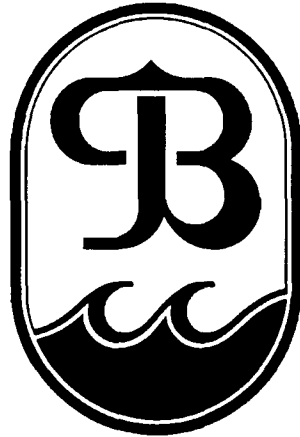


# TILLAMOOK BAY COMMUNITY COLLEGE



## **Regular Board Meeting Packet**

**March 4, 2002**

**6:30 p.m.**

**Tillamook Campus - Room 8  
2510 First Street, Tillamook**

**Gail Pincus, Interim President**

**Board of Education**

**Wayne Jensen, Chair**

**Craig Wakefield, Vice Chair**

**James P. McGinnis**

**Stephen Shaw**

**Ann Swain**

**Robert Weitman**

**Rose Wharton**

**TBCC BOARD OF EDUCATION**

**March 4, 2002**

**6:30 p.m.**

**Tillamook Bay Community College, Room 8  
2510 First Street, Tillamook, Oregon**

**REGULAR MEETING A G E N D A**

- 6:30 pm      **Call to Order**
- Introductions
  - Approval of Agenda
  - Approval of Minutes - February 4, 2002 Regular Meeting
- 6:35 pm      **President's Report**
- 6:45 pm      **Guest/Program**
- Dr. Pat O'Connor, President, Oregon Coast Community College
- 7:10 pm      **Business Meeting**
- Tuition Increase for 2002 - 2003
  - Facilities sub-committee report
  - Personnel sub-committee report
  - Finance sub-committee report
- 7:35 pm      **Consent Agenda:** (All items will be approved by consent agenda unless an item is withdrawn by request of a member of the Board. A separate motion will then be required to take action on the item in question.)
- Appoint Budget Committee members
  - Surplus satellite dish
  - Transfer \$65,000 from Building Reserve Fund to General Fund as allowed in budget
  - Finance Reports - December, 2001  
- Preliminary January, 2002
- 7:45 pm      **Invitation for Employee/Public Comment**
- 7:55 pm      **Announcements**
- Next Board Meeting, April 8, 2002, Tillamook Campus
- 8:00 pm      **Adjournment**

**TBCC BOARD OF EDUCATION**

**February 4, 2002**

**6:30 p.m.**

**Tillamook Bay Community College, Room 8  
2510 First Street, Tillamook, Oregon**

**Call to Order:** Chairman Wayne Jensen called the meeting to order at 6:30 p.m.

**Directors Present:** Wayne Jensen, Craig Wakefield, Ann Swain, Bob Weitman, Steve Shaw, Jim McGinnis and Rose Wharton.

**Guest Present:** Brian Davis from Portland Community College;

**Visitors Present:** Shannon Shaw

**Staff Present:** Sam Mulder, Anna Haight, Nancy Wyatt, Rachelle Metcalf, Jill McAullife, Patty Jepson, James Downes, Sammie Olson, Lila Ekstrom, Kathy Schaefer, Amy Getty, Gene Moore, Steve Kerr, Sheryl Neu, Bob Pietruszka., Barb Bush, Rhonda Ellerbroek, Judy Shaw, Linda Ashby, Emmy Lou Orahod, Jim Fullan, Mark Sybouts, Terrie Minner, George Miller

**Approval of Agenda:** Director Jensen made the following additions to the agenda: 1) Presentation to Lou Minisce; 2) President's Report. Director Shaw moved that the February 4, 2002, agenda be approved as amended. Approved unanimously (7/0)

**Approval of Minutes:** It was moved by Director Swain to approve the January 7, 2002, minutes as presented. Approved unanimously (7/0)

**Presentation:** Director Jensen presented a plaque to Lou Minisce, Director of Tillamook Work Solutions, honoring her contribution to Tillamook County. Lou is moving to a new position at Portland Community College.

**Program:** Workforce and Economic Development

A slide production was presented by Lou Minisce, Donna Acord, Sam Mulder, George Miller, Rhonda Ellerbroek and Barb Bush showcasing TBCC workforce and Economic development initiatives taking place in Tillamook County.

The 2001 Program Year included contracts with the Workforce Investment Act, National Emergency Grant, JOBS-(TANF) Temporary Assistance to Needy Families, Food Stamps/Ofset and ABAWD, Able Bodied Adults Without Children. A total of 605 customers were served with a total funding for Tillamook County of \$496,500.

The Biz Center offers workshops, seminars, trainings, and confidential business counseling. There were 128 clients counseled in 2001. Biz Center clients accessed over \$480,000 to start or grow businesses in Tillamook County in 2001.

The TBCC Skills Development Center enrolled 145 students in the ABE/GED/HSCR programs. The 2001 results were 34 GEDs awarded, 14 Spanish GED Students and 74 ESL students.

**President's Report:** (Copy of full report available in Board Permanent Records)

- The Board would will be focusing on special program area reports instead of regular staff reports at Board meetings through June.
- Student Happenings-Student representative will be attending Board meetings beginning March 4, 2002.
- What's happening organizationally at TBCC -Fall reimbursable FTE grew by 15.3% Lower division transfer courses are up 24% and Voc Prep courses up 54% compared to Winter Term 2001. ABE and GED are ahead of Winter 4<sup>th</sup> week by 84%.

