

TILLAMOOK BAY COMMUNITY COLLEGE

BUDGET COMMITTEE MEETING

April 25, 2002

6:00 p.m.

Tillamook Campus

2510 First Street, Tillamook

Minutes

ATTENDANCE

Public Budget Committee Members present:

TBCC Board Members: Wayne Jensen, Jim McGinnis, Steve Shaw, Rose Wharton

Public Members: Bill Dahlien, Van Moe, Jack Mulder, Bernie Nelson, Ward Weisenfluh

Staff Present: Interim President, Gail Pincus, and Director of College support Services, Mark Sybouts

CALL TO ORDER

Meeting was called to order by TBCC Board of Education Chair, Wayne Jensen.

ELECTION OF BUDGET COMMITTEE CHAIR (ORS 294.336 [8])

TBCC Board of Education Chair, Wayne Jensen, opened the floor for nominations of committee chair. Van Moe was nominated and elected committee chair unanimously.

ELECTION OF SECRETARY

Van Moe opened the floor for nominations of committee secretary. Steve Shaw was nominated and elected committee secretary unanimously.

2002 - 2003 BUDGET MESSAGE

Interim President Gail Pincus reviewed the 2002-2003 budget message.

REVIEW PROPOSED BUDGET DOCUMENT

Director of College Support Services reviewed the budget document. The following issues were discussed during the document review:

- The Committee requested clarification on the revenue pie chart and requested additional pie charts showing expenditures by expense category and department be included in the budget document.
- The rationale for increases in tuition and fees was reviewed. Van Moe asked how distance learning offerings by other colleges impact TBCC's enrollments and revenues. Mark Sybouts and Gail Pincus responded that the college view distance learning offerings by other colleges as an enhancement to TBCC curriculum and may produce additional revenue and enrollments through fully serving students needs.

- The college will be investigating employee health benefits package options as a 2002-2003 budget assumption. The process will result in the restructuring of employee health benefits packages. Director Jim McGinnis emphasized that the employee health benefits package need to come into line with overall industry standards as a result of this process.
- Mark Sybouts explained why a short term loan repayment is shown as an expenditure in the Special Fund, but not as a resource in General Fund. This is an Oregon Budget Law requirement that causes confusion with budgets that are not on the cash basis.

PUBLIC TESTIMONY

No members of the public were present.

DELIBERATION ON BUDGET

Due to the possibility of not acquiring a modular building during the current fiscal year as discussed during the Review of the Proposed budget Document for the Building Reserve Fund, Ward Weisenfluh moved and Wayne Jensen seconded that the Beginning Fund Balance and Building Improvements line items in the Building Reserve Fund be increased by \$80,000. Motion passed unanimously.

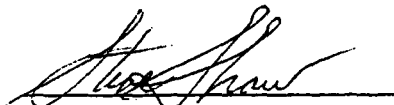
APPROVAL OF PROPOSED BUDGET AND PERMANENT RATE TAX LEVY

Motion by Jim McGinnis seconded by Bernie Nelson to approve the 2002-2003 budget as modified. Motion passed unanimously.

Motion by Wayne Jensen seconded by Steve Shaw to approve the 2002-2003 Permanent tax rate levy for 2002-2003. Motion passed unanimously.

Meeting Adjourned.

Respectfully Submitted,



Steve Shaw
Budget Committee Secretary