



Notice of Public Meeting

Pursuant to O.R.S. §192.640, legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board will hold a board meeting open to the public on Monday, December 6, 2010, at 6:30 p.m. in the Central Campus Board Room, 4301 Third Street, Tillamook, Oregon, 97141.

A copy of the agenda for the meeting will be available beginning the Thursday prior to the meeting, after 9:00 a.m., at the Office of the College President, Tillamook Bay Community College, 4301 Third St., Tillamook, Oregon 97141.

Agenda items include, but are not limited to, Invitation for Public Comment, Announcements, and General Information. The Board reserves the right to change the order of items on the agenda.

The Board Meetings are held in accordance with open meeting laws and accessibility requirements. If a person with a disability needs assistance in order to attend or participate in a meeting, please notify Board Secretary, Sue Owens, at (503) 842-8222, Ext. 1000, at least 48 hours in advance.

DATE NOTICE PUBLISHED: Wednesday, December 1, 2010

TIME NOTICE PUBLISHED: 9:00 a.m.

ATTEST:

Jon Carnahan – President

TILLAMOOK BAY COMMUNITY COLLEGE

Notice Distribution

1. TBCC BOARD OF EDUCATION MEMBERS
2. TBCC PUBLIC BUDGET COMMITTEE MEMBERS
3. HEADLIGHT-HERALD NEWSPAPER
4. TBCC WEB SITE
5. TBCC ADMINISTRATORS AND STAFF
6. PORTLAND COMMUNITY COLLEGE PRESIDENT & LIAISON
7. ESD ADMINISTRATOR
8. OCCA EXECUTIVE DIRECTOR



Board of Education Meeting Agenda

Date: Monday, December 6, 2010 **Board Room:** 4301 Third Street, Oregon 97141 **Time:** 6:30 p.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order • Acknowledge Guests -----	Chair McGinnis
2.	Approval of the Agenda ----- (Action)	Chair McGinnis
3.	Invitation of Public Comment -----	Chair McGinnis
	<p>Available at both the beginning and end of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.</p>	
4.	Approval of the November 1, 2010 Regular Meeting Minutes ----- (Action)	Chair McGinnis
5.	Reports:	
A.	Oregon Community College Association-----	President Carnahan Directors Swain & Wakefield
B.	Financial Report-----	Comptroller Williams
6.	Old Business:	
A.	Board Membership Vacancy-----	Chair McGinnis
B.	Third Street Improvement Follow-up ----- (Action)	President Carnahan
7.	New Business:	
A.	OSBA Elections----- (Action)	President Carnahan
B.	January Meeting Date----- (Action)	President Carnahan
8.	Standing Business:	
A.	Strategic Planning and Accreditation -----	Dean Gates
B.	Courses and Curricula----- (Action)	Dean Gates
C.	Grants and Contracts -----	Dean Ellison
D.	Board of Education Policy -----	President Carnahan
E.	Facilities-----	Dean Ellison
F.	Capital Construction Projects -----	President Carnahan
G.	Personnel -----	President Carnahan
9.	Announcements and General Information -----	President Carnahan
10.	Invitation of Public Comment -----	Chair McGinnis
11.	Board Member Discussion Items -----	Chair McGinnis
12.	Adjournment ----- (Action)	Chair McGinnis



Board of Education Meeting Minutes

November 1, 2010
Central Campus, Board Room
4301 Third St., Tillamook, OR 97141

Directors Present: James McGinnis, Steve Shaw, Craig Wakefield, Bob Weitman, Ann Swain, and Rose Wharton

Directors Absent:

Staff Present: Jon Carnahan, Connie Green, Lori Gates, Ron Ellison, and Sue Owens

Guests Present: Dr. Camille Preus, Commissioner, Department of Community Colleges and Workforce Development; Ms. Liane Welch, Director, Tillamook County Public Works Department; Richard Gitschlag, North Coast Engineering; Michele Burton, Sheryl Neu, and Pat Ryan, TBCC Staff.

Call to Order:

Chair McGinnis called the meeting to order at 6:30 p.m. and acknowledged guests.

Approval of Agenda:

On approval of a motion by Director Shaw and seconded by Director Wharton, it was resolved to approve the agenda as presented.

Invitation of Public Comment:

There was no public comment.

Approval of Minutes

Chair McGinnis asked for approval of the October 4, 2010 Meeting Minutes. On an approval of a motion by Director Swain and seconded by Director Wharton, it was resolved to approve the minutes as presented.

Reports:

Oregon Community College Association (Agenda Item 5.A)

Vice President Green reported that she and Director Swain had attended the OCCA Board of Director's meeting on October 8, 2010 and drew attention to the handout distributed by Director Swain regarding the rationale of the proposed Higher Ed governance structure being discussed. Dr. Camille Preus, Commissioner, Department of Community Colleges and Workforce Development offered more insight noting that this was just the beginning and there would be more to come.

Vice President Green also shared that the 2010 Annual Conference is scheduled for November 4 and noted that Director Wakefield and President Carnahan were planning on attending and would be prepared to give a report at next month's meeting.

Financial Report (Agenda Item 5.B)

In the absence of Comptroller Williams, Dean Ellison presented the financial reports as included in the Board packet.

Old Business:Board Membership Vacancy (Agenda Item 6.A)

Chair McGinnis shared that the search to fill the board vacancy left by Director Jensen's resignation is on-going. An ad has been placed in the Headlight-Herald and as of today there has been no response. He added that if anyone knows of someone who might be interested in the position to please contact President Carnahan.

New Business:Department of Community Colleges and Workforce Development: (Agenda Item 7.A)

Dr. Camille Preus, Commissioner, Department of Community Colleges and Workforce Development distributed the *2009-2011 Oregon Community Colleges Budget Picture* brochure and pointed out the significant enrollment growth state-wide and shared some insight as to why and some of the implications involved regarding the budget. She shared that the State is moving the funding focus off enrollment growth and more towards completion and success which also impacts the funding.

