



# Notice of Public Meeting

Pursuant to O.R.S. §192.640, legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board will hold a public meeting at 6:30 p.m. on Monday, February 1, 2010, in the Central Campus Board Room, 4301 Third Street, Tillamook, Oregon, 97141.

A copy of the agenda for the meeting will be available beginning the Thursday prior to the meeting, after 9:00 a.m., at the Office of the College President, Tillamook Bay Community College, 4301 Third St., Tillamook, Oregon 97141.

Agenda items include, but are not limited to, an Invitation for Public Comment, Announcements, and General Information. The Board reserves the right to change the order of items on the agenda.

The Board Meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify Board Secretary, Sue Owens, at (503) 842-8222, Ext. 1000, at least 48 hours in advance.

DATE NOTICE PUBLISHED: Wednesday, February 24, 2010

TIME NOTICE PUBLISHED: 9:00 a.m.

ATTEST:

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Jon Carnahan – President

TILLAMOOK BAY COMMUNITY COLLEGE

Notice Distribution

1. TBCC BOARD OF EDUCATION MEMBERS
2. HEADLIGHT-HERALD NEWSPAPER
3. NORTH COAST CITIZEN NEWSPAPER
4. PACIFIC SUN NEWSPAPER
5. KTIL/KMBD RADIO
6. COAST 105 RADIO
7. TBCC WEB SITE
8. TBCC ADMINISTRATORS AND STAFF
9. PORTLAND COMMUNITY COLLEGE PRESIDENT & LIAISON
10. ESD ADMINISTRATOR
11. OCCA EXECUTIVE DIRECTOR



# Board of Education Meeting Agenda

**Date:**  
Monday, March 1, 2010

**Board Room**  
4301 Third Street, Oregon 97141

**Time:**  
6:30 p.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	<b>Call to Order • Acknowledge Guests</b> -----	Chair Shaw
2.	<b>Approval of the Agenda</b> ----- (Action)	Chair Shaw
3.	<b>Invitation of Public Comment</b> -----	Chair Shaw
	<p>Available at both the beginning and end of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.</p>	
4.	<b>Approval of the February 1, 2010 Regular Meeting Minutes</b> ----- (Action)	Chair Shaw
5.	<b>Reports:</b>	
A.	Oregon Community College Association-----	President Carnahan Director Swain
B.	Financial Report-----	Comptroller Williams
6.	<b>New Business:</b>	
A.	Academic Calendar -----	Dean Gates
7.	<b>Old Business:</b>	
8.	<b>Standing Business:</b>	
A.	Strategic Planning and Accreditation -----	Dean Gates
B.	Courses and Curricula-----	Dean Gates
C.	Grants and Contracts -----	Dean Ellison
D.	Board of Education Policy -----	President Carnahan
E.	Facilities-----	Dean Ellison
F.	Capital Construction Projects -----	President Carnahan
G.	Personnel -----	President Carnahan
9.	<b>Announcements and General Information</b> -----	President Carnahan
10.	<b>Invitation of Public Comment</b> -----	Chair Shaw
11.	<b>Board Member Discussion Items</b> -----	Chair Shaw
12.	<b>Adjournment</b> ----- (Action)	Chair Shaw



# Board of Education Meeting Minutes

February 1, 2010  
Central Campus, Board Room  
4301 Third St., Tillamook, OR 97141

- Directors Present:** Steve Shaw, Ruth Jensen, James McGinnis, Craig Wakefield, Bob Weitman and Rose Wharton
- Directors Absent:** Ann Swain
- Staff Present:** Jon Carnahan, Ron Ellison, Lori Gates, Kyra Williams, and Sue Owens
- Guests Present:** Melita Hallock, ASTBCC Officer; Michele Burton and Sheryl Neu, TBCC Employees; Pat Ryan, NKN School Board Member

**Call to Order:**

Chair Shaw called the meeting to order at 6:30 p.m. and acknowledged guests.

**Approval of Agenda:**

On approval of a motion by Director Wakefield and seconded by Director Wharton, it was resolved to approve the agenda as presented.

**Invitation of Public Comment:**

There was no public comment.

**Approval of Minutes:**

On approval of a motion by Director McGinnis and seconded by Director Weitman, it was resolved to approve the January 11, 2010 minutes as presented.

**Reports:**

Oregon Community College Association: (Item 5.A)

President Carnahan reported that the next OCCA Board meeting would be February 26. He added that the Legislative Interim Session started today. He also noted that as in past years, OCCA would be hosting weekly conference calls to discuss the Legislative session.

Financial Report: (Item 5.B)

Comptroller Williams distributed the financial reports at the meeting noting that these are through December 2009 so exactly ½ of the fiscal year has been expended. She drew attention to the fact that Financial Aid now has its own column and that dispersals will be reflected in the January report.

**New Business:**

There was no new business.

**Old Business:**

There was no old business

**Standing Business:**

Strategic Planning and Accreditation: (Item 8.A)

Dean Gates reported that we continue to move forward.

Courses and Curricula: (Item 8.B)

Dean Gates shared information regarding the Emergency Medical Technician Certificate and asked for approval. On approval of a motion by Director McGinnis and seconded by Director Wakefield, it was resolved to approve the addition of the Emergency Medical Technician Certificate of Completion.

Grants and Contracts: (Item 8.C)

Dean Ellison stated that there had been a contract executed with the Department of Community Colleges and Workforce Development (CCWD) which pays the salaries and administration of the Pathways program.

Board of Education Policy: (Item 8.D)

President Carnahan reminded the Board that their Self-Evaluations were due to Sue today if they haven't already been submitted. The information will be compiled and shared with the Board at the March meeting. There was a brief discussion regarding No. 6 of the evaluation form. It was noted that the current wording was somewhat confusing and should be rephrased to offer a more accurate statement.