- PCC Partnership-Strategic alliance, beyond compliance, is the evolving relationship model.
- Accreditation Visit Official Results-Accreditation reaffirmed for PCC (January 7, 2002). Reaffirmation request for follow-up report in spring, 2003 was "next most lenient ruling" after "no recommended action at all," per Dr. Tana Hasart.
- State-wide Activities-Oregon Community Colleges Association (OCCA) Board meets this week. Community College president's met with the governor last Wednesday.

**Board Retreat:** Director Swain reported on the Board Retreat that took place on January 28, 2002. Highlights of her report included:

- Bud Moore and Carol Kearns were present to discuss ESD interest in the Bay City facility.
- TBCC is developing a close relationship with PCC. Brian Davis, PCC's new liaison is present this evening. PCC made it clear that their departments will stay in contact with ours but they realize that our employees need to be here to do their job, it is not necessary for them to attend all PCC counterpart meetings.
- Columbia Gorge and Oregon Coast Community College presidents's will be visiting with TBCC and exchanging ideas during the next few months.
- Community Needs Assessment project is launched, with 12 focus groups to be convened in April.
- Working at making the budget transparent is coming right along. Staff and faculty have been very involved.
- The Board suggests having workshops before the regular Board meeting so they can have better information regarding what is going on at the College.
- A seminar on Open Meeting Law, Open Records Law is needed. It has been suggested that TBCC conduct a County-wide seminar, inviting all public Boards.
- It was determined that Board sub-committees need to meet monthly.
- Board members need to have e-mail.

**Business Meeting:**

**Facilities sub-committee:** (Copy of full report available in Board Permanent Records)  
The facilities sub-committee met several times during the past two weeks.

**Consent Agenda:** Director Swain moved that the consent agenda be approved. Approved unanimously (7/0)

- RESOLUTION 15, SPECIAL FUND-Sprint Yellow Pages Literacy Grant
- RESOLUTION 16, SPECIAL FUND-TWS Dislocated Worker Grant
- RESOLUTION 17, SPECIAL FUND-TWS JOBS Sheltered Work Experience Grant

**Employee/Public Comment:** Bob Pietruszka asked if the TBCC relationship with the Watershed Resource Center is being considered in the Bay City move. Jim Fullan replied that he is on the Council and is keeping them briefed. TBCC will give them as much notice of change as possible and will build in a transition plan for them. They are great college partners and have been apprised all along.

**Announcements:**

- The next Board Meeting will be held at 6:30 pm on March 4, 2002, Tillamook Campus

**Adjournment:**

- Motion to adjourn was made by Director Shaw at 7:20 pm. Approved unanimously (7/0)

Respectfully submitted,

Gail Pincus,  
Clerk

## **Proposed Tuition Increase for 2002-2003**

### **Action Needed:**

Motion to declare that tuition rates will be raised from \$38.00 per credit hour to \$42.00 per credit hour (a \$5.00 increase) beginning Fall Term, 2002.

### **Discussion Points:**

- TBCC Tuition has been at the low end of community colleges, while cost of delivery per FTE has been the most expensive in the state due to small size, fewer economies of scale.
- According to Dean of Student Services, Terrie Minner, current student feedback is that tuition increases are not a significant issue with TBCC students. The proposed increase will be covered by financial aid awards, which will go up accordingly. Most students are receiving financial aid, so will not have to pay increase directly. Most students are also part-time, so will not see a large increase in course cost per term.
- The proposed increase will bring TBCC closer to the middle tuition rate among the 17 community colleges.
- Oregon Coast CC tuition will be at \$43.00 next fall. Clatsop CC will be at \$46.00. PCC will be at \$41.00.
- Tuition and fees currently cover about 7% of College cost to deliver programs and services, and under current statewide budget scenario, tuition needs to cover more of the cost.
- While keeping our local tuition rates still very affordable, the College is faced with need to increase revenue to continue to provide current services. With the budget rebalance this year and expected additional cuts in state revenue next year, TBCC must prepare for the likelihood of 16% total cuts for these two years.
- The College will undertake a public information initiative to educate Tillamook County citizens about the high value and affordable cost of current College services, even with the tuition increase.

**PROJECTED FALL 2002 TUITION**

<u>College</u>	<u>Tuition</u>	<u>Hourly Fee</u>	<u>Total per Hour</u>	<u>Quarterly Fee</u>	<u>Tuition &amp; Fees for 15 Credits</u>
Blue Mountain	\$ 51.50		\$ 51.50	\$ 19.00	\$ 791.50
Central	\$ 47.00	\$ 1.50	\$ 48.50		\$ 727.50
Chemeketa	\$ 43.00		\$ 43.00		\$ 645.00
Clackamas	\$ 41.00	\$ 4.00	\$ 45.00		\$ 675.00
Clatsop	\$ 46.00	\$ 2.00	\$ 48.00		\$ 720.00
Columbia Gorge	\$ 47.00	\$ 5.00	\$ 52.00		\$ 780.00
Klamath	\$ 47.00	\$ 2.00	\$ 49.00		\$ 735.00
Linn-Benton	\$ 38.24	\$ 2.76	\$ 41.00		\$ 615.00
Mt. Hood	\$ 44.00	\$ 3.50	\$ 47.50		\$ 712.50
Oregon Coast	\$ 43.00		\$ 43.00		\$ 645.00
Portland	\$ 41.00	\$ 3.50	\$ 44.50		\$ 667.50
Rogue	\$ 49.00		\$ 49.00	\$ 25.00	\$ 760.00
Southwestern	\$ 42.00	\$ 6.00	\$ 48.00	\$ 8.00	\$ 728.00
Treasure Valley	\$ 48.00	\$ 3.00	\$ 51.00	\$ 35.00	\$ 800.00
Umpqua	\$ 42.00	\$ 3.00	\$ 45.00		\$ 675.00