Third Street Upgrade Update: (Agenda Item 7.B)

Vice President Green and Dean Ellison shared information on the Third Street Project and introduced Ms. Liane Welch, Director of the County Public Works Department who further explained the proposed project and impacts on TBCC. The project is in response to the Urban Growth predictions of growth in this vicinity and the related safety concerns as a result. She further explained that the project and changes would be done at no expense to TBCC as the project is grant funded. Ms. Welch thanked the Board for allowing her to come to the meeting and for their consideration and input on the project.

Foundation Board – Annual Campaign Update: (Agenda Item 7.C)

President Carnahan reported that the Annual Tillamook Bay Community College Foundation Mildred Davy Memorial Luncheon had gone well with nearly \$4,000 dollars raised. The Foundation is able to utilize the full amount for scholarships thanks to TCL Federal Credit Union donating \$2,500 to sponsor the event.

Standing Business:Strategic Planning and Accreditation (Agenda Item 8.A)

Dean Gates shared the information as included in the Board packet stating the Planning and Steering Committee suggests abandoning TBCC's past institutional goals as they no longer fit TBCC's new planning and accreditation models and recommended adoption of the revised mission and core themes as presented. On an approval of a motion by Director Swain and seconded by Director Wakefield, it was resolved to approve the mission and core themes as presented.

Courses and Curricula (Agenda Item 8.B)

Dean Gates shared there were no courses or curricula to share this month.

Grants and Contracts (Agenda Item 8.C)

Dean Ellison stated there were no grants or contracts to report on this month.

Board of Education Policy (Agenda Item 8.D)

President Carnahan shared there were no policies for review this month.

Facilities (Agenda Item 8.E)

Dean Ellison shared that:

- The majority of landscaping/improvements are done;
- The HVAC is an on-going concern. The proposed changes have been done and we are waiting to see if they are effective. There are currently discussions regarding responsibility for the corrections.

Capital Construction Projects (Agenda Item 8.F)

President Carnahan shared that work is still being made on the OSU Open Campus project. He noted that this is a \$4 million project.

President Carnahan shared that in light of current economic conditions not looking to improve soon, plans to move forward with the construction of the North and South County centers should be revisited as explained in the Board Packet. He recommended that educational facilities be constructed in cooperation with our partners at Neah-Kah-Nie and Nestucca Valley School Districts. He also recommended a sub-committee be formed for North County like the one for South County to serve as liaisons and to better facilitate future discussions. It was agreed and Directors Wakefield and Swain agreed to serve in that capacity.

It was also mentioned that Vice President Green will be serving as Chair for a county-wide technology and delivery program and he anticipates updates on this new committee as it develops.

Personnel (Agenda Item 8.G)

President Carnahan shared there were no personnel updates to report on this month.

Announcements and General Information (Agenda Item 9)

President Carnahan shared the announcements and information as included in the Board packet and added that the budget process is beginning earlier than usual due to the poor economic conditions and on-going changes at the State level.

Invitation of Public Comment (Agenda Item 10)

There was no public comment.

Board Member Discussion Items (Agenda Item 11)

There was no Board Member discussion.

Adjournment (Agenda Item 12)

On an approval of a motion by Director Wakefield seconded by Director Weitman, it was resolved to adjourn the meeting at 7:50 p.m.

Oregon Community College Association

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION----- President Carnahan, Directors Swain and Wakefield

President Carnahan and Director Wakefield attended the OCCA Annual Conference and will give a brief report.

Financial Report

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Comptroller Williams

Comptroller Williams will be prepared to present the financial reports and address questions.

Tillamook Bay Community College
 Unaudited Summary Financial Information
 General Fund
 Fiscal Year-to-Date Ended October 2010
 33.33% of fiscal year elapsed

	2009-2010 Annual Budget	2009-2010 Actual	2009-2010 Percentage of Budget	2010-2011 Annual Budget	2010-2011 Actual	2010-2011 Percentage of Budget
Resources						
Beginning Fund Balance	\$ 831,123	\$ 1,128,693.82	135.80%	\$ 1,130,471	\$ 1,082,233.18	95.73%
State	\$ 840,072	\$ 464,005.81	55.23%	\$ 807,629	\$ 390,946.65	48.41%
Property Taxes	\$ 919,106	\$ 9,400.62	1.02%	\$ 971,401	\$ 12,573.64	1.29%
Timber Taxes	\$ 247,820	\$ -	0.00%	\$ 302,579	\$ 3,727.40	0.00%
Local Contract	\$ -	\$ -	0.00%	\$ 22,900	\$ -	0.00%
Tuition	\$ 576,710	\$ 238,040.60	41.28%	\$ 635,539	\$ 322,131.96	50.69%
Fees	\$ 130,278	\$ 48,273.70	37.05%	\$ 146,174	\$ 60,419.00	41.33%
Sale of Goods	\$ 4,500	\$ 830.00	18.44%	\$ 3,500	\$ 1,515.00	43.29%
Interest	\$ 30,000	\$ 2,475.16	8.25%	\$ 5,000	\$ 1,635.48	32.71%
Rental	\$ -	\$ -	0.00%	\$ 500	\$ 3,000.00	600.00%
Miscellaneous	\$ 8,000	\$ 472.23	5.90%	\$ 8,000	\$ 102.15	1.28%
Transfers	\$ 77,095	\$ 56,110.53	72.78%	\$ 76,500	\$ 50,915.01	66.56%
Repayment of Short-Term Loan	\$ 108,125	\$ -	0.00%	\$ 69,625	\$ -	0.00%
Total resources	\$ 3,772,829	\$ 1,948,302.47	51.64%	\$ 4,179,818	\$ 1,929,199.47	46.16%
Expenditures						
Instruction	\$ 909,405	\$ 255,561.07	28.10%	\$ 1,015,308	\$ 328,385.72	32.34%
Instructional Support	\$ 291,911	\$ 83,214.80	28.51%	\$ 378,626	\$ 109,788.00	29.00%
Student Services	\$ 337,210	\$ 89,085.65	26.42%	\$ 290,657	\$ 86,451.95	29.74%
College Support	\$ 1,088,205	\$ 303,652.90	27.90%	\$ 1,160,226	\$ 395,499.56	34.09%
Plant Operation	\$ 276,972	\$ 46,901.68	16.93%	\$ 413,112	\$ 89,300.42	21.62%
Transfers	\$ 345,081	\$ 273,697.65	79.31%	\$ 346,600	\$ 280,904.09	81.05%
Contingency	\$ 50,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
Total expenditures	\$ 3,298,784	\$ 1,052,113.75	31.89%	\$ 3,654,529	\$ 1,290,329.74	35.31%
Ending fund balance	\$ 474,045	\$ 896,188.72	189.05%	\$ 525,289	\$ 638,869.73	121.62%

