

PLEASE SIGN IN

TBCC Board of Education Meeting

February 4, 2002

NAME (PLEASE PRINT)

ADDRESS

PHONE

Norma & Jim Cole

Bay City

377-2854

Art & Pat ANDERSON

Bay City

377-2280

JOHN GETMAN

Bay City

377-2177

Anna Haight

TWS

842-3244

WANDY WYATT

TWS

842-3244

Rachelle Metcalfe

TWS

842-3244

Susan & David

Portland

(503) 245-6022

Dorle Kibler

Bay City

503 377-2849

Athol Kibler

Bay City

503 377-2849

Patty Jenson

Tillamook

377-2765

Judy Shaw

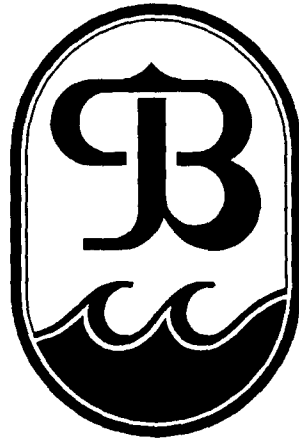
North County

368-8222

Shanna Shaw

Rockaway Beach

TILLAMOOK BAY COMMUNITY COLLEGE



Regular Board Meeting Packet

February 4, 2002

6:30 p.m.

**Tillamook Campus - Room 8
2510 First Street, Tillamook**

Gail Pincus, Interim President

Board of Education

Wayne Jensen, Chair

Craig Wakefield, Vice Chair

James P. McGinnis

Stephen Shaw

Ann Swain

Robert Weitman

Rose Wharton

TBCC BOARD OF EDUCATION

February 4, 2002

6:30 p.m.

**Tillamook Bay Community College, Room 8
2510 First Street, Tillamook, Oregon**

5:30 pm Reception for Lou Minisce, Director of Tillamook Work Solutions

REGULAR MEETING A G E N D A

6:30 pm

Call to Order

- Introductions
- Approval of Agenda
- Approval of Minutes - January 7, 2002 Regular Meeting

6:40 pm

Guest

- Dr. Jesus (Jess) Carreon

6:50 pm

Program

- Workforce and Economic Development in Tillamook County

7:10 pm

Board Retreat Report

7:25 pm

Business Meeting

- Facilities sub-committee report:
-

7:40 pm

Consent Agenda: (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)

- RESOLUTION 15, SPECIAL FUND-Sprint Yellow Pages Literacy Grant
- RESOLUTION 16, SPECIAL FUND-TWS Dislocated Worker Grant
- RESOLUTION 17, SPECIAL FUND-TWS JOBS Sheltered Work Experience Grant

7:45 pm

Invitation for Employee/Public Comment

7:55 pm

Announcements

- Next Board Meeting, March 4, 2002, Tillamook Campus

8:00 pm

Adjournment

TBCC BOARD OF EDUCATION

February 4, 2002

6:30 p.m.

**Tillamook Bay Community College, Room 8
2510 First Street, Tillamook, Oregon**

Call to Order: Chairman Wayne Jensen called the meeting to order at 6:30 p.m.

Directors Present: Wayne Jensen, Craig Wakefield, Ann Swain, Bob Weitman, Steve Shaw, Jim McGinnis and Rose Wharton.

Guest Present: Brian Davis from Portland Community College;

Visitors Present: Shannon Shaw

Staff Present: Sam Mulder, Anna Haight, Nancy Wyatt, Rachelle Metcalf, Jill McAullife, Patty Jepson, James Downes, Sammie Olson, Lila Ekstrom, Kathy Schaefer, Amy Getty, Gene Moore, Steve Kerr, Sheryl Neu, Bob Pietruszka., Barb Bush, Rhonda Ellerbroek, Judy Shaw, Linda Ashby, Emmy Lou Orahood, Jim Fullan, Mark Sybouts, Terrie Minner, George Miller

Approval of Agenda: Director Jensen made the following additions to the agenda: 1) Presentation to Lou Minisce; 2) President's Report. Director Shaw moved that the February 4, 2002, agenda be approved as amended. Approved unanimously (7/0)

Approval of Minutes: It was moved by Director Swain to approve the January 7, 2002, minutes as presented. Approved unanimously (7/0)

Presentation: Director Jensen presented a plaque to Lou Minisce, Director of Tillamook Work Solutions, honoring her contribution to Tillamook County. Lou is moving to a new position at Portland Community College.

Program: Workforce and Economic Development

A slide production was presented by Lou Minisce, Donna Acord, Sam Mulder, George Miller, Rhonda Ellerbroek and Barb Bush showcasing TBCC workforce and Economic development initiatives taking place in Tillamook County.

The 2001 Program Year included contracts with the Workforce Investment Act, National Emergency Grant, JOBS-(TANF) Temporary Assistance to Needy Families, Food Stamps/Ofset and ABAWD, Able Bodied Adults Without Children. A total of 605 customers were served with a total funding for Tillamook County of \$496.500.

The Biz Center offers workshops, seminars, trainings, and confidential business counseling. There were 128 clients counseled in 2001. Biz Center clients accessed over \$480,000 to start or grow businesses in Tillamook County in 2001.

