

Notice of Public Meeting

Pursuant to O.R.S. §192.640, legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board will hold a meeting open to the public on Monday, May 5, 2008, at 6:30 p.m., in the Gallery room of the North County Center, 36155 Ninth Street, Nehalem, Oregon, 97131.

A copy of the agenda for the meeting will be available beginning Thursday prior to the meeting, after 9:00 a.m. at the Office of the College President, Tillamook Bay Community College, First St. Campus, 2510 First St., Tillamook, Oregon 97141.

Agenda items include an Invitation for Public Comment, Business Meeting, Announcements, and General Information. The Board reserves the right to change the order of items on the agenda.

The Board Meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify Board Secretary, Sue Owens, at (503) 842-8222, Ext. 1159, at least 48 hours in advance.

DATE NOTICE PUBLISHED: Wednesday, April 30, 2008

TIME NOTICE PUBLISHED: 9:00 a.m.

ATTEST:

Jon Carnahan – President

TILLAMOOK BAY COMMUNITY COLLEGE

Notice Distribution

1. TBCC BOARD OF EDUCATION MEMBERS
2. HEADLIGHT-HERALD NEWSPAPER
3. NORTH COAST CITIZEN NEWSPAPER
4. PACIFIC SUN NEWSPAPER
5. KTEL/KMBD RADIO
6. COAST 105 RADIO
7. TBCC WEB SITE
8. TBCC ADMINISTRATORS AND STAFF
9. TBCC FACULTY SENATE PRESIDENT
10. PORTLAND COMMUNITY COLLEGE PRESIDENT & LIAISON
11. ESD ADMINISTRATOR
12. OCCA EXECUTIVE DIRECTOR
13. PUBLIC BUDGET COMMITTEE



Tillamook Bay Community College

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Board of Education Meeting Agenda

Date:
Monday, May 5, 2008

North County Center Classroom
36155 Ninth Street, Nehalem, Oregon 97131

Time:
6:30 p.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order • Acknowledge Guests -----	Chairman McGinnis
2.	Approval of the Agenda ----- (Action)	Chairman McGinnis
3.	Invitation of Public Comment -----	Chairman McGinnis
	Available at both the beginning and end of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.	
4.	Approval of Regular and Executive Session Meeting Minutes ----- (Action)	Chairman McGinnis
5.	Reports:	
A.	Oregon Community College Association -----	Director Swain/ President Carnahan
B.	Community Colleges and Workforce Development -----	Commissioner Camille Preus
C.	Financial Report-----	Comptroller Williams
6.	New Business:	
A.	Foundation Board appointment ----- (Action)	President Carnahan
B.	Preliminary Budget-----	Dean Ellison
C.	Tuition and Fee Schedule -----	Dean Ellison
7.	Old Business:	
A.	Budget Committee Membership ----- (Action)	Dean Ellison
8.	Standing Business:	
A.	Strategic Planning and Accreditation -----	Dean Gates
B.	Courses and Curricula-----	Dean Gates
C.	Grants and Contracts -----	Dean Ellison
D.	Board of Education Policy -----	President Carnahan
E.	Facilities-----	Dean Ellison
F.	Capital Construction Projects -----	President Carnahan
G.	Personnel ----- (Action)	President Carnahan
9.	Announcements and General Information -----	President Carnahan
10.	Invitation of Public Comment -----	Chairman McGinnis
11.	Executive Session -----	President Carnahan
	Pursuant to O.R.S. § 192.660 (2)(i), the Board, may, upon a vote of a majority of the members constituting a quorum, elect to go into Executive Session, which will not be open to the public to consider Agenda Item 8.G.	
12.	Board Member Discussion Items -----	Chairman McGinnis
13.	Adjournment ----- (Action)	Chairman McGinnis



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Board of Education Meeting Minutes

April 7, 2008

2510 First Street, Tillamook, OR, 97141 - Room 9

Directors Present: James McGinnis, Ruth Jensen, Steve Shaw, Bob Weitman, and Rose Wharton

Directors Absent: Ann Swain and Craig Wakefield

Staff Present: Jon Carnahan, Lori Gates, Ron Ellison, Kyra Williams, and Sue Owens

Guests Present: Dennis Warren, OSBA Legislative candidate; Dr. Fred Smith, and Sheryl Neu, TBCC staff; and Daniel Hettenbach, ASTBCC Office Manager.

Call to Order:

Chair McGinnis called the meeting to order at 6:30 p.m. and welcomed the guests.

Approval of Agenda:

On approval of a motion by Director Weitman and seconded by Director Wharton, it was resolved to approve the agenda as presented.

Invitation of Public Comment:

President Carnahan introduced Mr. Dennis Warren, candidate for the OSBA Legislative Policy Committee who gave a brief summary of his involvement in the community and plans to support local schools and colleges should he be elected.

Approval of Minutes:

On approval of a motion by Director Shaw and seconded by Director Weitman, it was resolved that the March 3, 2008 Regular Meeting Minutes be approved. Minutes attached and made a part of the official records.

Reports:

Oregon Community Colleges Association: (Item 5.A)

President Carnahan reported that neither he nor Director Swain had been able to attend the March OCCA meeting. He distributed information on Oregon's Ethics law changes and noted that at this time, it didn't have much impact on community college boards and that no reports were required from them at this time. He also discussed the *Draft Policy Statement on the 40/40/20 Goal for Consideration by Local Boards* as included in the Board Packet noting that it would be voted on at the April OCCA Board Meeting and to please forward any questions or comments to either he or Director Swain.

Financial Position: (Item 5.B)

Ms. Williams presented the information as included in the packet adding that she anticipated some budget changes in next month's report.