Agenda Item 5.B. Attachment #2
Tillamook Bay Community College
Unaudited Summary Financial Information (Modified Accrual Basis)
Fiscal Year-to-Date Ended October 2010

	Fund No.	Beginning Working Capital	2010-2011 Revenue	2010-2011 Expenditures	Ending Working Capital	2010-2011 Spendable Budget	2009-2010 Prior Year Expenditures
Adult Basic Education	210	\$ -	\$ 9,964.34	\$ 14,473.73	\$ (4,509.39)	\$ 56,333	\$ 23,188.51
Tutor Grant	211	\$ -	\$ 2,932.68	\$ 4,041.23	\$ (1,108.55)	\$ 13,080	\$ 4,046.22
Sprint Yellow Pages Literacy Grant	215	\$ 2,501.89	\$ -	\$ 3.27	\$ 2,498.62	\$ 1,500	\$ 7.48
United Way Literacy Grant	216	\$ 5,220.26	\$ 500.00	\$ 300.00	\$ 5,420.26	\$ 4,000	\$ -
Pathways Grant	225	\$ -	\$ 7,253.85	\$ 7,801.63	\$ (547.78)	\$ 38,160	\$ 7,364.38
Industrial Maintenance Tech	226	\$ 25,470.89	\$ -	\$ 6,390.54	\$ 19,080.35	\$ 30,000	\$ -
OYA Instruction Contract	227	\$ -	\$ 5,654.91	\$ 11,538.19	\$ (5,883.28)	\$ 53,594	\$ -
SBDC Federal Grant	230	\$ -	\$ -	\$ 11,070.08	\$ (11,070.08)	\$ 30,250	\$ 10,721.14
SBDC State Grant	231	\$ -	\$ -	\$ 9,587.96	\$ (9,587.96)	\$ 24,804	\$ 4,340.01
SBDC Program Income	232	\$ 8,562.20	\$ 1,640.00	\$ -	\$ 10,202.20	\$ 14,664	\$ 481.35
SBDC - EDC Fund	235	\$ -	\$ 51,173.02	\$ 34,511.84	\$ 16,661.18	\$ 100,620	\$ 21,462.42
TEC Vocational Education Grant	240	\$ -	\$ -	\$ 480.70	\$ (480.70)	\$ -	\$ 515.95
TEC Perkins Reserve Fund	243	\$ -	\$ -	\$ -	\$ -	\$ 20,050	\$ -
TEC Perkins Basic Grant	244	\$ -	\$ -	\$ -	\$ -	\$ 27,987	\$ -
Student Assistance	250	\$ 1,617.89	\$ 355.00	\$ -	\$ 1,972.89	\$ 2,675	\$ 315.00
Work Keys Mini Grant	251	\$ 1,754.22	\$ -	\$ -	\$ 1,754.22	\$ 1,000	\$ -
Bay City Rental	260	\$ 5,542.04	\$ -	\$ 1,283.82	\$ 4,258.22	\$ 2,750	\$ 1,067.96
Career Readiness Certificate	270	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
Capital Depreciation & Maintenance Fund	290	\$ 1,006,510.14	\$ 1,831.36	\$ -	\$ 1,008,341.50	\$ -	\$ -
Strategic Initiative Fund	295	\$ 233,235.09	\$ 100,522.27	\$ 46,200.00	\$ 287,557.36	\$ 46,200	\$ -
Capital Construction Due Diligence Grant	296	\$ 14,400.00	\$ -	\$ 14,400.00	\$ -	\$ -	\$ -
Total Special Fund		\$ 1,304,814.62	\$ 181,827.43	\$ 162,082.99	\$ 1,324,559.06	\$ 482,667	\$ 73,510.42

Schedule of Special Fund borrowing from General Fund

	Ending Working Capital	Less Accounts Receivable	Add Liabilities	Ending Cash Balance 10/31/2010
Total of Grants that borrow from the General Fund	\$ (16,526.56)	\$ 20,150.87	\$ -	\$ (36,677.43)
Total of Grants that are not borrowing from the General Fund	\$ 1,341,085.62	\$ 296.25	\$ -	\$ 1,340,789.37
Total Special Fund	\$ 1,324,559.06	\$ 20,447.12	\$ -	\$ 1,304,111.94