Facilities: (Item 8.E)

Dean Ellison offered a report on Central Campus noting:

- The required roadwork on both Third Street and Marolf Loop has been completed;
- Concrete near the outbuilding has been poured and that building is proceeding as scheduled;
- The replacement accent lights for the library have been finalized;
- Replacement light fixtures for the exterior wall along Third Street have been selected;
- We are still fine-tuning the HVAC system and the "smart" light system;
- The furniture vendors are working on identified needs and changes;
- Overflow parking has been set up in the area near the construction trailer.

Director McGinnis noted that community member Willard Berry had asked if the outbuilding was too close to the well system. The response is that we are in compliance. Director Shaw asked what the monthly operation costs of the new facility was and the response was that it was still too early to give an accurate assessment as there were still a lot of adjustment/maintenance uses and set up fees included. Dean Ellison noted that we had budgeted accordingly in anticipation of greater expenses expected from a larger facility.

Capital Construction Projects: (Item 8.F)

- President reported that there were repairs and remodeling changes to be done to the First Street Campus before Tillamook School District moves in. The lease purchase agreement should be signed next week.
- He will be attending the Nestucca Valley School Board meeting on Monday, Feb. 8 to discuss the South County Center status and plans.
- He has been in discussions with the NWESD regarding virtual classrooms. This looks like an affordable alternative delivery system for our future centers in North and South County.

Personnel: (Item 8.G)

President Carnahan shared that there is a current search for a Social Sciences Instructor. This is an important position for Accreditation purposes. He also took a moment to introduce Mr. Pat Ryan, our new evening custodial/security person. Mr. Ryan was in attendance of the meeting as a representative of NKN School Board.

**Announcements and General Information:** (Item 9)

President Carnahan thanked the Board for their attendance at the Ribbon Cutting ceremony; it was a

successful event. He noted we are making plans for the formal dedication and community open house tentatively set for Saturday, April 10.

In response to the student concerns regarding financial aid shared in December's meeting, there will be two financial aid forums featuring our financial aid consultant, Lance Popoff. One will be at 4:00 pm on Monday, February 8 and the other at 9:30 am on Tuesday, February 9. Ms. Hallock has been instrumental in scheduling these.

He added that the new facility has become a busy place for community use and that we are working to get the process ironed out. A fee schedule should be implemented soon.

TBCC will host the College and Career Fair on Wednesday, Feb. 3. It will be a big event with over 20 institutions represented as well as several local employers. All three school districts have promised to bring students.

"Poop Lane" still needs to be renamed.

**Invitation of Public Comment:** (Item 10)

There was no public comment.

**Board Member Discussion Items:** (Item 11)

There were no Board Member discussion items.

**Adjournment**

On approval of a motion by Director Wakefield and seconded by Director McGinnis, it was resolved to adjourn. Chair Shaw adjourned the meeting at 7:05 p.m.

Respectfully submitted,  
President Jon Carnahan, Clerk of the Board

# Oregon Community College Association

**RECOMMENDATION**

Information only – no action requested.

**BACKGROUND INFORMATION**----- President Carnahan and Director Swain  
There was an OCCA Board February 26, 2010.





## 2010 Special Legislative Session

The 2010 special session began on February 1, 2010. Things are moving along very quickly, as legislators are hoping to complete the session in three weeks. OCCA is tracking bills that may affect community colleges; those bills can be found on the "[2010 Special Legislative Session](#)" page on our web site. Also on that page are legislator contact lists, legislative committee information, and hearing schedules.

## Economic Forecast

On Monday, the Office of Economic Analysis provided a general revenue forecast for Oregon showing state revenues are down by \$182.8 million relative to the December forecast. Projected revenue from personal income tax is down significantly, while the corporate income tax revenue is up slightly. The last economic forecast projected that the state would end the 2009-11 biennium with a positive ending balance but with the new revenue projection, the state's budget shows a negative ending balance of \$106.3 million. It is unclear whether the Legislature will address this shortfall now or will wait until the 2011 regular session.

The legislature is currently considering significant revisions to the Business Energy Tax Credit, a program which has left the state with a substantial amount of credits that reduce revenues. The legislature has proposed to reduce future credits which would increase future state revenues by up to \$50 million. This revenue is not included in the new economic forecast and would offset part of the ending balance shortfall.

Economists noted that the Oregon labor market may remain weak for some time, the housing market and commercial real estate will continue to remain fragile, lottery revenues are lagging, and the May economic forecast may not be sufficient to trigger the budgeted \$200 million payment to K-12 schools. However, on a positive note, the recession has technically ended, credit markets are improving, inflation is not a threat, unemployment in Oregon is down from 12.2% in May 2009 to 11.0%, and the economy has generally stabilized. [Read more [here](#).]

## Tillamook Bay Campus Construction

At the beginning of Winter term, Tillamook Bay Community College students and staff were welcomed to a brand-new college campus. The campus is a result of the passage of a bond measure in 2007 and was completed this past December. The campus vision, as described on

## National News in Education

President Barack Obama released his FY2011 Budget Request to Congress on February 1. The President's budget provides \$49.7 billion (7.5% increase over the FY2010 budget request) for the Department of Education, but this figure does not include the Pell Grant program, which the Administration would like to put into the mandatory side of the federal budget. If this switch occurs, the Pell Grant program would not be subject to the annual discretionary appropriations process. The total budget request for Pell is \$34.9 billion and would provide for a \$5,710 Pell Grant maximum. It is estimated that there is a \$18 billion Pell Grant shortfall.