New Business: (Item 6)

Budget Committee Membership: (Item 6.A)

Dean Ellison explained there were four Budget Committee Members with expired terms as noted in the Board Packet. Three members have agreed to renewed terms; Mr. Van Moe, Mr. Jack Mulder, and Mr. Ward Weissenfluh. Efforts are being made to fill the vacancy in zone Four left by Mr. Dahlien's relocating out of the area.



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Dean Ellison added that the first Budget Committee meeting is scheduled for Monday, May 19.

Commencement: (Item 6.B)

President Carnahan noted Commencement would be held Friday, June 13 at 7:00 p.m. Anticipated location is the Seventh Day Adventist Church next door, where it has been held the last several years. All Board members are encouraged to attend this special event.

Old Business: (Item 7)

There was no old business.

Standing Business:

Strategic Planning and Accreditation: (Item 8.A)

Dean Gates gave her report including a timeline for what to expect between today and the site visit in October.

Courses and Curricula: (Item 8.B)

Dean Gates presented the material as included in the Board Packet. On approval of a motion by Director Shaw and seconded by Director Wharton, it was resolved to authorize the College to submit applications to the Oregon State Board of Education for (1) an Associate of Applied Science Degree and two Certificates of Completion in Industrial Maintenance Technology, and (2) an Associate of Applied Science Degree and one Certificate of Completion in Building Construction Technology.

President Carnahan commended Dr. Gates and Dr. Smith for their efforts in preparing these applications.

Grants and Contracts: (Item 8.C)

Dean Ellison stated there were no grants or contracts to report this month however, he anticipates a couple for the May meeting.

Board of Education Policy: (Agenda Item 8.D)

Dean Ellison presented Policy sections I and II for second reading and approval adding there had been a few changes received today from OCCA's policy department. Most of the changes were ORS corrections to Policy 100 and 106 and had little effect on the overall policies. On approval of a motion by Chair McGinnis and seconded by Director Shaw, it was resolved to accept Board Policy sections I and II as amended.

Facilities: (Agenda Item 8.E)

Dean Ellison stated there was nothing to report this month.

Capital Construction Projects: (Agenda Item 8.F)

President Carnahan reported that mitigation was still continuing on the fairground property and that everyday was a new experience. He added that tomorrow, April 8, siting of the new campus on the Northwest corner of the property would go before the Fair Board which provide alternative options.

Plans are moving forward well with Neah-Kah-Nie School District for the shared building space on district property in Rockaway Beach and also with Nestucca Valley School District for a new facility on their property in Cloverdale. Since this facility would be of comparable size a residential contracting firm will be considered to provide the work rather than a more expensive, large construction contractor.

At this point in time, the purchase of the Bay City property is still under consideration.



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Personnel: (Agenda Item 8.G)

President Carnahan stated there was nothing to report this month.

Announcements and General Information: (Agenda Item 9)

President Carnahan shared on the following:

- The May 5th Board Meeting will be held in the North County Center in Nehalem;
- The June 2nd meeting will be in the Great Room of the Kiawanda Community Center in Pacific City;
- Insurance benefits. President Carnahan explained that since OSBA would no longer be carrying the insurance for public education employees there were a lot of decisions to be made. K12 organizations will be covered under the Oregon Educational Benefits Board (OEBB), but community colleges were not obligated to follow suit. He explained the different options noting that it will require some changes in the next year or so that will probably have some affect on the budget and the employees, although he stated there would be no changes in the fiscal year 2008-2009. Discussion followed.

Invitation for Public Comment: (Agenda Item 10)

Ms. Neu asked some questions regarding why such differences in insurance coverage between K12 and colleges. President Carnahan noted it was primarily demographics and age related.

Executive Session: (Agenda Item 11)

On approval of a motion from Chair McGinnis and seconded by Director Wharton, it was moved to adjourn to Executive Session pursuant to O.R.S. § 192.660 (1)(e), to consider Agenda Item 8.F.

Adjourned at: 7:23 p.m.

Resumed at: 7:49 p.m.

It was agreed to form a Board sub-committee to represent Board interests in Capital Construction matters. Chair McGinnis and Director Shaw volunteered to be on the committee.

On approval of a motion by Chair McGinnis and seconded by Director Shaw, it was resolved to authorize President Carnahan to advise interested parties of the intent to sell the First Street Campus and accept offers of interest.

Board Member Discussion Items: (Agenda Item 12)

- Reminder that there will be an Executive Session at the May meeting to evaluate the College President.
- There is an OCCA Board Member Training seminar July 11 and 12 in Newport.

Adjournment: (Agenda Item 13)

Chair McGinnis adjourned the meeting at 7:55 p.m.

Respectfully submitted,
President Jon Carnahan, Clerk of the Board



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Board of Education Executive Session Minutes

March 3, 2008

2510 First Street, Tillamook, OR, 97141 - Room 9

Directors Present: James McGinnis, Ruth Jensen, Steve Shaw, Bob Weitman, and Rose Wharton

Directors Absent: Ann Swain and Craig Wakefield

Staff Present: Jon Carnahan, Ron Ellison, and Sue Owens

Call to Order:

Chair McGinnis called the session to order at 7:25 p.m. pursuant to O.R.S. § 192.660 (1)(e), to consider Agenda Item 8.F.

A discussion regarding the potential sale of the First Street Campus was held. No decisions were made during Executive Session.

Adjournment:

On approval of a motion by Director Wharton and seconded by Director Weitman, it was resolved to adjourn to regular session at 7:48 p.m.