	Fund No.	Beginning Working Capital	2010-2011 Revenue	2010-2011 Expenditures	Ending Working Capital	2010-2011 Spendable Budget	2009-2010 Prior Year Expenditures
Community Education	310	\$ (3,574.16)	\$ 3,262.00	\$ 1,291.97	\$ (1,604.13)	\$ 11,695	\$ 1,500.68
Bookstore	320	\$ 44,830.48	\$ 78,515.88	\$ 100,344.34	\$ 23,002.02	\$ 161,086	\$ 70,042.08
Customized Training Projects	330	\$ 7,003.33	\$ -	\$ -	\$ 7,003.33	\$ 6,340	\$ -
Culinary & Hospitality Program	340	\$ 205.00	\$ 1,942.58	\$ 1,951.48	\$ 196.10	\$ 17,500	\$ -
Total Enterprise Fund		\$ 48,464.65	\$ 83,720.46	\$ 103,587.79	\$ 28,597.32	\$ 196,621	\$ 71,542.76
PERS Pension Bond Fund	410	\$ 17,740.45	\$ 30,249.49	\$ 1,600.00	\$ 46,389.94	\$ 100,566	\$ 1,600.00
General Obligation Bond Fund	420	\$ 33,063.40	\$ 6,760.80	\$ -	\$ 39,824.20	\$ 637,037	\$ -
Total Debt Service Fund		\$ 50,803.85	\$ 37,010.29	\$ 1,600.00	\$ 86,214.14	\$ 737,603	\$ 1,600.00
Building Reserve Fund	510	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,185,174.52
Campus Construction Fund - GO Bonds	520	\$ 2,130,456.66	\$ 3,927.55	\$ 83,012.52	\$ 2,051,371.69	\$ 964,428	\$ 1,186,774.61
Campus Construction Fund - State Match	530	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,987,474.63
THS Vocational Bldg Remodel - Stimulus	540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,131.35
Total Capital Projects Fund		\$ 2,130,456.66	\$ 3,927.55	\$ 83,012.52	\$ 2,051,371.69	\$ 964,428	\$ 5,498,555.11
Associated Students of TBCC	710	\$ 1,551.23	\$ 666.51	\$ 1,401.04	\$ 816.70	\$ 8,750	\$ 1,278.02
Phi Theta Kappa Honorary Society Fund	720	\$ 927.67	\$ 1,629.41	\$ 1,062.53	\$ 1,494.55	\$ 4,350	\$ 558.86
Total Agency Fund		\$ 2,478.90	\$ 2,295.92	\$ 2,463.57	\$ 2,311.25	\$ 13,100	\$ 1,836.88
Tuition Waivers	831	\$ 7,301.50	\$ 20,000.00	\$ 3,722.00	\$ 23,579.50	\$ 25,000	\$ 5,237.50
Board Scholarships	832	\$ 98,666.00	\$ 105,000.00	\$ 17,326.00	\$ 186,340.00	\$ 181,475	\$ 2,228.00
Institutional Work Study	833	\$ (1,390.25)	\$ 25,000.00	\$ 8,230.38	\$ 15,379.37	\$ 28,000	\$ 4,362.51
Foundation Scholarships	834	\$ -	\$ -	\$ 28,319.75	\$ (28,319.75)	\$ 5,447	\$ 29,688.25
Non-Institutional Scholarships	840	\$ 1,518.25	\$ 18,365.95	\$ 9,857.85	\$ 10,026.35	\$ 18,000	\$ 6,256.60
Total Financial Aid Fund		\$ 106,095.50	\$ 168,365.95	\$ 67,455.98	\$ 207,005.47	\$ 257,922	\$ 47,772.86

Agenda Item 5.B - Attachment #3

Tillamook Bay Community College

Summary Financial Information - Cash Status

Preliminary for Fiscal Year-to-Date Ended October 2010

33.33% of Budget Period Expended

	General Fund			Special Fund			Enterprise Fund - Community Ed			Enterprise Fund - Bookstore		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 1,173,363			\$ 1,222,599			\$ (2,616)			\$ 25,521	
Beginning Fund Balance	\$ 1,130,471	\$ 1,082,233	95.73%	\$ 1,321,005	\$ 1,304,815	98.77%	\$ 4,000	\$ (3,574)	-89.35%	\$ 40,000	\$ 44,830	112.08%
Resources												
State Aid	\$ 807,629	\$ 390,947	48.41%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ 22,900	\$ -	0.00%	\$ 379,878	\$ 76,979	20.26%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ 781,713	\$ 382,551	48.94%	\$ 5,000	\$ 1,640	32.80%	\$ 10,000	\$ 3,262	32.62%	\$ -	\$ -	0.00%
Local Taxes	\$ 971,401	\$ 12,574	1.29%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ 302,579	\$ 3,727	1.23%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ 3,500	\$ 1,515	43.29%	\$ 1,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 150,000	\$ 78,353	52.24%
Interest	\$ 5,000	\$ 1,635	32.70%	\$ 11,000	\$ 2,354	21.40%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ 500	\$ 3,000	600.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 8,000	\$ 102	1.28%	\$ 1,095,100	\$ 855	0.08%	\$ -	\$ -	0.00%	\$ 750	\$ 163	21.73%
Repayment of Short-Term Loans	\$ 69,625	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 76,500	\$ 50,915	66.56%	\$ 100,000	\$ 100,000	100.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total Revenues	\$ 3,049,347	\$ 846,966	27.78%	\$ 1,591,978	\$ 181,828	11.42%	\$ 10,000	\$ 3,262	32.62%	\$ 150,750	\$ 78,516	52.08%
Expenditures												
Salaries and Wages	\$ 2,290,871	\$ 720,913	31.47%	\$ 348,586	\$ 88,831	25.48%	\$ 4,725	\$ 1,228	25.99%	\$ 40,722	\$ 13,365	32.82%
Operating Expenditures	\$ 902,058	\$ 281,033	31.15%	\$ 65,933	\$ 22,859	34.67%	\$ 2,450	\$ 64	2.61%	\$ 117,400	\$ 86,458	73.64%
Capital Outlay	\$ 65,000	\$ 7,480	11.51%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 346,600	\$ 280,904	81.05%	\$ 68,148	\$ 50,393	73.95%	\$ 520	\$ -	0.00%	\$ 1,964	\$ 522	26.58%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ 65,625	\$ -	0.00%	\$ 4,000	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 2)	\$ 50,000	\$ -	0.00%	\$ 2,357,900	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 1,000	\$ -	0.00%
Total expenditures	\$ 3,654,529	\$ 1,290,330	35.31%	\$ 2,906,192	\$ 162,083	5.58%	\$ 11,695	\$ 1,292	11.05%	\$ 161,086	\$ 100,345	62.29%
Ending Fund Balance	\$ 525,289	\$ 638,869		\$ 6,791	\$ 1,324,560		\$ 2,305	\$ (1,604)		\$ 29,664	\$ 23,001	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables		\$ 154,677			\$ 20,447			\$ -			\$ 761	
Inventories		\$ 2,185			\$ -			\$ -			\$ 20,655	
NET EFFECT ON CASH		\$ (156,862)			\$ (20,447)			\$ -			\$ (21,416)	
Liabilities												
Accounts Payable		\$ 98,558			\$ -			\$ -			\$ -	
Unearned Revenue (Note 3)		\$ 65,067			\$ -			\$ -			\$ -	
Payroll		\$ 74,933			\$ -			\$ -			\$ 4,046	
NET EFFECT ON CASH		\$ 238,558			\$ -			\$ -			\$ 4,046	
NET ADJUSTMENTS		\$ 81,696			\$ (20,447)			\$ -			\$ (17,370)	
ENDING CASH BALANCE		\$ 720,565			\$ 1,304,113			\$ (1,604)			\$ 5,631	