The TBCC Skills Development Center enrolled 145 students in the ABE/GED/HSCR programs. The 2001 results were 34 GEDs awarded, 14 Spanish GED Students and 74 ESL students.

President's Report: (Copy of full report available in Board Permanent Records)

- The Board would will be focusing on special program area reports instead of regular staff reports at Board meetings through June.
- Student Happenings-Student representative will be attending Board meetings beginning March 4, 2002.
- What's happening organizationally at TBCC -Fall reimbursable FTE grew by 15.3% Lower division transfer courses are up 24% and Voc Prep courses up 54% compared to Winter Term 2001. ABE and GED are ahead of Winter 4th week by 84%.

- PCC Partnership-Strategic alliance, beyond compliance, is the evolving relationship model.
- Accreditation Visit Official Results-Accreditation reaffirmed for PCC (January 7, 2002). Reaffirmation request for follow-up report in spring, 2003 was "next most lenient ruling" after "no recommended action at all," per Dr. Tana Hasart.
- State-wide Activities-Oregon Community Colleges Association (OCCA) Board meets this week. Community College president's met with the governor last Wednesday.

Board Retreat: Director Swain reported on the Board Retreat that took place on January 28, 2002. Highlights of her report included:

- Bud Moore and Carol Kearns were present to discuss ESD interest in the Bay City facility.
- TBCC is developing a close relationship with PCC. Brian Davis, PCC's new liaison is present this evening. PCC made it clear that their departments will stay in contact with ours but they realize that our employees need to be here to do their job, it is not necessary for them to attend all PCC counterpart meetings.
- Columbia Gorge and Oregon Coast Community College presidents's will be visiting with TBCC and exchanging ideas during the next few months.
- Community Needs Assessment project is launched, with 12 focus groups to be convened in April.
- Working at making the budget transparent is coming right along. Staff and faculty have been very involved.
- The Board suggests having workshops before the regular Board meeting so they can have better information regarding what is going on at the College.
- A seminar on Open Meeting Law, Open Records Law is needed. It has been suggested that TBCC conduct a County-wide seminar, inviting all public Boards.
- It was determined that Board sub-committees need to meet monthly.
- Board members need to have e-mail.

Business Meeting:

Facilities sub-committee: (Copy of full report available in Board Permanent Records)
The facilities sub-committee met several times during the past two weeks.

Consent Agenda: Director Swain moved that the consent agenda be approved. Approved unanimously (7/0)

- RESOLUTION 15, SPECIAL FUND-Sprint Yellow Pages Literacy Grant
- RESOLUTION 16, SPECIAL FUND-TWS Dislocated Worker Grant
- RESOLUTION 17, SPECIAL FUND-TWS JOBS Sheltered Work Experience Grant

Employee/Public Comment: Bob Pietruszka asked if the TBCC relationship with the Watershed Resource Center is being considered in the Bay City move. Jim Fullan replied that he is on the on the Council and is keeping them briefed. TBCC will give them as much notice of change as possible and will build in a transition plan for them. They are great college partners and have been apprised all along.


Announcements:

- The next Board Meeting will be held at 6:30 pm on March 4, 2002, Tillamook Campus

Adjournment:

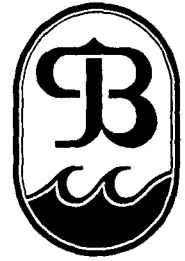
- Motion to adjourn was made by Director Shaw at 7:20 pm. Approved unanimously (7/0)

Respectfully submitted,


Gail Pincus,
Clerk

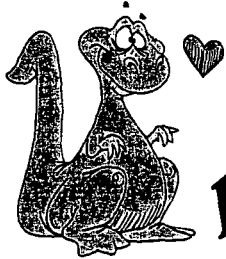


BAYVIEWS

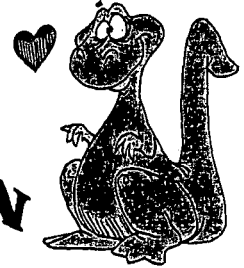


Sue Owens, Editor

February 2002



February's View



It seems that the TBCC world is in a constant state of change lately. Budget crisis, personnel rearrangements, office relocations—it seems like we are caught in the grip of an enormous cyclone!

Now, in the case of a literal cyclone, we'd call the emergency crews, but for TBCC, we've called the TAT! I know, I know, we've all heard about TAT and many of us are wondering, what exactly is TAT?

TAT is the acronym for Transition Advisory Team. This concept is based on a template from Clark College, and their purpose is to manage the present and prepare for a preferred future for the College during the December 2001- June 2002 transition. It was established to review and make recommendations regarding the decision making process and consists of 19 peer-members of the TBCC community. They represent the body of TBCC.

The TAT takes issues like the current budget crunch and, after review and discussion, make recommendations to the President on what they feel would be the best options. The president, in turn, takes this information and makes her recommendations to the board of Directors. Through TAT, we, as a whole, have a "voice" and are active participants in the decision-making process.

The first issue the TAT dealt with, and probably one of the more critical ones, was the budget crisis. Thanks to the efforts of this team,

thousands of dollars were "found" by trimming our current spending in an effort to curb the budget crunch. Currently, the team is in the process of identifying and prioritizing other issues and challenges facing the college, for example, the move of the Bay City staff to the Tillamook Campus.