The Department of Education FY2011 budget request also includes \$10.6 billion over 10 years for the President's American Graduation Initiative, which is \$1.1 billion more than the House-passed version. The Senate is expected to increase AGI funding in their version of the package. In addition, the requested budget includes \$321 million in new "workforce innovation" grants to be administered by the Departments of Labor and Education and additional funding to build on Recovery Act grants for green jobs and health care sector training. Click [here](#) for more information.

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## UPCOMING EVENTS

the TBCC website is "to establish a center for educational excellence that provides access to lifelong learning; bridges to opportunity; an environment for innovation and intellectual pursuits, and leadership in the economic, cultural, and intellectual evolution of our community." Congratulations to TBCC!



### **ACCT Federal Summit**

February 8-10, 2010  
Washington, DC

### **Oregon Presidents Council**

February 25-26, 2010  
PCC, Portland, Oregon

### **OCCA Board Meeting**

February 26, 2010  
PCC, Portland, Oregon

### **State Board of Education**

March 11-12, 2010  
Salem, Oregon

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## **SCHEDULED HEARINGS**

### **Priority 1 Bills**

#### **HB 3702 - 2/10/10, 3:31 p.m.**

Allows Oregon Student Assistance Commission to determine when to give priority to applicants who are or plan to be full-time students when commission awards Oregon Opportunity Grants and scholastic grants.

OCCA Position: Support

### **Priority 2 Bills**

No hearings scheduled.

For a full list of OCCA-tracked bills, visit the [2010 Special Legislative Session](#) page on our web site.

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**Visit our web site:**

<http://www.occa17.com>



# Financial Report

**RECOMMENDATION**

Information only – no action requested.

**BACKGROUND INFORMATION** ----- Comptroller Williams  
Comptroller Williams will be prepared to present the financial reports and address questions.



Agenda Item 5.B. Attachment #1  
Tillamook Bay Community College  
Unaudited Summary Financial Information  
General Fund  
Fiscal Year-to-Date Ended January 2010  
58.33% of fiscal year elapsed

	2008-2009 Annual Budget	2008-2009 Actual	2008-2009 Percentage of Budget	2009-2010 Annual Budget	2009-2010 Actual	2009-2010 Percentage of Budget
<b>Resources</b>						
Beginning Fund Balance	\$ 863,369	\$ 1,302,924.45	150.91%	\$ 831,123	\$ 1,128,693.82	135.80%
State	\$ 1,039,959	\$ 671,548.62	64.57%	\$ 840,072	\$ 698,234.13	83.12%
Property Taxes	\$ 895,619	\$ 784,892.03	87.64%	\$ 919,106	\$ 826,835.42	89.96%
Timber Taxes	\$ -	\$ -	0.00%	\$ 247,820	\$ 101,756.81	0.00%
Local Contract	\$ -	\$ 20,000.00	0.00%	\$ -	\$ -	0.00%
Tuition	\$ 541,150	\$ 330,164.56	61.01%	\$ 576,710	\$ 460,888.98	79.92%
Fees	\$ 125,000	\$ 77,401.74	61.92%	\$ 130,278	\$ 91,672.70	70.37%
Sale of Goods	\$ 5,000	\$ 1,445.00	28.90%	\$ 4,500	\$ 1,810.00	40.22%
Interest	\$ 50,000	\$ 19,903.03	39.81%	\$ 30,000	\$ 4,924.00	16.41%
Miscellaneous	\$ 7,000	\$ 3,866.99	55.24%	\$ 8,000	\$ 810.88	10.14%
Transfers	\$ 288,418	\$ 34,235.33	11.87%	\$ 77,095	\$ 60,546.02	78.53%
Repayment of Short-Term Loan	\$ 127,175	\$ -	0.00%	\$ 108,125	\$ -	0.00%
<b>Total resources</b>	<b>\$ 3,942,690</b>	<b>\$ 3,246,381.75</b>	<b>82.34%</b>	<b>\$ 3,772,829</b>	<b>\$ 3,376,172.76</b>	<b>89.49%</b>
<b>Expenditures</b>						
Instruction	\$ 1,134,700	\$ 483,516.42	42.61%	\$ 909,405	\$ 523,199.47	57.53%
Instructional Support	\$ 323,283	\$ 170,224.09	52.65%	\$ 291,911	\$ 154,142.23	52.80%
Student Services	\$ 444,652	\$ 250,123.93	56.25%	\$ 337,210	\$ 166,203.61	49.29%
College Support	\$ 1,044,641	\$ 530,416.26	50.77%	\$ 1,088,205	\$ 501,479.11	46.08%
Plant Operation	\$ 201,833	\$ 83,444.89	41.34%	\$ 276,972	\$ 137,421.45	49.62%
Financial Aid	\$ 126,160	\$ 53,747.20	42.60%	\$ -	\$ -	0.00%
Transfers	\$ 98,300	\$ 56,939.76	57.92%	\$ 345,081	\$ 303,516.85	87.96%
Contingency	\$ 150,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
<b>Total expenditures</b>	<b>\$ 3,523,569</b>	<b>\$ 1,628,412.55</b>	<b>46.21%</b>	<b>\$ 3,298,784</b>	<b>\$ 1,785,962.72</b>	<b>54.14%</b>
<b>Ending fund balance</b>	<b>\$ 419,121</b>	<b>\$ 1,617,969.20</b>	<b>386.04%</b>	<b>\$ 474,045</b>	<b>\$ 1,590,210.04</b>	<b>335.46%</b>

Agenda Item 5.B. Attachment #2  
Tillamook Bay Community College  
Unaudited Summary Financial Information (Modified Accrual Basis)  
Fiscal Year-to-Date Ended January 2010