Agenda Item 5.B - Attachment #3
 Tillamook Bay Community College
 Summary Financial Information - Cash Status
 Preliminary for Fiscal Year-to-Date Ended October 2010
 33.33% of Budget Period Expended

	Enterprise Fund - Customized Training			Enterprise Fund - Culinary & Hospitality			Debt Service Funds			Capital Projects Funds		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 7,003			\$ 158			\$ 41,132			\$ 2,131,097	
Beginning Fund Balance	\$ 7,003	\$ 7,003	100.00%	\$ 17,500	\$ 205	0.00%	\$ 40,326	\$ 50,804	125.98%	\$ 2,225,000	\$ 2,130,457	95.75%
Resources												
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ 3,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 611,037	\$ 6,675	1.09%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 1,050	\$ 85	8.10%	\$ 20,000	\$ 3,928	19.64%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ -	\$ -	0.00%	\$ -	\$ 1,943	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 90,000	\$ 30,249	33.61%	\$ -	\$ -	0.00%
Total Revenues	\$ 3,000	\$ -	0.00%	\$ -	\$ 1,943	0.00%	\$ 702,087	\$ 37,009	0.00%	\$ 20,000	\$ 3,928	19.64%
Expenditures												
Salaries and Wages	\$ 4,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 96,000	\$ -	0.00%
Operating Expenditures	\$ 1,900	\$ -	0.00%	\$ 12,000	\$ 1,951	0.00%	\$ 1,600	\$ 1,600	100.00%	\$ 768,000	\$ 83,013	10.81%
Capital Outlay	\$ -	\$ -	0.00%	\$ 2,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 96,000	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 736,003	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 440	\$ -	0.00%	\$ 1,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 4,428	\$ -	0.00%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 2)	\$ -	\$ -	0.00%	\$ 2,500	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 6,340	\$ -	0.00%	\$ 17,500	\$ 1,951	0.00%	\$ 737,603	\$ 1,600	0.22%	\$ 964,428	\$ 83,013	8.61%
Ending Fund Balance	\$ 3,663	\$ 7,003		\$ -	\$ 197		\$ 4,810	\$ 86,213		\$ 1,280,572	\$ 2,051,372	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables	\$ -	\$ -		\$ -	\$ -		\$ 33,909	\$ -		\$ -	\$ -	
Inventories	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET EFFECT ON CASH	\$ -	\$ -		\$ -	\$ -		\$ (33,909)	\$ -		\$ -	\$ -	
Liabilities												
Accounts Payable	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Unearned Revenue (Note 3)	\$ -	\$ -		\$ -	\$ -		\$ 33,909	\$ -		\$ -	\$ -	
Payroll	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET EFFECT ON CASH	\$ -	\$ -		\$ -	\$ -		\$ 33,909	\$ -		\$ -	\$ -	
NET ADJUSTMENTS	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
ENDING CASH BALANCE	\$ 7,003	\$ 7,003		\$ 197	\$ 197		\$ 86,213	\$ 86,213		\$ 2,051,372	\$ 2,051,372	

Agenda Item 5.B - Attachment #3

Tillamook Bay Community College

Summary Financial Information - Cash Status

Preliminary for Fiscal Year-to-Date Ended October 2010

33.33% of Budget Period Expended

	Agency Fund			Financial Aid Fund		
	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance (Note 1)		\$ 2,479		\$ 106,096		
Beginning Fund Balance	\$ 2,000	\$ 2,479	123.95%	\$ 108,000	\$ 106,096	0.00%
Resources						
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 5,350	\$ 1,641	30.67%	\$ 106,475	\$ 18,366	17.25%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 6,600	\$ 655	9.92%	\$ 150,000	\$ 150,000	100.00%
Total Revenues	\$ 11,950	\$ 2,296	19.21%	\$ 256,475	\$ 168,366	65.65%
Expenditures						
Salaries and Wages	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Operating Expenditures	\$ 13,100	\$ 2,464	18.81%	\$ 257,922	\$ 67,456	26.15%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Repayment of Short-Term Loans	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 2)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 13,100	\$ 2,464	18.81%	\$ 257,922	\$ 67,456	26.15%
Ending Fund Balance	\$ 850	\$ 2,311		\$ 106,553	\$ 207,006	
Adjustments to bring Ending Fund Balance to Ending Cash Balance						
Assets						
Receivables		\$ -			\$ -	
Inventories		\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -	
Liabilities						
Accounts Payable		\$ -			\$ -	
Unearned Revenue (Note 3)		\$ -			\$ -	
Payroll		\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -	
NET ADJUSTMENTS		\$ -			\$ -	
ENDING CASH BALANCE		\$ 2,311			\$ 207,006	

\$ 4,382,807

Cell: A10

Comment: Note 1. Negative Amount indicates borrowing from the General Fund.

Cell: A35

Comment: Note 2. Contingency in the General Fund and Enterprise Fund and Reserves in Special Fund.

Cell: A49

Comment: Note 3. Assessed but unreceived property taxes and deferred tuition and fees when applicable.

Board Membership Vacancy

RECOMMENDATION

Information only.

BACKGROUND INFORMATION----- President Carnahan

An announcement has been placed in the Headlight Herald requesting community members in Zone 3 to submit a bio or a resume and a letter of why they are interested in being on the TBCC board. This will assist the board to fill the Board Vacancy declared due to Director Ruth Jensen's resignation. An appointment needs to be made of someone residing in that zone with an election required next spring to complete her term.