Because change affects everyone in some way or another, it is important to hear from everyone on how to effectively deal with it. But, it is impractical to expect every person to be able to have a say as an individual. It is also hard to keep everyone abreast of what the changes are and how they might affect our lives. Again, this is where the TAT comes in. Each team member is a liaison between the President and the general TBCC body.

The following people are the members of the TAT: Donna Acord, Barbara Bush, Lila Ekstrom, Sheila Fitch, Jim Fullan, Amy Getty, Steve Kerr, George Miller, Terrie Minner, Sammie Olson, Emmy Lou Orahoad, Sue Owens, Sheryl Neu, Bob Pietruszka, Gail Pincus, Kathy Schaefer, Kay Scully and Mark Sybouts.

If you want to know more about TAT, what is happening college-wide or if you have a suggestion/opinion to share, please contact any TAT member. Remember, these folks are representing YOU, and they need your encouragement and support. Take a minute to thank these people for taking time to represent us.

Make-A-Wish

contributed by Amy Getty

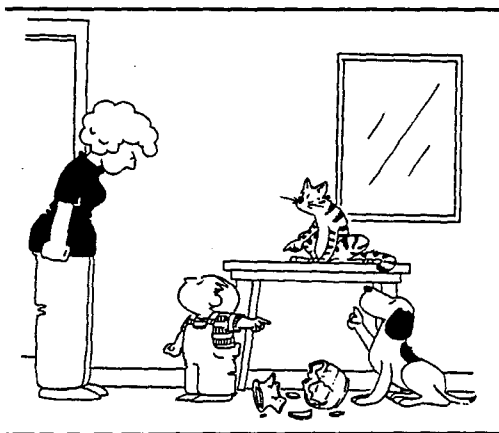
TBCC Student Government is asking for your spare change. All of February, you have the opportunity to drop your pocket change into conveniently located coffee cans and boxes on the Tillamook Campus. They are at enrollment services, student services, learning services, and the Student Enrichment Center. Your donations will all be given to the Oregon Make-a-Wish Foundation.

Of course you may donate more than change if you would like, and we will get the money to Make-a-Wish. Please see Amy Getty (842-8222 x 136) if you have any questions



from the TAPA flyer

Now is the time to follow that Yellow Brick Road and come to the performance(s) of the "Wizard of Oz," directed by Richard Coon. Opening night was January 25, 2002, but will also have showings on February 1, 2, 3, 8, and 9. The shows are in the Don Whitney Auditorium of the Tillamook High School. Ticket prices are \$10 general admission with student/senior and family discounts available. You may purchase tickets at the "Bootery" or at the door. Sounds like a lot of fun and—who knows what members of the cast you might know!!



February Birthdays

none

March Birthdays

Pat Forbes	1
Sandy Abbott	11
Kathy Schaefer	13



Other February Holidays:

Record of a Sneeze Day	3
Lame Duck Day	6
Toothache Day	9
Don't Cry Over Spilled Milk Day	11
Get a Different Name Day	13
Do a Grouch a Favor Day	16
Hoodie Hoo Day	20
Be Humble Day	22
Public Sleeping Day	28

The Joys of Job Searching

excerpts from an email

My first job was working in an orange juice factory, but I got canned—couldn't concentrate. Then, I worked in the woods as a lumberjack, but just couldn't hack it, so they gave me the ax. After that, I tried to be a tailor, but I just wasn't suited for it. Mainly because it was a so-so job. Next, I tried working in a muffler factory, but that was exhausting.

I wanted to be a barber...but I couldn't cut it. Then, I tried to be a chef—figured it would add a little spice to my life, but I just didn't have the thyme. Finally, I attempted to be a deli worker, but any way I sliced it, I couldn't cut the mustard.

My best job was being a musician, but eventually I found I wasn't noteworthy. I studied a long time to become a doctor, but I didn't have any patients. Next was a job in a shoe factory; I tried, but I just didn't fit in. I became a professional fisherman, but discovered that I couldn't live on my net income.

I got a job at the zoo, feeding the giraffes but was fired because I wasn't up to it. I also found a job as an electrician, but the work was so shocking. Another job was at Starbucks, but I had to quit because it was always the same old grind. I even prepared returns for the IRS, but alas, it got too taxing.

And you thought your work history was interesting!

Tillamook Bay Community College has specific procedures designed to maintain an atmosphere free of discrimination and harassment. Members of the college community who believe they have been subjected to discrimination, discriminatory harassment or sexual harassment are urged to contact the Human Resources Office (355-2765) to facilitate resolution of such complaints.

RESOLUTION 15

Tillamook Bay Community College
Board of Education
February 4, 2002

SPECIAL FUND - Sprint Yellow Pages Literacy Grant

WHEREAS, the 2001-2002 budget of Tillamook Bay Community College (TBCC) did not predict a grant from Sprint Yellow Pages for the Literacy program; and

WHEREAS, Oregon Local Budget Law, under ORS 294.326(2), provides that unanticipated funds which have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of TBCC hereby adopts this resolution in the full amount of \$3,000.00 for the purpose shown below, hereby appropriated as follows:

Instruction	\$3,000.00
Total	\$3,000.00

RESOLVED this ____ day of February, 2002, by the Board of Education, Tillamook Bay Community College .