	Fund No.	Beginning Working Capital	2009-2010 Revenue	2009-2010 Expenditures	Ending Working Capital	2009-2010 Spendable Budget	2008-2009 Prior Year Expenditures
Adult Basic Education	210	\$ -	\$ 34,543.12	\$ 39,363.10	\$ (4,819.98)	\$ 63,703	\$ 27,061.29
Tutor Grant	211	\$ -	\$ 6,845.38	\$ 7,139.29	\$ (293.91)	\$ 14,072	\$ 5,758.46
Sprint Yellow Pages Literacy Grant	215	\$ 2,510.93	\$ -	\$ 9.04	\$ 2,501.89	\$ 2,500	\$ 145.09
United Way Literacy Grant	216	\$ 4,220.26	\$ -	\$ -	\$ 4,220.26	\$ 3,000	\$ 233.69
Adult Ed Program Corrections - Sheriff's Office	217	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,627.22
Pathways Grant	225	\$ -	\$ 12,453.14	\$ 13,791.88	\$ (1,338.74)	\$ 38,160	\$ 21,024.55
Industrial Maintenance Tech	226	\$ 36,704.42	\$ -	\$ 1,280.00	\$ 35,424.42	\$ 26,897	\$ 15,281.20
OYA Instruction Contract	227	\$ -	\$ -	\$ 10,015.05	\$ (10,015.05)	\$ -	\$ -
SBDC Federal Grant	230	\$ -	\$ 15,125.00	\$ 18,376.99	\$ (3,251.99)	\$ 30,250	\$ 16,445.08
SBDC State Grant	231	\$ -	\$ 4,232.15	\$ 5,656.74	\$ (1,424.59)	\$ 19,840	\$ 20,270.83
SBDC Program Income	232	\$ 8,638.62	\$ 592.63	\$ 761.62	\$ 8,469.63	\$ 11,626	\$ 1,910.41
SBDC - EDC Fund	235	\$ -	\$ 34,112.24	\$ 41,480.18	\$ (7,367.94)	\$ 99,615	\$ 27,328.85
TEC Vocational Education Grant	240	\$ -	\$ 515.95	\$ 515.95	\$ -	\$ 34,293	\$ -
The OR Community Foundation Grant	241	\$ 1,180.40	\$ -	\$ -	\$ 1,180.40	\$ -	\$ -
IWEB Connections Contract	242	\$ 5,241.91	\$ -	\$ -	\$ 5,241.91	\$ -	\$ -
Oregon Healthcare Workforce Partnership	245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Assistance	250	\$ 3,545.46	\$ 202.00	\$ 1,224.57	\$ 2,522.89	\$ 2,975	\$ 45.00
Work Keys Mini Grant	251	\$ 1,819.22	\$ -	\$ 35.00	\$ 1,784.22	\$ 1,300	\$ -
Bay City Rental	260	\$ 7,543.52	\$ -	\$ 1,434.61	\$ 6,108.91	\$ 2,600	\$ 1,468.91
Capital Depreciation & Maintenance Fund	290	\$ -	\$ 1,004,212.97	\$ -	\$ 1,004,212.97	\$ 250,000	\$ -
Strategic Initiative Fund	295	\$ -	\$ 232,702.77	\$ -	\$ 232,702.77	\$ 250,000	\$ -
CRC & Skills to Compete Research Grant	297	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
<b>Total Special Fund</b>		<b>\$ 71,404.74</b>	<b>\$ 1,345,537.35</b>	<b>\$ 141,084.02</b>	<b>\$ 1,275,858.07</b>	<b>\$ 850,831</b>	<b>\$ 165,600.58</b>
Schedule of Special Fund borrowing from General Fund		Ending Working Capital	Less Accounts Receivable	Add Liabilities	Ending Cash Balance 1/31/2010		
Total of Grants that borrow from the General Fund		\$ (28,512.20)	\$ 50,963.68	\$ -	\$ (79,475.88)		
Total of Grants that are not borrowing from the General Fund		\$ 1,304,370.27	\$ 25.00	\$ -	\$ 1,304,345.27		
<b>Total Special Fund</b>		<b>\$ 1,275,858.07</b>	<b>\$ 50,988.68</b>	<b>\$ -</b>	<b>\$ 1,224,869.39</b>		
	Fund No.	Beginning Working Capital	2009-2010 Revenue	2009-2010 Expenditures	Ending Working Capital	2009-2010 Spendable Budget	2008-2009 Prior Year Expenditures
Community Education	310	\$ (7,193.52)	\$ 5,460.00	\$ 2,185.73	\$ (3,919.25)	\$ 15,513	\$ 4,267.31
Bookstore	320	\$ 40,388.37	\$ 112,546.43	\$ 125,970.43	\$ 26,964.37	\$ 156,423	\$ 122,476.77
Customized Training Projects	330	\$ 7,003.33	\$ -	\$ -	\$ 7,003.33	\$ 6,100	\$ -
Culinary & Hospitality Program	340	\$ -	\$ 805.12	\$ -	\$ 805.12	\$ -	\$ -
<b>Total Enterprise Fund</b>		<b>\$ 40,198.18</b>	<b>\$ 118,811.55</b>	<b>\$ 128,156.16</b>	<b>\$ 30,853.57</b>	<b>\$ 178,036</b>	<b>\$ 126,744.08</b>
PERS Pension Bond Fund	410	\$ 18,587.13	\$ 51,387.35	\$ 41,315.18	\$ 28,659.30	\$ 91,031	\$ 41,431.25
General Obligation Bond Fund	420	\$ 7,824.97	\$ 551,013.60	\$ 195,318.75	\$ 363,519.82	\$ 605,638	\$ 198,918.75
<b>Total Debt Service Fund</b>		<b>\$ 26,412.10</b>	<b>\$ 602,400.95</b>	<b>\$ 236,633.93</b>	<b>\$ 392,179.12</b>	<b>\$ 696,669</b>	<b>\$ 240,350.00</b>
Building Reserve Fund	510	\$ 1,185,174.52	\$ -	\$ 1,185,174.52	\$ -	\$ 1,200,000	\$ 31,230.17
Campus Construction Fund - GO Bonds	520	\$ 5,545,179.18	\$ 16,669.40	\$ 2,869,395.28	\$ 2,692,453.30	\$ 4,424,400	\$ 1,758,024.83
Campus Construction Fund - State Match	530	\$ -	\$ 2,987,474.63	\$ 2,987,474.63	\$ -	\$ 4,900,000	\$ -
THS Vocational Bldg Remodel - Stimulus	540	\$ -	\$ 139,131.35	\$ 139,131.35	\$ -	\$ -	\$ -
<b>Total Capital Projects Fund</b>		<b>\$ 6,730,353.70</b>	<b>\$ 3,143,275.38</b>	<b>\$ 7,181,175.78</b>	<b>\$ 2,692,453.30</b>	<b>\$ 10,524,400</b>	<b>\$ 1,789,255.00</b>
Associated Students of TBCC	710	\$ 4,833.89	\$ 2,664.58	\$ 5,477.73	\$ 2,020.74	\$ 10,205	\$ 2,634.81
Phi Theta Kappa Honorary Society Fund	720	\$ 1,087.91	\$ 1,869.12	\$ 1,170.38	\$ 1,786.65	\$ 4,575	\$ 1,457.16
<b>Total Agency Fund</b>		<b>\$ 5,921.80</b>	<b>\$ 4,533.70</b>	<b>\$ 6,648.11</b>	<b>\$ 3,807.39</b>	<b>\$ 14,780</b>	<b>\$ 4,091.97</b>
Tuition Waivers	831	\$ -	\$ 20,000.00	\$ 8,828.50	\$ 11,171.50	\$ 20,000.00	\$ -
Board Scholarships	832	\$ -	\$ 110,000.00	\$ 6,937.00	\$ 103,063.00	\$ 110,000.00	\$ -
Institutional Work Study	833	\$ -	\$ 20,000.00	\$ 7,842.01	\$ 12,157.99	\$ 20,000.00	\$ -
Foundation Scholarships	834	\$ -	\$ 29,688.25	\$ 58,058.00	\$ (28,369.75)	\$ 81,700.00	\$ -
Non-Institutional Scholarships	840	\$ -	\$ 14,141.75	\$ 11,347.35	\$ 2,794.40	\$ -	\$ -
Aid Allocation Fund	899	\$ -	\$ -	\$ (864.00)	\$ 864.00	\$ -	\$ -
<b>Total Financial Aid Fund</b>		<b>\$ -</b>	<b>\$ 193,830.00</b>	<b>\$ 92,148.86</b>	<b>\$ 101,681.14</b>	<b>\$ 231,700.00</b>	<b>\$ -</b>