Lane and Tillamook Bay have no recommendation as of February 2, 2002

# BUDGET COMMITTEE MEMBERSHIP

2002

(FOR 2002-2003 BUDGET)

<b>ZONE</b>	<b>AREAS REPRESENTED</b>	<b>BOARD MEMBER</b>	<b>COMMUNITY REPRESENTATIVE</b>	<b>TERM EXPIRES</b>
1	Beaver, Carnahan, Cloverdale, Hebo, Neskowin, and Union	Rose Wharton	Bernie Nelson	6/30/02
2	Fairview, Netarts, Oceanside, South Prairie, and Westside	Craig Wakefield	Van Moe	6/30/03
3	City of Tillamook (Precincts 1-6), Eastside, and Trask	Wayne Jensen	J. Robert McPheeters	6/30/02
4	Bay, Garibaldi, Kilchis, Maple Leaf, and Foley	Stephen Shaw	Bill Dahlien	6/30/03
5	Nehalem, Pine Grove, Rockaway Beach, and Wheeler	Ann Swain	Ward Weissenfluh	6/30/04
6	At-Large	James McGinnis	Vicki Goodman	6/30/02
7	At-Large	Robert Weitman	Jack Mulder	6/30/04

Revised 2/2002

Tillamook County Office of Emergency Management acquired a satellite dish January 23, 1985 for \$1,695.00 and by mutual agreement placed it at the Tillamook Campus location for joint use. Tillamook Bay Community College acquired the satellite dish from Tillamook County August 21, 1991 through an intergovernmental agreement and bill of sale from the County. The county retained primary and preemptive use of the satellite dish for receiving weather satellite data during periods of imminent weather danger, and the conducting training for County, police, fire and medical personnel over E-NET or other educational networks subject to available classroom space. The College purchased (for about \$575.00) and installed a motor drive to upgrade the system as a part of the agreement. In the summer of 1995, the satellite dish controls were disconnected from the satellite dish due to major remodeling and electrical upgrades made to the Tillamook Campus. The satellite dish was never reconnected to the controls and has not been used since that time. During the process of trying to locate a Modular Office building at the Tillamook Campus, it was determined that the satellite dish must be moved from its current location. Since the Satellite Dish is not operational and does not seem to be needed by the College, it is recommended that the Satellite Dish and its control system be declared surplus and be disposed of according to public surplus/salvage laws, with first right of refusal given to the Tillamook County Office of Emergency Management.

Action Needed: Motion to declare satellite dish and related control system surplus and offer Tillamook County Office of Emergency Management first right of refusal to acquire the satellite dish and related control system.



Tillamook Bay Community College  
 Summary Financial Information  
 General Fund  
 For the Six Months Ended December 31

	2000-01 Annual Budget	2000-01 Actual	2000-01 Percentage of Budget	2001-02 Annual Budget	2001-02 Actual	2001-02 Percentage of Budget
<b>Resources</b>						
State	960,000	482,408.00	50.25%	1,088,000	544,047.00	50.00%
Tuition	229,000	138,263.00	60.38%	229,500	159,012.25	69.29%
Fees	44,950	15,159.16	33.72%	45,550	17,010.01	37.34%
Taxes	591,000	509,216.32	86.16%	621,000	541,361.92	87.18%
Timber	100,000	18,386.52	18.39%	100,000	59,282.03	59.28%
Sale of Goods	11,100	4,692.00	42.27%	9,550	5,576.45	58.39%
Bookstore						
Interest	37,000	18,256.33	49.34%	37,000	4,462.43	12.06%
Rental	9,200	3,600.00	39.13%	8,400	3,650.00	43.45%
Miscellaneous	28,065	3,379.72	12.04%	26,414	21,077.55	79.80%
Working capital	500,000	492,758.41	98.55%	500,000	434,442.79	86.89%
Transfers				125,000	60,000.00	48.00%
<b>Total resources</b>	<b>2,510,315</b>	<b>1,686,119.46</b>	<b>67.17%</b>	<b>2,790,414</b>	<b>1,849,922.43</b>	<b>66.30%</b>
<b>Expenditures</b>						
Instruction	645,226	212,530.51	32.94%	629,333	222,653.53	35.38%
Instructional Support	537,065	243,315.02	45.30%	609,805	281,727.89	46.20%
Student Services	361,283	181,338.45	50.19%	427,365	217,464.69	50.89%
College Support	570,147	288,601.42	50.62%	712,363	420,875.55	59.08%
Plant Operation	138,094	60,527.59	43.83%	148,398	76,786.27	51.74%
Community Services	500	-	0.00%	500	-	0.00%
Financial Aid	18,000	3,732.00	20.73%	18,000	4,450.46	24.72%
Operating Contingency	140,000		0.00%	144,650	-	0.00%
Transfers	100,000		0.00%	100,000	-	0.00%
<b>Total expenditures</b>	<b>2,510,315</b>	<b>990,044.99</b>	<b>39.44%</b>	<b>2,790,414</b>	<b>1,223,958.39</b>	<b>43.86%</b>
Ending fund balance	-	696,074.47		-	625,964.04	