Chairperson, Board of Education

Attest:

President, Clerk of Board

SPECIAL FUND - Sprint Yellow Pages Literacy Grant

DESCRIPTION	ADOPTED 2001-2002	REVISED 2001-2002
Resources		
Other Sources	\$ 0.00	\$ 3,000.00
Beginning Working Capital	\$ 0.00	\$ 0.00
Total Resources	\$ 0.00	\$ 3,000.00
Expenditures		
Instruction		
Materials and Services		
Supplies	\$ 0.00	\$ 3,000.00
TOTAL	\$ 0.00	\$ 3,000.00

RESOLUTION 16

Tillamook Bay Community College
Board of Education
February 4, 2002

SPECIAL FUND - Tillamook Work Solutions Dislocated Worker Grant

WHEREAS, the 2001-2002 budget of Tillamook Bay Community College (TBCC) did not predict an additional grant from the Federal Department of Labor for dislocated workers for Tillamook Work Solutions; and

WHEREAS, Oregon Local Budget Law, under ORS 294.326(2), provides that unanticipated funds which have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of TBCC hereby adopts this resolution in the full amount of \$20,000.00 for the purpose shown below, hereby appropriated as follows:

Instruction	\$10,000.00
Student Services	8,500.00
College Support	1,500.00
Total	\$20,000.00

RESOLVED this ____ day of February, 2002, by the Board of Education, Tillamook Bay Community College .

Chairperson, Board of Education

Attest:

President, Clerk of Board

SPECIAL FUND - Grant

DESCRIPTION	ADOPTED 2001-2002	REVISED 2001-2002
Resources		
Federal Sources	\$ 125,000.00	\$ 145,000.00
Expenditures		
Instruction		
Personal Services		
Administrative	\$ 27,424.00	\$ 27,424.00
Support Staff	\$ 32,193.00	\$ 39,336.00
Other Payroll Expenses	\$ 22,058.00	\$ 24,915.00
Materials and Services		
Supplies	\$ 1,000.00	\$ 1,000.00
Travel and Meeting Expense	\$ 1,500.00	\$ 1,500.00
Telephone	\$ 300.00	\$ 300.00
Postage	\$ 500.00	\$ 500.00
Printing	\$ 200.00	\$ 200.00
Public Information/Advertising	\$ 500.00	\$ 500.00
Association Membership	\$ 200.00	\$ 200.00
Other Contracted Services	\$ 600.00	\$ 600.00
Library Development/Publications	\$ 200.00	\$ 200.00
Staff Development	\$ 1,200.00	\$ 1,200.00
Non-Capital Equipment	\$ 200.00	\$ 200.00
Equipment Repair	\$ 200.00	\$ 200.00
Student Services		
Materials and Services		
Student Support Services	\$ 18,750.00	\$ 18,750.00
Training (ITA)	\$ 0.00	\$ 8,500.00

College Support		
Materials and Services		
Other Contracted Services	\$ 9,375.00	\$ 10,875.00
Plant Operation and Maintenance		
Materials and Services		
Other Contracted Services	\$ 1,500.00	\$ 1,500.00
Office Rental	\$ 5,900.00	\$ 5,900.00
Utilities	\$ 1,200.00	\$ 1,200.00
TOTAL	\$ 125,000.00	\$ 145,000.00

RESOLUTION 17

Tillamook Bay Community College
Board of Education
February 4, 2002

SPECIAL FUND - Tillamook Work Solutions JOBS Sheltered Work Experience Grant

WHEREAS, the 2001-2002 budget of Tillamook Bay Community College (TBCC) did not predict a grant from the State Department of Human Services for sheltered work experience for Tillamook Work Solutions; and

WHEREAS, Oregon Local Budget Law, under ORS 294.326(2), provides that unanticipated funds which have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriation resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of TBCC hereby adopts this resolution in the full amount of \$21,337.00 for the purpose shown below, hereby appropriated as follows:

Instruction	\$20,412.00
College Support	925.00
Total	\$21,337.00

RESOLVED this ____ day of February, 2002, by the Board of Education, Tillamook Bay Community College .

Chairperson, Board of Education

Attest:

President, Clerk of Board

SPECIAL FUND - Tillamook Work Solutions JOBS Sheltered Work Experience Grant

DESCRIPTION	ADOPTED 2001-2002	REVISED 2001-2002
Resources		
Federal Sources	\$ 0.00	\$ 21,337.00
Expenditures		
Instruction		
Personal Services		
Support Staff	\$ 0.00	\$ 14,580.00
Other Payroll Expenses	\$ 0.00	\$ 5,832.00
College Support		
Materials and Services		
Other Contracted Services	\$ 0.00	\$ 925.00
TOTAL	\$ 0.00	\$ 21,337.00

President's Report

February 4, 2002

Student Happenings

- Beginning next month a student representative will begin reporting at Board meetings.
- February 20, Phi Theta Kappa will induct students in a ceremony/event to be held at La Tea Dah! In downtown Tillamook.
- Associated Student Government is collecting donations to Make-A-Wish Foundation.
- ASG is also selling heart grams for Valentine's Day (Refer to flyer).