Third Street Project Follow-up

RECOMMENDATION

Authorize Chair McGinnis to sign attached letter to Tillamook County Public Works Department

BACKGROUND INFORMATION----- Vice President Green

A response to last month's visit from Tillamook County Public Works Director Liann Welch has been prepared stating TBCC's stand on the proposed Third Street Project and its impact on TBCC. President Carnahan will address questions and comments.

December 6, 2010

Public Works Department
Liane Welch
201 Laurel Ave.
Tillamook, OR 97141

Liane,

We, the members of the Board of Education for Tillamook Bay Community College would like to extend our thanks to you, your staff and your consultants for including members of the College staff in your initial public meetings concerning the Third Street Improvement Project and for accepting Vice President Connie Green's invitation to make an informational briefing to our board on November 1st. We very much appreciated the presentation and your commitment to keeping the College leadership and this board well-informed on the plans for this project. We want to also thank you for your willingness to listen to early concerns about the proposed parking lane adjacent to the College and Fairgrounds parking areas and subsequent removal of that parking lane from the project proposal.

The College and this body are very supportive of City and County efforts to improve Third Street in order to encourage future urban growth and expanded business development in this part of our Community. Since its inception, the College has worked diligently to be a valued part of the fabric of Tillamook County and a partner/contributor to the continued vitality of our Community. We view this public works project as an important step in achieving our common vision for the future of this area.

While the TBCC Board supports this plan in concept, we do have several concerns we wish to bring to your attention, so that you might satisfactorily address them as project definition proceeds.

1. It is our understanding that the primary reason for the realignment of the Marolf roadbed at Third Street is to accommodate a left-hand turn lane. As shown in your preliminary plans, the realignment of the road would also require a realignment of the curb and sidewalk along the west side of the College. That in turn, would move them between two feet and six feet closer to our building. Such a move would entail substantial removal and restoration of new landscaping, drainage and utilities.

As an aside, College staff and this board question the necessity of a left-hand turn lane. During the design phase of our new facility, we completed a traffic study to determine what if any improvements, including a left-hand turn lane, were needed at the intersection of Third and Marolf. The results of that study indicated that no turn lane was needed.

Also, you will recall during construction of our building, it was after initial city and county approval and significant 12th-hour negotiations in order to obtain an occupancy permit, that the Marolf Street curbs, sidewalks, drainage and turn radius at the corner were relocated to satisfy the County.

2. We understand the need to rebuild the curbing and sidewalks along Third Street in order to improve drainage and satisfy state and federal road standards. Like you, we are sensitive to expected taxpayer concerns about paying twice for brand new curbs and sidewalks along Third and Marolf with their tax dollars.

As was noted by College staff at the initial public meeting and again at our November Board meeting, the College cannot provide funding for any part of the improvements contemplated for this project. We appreciate your assurances that funding from the College will not be sought.

In the public interest, we are most interested in joining with you to explore other lower impact/less costly alternatives to your proposed plans along our frontage, that will achieve the same goals for our Community's future development.

Thank you again for including Tillamook Bay Community College and the Board of Education in the planning process. We look forward to continuing to work together with you to help make the vision for this project – a reality.

Sincerely,

James P. McGinnis
Board Chair, Tillamook Bay Community College

OSBA Elections

RECOMMENDATION

Recommend approval of Oregon School Board Association Constitutional Amendments and adopt Legislative Policies and Priorities

BACKGROUND INFORMATION----- President Carnahan

Please see the attached explanatory information.



2010 OSBA Election

Resolution 1 - Amends the OSBA constitution to provide that the dues of the association may be increased annually by the Urban CPI as approved by the OSBA board of directors.

Resolution 2 - Amends the Constitution to make housekeeping changes in the language so that everything falls in line with the governance changes approved by members in November 2009.

Resolution 3 - Adopts the proposed 2011 OSBA Legislative Policies and Priorities

Type the name of the district, ESD or community college and the meeting date when the board officially made this vote.

Type your name and title.

As a record of your vote, please print this page before clicking the Done button.

Done



Membership, Dues and Assessments

WHEREAS, the dues income has fallen behind the cost of association operations as a percentage of total Association revenues, requiring subsidy of association programs by other revenue sources; and

WHEREAS, in November 1996, members approved a 5% increase for 1997-98 and a 5% increase for 1998-99. Dues have not increased since then. Consequently, the percentage of dues revenue as a proportion of total association revenue has fallen from 25.9% in 1998-99 to 14.66% in 2010-11.

NOW, THEREFORE, BE IT RESOLVED that Article 4, Section 2 of the OSBA Constitution be amended as follows:

The dues of this association may be increased annually by the Urban CPI as approved by the OSBA board membership, shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. School boards delinquent in payment of dues shall no longer be deemed a member and membership will be terminated unless an extension is requested and granted by the board of directors.

Submitted by: OSBA Board of Directors



Resolution to Amend the OSBA Constitution

WHEREAS, the membership of the Oregon School Boards Association voted in 2009 to amend its constitution to add two OSBA Board of Director positions to represent the regions of the immediate past president and president during their terms in those offices when those officers come from regions that have only one representative;

NOW, THEREFORE, BE IT RESOLVED that Article 7, Section 2 of the Oregon School Boards Association Constitution be amended as follows to implement the direction voted by its members:

Legislative Policy Committee: The legislative policy committee (LPC) shall be composed of the ~~19~~ voting members of the board of directors of the association and ~~19~~ regional representatives elected by procedures outlined in Articles 9 and 10. The vice president of the board shall chair the committee.

BE IT FURTHER RESOLVED that Article 9, Section 1 of the Oregon School Boards Association Constitution be amended as follows to implement the direction voted by its members:

The Oregon School Boards Association is organized as one general state association with ~~19~~ representatives established across ~~diverse 14~~ geographic areas to support member participation and representation.