Agenda Item 5.B - Attachment #3

Tillamook Bay Community College

Summary Financial Information - Cash Status

Preliminary for Fiscal Year-to-Date Ended January 2010

58.33% of Budget Period Expended

	General Fund			Special Fund			Enterprise Fund - Community Ed			Enterprise Fund - Bookstore		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 2,142,890			\$ (38,433)			\$ (5,282)			\$ 21,405	
Beginning Fund Balance	\$ 831,123	\$ 1,128,694	135.80%	\$ 160,204	\$ 71,405	44.57%	\$ 6,000	\$ (7,194)	-119.90%	\$ 36,800	\$ 40,388	109.75%
<b>Resources</b>												
State Aid	\$ 840,072	\$ 698,234	83.12%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ -	\$ -	0.00%	\$ 299,933	\$ 107,827	35.95%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ 706,988	\$ 552,562	78.16%	\$ 6,000	\$ 515	8.58%	\$ 13,000	\$ 5,460	42.00%	\$ -	\$ -	0.00%
Local Taxes	\$ 919,106	\$ 826,835	89.96%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ 247,820	\$ 101,757	41.06%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ 4,500	\$ 1,810	40.22%	\$ 1,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 150,000	\$ 112,309	74.87%
Interest	\$ 30,000	\$ 4,924	16.41%	\$ 27,500	\$ 5,216	18.97%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 8,000	\$ 811	10.14%	\$ 1,000,000	\$ 280	0.03%	\$ -	\$ -	0.00%	\$ 750	\$ 237	31.60%
Repayment of Short-Term Loans	\$ 108,125	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 77,095	\$ 60,546	78.53%	\$ 1,246,525	\$ 1,231,700	98.81%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
<b>Total Revenues</b>	<b>\$ 2,941,706</b>	<b>\$ 2,247,479</b>	<b>76.40%</b>	<b>\$ 2,580,958</b>	<b>\$ 1,345,538</b>	<b>52.13%</b>	<b>\$ 13,000</b>	<b>\$ 5,460</b>	<b>42.00%</b>	<b>\$ 150,750</b>	<b>\$ 112,546</b>	<b>74.66%</b>
<b>Expenditures</b>												
Salaries and Wages	\$ 1,978,105	\$ 1,102,126	55.72%	\$ 538,306	\$ 128,388	23.85%	\$ 5,750	\$ 1,848	32.14%	\$ 36,931	\$ 21,346	57.80%
Operating Expenditures	\$ 872,526	\$ 328,101	37.60%	\$ 291,560	\$ 8,240	2.83%	\$ 3,150	\$ 318	10.10%	\$ 112,650	\$ 103,684	92.04%
Capital Outlay	\$ 53,072	\$ 52,218	98.39%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 345,081	\$ 303,518	87.96%	\$ 20,965	\$ 4,456	21.25%	\$ 613	\$ 20	3.26%	\$ 1,842	\$ 940	51.03%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ 102,125	\$ -	0.00%	\$ 6,000	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 2)	\$ 50,000	\$ -	0.00%	\$ 1,774,025	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 5,000	\$ -	0.00%
<b>Total expenditures</b>	<b>\$ 3,298,784</b>	<b>\$ 1,785,963</b>	<b>54.14%</b>	<b>\$ 2,726,981</b>	<b>\$ 141,084</b>	<b>5.17%</b>	<b>\$ 15,513</b>	<b>\$ 2,186</b>	<b>14.09%</b>	<b>\$ 156,423</b>	<b>\$ 125,970</b>	<b>80.53%</b>
Ending Fund Balance	\$ 474,045	\$ 1,590,210		\$ 14,181	\$ 1,275,859		\$ 3,487	\$ (3,920)		\$ 31,127	\$ 26,964	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables		\$ 150,194			\$ 50,989			\$ -			\$ 392	
Inventories		\$ 2,325			\$ -			\$ -			\$ 19,044	
NET EFFECT ON CASH		\$ (152,519)			\$ (50,989)			\$ -			\$ (19,436)	
Liabilities												
Accounts Payable		\$ 793,379			\$ -			\$ -			\$ -	
Unearned Revenue (Note 3)		\$ 65,067			\$ -			\$ -			\$ -	
Payroll		\$ 66,598			\$ -			\$ -			\$ 2,633	
NET EFFECT ON CASH		\$ 925,044			\$ -			\$ -			\$ 2,633	
NET ADJUSTMENTS		\$ 772,525			\$ (50,989)			\$ -			\$ (16,803)	
ENDING CASH BALANCE		\$ 2,362,735			\$ 1,224,870			\$ (3,920)			\$ 10,161	