What's happening organizationally at TBCC

- Tillamook Work Solutions transition
- Community Education transition (Sammie Olson and Judy Shaw will manage countywide programming.
- Fall reimbursable FTE grew by 15.3%
- Lower division transfer courses are up 24% compared to Winter Term 2001
- Voc Prep courses are up 54% compared to Winter Term 2001
- ABE and GED are already ahead of Winter 4th week by 84%.
- Reasons for growth are Allied Health, Electronics, unemployment and students staying local due to economy. Also surge in financial aid awards.
- Financial aid awards have grown since 1999-2000 from a total \$72,237 for four terms to \$79,173 for Fall Term, 2001 alone. Students served has tripled.
- Management of the Bookstore was assigned Fall Term to Holly Smith-Kraus, who reports that Sheryl Neu has computerized the processes as part of the new Administrative Information System, which speeds up service and helps with tracking. Holly is trying to expand a used book program.
- The Space Planning Task Force is working on a new master plan for the Tillamook Campus, incorporating the Bay City staff. (Hand out Bay City move project timeline).
- The college-wide Transition Advisory Team is meeting tomorrow morning to focus on the prioritization of College projects and assignment of Disappearing Task Forces to complete priority projects.

PCC Partnership

- Strategic alliance beyond compliance is evolving relationship model.
- President Carreon acts as direct liaison to TBCC and CGCC presidents.
- Brian Davis is new PCC liaison to TBCC & CGCC staff.
- Regional grant opportunities are developing (NSF grant for electronics scholarships).
- Some new distance learning opportunities are developing (Glen Jenewein).

Accreditation Visit Official Results

- Accreditation reaffirmed for PCC (January 7, 2002). Reaffirmation request for a follow-up report in Spring, 2003 was “next most lenient ruling” after “No recommended action at all.”
- The report commended TBCC on the thoughtful transition process
- Recommendations:
 - continued mentoring for new administrative leadership at CGCC and TBCC
 - complete community needs assessment as foundation for institutional planning
 - fully implement educational program review model
 - develop a plan that corresponds to potential funding reductions
 - develop a plan for improvement to instructional facilities
- The president debriefed with President Tana Hasart January 28 prior to the Board retreat.
- A progress report will be submitted Spring of 2003 to report how all three institutions are doing on recommendations.

State-wide Activities

- Oregon Community Colleges Association (OCCA) Board meets this week. Craig Wakefield is TBCC board representative.
- Community College president's met with the governor last Wednesday. Support cigarette, beer, wine taxes. Support governor's intention to veto legislative proposals that borrow resources from the future.
- We are in close communication with our legislator, Rep. Elaine Hopson regarding developments at the special legislative session beginning Friday.
- President Pincus represents President's Council on statewide Distance Learning Task Force, and Oregon Council of Adult basic Skills Directors (OCABSD).

Board Facilities Sub-committee Report

February 4, 2002

- The Facilities sub-committee (Steve Shaw, Craig Wakefield, Wayne Jensen) met several times during the past two weeks.
- First meeting was with the president and Jim Fullan to prepare for an exploratory discussion with the Tillamook Education Consortium about potential use of the Bay City site by the TEC and the NW Regional ESD after the College moves its administrative staff to Tillamook.
- Second meeting included TBCC staff, board, superintendents, and ESD staff.
- Third meeting was incorporated into the Board Retreat, last Monday night (January 28). Carol Kearns and Bud Moore, ESD staff proposed to the Board that they are interested in the Bay City site, while also exploring other site possibilities for building a new ESD campus. They are waiting to see what will happen with budgets after special legislative session and will have a better idea about their project by March.
- The Board directed the president to respond to the TEC and ESD that TBCC feels the first priority for use of the Bay City site is the TEC/ESD if it works for them. The College will wait for a firm proposal from the TEC/ESD in March.
- In the meantime, the ESD will conduct a site evaluation.

Tillamook Bay Community College
 Summary Financial Information
 General Fund
 For the Six Months Ended December 31