Tillamook Bay Community College  
 Summary Financial Information  
 For the six months ended December 31, 2001

	Fund No.	Beginning Balance	Revenue	Expenditures	Ending Balance	Prior Year Expenditures	Spendable Budget	Amount Borrowed From General Fund 12/31/01
Adult Basic Education	2	\$ -	\$ 14,726.13	\$ 14,726.13	\$ -	\$ 10,904.69	\$ 22,000.00	\$ 5,662.39
SBDC Federal Grant	4	\$ -	\$ 25,788.73	\$ 25,788.73	\$ -	\$ 25,788.73	\$ 30,250.00	\$ 25,634.37
SBDC State Grant	5	\$ -	\$ -	\$ 18,350.32	\$ (18,350.32)	\$ 16,758.45	\$ 35,157.00	\$ 18,350.32
Veterans Grant	6	\$ -	\$ 21,883.70	\$ 23,176.87	\$ (1,293.17)	\$ 22,523.90	\$ 45,306.00	\$ 633.73
Adult Ed Program Corrections Grant	8	\$ -	\$ 4,808.24	\$ 3,910.31	\$ 897.93	\$ 1,278.57	\$ 10,200.00	\$ 1,630.42
Student Assistance	9	\$ 4,907.95	\$ 110.00	\$ 430.00	\$ 4,587.95	\$ -	\$ 6,167.00	
SBDC Program Income	11	\$ 12,575.55	\$ 4,823.53	\$ 3,466.97	\$ 13,932.11	\$ 2,795.57	\$ 19,700.00	
Tilla-Biz Project 2001 Grant	15	\$ -	\$ -	\$ 2,527.41	\$ (2,527.41)	\$ -	\$ 9,220.00	\$ 2,078.47
BizCenter E-Commerce Grant	16	\$ -	\$ 1,420.00	\$ 1,811.80	\$ (391.80)	\$ -	\$ 6,250.00	\$ 348.60
The Art Bus	19	\$ 893.21	\$ 111.00	\$ -	\$ 1,004.21	\$ 803.91	\$ 8,450.00	
English Literact/Civics Grant	20	\$ -	\$ 3,663.15	\$ 3,663.15	\$ -	\$ -	\$ 20,000.00	\$ 3,563.33
Microelectronics Technology Scholarships Grant	21	\$ -	\$ -	\$ 666.68	\$ (666.68)	\$ -	\$ 3,750.00	\$ 666.68
Welfare Reform JOBS Program	22	\$ -	\$ -	\$ -	\$ -	\$ 3,444.85	\$ -	
Corrections Grant	23	\$ -	\$ -	\$ -	\$ -	\$ 20,133.48	\$ -	
IWEB Grant	24	\$ 3,177.02	\$ -	\$ 2,527.76	\$ 649.26	\$ -	\$ 3,135.00	
U.S. Bank Literacy Grant	26	\$ -	\$ -	\$ 1,153.04	\$ (1,153.04)	\$ 3,807.75	\$ 2,601.00	\$ 953.16
United Way Literacy Grant	27	\$ 529.93	\$ 500.00	\$ 923.67	\$ 106.26	\$ 703.51	\$ 1,500.00	
Teen Parent Funds	28	\$ 27,527.92	\$ 180.90	\$ 60,989.44	\$ (33,280.62)	\$ 56,275.41	\$ 145,039.00	\$ 26,102.22
Connect 2 Jobs Skill Training Project Grant	29	\$ -	\$ 53,151.16	\$ 53,151.16	\$ -	\$ 565.09	\$ 302,464.00	\$ 47,731.37
NOEA Grant	30	\$ -	\$ -	\$ 8,720.69	\$ (8,720.69)	\$ -	\$ 9,933.00	\$ 8,720.69
Veterans Assistance Program	34	\$ 43.22	\$ -	\$ -	\$ 43.22	\$ -	\$ 1,000.00	
Community Block Child Care Grant	36	\$ -	\$ 345.60	\$ 345.60	\$ -	\$ 418.20	\$ 3,401.00	\$ 297.00
Intel Compter Grant	39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tutor Grant	40	\$ -	\$ 3,674.75	\$ 3,674.75	\$ -	\$ 3,820.96	\$ 11,000.00	\$ 1,802.53
On Line Advisor Grant	41	\$ -	\$ 882.71	\$ 882.71	\$ -	\$ -	\$ 1,000.00	\$ 882.71
Work Keys Mini Grant	42	\$ 2,903.84	\$ 1,000.00	\$ -	\$ 3,903.84	\$ -	\$ 2,904.00	
TEC Vocational Education Grant	44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,755.00	
Statewide Meetings	45	\$ -	\$ 552.14	\$ 552.14	\$ -	\$ -	\$ 5,000.00	
Adult Ed Program Improvement Project Grant	46	\$ -	\$ 296.83	\$ 374.65	\$ (77.82)	\$ 1,684.67	\$ 3,500.00	\$ 137.53
Adult Ed Accountability Grant	47	\$ -	\$ 5,888.75	\$ 5,888.75	\$ -	\$ 4,086.18	\$ 11,000.00	\$ 2,069.61
The OR Community Foundation Grant	48	\$ 1,180.40	\$ -	\$ -	\$ 1,180.40	\$ -	\$ 1,181.00	
TCCF Literacy Grant	50	\$ 953.11	\$ -	\$ 1,221.73	\$ (268.62)	\$ 69.00	\$ 3,400.00	\$ 181.64
Economic Development Council Grant	51	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	
Customized Training & Ed Service Projects	56	\$ 688.88	\$ -	\$ -	\$ 688.88	\$ -	\$ 30,330.00	\$ 2,215.77
Meyer Memorial Trust CIS Grant	59	\$ 32,433.61	\$ -	\$ -	\$ 32,433.61	\$ 38,077.02	\$ 32,434.00	
TWS - WIA Adult Grant	80	\$ -	\$ 37,890.44	\$ 37,890.44	\$ -	\$ -	\$ 81,659.00	\$ 9,413.71
TWS - Dislocated Worker Grant	81	\$ -	\$ 66,013.34	\$ 66,397.21	\$ (383.87)	\$ -	\$ 125,000.00	\$ 15,325.31
TWS - Timber 15 Grant	82	\$ -	\$ 43,111.70	\$ 43,116.70	\$ (5.00)	\$ -	\$ 105,618.00	\$ 22,521.69
TWS - Welfare Reform Grant	83	\$ -	\$ 25,100.98	\$ 25,100.98	\$ -	\$ -	\$ 52,744.00	\$ 4,267.54
TWS - WIA Youth Grant	84	\$ -	\$ 48,028.37	\$ 48,028.37	\$ -	\$ -	\$ 75,000.00	\$ 12,620.29
TWS - Timber 14 Grant	85	\$ -	\$ 9,159.00	\$ 9,159.00	\$ -	\$ -	\$ 9,159.00	
TWS - Food Stamp Emp. & Training Grant	86	\$ -	\$ -	\$ 2,293.38	\$ (2,293.38)	\$ -	\$ 25,810.00	\$ 2,293.38
<b>Total Special Fund</b>		<b>\$ 87,814.64</b>	<b>\$ 373,111.15</b>	<b>\$ 470,910.54</b>	<b>\$ (9,984.75)</b>	<b>\$ 216,939.94</b>	<b>\$ 1,273,017.00</b>	<b>\$ 216,104.46</b>
AAWCC Scholarship Fund	31	\$ 67.00	\$ -	\$ 67.00	\$ -	\$ -	\$ 600.00	
Associated Students of TBCC	32	\$ 97.55	\$ 208.85	\$ 67.90	\$ 238.50	\$ -	\$ 2,600.00	
Phi Theta Kappa Honorary Society Fund	33	\$ 363.81	\$ 167.50	\$ 236.05	\$ 295.26	\$ 215.00	\$ 2,400.00	
<b>Total Agency Fund</b>		<b>\$ 528.36</b>	<b>\$ 376.35</b>	<b>\$ 370.95</b>	<b>\$ 533.76</b>	<b>\$ 215.00</b>	<b>\$ 5,600.00</b>	
Building Reserve Fund	60	\$ 481,592.72	\$ 6,868.63	\$ 85,184.06	\$ 403,277.29	\$ -	\$ 380,000.00	
Bookstore	65	\$ 18,175.08	\$ 48,460.37	\$ 57,255.91	\$ 9,379.54	\$ 38,463.02	\$ 100,010.00	