Agenda Item 5.B - Attachment #3  
 Tillamook Bay Community College  
 Summary Financial Information - Cash Status  
 Preliminary for Fiscal Year-to-Date Ended January 201  
 58.33% of Budget Period Expended

	Enterprise Fund - Customized Training			Enterprise Fund - Culinary & Hospitality			Debt Service Funds			Capital Projects Funds		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 7,003			\$ -			\$ 22,981			\$ 4,809,150	
Beginning Fund Balance	\$ 7,003	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 21,575	\$ 26,412	122.42%	\$ 5,529,400	\$ 6,730,354	121.72%
<b>Resources</b>												
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 4,900,000	\$ 3,126,606	63.81%
Grants and Contracts	\$ 3,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 600,238	\$ 550,327	91.68%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 5,000	\$ 715	14.30%	\$ 95,000	\$ 16,669	17.55%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 90,000	\$ 51,359	57.07%	\$ -	\$ -	0.00%
<b>Total Revenues</b>	\$ 3,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 695,238	\$ 602,401	0.00%	\$ 4,995,000	\$ 3,143,275	62.93%
<b>Expenditures</b>												
Salaries and Wages	\$ 4,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ 56,856	0.00%
Operating Expenditures	\$ 1,900	\$ -	0.00%	\$ -	\$ 805	0.00%	\$ 1,600	\$ 1,600	100.00%	\$ 9,324,400	\$ 5,884,785	63.11%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ 52,706	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 695,069	\$ 235,034	33.81%	\$ -	\$ -	0.00%
Transfers	\$ 200	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 1,200,000	\$ 1,186,829	98.90%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 2)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
<b>Total expenditures</b>	\$ 6,100	\$ -	0.00%	\$ -	\$ 805	0.00%	\$ 696,669	\$ 236,634	33.97%	\$ 10,524,400	\$ 7,181,176	68.23%
Ending Fund Balance	\$ 3,903	\$ -		\$ -	\$ (805)		\$ 20,144	\$ 392,179		\$ -	\$ 2,692,453	
<b>Adjustments to bring Ending Fund Balance to Ending Cash Balance</b>												
<b>Assets</b>												
Receivables		\$ -			\$ -			\$ 33,909			\$ 90,965	
Inventories		\$ -			\$ -			\$ -			\$ -	
<b>NET EFFECT ON CASH</b>		\$ -			\$ -			\$ (33,909)			\$ (90,965)	
<b>Liabilities</b>												
Accounts Payable		\$ -			\$ -			\$ -			\$ -	
Unearned Revenue (Note 3)		\$ -			\$ -			\$ 33,909			\$ -	
Payroll		\$ -			\$ -			\$ -			\$ -	
<b>NET EFFECT ON CASH</b>		\$ -			\$ -			\$ 33,909			\$ -	
<b>NET ADJUSTMENTS</b>		\$ -			\$ -			\$ -			\$ (90,965)	
<b>ENDING CASH BALANCE</b>		\$ -			\$ (805)			\$ 392,179			\$ 2,601,488	

Agenda Item 5.B - Attachment #3  
 Tillamook Bay Community College  
 Summary Financial Information - Cash Status  
 Preliminary for Fiscal Year-to-Date Ended January 201  
 58.33% of Budget Period Expended