	2000-01 Budget	2000-01 Actual	2000-01 Percentage of Budget	2001-02 Budget	2001-02 Actual	2001-02 Percentage of Budget
Resources						
State	960,000	482,408.00	50.25%	1,088,000	544,047.00	50.00%
Tuition	229,000	138,263.00	60.38%	229,500	158,926.75	69.25%
Fees	44,950	15,159.16	33.72%	45,550	16,991.51	37.30%
Taxes	591,000	509,216.32	86.16%	621,000	541,361.92	87.18%
Timber	100,000	18,386.52	18.39%	100,000	59,282.03	59.28%
Sale of Goods	11,100	4,692.00	42.27%	9,550	5,391.45	56.45%
Bookstore						
Interest	37,000	18,256.33	49.34%	37,000	4,431.00	11.98%
Rental	9,200	3,600.00	39.13%	8,400	3,650.00	43.45%
Miscellaneous	28,065	3,379.72	12.04%	26,414	20,056.53	75.93%
Working capital	500,000	492,758.41	98.55%	500,000	434,442.79	86.89%
Transfers				125,000	60,000.00	48.00%
Total resources	2,510,315	1,686,119.46	67.17%	2,790,414	1,848,580.98	66.25%
Expenditures						
Instruction	645,226	212,530.51	32.94%	629,333	222,653.53	35.38%
Instructional Support	537,065	243,315.02	45.30%	609,805	281,642.39	46.19%
Student Services	361,283	181,338.45	50.19%	427,365	218,036.57	51.02%
College Support	570,147	288,601.42	50.62%	712,363	420,875.55	59.08%
Plant Operation	138,094	60,527.59	43.83%	148,398	76,786.27	51.74%
Community Services	500	-	0.00%	500	-	0.00%
Financial Aid	18,000	3,732.00	20.73%	18,000	4,450.46	24.72%
Operating Contingency	140,000		0.00%	144,650	-	0.00%
Transfers	100,000		0.00%	100,000	-	0.00%
Total expenditures	2,510,315	990,044.99	39.44%	2,790,414	1,224,444.77	43.88%
Ending fund balance	-	696,074.47		-	624,136.21	

Tillamook Bay Community College
 Summary Financial Information
 For the six months ended December 31, 2001

		Beginning Balance	Revenue	Expenditures	Ending Balance	Spendable Budget
Adult Basic Education	2	\$ -	\$ 14,726.13	\$ 14,726.13	\$ -	\$ 22,000.00
SBDC Federal Grant	4	\$ -	\$ -	\$ 25,788.73	\$ (25,788.73)	\$ 30,250.00
SBDC State Grant	5	\$ -	\$ -	\$ 18,350.32	\$ (18,350.32)	\$ 35,157.00
Veterans Grant	6	\$ -	\$ 19,528.00	\$ 23,176.87	\$ (3,648.87)	\$ 45,306.00
Adult Ed Program Corrections Grant	8	\$ -	\$ 4,808.24	\$ 4,808.24	\$ -	\$ 10,200.00
Student Assistance	9	\$ 4,907.95	\$ 110.00	\$ 430.00	\$ 4,587.95	\$ 6,167.00
SBDC Program Income	11	\$ 12,575.55	\$ 4,823.53	\$ 3,466.97	\$ 13,932.11	\$ 19,700.00
Tilla-Biz Project 2001 Grant	15	\$ -	\$ -	\$ 2,527.41	\$ (2,527.41)	\$ 9,220.00
BizCenter E-Commerce Grant	16	\$ -	\$ 1,420.00	\$ 1,811.80	\$ (391.80)	\$ 6,250.00
The Art Bus	19	\$ 893.21	\$ 111.00	\$ -	\$ 1,004.21	\$ 8,450.00
English Literact/Civics Grant	20	\$ -	\$ -	\$ 3,663.15	\$ (3,663.15)	\$ 20,000.00
Microelectronics Technology Scholarships Grant	21	\$ -	\$ -	\$ 666.68	\$ (666.68)	\$ 3,750.00
Welfare Reform JOBS Program	22	\$ -	\$ -	\$ -	\$ -	\$ -
IWEB Grant	24	\$ 3,177.02	\$ -	\$ 2,527.76	\$ 649.26	\$ 3,135.00
U.S. Bank Literacy Grant	26	\$ -	\$ -	\$ 1,153.04	\$ (1,153.04)	\$ 2,601.00
United Way Literacy Grant	27	\$ 529.93	\$ 500.00	\$ 923.67	\$ 106.26	\$ 1,500.00
Teen Parent Funds	28	\$ 27,527.92	\$ 180.90	\$ 60,091.51	\$ (32,382.69)	\$ 145,039.00
Connect 2 Jobs Skill Training Project Grant	29	\$ -	\$ 42,940.97	\$ 52,130.14	\$ (9,189.17)	\$ 302,464.00
NOEA Grant	30	\$ -	\$ -	\$ 8,720.69	\$ (8,720.69)	\$ 9,933.00
Veterans Assistance Program	34	\$ 43.22	\$ -	\$ -	\$ 43.22	\$ 1,000.00
Community Block Child Care Grant	36	\$ -	\$ 345.60	\$ 345.60	\$ -	\$ 3,401.00
Intel Compter Grant	39	\$ -	\$ -	\$ -	\$ -	\$ -
Tutor Grant	40	\$ -	\$ 3,674.75	\$ 3,674.75	\$ -	\$ 11,000.00
On Line Advisor Grant	41	\$ -	\$ -	\$ 310.83	\$ (310.83)	\$ 1,000.00
Work Keys Mini Grant	42	\$ 2,903.84	\$ 1,000.00	\$ -	\$ 3,903.84	\$ 2,904.00
TEC Vocational Education Grant	44	\$ -	\$ -	\$ -	\$ -	\$ 10,755.00
Statewide Meetings	45	\$ -	\$ 552.14	\$ 552.14	\$ -	\$ 5,000.00
Adult Ed Program Improvement Project Grant	46	\$ -	\$ 296.83	\$ 374.65	\$ (77.82)	\$ 3,500.00
Adult Ed Accountablilty Grant	47	\$ -	\$ 5,888.75	\$ 5,888.75	\$ -	\$ 11,000.00
The OR Community Foundation Grant	48	\$ 1,180.40	\$ -	\$ -	\$ 1,180.40	\$ 1,181.00
TCCF Literacy Grant	50	\$ 953.11	\$ -	\$ 1,221.73	\$ (268.62)	\$ 3,400.00
Customized Training & Ed Service Projects	56	\$ 688.88	\$ -	\$ -	\$ 688.88	\$ 30,330.00
Meyer Memorial Trust CIS Grant	59	\$ 32,433.61	\$ -	\$ -	\$ 32,433.61	\$ 32,434.00
TWS - WIA Adult Grant	80	\$ -	\$ 37,890.44	\$ 37,890.44	\$ -	\$ 81,659.00
TWS - Dislocated Worker Grant	81	\$ -	\$ 66,013.34	\$ 66,397.21	\$ (383.87)	\$ 125,000.00
TWS - Timber 15 Grant	82	\$ -	\$ 43,111.70	\$ 43,111.70	\$ -	\$ 105,618.00
TWS - Welfare Reform Grant	83	\$ -	\$ 25,100.98	\$ 25,100.98	\$ -	\$ 52,744.00
TWS - WIA Youth Grant	84	\$ -	\$ 48,498.12	\$ 48,028.37	\$ 469.75	\$ 75,000.00
TWS - Timber 14 Grant	85	\$ -	\$ 9,159.00	\$ 9,159.00	\$ -	\$ 9,159.00
TWS - Food Stamp Emp. & Training Grant	86	\$ -	\$ -	\$ 2,293.38	\$ (2,293.38)	\$ 25,810.00
Total Special Fund		\$ 87,814.64	\$ 330,680.42	\$ 469,312.64	\$ (50,817.58)	\$ 1,273,017.00
AAWCC Scholarship Fund	31	\$ 67.00	\$ -	\$ 67.00	\$ -	\$ 600.00
Associated Students of TBCC	32	\$ 97.55	\$ 208.85	\$ 67.90	\$ 238.50	\$ 2,600.00
Phi Theta Kappa Honorary Society Fund	33	\$ 363.81	\$ 167.50	\$ 236.05	\$ 295.26	\$ 2,400.00
Total Agency Fund		\$ 528.36	\$ 376.35	\$ 370.95	\$ 533.76	\$ 5,600.00
Building Reserve Fund		\$ 481,592.72	\$ 6,868.63	\$ 85,184.06	\$ 403,277.29	\$ 380,000.00
Bookstore		\$ 18,175.08	\$ 48,460.37	\$ 57,081.13	\$ 9,554.32	\$ 100,010.00