Tillamook Bay Community College  
Preliminary Summary Financial Information  
General Fund  
For the Seven Months Ended January 31

	2000-01 Annual Budget	2000-01 Actual	2000-01 Percentage of Budget	2001-02 Annual Budget	2001-02 Actual	2001-02 Percentage of Budget
<b>Resources</b>						
State	960,000	728,453.00	75.88%	1,088,000	817,506.78	75.14%
Tuition	229,000	177,495.25	77.51%	229,500	205,791.25	89.67%
Fees	44,950	18,119.16	40.31%	45,550	21,156.51	46.45%
Taxes	591,000	520,938.84	88.15%	621,000	553,657.25	89.16%
Timber	100,000	18,386.52	18.39%	100,000	59,282.03	59.28%
Sale of Goods	11,100	5,459.30	49.18%	9,550	5,986.45	62.69%
Interest	37,000	22,463.14	60.71%	37,000	5,408.05	14.62%
Rental	9,200	4,200.00	45.65%	8,400	4,250.00	50.60%
Miscellaneous	28,065	3,383.72	12.06%	26,414	24,804.82	93.91%
Working capital	500,000	492,758.41	98.55%	500,000	434,442.79	86.89%
Transfers				125,000	60,000.00	48.00%
Loan						
<b>Total resources</b>	<b>2,510,315</b>	<b>1,991,657.34</b>		<b>2,790,414</b>	<b>2,192,285.93</b>	<b>78.56%</b>
<b>Expenditures</b>						
Instruction	645,226	258,456.84	40.06%	629,333	264,069.08	41.96%
Instructional Support	537,065	286,117.63	53.27%	609,805	330,287.72	54.16%
Student Services	361,283	211,829.96	58.63%	427,365	252,280.23	59.03%
College Support	570,147	332,000.70	58.23%	712,363	466,223.26	65.45%
Plant Operation	138,094	72,813.90	52.73%	148,398	86,545.13	58.32%
Community Services	500	31.25	6.25%	500	-	0.00%
Financial Aid	18,000	5,718.15	31.77%	18,000	5,115.96	28.42%
Operating Contingency	140,000		0.00%	144,650		0.00%
Transfers	100,000		0.00%	100,000		0.00%
<b>Total expenditures</b>	<b>2,510,315</b>	<b>1,166,968.43</b>	<b>46.49%</b>	<b>2,790,414</b>	<b>1,404,521.38</b>	<b>50.33%</b>
Ending fund balance	-	824,688.91		-	787,764.55	