	Agency Fund			Financial Aid Fund		
	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 6,032			\$ -	
Beginning Fund Balance	\$ 6,000	\$ 5,922	98.70%	\$ -	\$ -	0.00%
<b>Resources</b>						
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 4,500	\$ 2,376	52.80%	\$ 81,700	\$ 43,830	53.65%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 5,081	\$ 2,158	42.47%	\$ 150,000	\$ 150,000	100.00%
<b>Total Revenues</b>	<b>\$ 9,581</b>	<b>\$ 4,534</b>	<b>47.32%</b>	<b>\$ 231,700</b>	<b>\$ 193,830</b>	<b>83.66%</b>
<b>Expenditures</b>						
Salaries and Wages	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Operating Expenditures	\$ 14,780	\$ 6,648	44.98%	\$ 231,700	\$ 92,149	39.77%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 2)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
<b>Total expenditures</b>	<b>\$ 14,780</b>	<b>\$ 6,648</b>	<b>44.98%</b>	<b>\$ 231,700</b>	<b>\$ 92,149</b>	<b>39.77%</b>
Ending Fund Balance	\$ 801	\$ 3,808		\$ -	\$ 101,681	
Adjustments to bring Ending Fund Balance to Ending Cash Balance						
Assets						
Receivables		\$ -			\$ -	
Inventories		\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -	
Liabilities						
Accounts Payable		\$ -			\$ -	
Unearned Revenue (Note 3)		\$ -			\$ -	
Payroll		\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -	
NET ADJUSTMENTS		\$ -			\$ -	
ENDING CASH BALANCE		\$ 3,808			\$ 101,681	

**\$ 6,692,197**

Cell: A10

Comment: Note 1. Negative Amount indicates borrowing from the General Fund.

Cell: A35

Comment: Note 2. Contingency in the General Fund and Enterprise Fund and Reserved for Future Expenditures in Special Fund.

Cell: A49

Comment: Note 3. Assessed but unreceived property taxes and deferred tuition and fees when applicable.

## 2010-2011 Academic Calendar

### RECOMMENDATION

Review the 2010-2011 Academic Calendar draft.

### BACKGROUND INFORMATION ----- **Dean Gates**

Attached is the preliminary 2010-2011 Academic Calendar. The Board will be asked to approve the Academic Calendar at the March meeting.







## 2010-2011 ACADEMIC CALENDAR

### 2010

MAY 10.....	Summer Term 2010 Registration Begins
MAY 24.....	Memorial Day Holiday
JUNE 7 - 12.....	Spring Term 2010 Finals Week
JUNE 11.....	Commencement Exercises
JUNE 12.....	Spring Term 2010 Ends
JUNE 21.....	Summer Term 2010 Classes Begin
JUNE 21 - 25.....	Late Registration, Summer Term 2010
JULY 5.....	July Fourth Holiday
AUGUST 9.....	Fall Term 2010 Registration Begins
AUGUST 11-14.....	College Closed for Fair Days
SEPTEMBER 4.....	Summer Term 2010 Ends
SEPTEMBER 6.....	Labor Day Holiday
SEPTEMBER 20 - 21.....	College In-service (Curtailed Public Services)
SEPTEMBER 27.....	Fall Term 2010 Classes Begin
SEPTEMBER 27 – OCTOBER 1.....	Late Registration, Fall Term 2010
NOVEMBER 11.....	Veterans Day Holiday
NOVEMBER 22.....	Winter Term 2011 Registration Begins
NOVEMBER 25 - 26.....	Thanksgiving Holiday
DECEMBER 6 - 11.....	Fall Term 2010 Finals Week
DECEMBER 11.....	Fall Term 2010 Ends
DECEMBER 23, 24, 31.....	Winter Holidays

### 2011

JANUARY 1.....	New Year's Holiday
JANUARY 3.....	Winter Term 2011 Classes Begin
JANUARY 3 - 7.....	Late Registration, Winter Term 2011
JANUARY 17.....	Martin Luther King, Jr. Day Holiday (non-contract day for faculty)
FEBRUARY 28.....	Spring Term 2011 Registration Begins
MARCH 14 - 19.....	Winter Term 2011 Finals Week
MARCH 19.....	Winter Term 2011 Ends
MARCH 21 - 26.....	Spring Break
MARCH 28.....	Spring Term 2011 Classes Begin
MARCH 28 - APRIL 1.....	Late Registration, Spring Term 2011
MAY 9.....	Summer Term 2011 Registration Begins
MAY 30.....	Memorial Day Holiday
JUNE 6 – 11.....	Spring Term 2011 Finals Week
JUNE 10.....	Commencement Exercises
JUNE 11.....	Spring Term 2011 Ends
JUNE 20.....	Summer Term 2011 Classes Begin

### NOTES:

1. Registration dates subject to change.
2. Last day to drop courses with a refund: See class schedule.
3. Last day to drop classes and receive a "W": See class schedule.

## Strategic Planning and Accreditation

### **RECOMMENDATION**

Information only – no action requested.

### **BACKGROUND INFORMATION**-----Dean Gates

The Planning and Steering Committee is currently at work on Standard Four, Effectiveness and Improvement, and Standard Five, Mission Fulfillment, Adaptation, and Sustainability. This will involve a new Indicators Report focusing on institutional goals and core themes. The Self Study Report and related documents are due to NWCCU by mid-march.

Dean Gates and Fred Bennett attended the NWCCU Annual Meeting (February 18) and Comprehensive (All Standards) Report and Visit Workshop (February 19). The theme of the Annual Meeting is “Political Realities and Economic Constraints: Creatively Confronting Challenges in Higher Education.” Dean Gates will be prepared to give a brief report to the Board on the meetings.

Following the approval of the new accreditation standards, NWCCU is undertaking revision of the Eligibility Requirements. As a candidate institution, we will be evaluated on all of the Eligibility Requirements. TBCC addressed the current Eligibility Requirements in its Application for Candidacy and last Self Study. The proposed requirements are very similar to the current requirements, but align more closely with the revised standards. For example, there is a proposed requirement on Scale and Sustainability that relates to Standard Five - Mission Fulfillment, Adaptation, and Sustainability. Dean Gates has copies of the proposed Eligibility Requirements to share with board members who would like. Comments are due to NWCCU by March 11, 2010.