Tillamook Bay Community College
 Summary Financial Information
 General Fund
 For the Six Months Ended December 31

	2000-01 Budget	2000-01 Actual	2000-01 Percentage of Budget	2001-02 Budget	2001-02 Actual	2001-02 Percentage of Budget
Resources						
State	960,000	482,408.00	50.25%	1,088,000	544,047.00	50.00%
Tuition	229,000	138,263.00	60.38%	229,500	158,926.75	69.25%
Fees	44,950	15,159.16	33.72%	45,550	16,991.51	37.30%
Taxes	591,000	509,216.32	86.16%	621,000	541,361.92	87.18%
Timber	100,000	18,386.52	18.39%	100,000	59,282.03	59.28%
Sale of Goods	11,100	4,692.00	42.27%	9,550	5,391.45	56.45%
Bookstore						
Interest	37,000	18,256.33	49.34%	37,000	4,431.00	11.98%
Rental	9,200	3,600.00	39.13%	8,400	3,650.00	43.45%
Miscellaneous	28,065	3,379.72	12.04%	26,414	20,056.53	75.93%
Working capital	500,000	492,758.41	98.55%	500,000	434,442.79	86.89%
Transfers				125,000	60,000.00	48.00%
Total resources	2,510,315	1,686,119.46	67.17%	2,790,414	1,848,580.98	66.25%
Expenditures						
Instruction	645,226	212,530.51	32.94%	629,333	222,653.53	35.38%
Instructional Support	537,065	243,315.02	45.30%	609,805	281,642.39	46.19%
Student Services	361,283	181,338.45	50.19%	427,365	218,036.57	51.02%
College Support	570,147	288,601.42	50.62%	712,363	420,875.55	59.08%
Plant Operation	138,094	60,527.59	43.83%	148,398	76,786.27	51.74%
Community Services	500	-	0.00%	500	-	0.00%
Financial Aid	18,000	3,732.00	20.73%	18,000	4,450.46	24.72%
Operating Contingency	140,000		0.00%	144,650	-	0.00%
Transfers	100,000		0.00%	100,000	-	0.00%
Total expenditures	2,510,315	990,044.99	39.44%	2,790,414	1,224,444.77	43.88%
Ending fund balance	-	696,074.47		-	624,136.21	

Tillamook Bay Community College
 Summary Financial Information
 For the six months ended December 31, 2001