Tillamook Bay Community College  
 Preliminary Summary Financial Information  
 For the seven months ended January 31, 2002

	Fund No.	Beginning Balance	Revenue	Expenditures	Ending Balance	Prior Year Expenditures	Spendable Budget	Amount Borrowed From General Fund 1/31/02
Adult Basic Education	2	\$ -	\$ 14,726.13	\$ 18,219.80	\$ (3,493.67)	\$ 12,475.99	\$ 22,000.00	\$ 8,580.17
SBDC Federal Grant	4	\$ -	\$ 25,788.73	\$ 26,067.48	\$ (278.75)	\$ 25,788.73	\$ 30,250.00	\$ 25,788.73
SBDC State Grant	5	\$ -	\$ -	\$ 19,150.32	\$ (19,150.32)	\$ 19,851.50	\$ 35,157.00	\$ 19,150.32
Veterans Grant	6	\$ -	\$ 30,085.20	\$ 27,049.05	\$ 3,036.15	\$ 26,273.20	\$ 45,306.00	\$ -
Adult Ed Program Corrections Grant	8	\$ -	\$ 4,808.24	\$ 4,808.56	\$ (0.32)	\$ 1,578.38	\$ 10,200.00	\$ 2,878.46
Student Assistance	9	\$ 4,907.95	\$ 110.00	\$ 430.00	\$ 4,587.95	\$ -	\$ 6,167.00	\$ -
SBDC Program Income	11	\$ 12,575.55	\$ 7,464.93	\$ 4,103.09	\$ 15,937.39	\$ 2,954.61	\$ 19,700.00	\$ -
Tilla-Biz Project 2001 Grant	15	\$ -	\$ -	\$ 3,090.29	\$ (3,090.29)	\$ -	\$ 9,220.00	\$ 2,485.16
BizCenter E-Commerce Grant	16	\$ -	\$ 1,768.60	\$ 2,480.00	\$ (711.40)	\$ -	\$ 6,250.00	\$ 63.20
BizCenter Enhancement Grant	17	\$ -	\$ -	\$ -	\$ -	\$ 88.45	\$ -	\$ -
The Art Bus	19	\$ 893.21	\$ 111.00	\$ -	\$ 1,004.21	\$ 1,242.55	\$ 8,450.00	\$ -
English Literact/Civics Grant	20	\$ -	\$ 3,663.15	\$ 7,548.38	\$ (3,885.23)	\$ -	\$ 20,000.00	\$ 7,360.90
Microelectronics Technology Scholarships Grant	21	\$ -	\$ -	\$ 666.68	\$ (666.68)	\$ -	\$ 3,750.00	\$ 666.68
Welfare Reform JOBS Program	22	\$ -	\$ -	\$ -	\$ -	\$ 4,151.20	\$ -	\$ -
Corrections Grant	23	\$ -	\$ -	\$ -	\$ -	\$ 20,133.48	\$ -	\$ -
IWEB Grant	24	\$ 3,177.02	\$ -	\$ 2,777.36	\$ 399.66	\$ -	\$ 3,135.00	\$ -
U.S. Bank Literacy Grant	26	\$ -	\$ -	\$ 1,553.34	\$ (1,553.34)	\$ 4,524.53	\$ 2,601.00	\$ 1,153.22
United Way Literacy Grant	27	\$ 529.93	\$ 500.00	\$ 1,305.41	\$ (275.48)	\$ 812.59	\$ 1,500.00	\$ -
Teen Parent Funds	28	\$ 27,527.92	\$ 180.90	\$ 68,125.50	\$ (40,416.68)	\$ 66,375.59	\$ 145,039.00	\$ 33,835.96
Connect 2 Jobs Skill Training Project Grant	29	\$ -	\$ 53,151.16	\$ 60,661.80	\$ (7,510.64)	\$ 686.33	\$ 302,464.00	\$ 11,573.82
NOEA Grant	30	\$ -	\$ -	\$ 8,720.69	\$ (8,720.69)	\$ -	\$ 9,933.00	\$ 8,720.69
Veterans Assistance Program	34	\$ 43.22	\$ -	\$ -	\$ 43.22	\$ -	\$ 1,000.00	\$ -
Community Block Child Care Grant	36	\$ -	\$ 603.60	\$ 603.60	\$ -	\$ 494.70	\$ 3,401.00	\$ 243.90
Intel Compter Grant	39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tutor Grant	40	\$ -	\$ 3,674.75	\$ 4,641.62	\$ (966.87)	\$ 4,766.62	\$ 11,000.00	\$ 2,768.39