Respectfully submitted,
President Jon Carnahan, Clerk of the Board



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Oregon Community College Association

RECOMMENDATION

Information only—no action required.

BACKGROUND INFORMATION----- Director Swain & President Carnahan

The next OCCA Regular Board of Directors meeting is May 16, 2008.



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Community Colleges and Workforce Development Report

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Commissioner Camille Preus
Commissioner Camille Preus will be joining us and updating us on what is happening in the Department of Community Colleges and Workforce Development and address questions.



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Financial Report

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Comptroller Williams

Comptroller Williams will be prepared to present the financial reports and address questions.



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Agenda Item 5.C. Attachment #1

Tillamook Bay Community College
 Unaudited Summary Financial Information
 General Fund
 Fiscal Year-to-Date Ended March 2008
 75.00% of fiscal year elapsed

	2006-2007 Annual Budget	2006-2007 Actual	2006-2007 Percentage of Budget	2007-2008 Annual Budget	2007-2008 Actual	2007-2008 Percentage of Budget
Resources						
Beginning Fund Balance	\$ 655,245	\$ 1,107,367.18	169.00%	\$ 1,070,272	\$ 1,212,482.15	113.29%
State	\$ 667,609	\$ 830,644.64	124.42%	\$ 1,024,589	\$ 888,023.70	86.67%
Property Taxes	\$ 815,000	\$ 761,075.39	93.38%	\$ 895,000	\$ 804,144.37	89.85%
Timber Taxes	\$ 275,000	\$ 135,675.32	49.34%	\$ -	\$ -	0.00%
Local Contract	\$ -	\$ -	0.00%	\$ -	\$ 19,200.00	0.00%
Tuition	\$ 325,000	\$ 473,397.00	145.66%	\$ 547,935	\$ 469,967.48	85.77%
Fees	\$ 95,000	\$ 103,279.62	108.72%	\$ 124,676	\$ 104,796.37	84.05%
Sale of Goods	\$ 2,000	\$ 2,918.00	145.90%	\$ 2,000	\$ 2,855.00	142.75%
Interest	\$ 32,000	\$ 52,865.39	165.20%	\$ 55,000	\$ 50,327.02	91.50%
Miscellaneous	\$ 5,000	\$ 6,250.91	125.02%	\$ 5,000	\$ 3,085.85	61.72%
Transfers	\$ 8,871	\$ 5,233.98	59.00%	\$ 73,231	\$ 55,944.39	76.39%
Repayment of Short-Term Loan	\$ 154,042	\$ -	0.00%	\$ 115,475	\$ -	0.00%
Total resources	\$ 3,034,767	\$ 3,478,707.43	114.63%	\$ 3,913,178	\$ 3,610,826.33	92.27%
Expenditures						
Instruction	\$ 811,091	\$ 582,472.76	71.81%	\$ 972,740	\$ 660,787.34	67.93%
Instructional Support	\$ 242,823	\$ 167,957.33	69.17%	\$ 331,892	\$ 194,031.98	58.46%
Student Services	\$ 430,603	\$ 258,084.19	59.94%	\$ 386,276	\$ 267,173.82	69.17%
College Support	\$ 953,502	\$ 629,949.36	66.07%	\$ 1,016,125	\$ 688,125.33	67.72%
Plant Operation	\$ 174,492	\$ 77,812.24	44.59%	\$ 191,832	\$ 108,750.11	56.69%
Financial Aid	\$ 95,000	\$ 99,449.96	104.68%	\$ 141,000	\$ 72,068.71	51.11%
Transfers	\$ 104,000	\$ 66,247.72	63.70%	\$ 95,000	\$ 72,330.64	76.14%
Contingency	\$ 50,000	\$ -	0.00%	\$ 209,200	\$ -	0.00%
Total expenditures	\$ 2,861,511	\$ 1,881,973.56	65.77%	\$ 3,344,065	\$ 2,063,267.93	61.70%
Ending fund balance	\$ 173,256	\$ 1,596,733.87	921.60%	\$ 569,113	\$ 1,547,558.40	271.92%

Agenda Item 5.C. Attachment #2
Tillamook Bay Community College
Unaudited Summary Financial Information (Modified Accrual Basis)
Fiscal Year-to-Date Ended March 2008