Submitted by: OSBA Board of Directors



Resolution to Adopt the Proposed 2011 OSBA Legislative Policies and Priorities

We, as OSBA members, do accept and resolve to support and participate in the 2011 OSBA Legislative Policies and Priorities proposed and recommended by the OSBA Legislative Policy Committee as follows:

Proposed Legislative Priorities

Student Achievement

OSBA will vigorously advocate for laws prioritizing support for student achievement to ensure that every student is prepared for college, apprenticeships, careers and productive citizenship.

Shared Accountability

OSBA will urge the Governor, Legislature, State Superintendent of Public Instruction and State Board of Education to join local school districts and education service districts in shared accountability for student achievement.

Funding

OSBA will vigorously advocate for adequate, stable funding as defined by the Quality Education Model to meet student achievement goals. OSBA will vigorously advocate for state and local tax reform, including kicker reform, that would increase support for schools. OSBA will actively pursue new state funding for K-12 capital construction.

Proposed Legislative Policies

Section 1: Finance

1.1 K-12 Funding Adequacy/State School Fund Appropriation

OSBA supports the continued use of the Quality Education Model to define K-12 funding adequacy. For the 2009-11 biennium, the QEM called for a state appropriation of \$8.348 billion. The actual appropriation is likely to be \$5.76 billion or a difference of \$2.588 billion – following the Governor's allotment reduction on May 25, 2010. OSBA supports an adequate and equitable appropriation to the State School Fund sufficient to provide each school district and education service district with no less than the resources necessary to support the operational, instructional and student achievement goals as defined by the QEM.

1.2 State Resources for Public Schools

OSBA supports state and legislative efforts that assure the availability of state and local funds necessary to provide stability and adequacy in elementary and secondary school funding. OSBA opposes tax reduction mechanisms that limit or reduce state or local funds available to provide stability and adequacy in elementary and secondary school

funding. OSBA supports increasing the maximum allowable size of the current Education Stability Fund, but opposes converting it into a general state rainy day fund. OSBA opposes reducing the allocation of state aid to school districts and education service districts for either general operating or categorical purposes based on the receipt of additional federal education funds. OSBA opposes requiring the use of state or local resources for implementation of the federal Elementary and Secondary Education Act; federal programs should be fully supported by federal funds.

1.3 Structural Tax Reform

OSBA supports structural tax reform that will reduce the volatility of Oregon's current tax system and raise the revenue necessary to provide K-12 school funding adequacy as defined by the Quality Education Model. OSBA supports modification of the state's personal and corporate income tax "surplus kicker" law to allow general fund revenue in excess of projections to be deposited into a reserve account and used in times of economic distress.

1.4 Funding of Oregon Department of Education Programs

OSBA supports adequate funding of Oregon Department of Education programs and services that provide a research-based direct benefit to school districts and ESDs.

1.5 Distribution of the State School Fund

OSBA supports changes to the State School Fund distribution formula that maintain equalization and contain factors that consider only those situations or circumstances that may be externally measured, for which adequate and reliable data exist and require additional per student program costs. OSBA opposes using the State School Fund distribution formula or other funding mechanisms to mandate school district or ESD expenditures by formula factor categories.

1.6 Local Option Property Tax and Revenue Raising Authority

OSBA supports granting authority to school districts to seek from their voters supplemental operating revenue from a variety of additional sources. OSBA opposes offsetting any local option property tax revenue against school districts' State School Fund resources. OSBA supports continued funding of local option grants to equalize resources between high- and low-property-wealth school districts that approve local option property tax levies.

1.7 Financial and Program Accountability

OSBA supports maintaining school district and ESD financial accountability for the expenditure of public funds and program accountability for student achievement of high academic standards. OSBA supports local control prerogatives to determine how financial and program accountability measures are achieved.

1.8 State Funds for School Facilities Construction

OSBA supports the allocation of state resources, including lottery proceeds, in addition to and not in lieu of the appropriation of state aid for school districts' operating costs, to assist in funding public school construction, remodeling and maintenance projects, technology and capital equipment purchases. OSBA supports the continued work of the School Facilities Task Force. OSBA supports the state's issuance of general obligation bonds to provide matching funds to finance the capital costs of school districts that have received voter approval for local general obligation bonds and to provide for the costs of issuing bonds and the payment of debt service.

1.9 Unfunded Mandates

OSBA strongly opposes state legislative mandates that require school districts and education service districts to provide new or expanded programs, services, responsibilities or functions without additional, full and continuing funding of the additional operating and capital costs associated with the mandates.

1.10 Vouchers/Tuition Tax Credits/Private School Choice

OSBA opposes any mechanism that diverts public funds, including tax credits, to private or religious schools or erodes financial support of the public school system.

Section 2: Programs

2.1 School Improvement

OSBA supports state-level school improvement efforts provided they are implemented in ways that grant local school officials maximum flexibility to incorporate community needs and priorities.

2.2 Special Education

OSBA supports categorical funding, in addition to and not in lieu of general state operating aid, that recognizes the increased cost of providing educational programs to students with disabilities. OSBA supports enhanced levels of state aid for the extraordinary costs associated with programs required for students with the most severe low-incidence, high-cost disabilities, including those served in out-of-district or out-of-state placements.

2.3 Education Service Districts

OSBA supports the role of ESDs to assist school districts and the Oregon Department of Education in achieving Oregon's educational goals by providing equitable, high-quality, cost-effective, locally-responsive educational services on a regional basis. OSBA opposes the expansion of the three-ESD pilot governance model.

2.4 Curriculum

OSBA opposes legislatively-imposed curriculum, specific course or subject of instruction mandates. OSBA fully supports the continued use of English Language Learner programs as a viable way to integrate non-native English speakers into the standard district curriculum. OSBA supports full-day kindergarten when accompanied by a separate and distinct state appropriation and implemented at the local district's option. OSBA supports pre-kindergarten when accompanied by a separate and distinct state appropriation and implemented at the local district's option. OSBA recognizes the benefits of online courses for students and encourages districts to make available online courses for all students who wish to make use of that instructional delivery option.