On Line Advisor Grant	41	\$ -	\$ 882.71	\$ 882.71	\$ -	\$ -	\$ 1,000.00	\$ 882.71
Work Keys Mini Grant	42	\$ 2,903.84	\$ 1,000.00	\$ -	\$ 3,903.84	\$ -	\$ 2,904.00	\$ -
TEC Vocational Education Grant	44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,755.00	\$ -
Statewide Meetings	45	\$ -	\$ 552.14	\$ 552.14	\$ -	\$ -	\$ 5,000.00	\$ -
Adult Ed Program Improvement Project Grant	46	\$ -	\$ 296.83	\$ 374.65	\$ (77.82)	\$ 1,958.97	\$ 3,500.00	\$ 215.35
Adult Ed Accountability Grant	47	\$ -	\$ 5,888.75	\$ 6,698.65	\$ (809.90)	\$ 5,123.37	\$ 11,000.00	\$ 2,509.03
The OR Community Foundation Grant	48	\$ 1,180.40	\$ -	\$ -	\$ 1,180.40	\$ -	\$ 1,181.00	\$ -
TCCF Literacy Grant	50	\$ 953.11	\$ 3,500.00	\$ 1,395.94	\$ 3,057.17	\$ -	\$ 3,400.00	\$ -
Economic Development Council Grant	51	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -
Customized Training & Ed Service Projects	56	\$ 688.88	\$ -	\$ -	\$ 688.88	\$ 67.20	\$ 30,330.00	\$ 2,215.77
Meyer Memorial Trust CIS Grant	59	\$ 32,433.61	\$ -	\$ -	\$ 32,433.61	\$ 38,077.02	\$ 32,434.00	\$ -
TWS - WIA Adult Grant	80	\$ -	\$ 38,315.15	\$ 47,452.77	\$ (9,137.62)	\$ -	\$ 81,659.00	\$ 12,565.43
TWS - Dislocated Worker Grant	81	\$ -	\$ 66,544.23	\$ 76,994.45	\$ (10,450.22)	\$ -	\$ 125,000.00	\$ 19,916.40
TWS - Timber 15 Grant	82	\$ -	\$ 43,111.70	\$ 61,708.40	\$ (18,596.70)	\$ -	\$ 105,618.00	\$ 31,486.21
TWS - Welfare Reform Grant	83	\$ -	\$ 25,100.98	\$ 28,825.75	\$ (3,724.77)	\$ -	\$ 52,744.00	\$ 4,608.71
TWS - WIA Youth Grant	84	\$ -	\$ 48,134.55	\$ 43,363.50	\$ 4,771.05	\$ -	\$ 75,000.00	\$ 5,478.10
TWS - Timber 14 Grant	85	\$ -	\$ 9,159.00	\$ 9,159.00	\$ -	\$ -	\$ 9,159.00	\$ -
TWS - Food Stamp Emp. & Training Grant	86	\$ -	\$ -	\$ 2,926.75	\$ (2,926.75)	\$ -	\$ 25,810.00	\$ 2,293.38
<b>Total Special Fund</b>		<b>\$ 87,814.64</b>	<b>\$ 389,122.43</b>	<b>\$ 542,337.68</b>	<b>\$ (65,400.61)</b>	<b>\$ 240,425.01</b>	<b>\$ 1,273,017.00</b>	<b>\$ 207,440.69</b>
AAWCC Scholarship Fund	31	\$ 67.00	\$ -	\$ 67.00	\$ -	\$ -	\$ 600.00	\$ -
Associated Students of TBCC	32	\$ 97.55	\$ 220.75	\$ 67.90	\$ 250.40	\$ -	\$ 2,600.00	\$ -
Phi Theta Kappa Honorary Society Fund	33	\$ 363.81	\$ 477.50	\$ 811.00	\$ 30.31	\$ 215.00	\$ 2,400.00	\$ -
<b>Total Agency Fund</b>		<b>\$ 528.36</b>	<b>\$ 698.25</b>	<b>\$ 945.90</b>	<b>\$ 280.71</b>	<b>\$ 215.00</b>	<b>\$ 5,600.00</b>	<b>\$ -</b>
Building Reserve Fund	60	\$ 481,592.72	\$ 7,481.42	\$ 85,184.06	\$ 403,890.08	\$ -	\$ 380,000.00	\$ -
Bookstore	65	\$ 18,175.08	\$ 72,575.13	\$ 66,138.46	\$ 24,611.75	\$ 41,465.74	\$ 100,010.00	\$ -



