32.00	\$480.00	\$32.00	\$480.00	\$75.00	\$1,125.00	\$75.00	\$1,125.00	\$0.00	\$0.00	Charge for every credit taken
Treasure Valley	\$33.00	\$495.00	\$33.00	\$495.00	\$49.00	\$735.00	\$120.00	\$1,800.00	\$20.00	\$0.00	15-20 hour window
Umpqua	\$32.00	\$480.00	\$32.00	\$480.00	\$91.00	\$1,365.00	NA	\$1,365.00	\$0.00	\$0.00	Charge for every credit taken

Average	\$32.63	\$473.38	\$39.69	\$576.31	\$99.88	\$1,447.13	\$114.57	\$1,635.20			
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