	Fund No.	Beginning Working Capital	2007-2008 Revenue	2007-2008 Expenditures	Ending Working Capital	2007-2008 Spendable Budget	2006-2007 Prior Year Expenditures
Adult Basic Education	210	\$ -	\$ 49,829.31	\$ 49,829.31	\$ -	\$ 64,347	\$ 34,852.24
Tutor Grant	211	\$ -	\$ 10,632.85	\$ 10,632.85	\$ -	\$ 14,167	\$ 5,276.49
Adult Ed Program Improvement Project Grant	212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,784.39
Adult Ed Accountablilty Grant	213	\$ -	\$ -	\$ -	\$ -	\$ 169	\$ 6,916.60
Sprint Yellow Pages Literacy Grant	215	\$ 3,010.23	\$ -	\$ 324.67	\$ 2,685.56	\$ 3,021	\$ 49.08
United Way Literacy Grant	216	\$ 4,069.09	\$ 875.00	\$ 1,486.03	\$ 3,458.06	\$ 3,275	\$ 656.97
Adult Ed Program Corrections - Sheriff's Office	217	\$ -	\$ 4,824.58	\$ 4,824.58	\$ -	\$ 12,285	\$ 3,366.50
2005-07 Incentive Grant	218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,367.32
Strategic Reserve Pathways Initiative Grant	225	\$ -	\$ 4,090.86	\$ 4,090.86	\$ -	\$ -	\$ -
Industrial Maintenance Tech - Local Contract	226	\$ -	\$ 59,000.00	\$ 20,531.86	\$ 38,468.14	\$ -	\$ -
SBDC Federal Grant	230	\$ -	\$ 29,881.16	\$ 39,921.31	\$ (10,040.15)	\$ 30,250	\$ 21,881.15
SBDC State Grant	231	\$ -	\$ 10,255.31	\$ 23,563.98	\$ (13,308.67)	\$ 41,982	\$ 26,096.21
SBDC Program Income	232	\$ 12,327.11	\$ 9,717.00	\$ 3,062.29	\$ 18,981.82	\$ 12,000	\$ 2,565.95
SBDC Supplement	233	\$ 6,220.71	\$ -	\$ 5,122.66	\$ 1,098.05	\$ 6,221	\$ 899.32
TEC Vocational Education Grant	240	\$ -	\$ 13,603.65	\$ 13,603.65	\$ -	\$ 18,424	\$ 13,624.41
The OR Community Foundation Grant	241	\$ 1,180.40	\$ -	\$ -	\$ 1,180.40	\$ -	\$ -
IWEB Connections Contract	242	\$ 5,241.91	\$ -	\$ -	\$ 5,241.91	\$ -	\$ -
Oregon Healthcare Workforce Partnership	245	\$ -	\$ 6,375.54	\$ 6,375.54	\$ -	\$ 27,500	\$ 18,133.36
First Responder Grant	246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,769.18
Student Assistance	250	\$ 3,275.83	\$ -	\$ 60.00	\$ 3,215.83	\$ 3,326	\$ 90.00
Work Keys Mini Grant	251	\$ 2,270.64	\$ -	\$ 266.42	\$ 2,004.22	\$ 1,500	\$ 105.00
Bay City Rental	260	\$ 12,405.14	\$ -	\$ 2,266.60	\$ 10,138.54	\$ 1,650	\$ 1,772.05
Total Special Fund		\$ 50,001.06	\$ 199,085.26	\$ 185,962.61	\$ 63,123.71	\$ 240,117	\$ 147,206.22
Schedule of Special Fund borrowing from General Fund		Ending Working Capital	Less Accounts Receivable	Add Liabilities	Ending Cash Balance 3/31/2008		
Total of Grants that borrow from the General Fund		\$ (23,348.82)	\$ 74,836.31	\$ 15,315.71	\$ (82,869.42)		
Total of Grants that are not borrowing from the General Fund		\$ 86,472.53	\$ 395.00	\$ 787.57	\$ 86,865.10		
Total Special Fund		\$ 63,123.71	\$ 75,231.31	\$ 16,103.28	\$ 3,995.68		
	Fund No.	Beginning Working Capital	2007-2008 Revenue	2007-2008 Expenditures	Ending Working Capital	2007-2008 Spendable Budget	2006-2007 Prior Year Expenditures
Community Education	310	\$ (10,294.02)	\$ 15,181.00	\$ 13,016.17	\$ (8,129.19)	\$ 21,268	\$ 1,440.44
Bookstore	320	\$ 42,074.42	\$ 127,836.14	\$ 118,493.24	\$ 51,417.32	\$ 152,609	\$ 118,982.71
Customized Training Projects	330	\$ 7,003.33	\$ -	\$ -	\$ 7,003.33	\$ 23,784	\$ -
Total Enterprise Fund		\$ 38,783.73	\$ 143,017.14	\$ 131,509.41	\$ 50,291.46	\$ 197,661	\$ 120,423.15
PERS Pension Bond Fund	410	\$ 5,600.85	\$ 68,198.10	\$ 41,431.25	\$ 32,367.70	\$ 81,263	\$ 42,011.63
General Obligation Bond Fund	420	\$ -	\$ 571,533.20	\$ 90,630.57	\$ 480,902.63	\$ 589,307	\$ -
Total Debt Service Fund		\$ 5,600.85	\$ 639,731.30	\$ 132,061.82	\$ 513,270.33	\$ 670,570	\$ 42,011.63
Building Reserve Fund	510	\$ 654,065.25	\$ 211,657.45	\$ 46,629.85	\$ 819,092.85	\$ 61,500	\$ -
Campus Construction Fund - GO Bonds	520	\$ -	\$ 10,223,535.94	\$ 303,539.80	\$ 9,919,996.14	\$ -	\$ -
Total Capital Projects Fund		\$ 654,065.25	\$ 10,435,193.39	\$ 350,169.65	\$ 10,739,088.99	\$ 61,500	\$ -
Associated Students of TBCC	710	\$ 391.31	\$ 6,102.17	\$ 1,775.96	\$ 4,717.52	\$ 6,200	\$ 834.13
Phi Theta Kappa Honorary Society Fund	720	\$ 1,104.13	\$ 3,857.78	\$ 2,992.60	\$ 1,969.31	\$ 9,050	\$ 1,531.58
Total Agency Fund		\$ 1,495.44	\$ 9,959.95	\$ 4,768.56	\$ 6,686.83	\$ 15,250	\$ 2,365.71

Agenda Item 5.C - Attachment #3
 Tillamook Bay Community College
 Summary Financial Information - Cash Status
 Preliminary for Fiscal Year-to-Date Ended March 2008
 75.00% of Budget Period Expended