		Beginning Balance	Revenue	Expenditures	Ending Balance	Spendable Budget
Adult Basic Education	2	\$ -	\$ 14,726.13	\$ 14,726.13	\$ -	\$ 22,000.00
SBDC Federal Grant	4	\$ -	\$ -	\$ 25,788.73	\$ (25,788.73)	\$ 30,250.00
SBDC State Grant	5	\$ -	\$ -	\$ 18,350.32	\$ (18,350.32)	\$ 35,157.00
Veterans Grant	6	\$ -	\$ 19,528.00	\$ 23,176.87	\$ (3,648.87)	\$ 45,306.00
Adult Ed Program Corrections Grant	8	\$ -	\$ 4,808.24	\$ 4,808.24	\$ -	\$ 10,200.00
Student Assistance	9	\$ 4,907.95	\$ 110.00	\$ 430.00	\$ 4,587.95	\$ 6,167.00
SBDC Program Income	11	\$ 12,575.55	\$ 4,823.53	\$ 3,466.97	\$ 13,932.11	\$ 19,700.00
Tilla-Biz Project 2001 Grant	15	\$ -	\$ -	\$ 2,527.41	\$ (2,527.41)	\$ 9,220.00
BizCenter E-Commerce Grant	16	\$ -	\$ 1,420.00	\$ 1,811.80	\$ (391.80)	\$ 6,250.00
The Art Bus	19	\$ 893.21	\$ 111.00	\$ -	\$ 1,004.21	\$ 8,450.00
English Literact/Civics Grant	20	\$ -	\$ -	\$ 3,663.15	\$ (3,663.15)	\$ 20,000.00
Microelectronics Technology Scholarships Grant	21	\$ -	\$ -	\$ 666.68	\$ (666.68)	\$ 3,750.00
Welfare Reform JOBS Program	22	\$ -	\$ -	\$ -	\$ -	\$ -
IWEB Grant	24	\$ 3,177.02	\$ -	\$ 2,527.76	\$ 649.26	\$ 3,135.00
U.S. Bank Literacy Grant	26	\$ -	\$ -	\$ 1,153.04	\$ (1,153.04)	\$ 2,601.00
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Tillamook Bay Community College

Economic & Workforce Development

Jobs

Small Businesses

Employers

Tillamook Work Solutions

Biz Center
"Small Business Development Center"

Economic & Workforce Development

Careers

Skills Development Center

Community

Continuing Education

Tillamook Work Solutions

- Designated One Stop Center for Tillamook County
- Seven Employees
- Six Contracts

Contracts – Program Year 2001

- Workforce Investment Act – Adult/Youth/Dislocated Worker
- National Emergency Grant – (Timber / Fishers)
- JOBS – (TANF) Temporary Assistance to Needy Families
- Food Stamps / Offset
- (ABAWD) Able Bodied Adults Without Children

Customers Served to date Program Year 2001/02

- Walk-in Clients – 130
- WIA Adults – 66
- WIA DWP – 63
- WIA Youth – 21
- Timber 15 – 37
- JOBS -183
- Food Stamp / ABAWD – 105
- Total – 605

Funding – Program Year 2001

- WIA Adult - \$81,659.
- WIA DWP - \$145,000.
- WIA Youth - \$75,000.
- Timber 15 - \$105,618.
- JOBS TANF - \$63,413.
- Food Stamps/ABAWD - \$25,810.
- Total funding for Tillamook County - **\$496,500.**

Sunflower Flats

TBCC Biz Center

+

Tillamook Farmer's Market

=

Happy Customers!

A bright new business in downtown Tillamook!

A success due to the partnership between the Biz Center and Farmers Market.

TBCC

Skills Development Center

Workforce

Basic Skills

SDC

Where Workforce and Basic Skills Come Together

TBCC Skills Development Center "SDC"

Courses Offered

- Adult Basic Education "ABE"
- GED Preparation
- Spanish GED preparation
- High School Credit Recovery
- Teen Parent Program
- Skills Upgrade for high school graduates
- Adult High School Diploma
- College Preparatory classes
- ESL
- EL Civics
- ENNL

Locations County-wide:

- TBCC first street Campus
- Tillamook Options Program
- Tillamook County Jail
- Nestucca High School
- Neah-Kah-Nie High School

SDC 2001 Results

GEDs awarded:	34
Spanish GED Students	14
ESL Students:	74

ABE/GED/HSCR Enrollment:

North County	15
Central County	103
South County	27

Success Stories

Truck Driving School: 3 Graduates

TBCC "Biz Center" Small Business Development Center

Strategically located in downtown Tillamook at
401-B Main Ave

TBCC Biz Center

Program Director: Barb Bush
Program Assistant: Rhonda Ellerbroek

TBCC opened Oregon's first Small Business Development Center in January 1984, along with Oregon's Small Business Development Center Network in Eugene.

There are now 20 Biz Centers Statewide.

Services Offered:

- Workshops
- Seminars
- Trainings
- Confidential Business Counseling

*Construction Contractor's Training:
16 hour course in partnership with the OBIA.

Biz Center Director: Barb Bush

"One on one counseling is our most popular product"

2001 Clients Counseled: 128

In 2001, TBCC Biz Center Clients Accessed over
\$480,000

To start or grow businesses in Tillamook County

One client saved six jobs through a purchase of new equipment.