## Courses and Curricula

**RECOMMENDATION**

Information only – no action requested.

**BACKGROUND INFORMATION** ----- Dean Gates



## Grants and Contracts<sup>i</sup>

### RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Dean Ellison

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<sup>i</sup> **TBCC Policy** - ARTICLE 106: CONTRACT REVIEW BOARD



## Board of Education Policy<sup>i</sup>

### RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan

Attached is the summary of the Board Self-evaluation.

Due to a change in Oregon State Law, Policy 225 – General Tuition Waivers/Scholarships needs to have an addition to allow for tuition waivers for auditing Oregon residents age 62 or over. This policy is being presented for first reading tonight and a second reading and approval scheduled for April. Please report any questions or comments to Sue Owens prior to March 19.

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<sup>i</sup> **TBCC Policy -102.1 - BOARD POLICIES AND ADMINISTRATIVE RULES**



Article No.: 225

Approved: April 7, 2008; *Revision Pending March 1, 2010*

Reference: ORS 341.485

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### 225.1 - GENERAL TUTION WAIVERS/SCHOLARSHIPS

Tuition waivers and discounts are allowed in the following circumstances for courses offered by Tillamook Bay Community College (excluding partner agency courses) as prescribed in College Administrative Rules.

### 225.2 - GED GRADUATES

To encourage GED graduates to continue their education, those students who pass the GED exam will receive a tuition waiver for a single credit course or a single continuing education course (maximum value equivalent to four credits tuition).

### 225.3 - VOLUNTEERS AND UNPAID TUTORS

Volunteers and unpaid tutors will be eligible for a tuition waiver for a single credit course or a single continuing education course (maximum value equivalent to four credits tuition) for each 36 hours of volunteer service.

### 225.4 - RECRUITING

Tuition waivers granted at the President's discretion to support an organized student recruitment marketing campaign.

### 225.5 - SCHOLARSHIPS

Throughout each academic year, scholarship opportunities are made available to prospective and continuing Tillamook Bay Community College students. These scholarships can have different funding sources, different award criteria (e.g., local high school graduate, academic achievement, financial need, etc.), and often have different application requirements (e.g., completed FAFSA, student essays, etc.) and filing deadlines. Specific guidelines for advertising and award of institutional scholarships are part of College Administrative Rules.

- A. On a regular basis and as approved by the College President, Tillamook Bay Community College will advertise the available scholarships, their award criteria, application requirements, and filing deadlines.
- B. Following the filing deadline, the Tillamook Bay Community College Scholarship Committee will meet to review the applications, verify that the applicants meet the published requirements, and identify award finalists based on the award criteria and availability of scholarship funds.

Article No.: 225

Approved: April 7, 2008; *Revision Pending March 1, 2010*Reference: ORS 341.485

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## 225.6 - STUDENT GOVERNMENT AND HONOR SOCIETY OFFICERS

A tuition/fees/books waiver for a credit or continuing education course may be granted on a per term basis to officers of the following College student organizations:

- A. Associated Students of Tillamook Bay Community College – President, Vice President, Finance Manager, Public Relations Director, and Office Manager
- B. Phi Theta Kappa International Honor Society – President, Vice President, Secretary, Public Relations Director, and Treasurer

To qualify for a tuition/fees/books waiver, student officers need to be actively participating in the administration, planning, and leadership of their respective organization. Each term, the staff advisor to each organization will identify qualified students and the Dean of Instruction and Student Services will approve the award. The total value of each officer's waiver each term shall not exceed the equivalent cost of four credits of tuition and the waiver shall be valid only for (1) tuition, (2) fees, or (3) books in priority order for TBCC courses purchased through the College Cashier.

## 225.7 - GOLDEN AGE TUITION WAIVER

A 50% tuition waiver for credit or continuing education courses may be granted to individuals who are 62 years of age or over when classes begin. This tuition waiver does not apply to course or lab fees and textbook costs. The waiver is on a first-come, first-serve and space-available basis.

## 225.8 – SENIOR AUDIT TUITION WAIVER

**An Oregon resident 62 years of age or over will qualify for a tuition waiver to audit a course if: space is available in the course after tuition-paying students have registered; the department the course is being taught in approves; the auditing student is registered for eight credits or fewer per term; and, if the course is designated as a lower division collegiate course. This waiver is on a first come, first-served basis and does not apply to course or lab fees and textbook costs.**

## Facilities

### RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Dean Ellison

- Central Campus Update





## Capital Construction Projects

### RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan

- Capital Projects update
- North and South County Centers



# Personnel

**RECOMMENDATION**

Information only – no action requested.

**BACKGROUND INFORMATION** ----- President Carnahan

It is time to review the President’s contract and performance appraisal in preparation for action to be taken in March. An evaluation form will be provided for the review.

Position Title	Application Review Begins	Start Date	Comment	Screening Committee	Appointment
Social Sciences Instructor	Currently Interviewing	March 2010		Dean Lori Gates - Chair, Michele Burton, Geza Laszlo, Sheryl Vanselow	



## Announcements and General Information

### **RECOMMENDATION**

Information only – no action requested.

### **BACKGROUND INFORMATION** ----- President Carnahan

- We are happy to announce that the Wayne Jensen Pewter Collection has been sold. Our deep appreciation to Ruth Jensen for this donation to the College to establish the M. Wayne Jensen Endowed Scholarship. This donation helps significantly towards meeting our \$50,000 Miller Foundation Match. We are still short of our goal however, and are actively involved in a campaign to raise additional funds by March 31, 2010.
- Concepts of a Planned Giving Campaign
- Financial Aid Forum results