	General Fund			Special Fund			Enterprise Fund - Community Ed			Enterprise Fund - Bookstore		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 1,313,806			\$ (5,888)			\$ (6,844)			\$ 19,827	
Beginning Fund Balance	\$ 1,070,272	\$ 1,212,482	113.29%	\$ 143,418	\$ 50,001	34.86%	\$ 10,000	\$ (10,294)	-102.94%	\$ 32,995	\$ 42,074	127.52%
Resources												
State Aid	\$ 1,024,589	\$ 888,024	86.67%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ -	\$ 19,200	0.00%	\$ 209,124	\$ 189,368	90.55%	\$ 500	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ 672,611	\$ 574,764	85.45%	\$ 7,500	\$ 7,787	103.83%	\$ 20,768	\$ 15,181	73.10%	\$ -	\$ -	0.00%
Local Taxes	\$ 895,000	\$ 804,144	89.85%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ 2,000	\$ 2,855	142.75%	\$ 3,000	\$ 1,930	64.33%	\$ -	\$ -	0.00%	\$ 141,000	\$ 127,462	90.40%
Interest	\$ 55,000	\$ 50,327	91.50%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental (Note 2)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous (Note 3)	\$ 5,000	\$ 3,086	61.72%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 600	\$ 374	62.33%
Repayment of Short-Term Loans	\$ 115,475	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 73,231	\$ 55,944	76.39%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total Revenues	\$ 2,842,906	\$ 2,398,344	84.36%	\$ 219,624	\$ 199,085	90.65%	\$ 21,268	\$ 15,181	71.38%	\$ 141,600	\$ 127,836	90.28%
Expenditures												
Salaries and Wages	\$ 2,063,187	\$ 1,453,076	70.43%	\$ 174,898	\$ 152,566	87.23%	\$ 19,567	\$ 10,382	53.06%	\$ 23,192	\$ 17,302	74.60%
Operating Expenditures	\$ 953,819	\$ 522,292	54.76%	\$ 56,383	\$ 25,513	45.25%	\$ 650	\$ 2,319	356.77%	\$ 113,300	\$ 100,445	88.65%
Capital Outlay	\$ 22,859	\$ 15,569	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 10,000	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 95,000	\$ 72,331	76.14%	\$ 8,836	\$ 7,884	89.23%	\$ 1,051	\$ 316	30.07%	\$ 1,117	\$ 746	66.79%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ 105,475	\$ -	0.00%	\$ 10,000	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 4)	\$ 209,200	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 5,000	\$ -	0.00%
Total expenditures	\$ 3,344,065	\$ 2,063,268	61.70%	\$ 345,592	\$ 185,963	53.81%	\$ 31,268	\$ 13,017	41.63%	\$ 152,609	\$ 118,493	77.64%
Ending Fund Balance	\$ 569,113	\$ 1,547,558		\$ 17,450	\$ 63,123		\$ -	\$ (8,130)		\$ 21,986	\$ 51,417	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables		\$ 146,185			\$ 75,231			\$ -			\$ 1,802	
Inventories		\$ 2,801			\$ -			\$ -			\$ 22,241	
NET EFFECT ON CASH		\$ (148,986)			\$ (75,231)			\$ -			\$ (24,043)	
Liabilities												
Accounts Payable		\$ 35,268			\$ -			\$ -			\$ -	
Unearned Revenue (Note 5)		\$ 39,719			\$ -			\$ -			\$ -	
Payroll		\$ 145,632			\$ 16,103			\$ 765			\$ 2,559	
NET EFFECT ON CASH		\$ 220,619			\$ 16,103			\$ 765			\$ 2,559	
NET ADJUSTMENTS		\$ 71,633			\$ (59,128)			\$ 765			\$ (21,484)	
ENDING CASH BALANCE		\$ 1,619,191			\$ 3,995			\$ (7,365)			\$ 29,933	

Agenda Item 5.C - Attachment #3
 Tillamook Bay Community College
 Summary Financial Information - Cash Status
 Preliminary for Fiscal Year-to-Date Ended March 2008
 75.00% of Budget Period Expended

	Enterprise Fund - Customized Training			Debt Service Funds			Capital Projects Funds			Agency Fund		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 7,003			\$ 5,601			\$ 654,065			\$ 1,495	
Beginning Fund Balance	\$ 7,003	\$ 7,003	0.00%	\$ 3,250	\$ 5,601	0.00%	\$ 557,458	\$ 654,065	117.33%	\$ 1,450	\$ 1,495	103.10%
Resources												
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ 18,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ 589,297	\$ 561,043	95.21%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 246,000	\$ 186,519	75.82%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ 2,310	\$ 11,358	491.69%	\$ 18,000	\$ 263,743	1465.24%	\$ -	\$ -	0.00%
Rental (Note 2)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous (Note 3)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ 9,984,931	0.00%	\$ 10,250	\$ 4,960	48.39%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ 90,000	\$ 67,331	74.81%	\$ -	\$ -	0.00%	\$ 5,000	\$ 5,000	0.00%
Total Revenues	\$ 18,000	\$ -	0.00%	\$ 681,607	\$ 639,732	0.00%	\$ 264,000	\$ 10,435,193	3952.72%	\$ 15,250	\$ 9,960	65.31%
Expenditures												
Salaries and Wages	\$ 15,018	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Operating Expenditures	\$ 8,039	\$ -	0.00%	\$ 1,600	\$ 1,600	100.00%	\$ -	\$ 303,171	0.00%	\$ 15,250	\$ 4,769	31.27%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ 668,970	\$ 130,462	19.50%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 727	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 61,500	\$ 46,999	76.42%	\$ -	\$ -	0.00%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 4)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 759,958	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 23,784	\$ -	0.00%	\$ 670,570	\$ 132,062	19.69%	\$ 821,458	\$ 350,170	42.63%	\$ 15,250	\$ 4,769	31.27%
Ending Fund Balance	\$ 1,219	\$ 7,003		\$ 14,287	\$ 513,271		\$ -	\$ 10,739,088		\$ 1,450	\$ 6,686	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Inventories	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET EFFECT ON CASH	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Liabilities												
Accounts Payable	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Unearned Revenue (Note 5)	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Payroll	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET EFFECT ON CASH	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET ADJUSTMENTS	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
ENDING CASH BALANCE	\$ 7,003	\$ 7,003		\$ 513,271	\$ 513,271		\$ 10,739,088	\$ 10,739,088		\$ 6,686	\$ 6,686	

\$ 12,911,802

Cell: A10

Comment: Note 1. Negative Amount indicates borrowing from the General Fund.