# BAYVIEWS



Sue Owens, Editor

March 2002



## MARCH VIEW



With the incorporation last year of **Tillamook Work Solutions** into the college family, TBCC added a vitally important new dimension to our offerings.

Tillamook Work Solutions helps hundreds of Tillamook County job seekers on a daily basis. Armed with a bank of computers, clients brush up on skills or prepare resumes. A staff of five caseworkers are there, ready and available for pointers and advice. "We have services available as well as a caring, professional staff that make things happen," says Nancy Wyatt, Employment Specialist.

At Tillamook Work Solutions, there are three primary programs specially designed to help people find meaningful employment. Currently there are approximately 80 people enrolled in the WIA, or Workforce Investment Act program. This program is geared to help adults who are unemployed due to lay-off, dislocation, job closures or simply lack of experience. People who are a part of this program become eligible for special training projects like truck driving school, CNA training, heavy equipment operation and sometimes even short term educational programs offered at TBCC.

Not everyone is eligible for the WIA program. Those who aren't may have another option with the "JOBS" program. Here Tillamook Work Solutions works in partnership with the Department of Human Services to help remove barriers that keep people from finding or keeping employment. There are many people who are willing and capable of work, but unable to keep their jobs due to lack of transportation, child-care or other obstacles. The JOBS program also helps those who have a poor work history, lack of a home, or perhaps have a criminal history find employment. With this program, Tillamook Work Solutions is able to help place clients in positions that are beneficial to both the employer and the employee.

Enthused with her job, the goals of Tillamook

Work Solutions, and the support and cooperation of the community, Nancy shares a success story of an unemployed single mother of three, who was hired for a 30 hour per week position through the JOBS program. She had no vehicle. So every week day, no matter the weather, she would walk her two older children to school and her youngest child to day care. From there she would proceed, on foot, to work and/or TBCC for school. When a member of the community donated a car to Tillamook Work Solutions her story was shared and the donor requested the car be given to her. Nancy glows with pleasure, "Just knowing whatever small way I've helped move a family out of poverty to self-sufficiency is an incredible reward for my work."

Tillamook Work Solutions assistance isn't limited to adults. Anna Haight, former Enrollment Specialist at the First Street Campus and now Youth Employment Specialist, currently has about 30 youth ages 14 to 21 she is assisting. Anna takes qualifying youth who are struggling in some way, whether it be trouble with school, probation issues, parenthood, or simply needing a job, and helps them get focused. She, through the youth program, encourages them to stay in school, or further their education and find the appropriate job training. "I really like working with people," Anna states, "I feel like I actually help make a difference."

Tillamook Work Solutions is striving to build a stronger work force by helping people find meaningful work. A strong work force helps to build a healthy community. Thank you Tillamook Work Solutions for your part in helping Tillamook County be a healthy place to live.

If someone you know might be interested or eligible for any of the programs mentioned, please stop by Tillamook Work Solutions at 301 Main Avenue or call them at 503/842-3244.

## Uncovering Potential

1. **BE YOURSELF.** Then be all you can be! Don't compare yourself with others but rather discover your own "potential." Be yourself but be everything you were meant to be.
2. **CROSS COMFORT LINES.** Constantly do things you've never done before. Break into new territory constantly. A man's mind once stretched to anew idea never returns to it's original dimension.
3. **DON'T ALWAYS BELIEVE THE "EXPERTS."** Experts are too often wrong. Many successful people would have left their music in them if they had paid attention to the experts.
4. **FOCUS ON YOUR STRENGTHS.** Play to your strengths...spend more time asking, "What am I doing well?" not "what do I have trouble with?" Nobody ever complained that the great violinist Hyphus couldn't play the trumpet very well.
5. **START SMALL IF NEED BE.** Don't laugh at small beginnings. Colonel Saunders started with one restaurant. San Walton, several years back started with one Walmart store.
6. **SEE DISCIPLINE AS A FRIEND.** Turn "have to" into "want to." Victories always come with discipline and pain.
7. **LEARN TO LIVE WITH FEAR.** Successful people have fear too. They just don't let fear stop them. They proceed with fear. Henry Ford said, "One of the greatest discoveries a man makes is to find that he can do what he was afraid he couldn't."
8. **CHUM WITH WINNERS.** Find some heroes...even if it is through books and tapes. A person rarely rises above the level of his or her closest friends.
9. **HAVE A MISSION THAT MOTIVATES.** Choose a goal that has integrity and motivation. Set goals that will take you to the top.
10. **REMEMBER.** Potential never runs out. It is an unlimited resource. Ted Levitus said, "The future belongs to people who see possibilities before thy become obvious."

### March Birthdays:

Pat Forbes	1
Roxanne Adams	7
Sandy Abbott	11
Kathy Schaefer	13



### April Birthdays:

Debra West	2
James Downes	6
Linda Northrop	11
Michelle Hudders	26

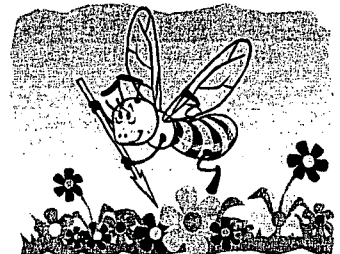
### Fun March "Holidays"

Old Stuff Day .....	2
Plant a Flower Day .....	12
Incredible Kid Day .....	16
St. Patrick's Day .....	17
National Goof-off Day .....	22
Make Up Your Own Holiday Day .....	26
National "Joe" Day*& .....	27
I Am In Control Day .....	30

\* Everyone who hates their name has a right to have everyone they know call them Joe today.

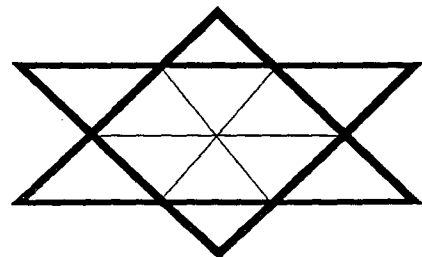
Don't you just love Spring when.....

The daffodils are blooming, the birds are singing, baby animals are everywhere, the air is fresh, crisp and clean and...the lawn mower is broke.



### Potential Challenge

How many triangles are contained in the figure below? Answer next month!



~ "Bottom Line" August 1995

Tillamook Bay Community College has specific procedures designed to maintain an atmosphere free of discrimination and harassment. Members of the college community who believe they have been subjected to discrimination, discriminatory harassment or sexual harassment are urged to contact the Human Resources Office (355-2765) to facilitate resolution of such complaints.