Cell: A21

Comment: Note 2. Rental of Bay City Site and a portion of Wilson School.

Cell: A22

Comment: Note 3. In the Capital Projects Fund, bond proceeds and premium are accounted for in Miscellaneous.

Cell: A35

Comment: Note 4. Contingency in the General Fund and Enterprise Fund and reserved for future expenditures in Building Reserve Fund.

Cell: A49

Comment: Note 5. Assessed but unreceived property taxes.

Foundation Board Membership

RECOMMENDATION

Recommend that Director Robert Weitman be appointed as the Board representative on the Foundation Board.

BACKGROUND INFORMATION ----- Dean Ellison
Director Craig Wakefield has resigned from his position on the Tillamook Bay Community College Foundation Board. According to Foundation Board By-Laws (section 2) the Board of Education must appoint at least one representative to the Board. Director Weitman has agreed to serve in this capacity.



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Sue Owens

From: craig [craigwakefield@yahoo.com]
Sent: Thursday, April 10, 2008 1:54 PM
To: Sue Owens
Subject: Resignation

Foundation Board members:

I am resigning from my position as a member of The Tillamook Bay Foundation Board as of April 10, 2008. It has been my pleasure to have served the students of TBCC and the members of are community.

Respectfully,
Craig Wakefield

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Preliminary 2008-2009 Budget Information

RECOMMENDATION

Receive information presented. No formal action on the 2008-2009 Budget is requested at this time.

BACKGROUND INFORMATION ----- Dean Ellison

In accordance with the 2008-2009 Budget Development Schedule, detailed preliminary budget information will be mailed to the Board and Public Budget Committee Members in preparation for the first Public Budget Committee Meeting scheduled for May 19, 2008.

PRELIMINARY BUDGET - REVENUE CATEGORIES

	2006-2007	2007-2008		2008-2009	<u>Notes</u>
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Projected Year-end</u>	<u>Proposed Budget</u>	
Resources					
Beginning Fund Balance	\$ 1,107,534	\$ 1,070,272	\$ 630,369	\$ 863,369	
State – CC Support Fund	\$ 831,963	\$ 1,024,589	\$ 1,115,072	\$ 1,039,959	Note 1
<i>Appropriation Amounts</i>	<i>(\$ 875,797)*</i>	<i>(\$ 888,794)*</i>	<i>(\$ 1,115,072)*</i>	<i>(\$ 912,881)*</i>	Note 1.a.
Property Taxes	\$ 821,606	\$ 895,000	\$ 866,492	\$ 895,619	Note 2
Timber Taxes	\$ 284,456	\$ 0	\$ 0	\$ 0	Note 3
Tuition	\$ 493,844	\$ 547,935	\$ 477,047	\$ 541,150	Note 4
Fees	\$ 112,663	\$ 124,676	\$ 109,415	\$ 125,000	Note 5
Sale of Goods	\$ 4,230	\$ 2,000	\$ 2,000	\$ 5,000	Note 6
Interest	\$ 70,161	\$ 55,000	\$ 61,567	\$ 50,000	Note 7
Miscellaneous	\$ 13,803	\$ 5,000	\$ 10,243	\$ 7,000	Note 8
Transfers	\$ 8,441	\$ 73,231	\$ 73,231	\$ 272,825	Note 9
Repayment of Short-Term Loans	\$ -	\$ 115,475	\$ -	\$ 107,925	Note 10
Total Resources	\$ 3,748,701	\$ 3,913,178	\$ 3,345,436	\$ 3,907,847	Note 6

**For information only – not included in the totals*

Budget Notes – Resources

1. **Community College Support Fund** – Amount equals the projected transfer to TBCC based on the Department of Community Colleges and Workforce Development funding formula calculated distribution of the 2008-2009 state appropriation of \$250,376,748.
 - a. Per current state statute, three state appropriation payments will be received during 2008-2009 and five payments will be received in the 2008-2009 fiscal year. Our practice has and continues to be to reserve an amount equivalent to one payment in five payment years to the following year (a three payment year) to provide predictability and revenue smoothing. The CC Support Fund Payments represent projected transfer revenue amounts from the Support Fund based on the 5/3 biennial payment schedule. Appropriation amounts in italics represent the estimated annual amounts for each fiscal year based on 4/4 biennial payment schedule.



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2. **Property Taxes** – Amount equals the projected collections of FY07-08 and prior year’s property tax receipts for Tillamook County and includes 3 percent growth per County practice.
3. **Timber Taxes** – All timber revenues are deposited in the Building Reserve Fund with portion being transferred back to the General Fund. Revenue estimates from the State Forestry Department project TBCC’s portion of the tax revenue to be approximately \$464,825. In 2008-2009 it is proposed that \$200,000 be retained in the Building Reserve Fund with \$264,825 being transferred to the General Fund.
4. **Tuition** – Tuition revenue is projected to increase as the result of an estimated 3 percent increase in FTE enrollment and a \$2 per credit (3.1%) increase in the tuition rate. The 2008-2009 projected average tuition rate for rural Oregon Community Colleges is \$64.15. Per 2008-2009 Board approved budget guidelines and to indicate TBCC’s local commitment to funding the College, a tuition rate of \$66.00 per credit is proposed for implementation in Fall Term 2008.
5. **Fees** – No significant changes are being proposed for fees rates (see Preliminary Tuition and Fee Schedule for details). However, fee revenue is projected to increase due to expected enrollment increases discussed above.
6. **Sale of Goods and Services** - This revenue is primarily from GED preparation and GED testing services – no change is proposed.
7. **Interest Income** - Interest is from investment in the Local Government Investment Pool and from one interest bearing bank account. A decrease in revenue is projected due to decreased cash reserves and lower interest rates.
8. **Miscellaneous Income** – Primarily revenue from reimbursed expenses and worker’s compensation dividends – no change is proposed.
9. **Transfers In** – Of the \$272,825 proposed, \$264,825 represents the partial transfer from Building Reserve of timber tax revenue explained above, and the remainder is budgeted for transfers from the Enterprise and Special Funds for PERS debt service.
10. **Repayment of Short Term Loans** – This amount represents repayment of short term loans from the General Fund to pay grant expenses prior to receiving grant money. This item is required by Oregon Budget Law.

PRELIMINARY BUDGET - EXPENDITURE CATEGORIES

	2006-2007	2007-2008		2008-2009	<u>Notes</u>
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Projected Year-end</u>	<u>Proposed Budget</u>	
Expenditures					
Instruction	\$ 846,694	\$ 972,740	\$ 956,860	\$ 1,137,444	
Instructional Support	\$ 218,062	\$ 331,892	\$ 252,555	\$ 323,281	
Student Services	\$ 338,364	\$ 386,276	\$ 354,413	\$ 444,651	
College Support	\$ 822,131	\$ 1,016,125	\$ 907,963	\$ 1,038,641	
Plant Operation	\$ 108,872	\$ 191,832	\$ 144,955	\$ 201,833	Note 3



Tillamook Bay Community College

Financial Aid	\$ 112,723	\$ 141,000	\$ 78,175	\$ 126,160	
Transfers	\$ 89,891	\$ 95,000	\$ 101,336	\$ 98,300	
Contingency	\$ -	\$ 778,313	\$ 0	\$ 537,538	Note 2
Total Expenditures	\$ 2,536,737	\$ 3,913,178	\$ 2,796,257	\$ 3,907,847	
Ending Fund Balance	\$ 1,211,964	\$ 0	\$ 549,179	\$ 0	Note 2

Budget Notes - Expenditures

1. General Assumptions –

- a. **Inflation** – Cost increases in purchased services like Health Insurance, Property and Casualty Insurance, Utilities etc., have been nominally increased using 3.6% cost of living adjustment (Portland CPI(W)).
- b. **Salaries and Benefits** – In the 2008-2009 budget, a scheduled longevity step increase and a cost of living adjustment of 3.6% (Portland CPI(W)) are implemented for eligible employees. Full payment of employee health insurance is maintained as is a contribution to dependent coverage. Insurance coverage at pro-rated amounts for part-time employees is maintained. The budget retains the PERS 6% employee portion pickup. Non-regular faculty salary schedules are also increase by an inflation factor of 3.6%.
- c. **Positions** – No layoffs or adjustments to currently approved permanent positions are anticipated.
- d. **Educational Programs** - Financial aid for credit students has been increased in an effort to continue enrollment growth and offset tuition increases. Continued investment is planned in this budget to provide for new and replacement instructional hardware and software.

2. **Contingency and Working Capital** – The budget contains \$537,538 for Contingency and Ending Working Capital which represents approximately 11.2% of the General Fund Budget. The working capital amount allows TBCC to maintain cash flow without having to borrow. Per current state statute, three state appropriation payments will be received in the 2008-2009 fiscal year and five payments will be received during 2008-2009. Our practice has, and continues to be, to reserve an amount equivalent to one payment in five payment years to the following year (a three payment year) to provide predictability and revenue smoothing. In addition to funds designated for operational contingencies and ending fund balance, \$100,000 has been designated for a new contingency for funding strategic growth initiatives. In previous years this strategic reserve money provided start-up funding for a College Now Coordinator and Industrial Maintenance Technology and Culinary Arts program development.

3. **Major Capital Expenditures** – This budget continues to fund ongoing repairs and maintenance of the First Street Campus. No major capital projects are contemplated to be funded from the General Fund in this fiscal year although a Campus Construction Fund has been established to receive, record and disburse bond revenue for construction of new College facilities throughout Tillamook County.



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Preliminary 2008-2009 Tuition and Fees

RECOMMENDATION

For information only.

BACKGROUND INFORMATION -----Dean Ellison

Preliminary projections of the 2008-2009 average tuition rate for rural Oregon Community Colleges is \$64.15. Per 2008-2009 Board approved budget guidelines and to indicate TBCC's local commitment to funding the College, a tuition rate of \$66.00 per credit is proposed for implementation in Fall Term 2008. The Placement Test fee is proposed to be eliminated with a nominal reduction in overall fee revenue that will be offset by increased fee revenue due to enrollment increases. The Adult Basic Skills Placement and Orientation fee is proposed to be replaced by an ABS Instructional Course fee in the same amount.

Tuition or Fee Item	Current 2007-2008	Proposed 2008-2009
<i>Tuition</i>		
In-State Tuition per Credit Hour	\$64	\$66
Out-of-State Tuition per Credit Hour	\$84	\$86
<i>Fees</i>		
Placement Test	\$20	\$20
Placement Test Retest	\$20	\$20
GED Testing Fee	\$90	\$90
GED Offsite Testing Fee	\$132	\$132
GED Retest Fee	\$20	\$20
GED No-Show Fee	\$15	\$15
Proctor Testing per test for non-TBCC Credit Student, former Credit Student or Staff	\$25	\$25
Technology Fee (per credit)	\$5	\$5
Non-Student Computer Lab Use Fee (per term)	\$75	\$75
Calculator Rental (per term)	\$15	\$15
Printed Catalog (first copy from academic advisor free)	\$5	\$5
Late Registration Fee (per course)	\$10	\$10
Course Withdrawal After Close of Registration	\$10	\$10
High School Articulation Fee	\$0	\$0
High School Credit Recovery (H.S. half credit class)	\$90	\$90
Adult Basic Skills Placement and Orientation Instructional Course Fee	\$15	\$15
Return Check Fee	\$25	\$25
Student Services Fee (per credit)	\$2	\$2
Minimum Credit Course Fee (per course)	\$12	\$12
Maximum Credit Course Fee (per course)	per actual expenses	per actual expenses
Self Improvement Course Fees	market or self support level	market or self support level
EMT Practical Exams Fee for non-TBCC student, former student or staff	\$10/station	\$10/station



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Budget Committee Membership

RECOMMENDATION

Recommend Mr. Moe, Mr. Weissenfluh and Mr. Mulder's terms be renewed, to expire June 30, 2009. Recommend that Mr. Steve VanDerhoef be accepted as a replacement for the position vacated by Mr. Dahlien, term also to expire June 30, 2009.

BACKGROUND INFORMATION ----- Dean Ellison

Zone	Board Member	Community Representative	Term expires
1	Rose Wharton	Anne Price	6/30/08
2	Craig Wakefield	Van Moe	6/30/07 6/30/09
3	Ruth Jensen	J. Robert McPheeters	6/30/08
4	Stephen Shaw	Bill Dahlien Steve VanDerhoef	6/30/07 6/30/09
5	Ann Swain	Ward Weissenfluh	6/30/07 6/30/09
6 –At Large	James P. McGinnis	Vicki Goodman	6/30/08
7 –At Large	Robert Weitman	Jack Mulder	6/30/07 6/30/09

Mr. VanDerhoef retired five years ago after working as a junior high school teacher for the Neah-Kah-Nie School District for thirty-four years. Steve grew up in the area and attended Rockaway Grade School. He taught Math and served as the supervising teacher at NKN Junior High for twenty years. Nowadays, Steve continues over twenty-one years of service as a member of the Garibaldi Fire District Board and he is also an avid outdoorsman.



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Strategic Planning and Accreditation

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION-----Dean Gates

The Planning and Steering Committee met in April to discuss progress on the Self Study Report and to strategize on ways to gain additional input from the campus community before the text is finalized in late June.

One of the overarching themes already identified is TBCC's ability to turn challenges into opportunities for improvement. That being the case, it was decided to change summaries of Strengths, Opportunities, Challenges, and Recommendations (SOCR) to Strengths, Challenges, Opportunities, and Recommendations (SCOR). Each chapter will end with a "SCOR Card" and a final chapter will provide a synthesis of findings.

Standard Chairs contributed SCORs in April. A new Draft will be distributed this week. Standard Chairs will request that Standard Committee members read their Standard closely and focus on identifying any inaccurate information or missing critical information, suggesting analysis for subsections where it might be missing, and contributing to the "SCOR" card. This review should be completed in the first half of May. Meanwhile, a wider audience is being asked to look at the Study as a whole, look at SCORs, and share ideas for improvement. Focus meetings will be scheduled in early June to solicit final input.

Work by faculty on the Student Learning Outcomes (SLO) Assessment project continues to progress at a steady pace.



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Courses and Curricula

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Dean Gates

There are no new courses or curricula proposed this month.



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Grants and Contractsⁱ

RECOMMENDATION

Information only. No action requested.

BACKGROUND INFORMATION ----- Dean Ellison
Tillamook School District No. 9

Authorization #		
NA	Purpose:	Lease extension for office and classroom space at Wilson School
	Status:	Lease extension executed
	Term:	July 1, 2008 – December 31, 2009 (18 months)
	Amount:	Monthly lease amount is \$2,333.33 (\$28,000 per annum)
	Funding:	General Fund
	Type:	Lease Extension Agreement
	Comments:	This lease renewal includes no rate increase over prior year for the term of the extension.

ⁱ TBCC Policy - ARTICLE 106: CONTRACT REVIEW BOARD



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Board of Education Policyⁱ

RECOMMENDATION

Review Board Policy – no action required.

BACKGROUND INFORMATION----- President Carnahan
This is the first reading of section III, Personnel Policies.

ⁱ **TBCC Policy -102.1 - BOARD POLICIES AND ADMINISTRATIVE RULES**



Facilities

RECOMMENDATION

There are no items to review this month.

BACKGROUND INFORMATION ----- Dean Ellison



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Capital Construction Projects

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan

Project updates:

- Fairground site acquisition
- Campus site plan
- Construction design and development schedule



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Personnel

RECOMMENDATION

Consider and approve the results of the College President's evaluation.

Approve President's compensation for 2008-2009.

BACKGROUND INFORMATION ----- President Carnahan

In March a tool for evaluating the College President was distributed to all Board members. In April, Chairman McGinnis collected and tallied the results. The findings will be discussed in Executive Session (Agenda Item 11) pursuant to O.R.S. § 192.660 (2)(i).



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Announcements and General Information

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan



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