2.5 Public Charter Schools

OSBA opposes changes to the current charter school law that would channel public funds to private and religious schools, allow entities other than school district boards to authorize charter schools within their boundaries, mandate direct access to the State School Fund by charter schools, increase funding to charter schools or decrease school district authority for chartering or oversight. OSBA will continue to seek legislative clarification on the recent emergence of single-school school districts (charter districts) and their effects on neighboring school districts. OSBA supports a requirement that at least 50 percent of students enrolled in a public charter school live within the sponsoring district's boundaries.

2.6 Online Education

Within a K-12 school district, OSBA supports locally-appropriate, not-for-profit, online education options to enhance student achievement. OSBA supports a separate statute to regulate comprehensive online education programs that will encourage continued student achievement gains.

Section 3: Personnel

3.1 Collective Bargaining

OSBA supports a collective bargaining structure that preserves and enhances the prerogatives of school district and ESD boards and their administrators to manage the school system and to establish and enforce educational policies that respond to the needs and priorities of their communities and students. OSBA supports continued local control of collective bargaining and opposes statewide bargaining and the creation of a statewide salary schedule. OSBA supports changing the collective bargaining structure to eliminate status quo and establish shorter bargaining time lines.

3.2 Retirement

OSBA supports an actuarially-sound statewide retirement program for school employees that balances benefit adequacy for employees against costs and administrative requirements for employers. OSBA opposes state-mandated early retirement options.

3.3 Employee Rights and Benefits

OSBA supports determination and definition of school employee rights and benefits through the collective bargaining process at the local level. OSBA opposes granting or enhancing such rights and benefits through legislation or administrative rules which circumvent the local bargaining process.

3.4 Teacher/Administrator Licensing

OSBA supports licensing requirements that assure a level of preparation necessary to teach to rigorous academic standards and recognize licenses from other states. OSBA opposes overly detailed licenses and endorsements that decrease needed flexibility in staffing schools or endangers districts' ability to attract and retain qualified personnel.

3.5 Teacher Quality

OSBA recognizes that teacher quality is the most important factor in student achievement and supports local programs to enhance teacher quality. OSBA supports additional, new funding for professional development.

Section 4: Governance and Operations

4.1 Governance at the State Level

OSBA supports a State Board of Education, whose members are appointed by the Governor and subject to Senate confirmation, as the appropriate state-level policy-making body for elementary and secondary schools and community colleges. OSBA supports the statewide election of the State Superintendent of Public Instruction. OSBA opposes the creation of a single board of education for kindergarten through higher education, but supports intentional collaboration between the State Board of Education and the State Board of Higher Education.

4.2 Governance at the Local Level

OSBA opposes legislation which is unnecessarily restrictive and inhibits the ability of locally-elected school district and ESD boards to conduct the public's business in the best interests of their communities and students. OSBA supports maximum local decision-making flexibility in determining district budgeting and spending priorities. OSBA opposes the imposition of arbitrary limits on school district and ESD administrative and support service spending categories.

4.3 School Safety and Student Wellness

OSBA supports local measures that promote safety and wellness in the school environment for students, staff, parents, patrons and the community as a whole. OSBA supports examining the potential for new state funding to augment the federal meal program for Oregon students.

4.4 Local Elections

OSBA opposes measures that would place additional restrictions on local voters' ability to govern their school districts. OSBA supports maintaining a simple majority voting requirement for local district finance measures.

Submitted by: OSBA Legislative Policy Committee

January Meeting Date

RECOMMENDATION

Recommend approval of changing the scheduled January 10 meeting date to January 3.

BACKGROUND INFORMATION----- President Carnahan

Inadvertently the meeting schedule approved June 7, 2010 set the January, 2011 meeting for January 10. We propose to change that date to Monday, January 3 in order to stay with the normal first Monday schedule.

Strategic Planning and Accreditation

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION-----Dean Gates

The campus community continues to focus on completing reports on the resources and capacity of TBCC's functional areas (governance, human resources, educational resources, student support resources, library and information resources, financial resources, and physical and technical infrastructure). Most contracted faculty and staff are members of at least one committee. Committee reports are due December 15, 2010 and will be synthesized into TBCC's response to Standard Two in its next comprehensive report for the NWCCU.

On December 6 President Carnahan, Vice President Green, and Dean Gates will meet with counterparts from Portland Community College and Columbia Gorge Community College and Dr. Ron Baker of the Northwest Commission on Colleges and Universities regarding the transition from contracting colleges to independent accreditation. Additional information will be presented on this topic at the Board meeting.

Courses and Curricula

RECOMMENDATION

Recommend approval of Green Technician Certificate and suspension of the Juvenile Corrections Certificate.

BACKGROUND INFORMATION ----- Dean Gates

Green Technician Certificate

The Faculty Curriculum Committee recommended approval of the Green Technician Certificate at its November 12, 2010 meeting. The green technician statewide degree is geared toward meeting the demand for technicians who have an understanding of sustainability and green practices. The Green Technician Certificate will meet the unique needs of rural Oregon, where companies tend to be smaller, many occupations may have only one or two local job openings, and employers need workers who have basic technical skills that can transfer to different kinds of work and work settings as employer requirements and labor market demands shift.

Proposed Certificate Coursework		
Course Number	Course Title	Credits
GT 101	Introduction to Industrial Sustainability	3
GT 102	Green Industrial Safety	2
GT 103	Mechanical Systems	3
GT 104	Electrical Systems Troubleshooting I	2
GT 105	Workplace Math/Applied Math	4
GT 106	Introduction to Green Technologies	2
GT 107	Electrical Systems Troubleshooting II	3
GT 108	Building Systems	2
GT 109	HVACR Systems Operations	3
GT 110	Workplace Communications	2
WR 115	WR 115 or Higher	4
GT 111	Preventative Maintenance/Energy Conservation	2
GT 112	Control Systems	3
GT 113	Fluid Power	2
GT 114	Local Applications/Alternative Energy	3
GT 115	Human Relations/Customer Service	3
Elective	Green Technician Electives	3
Credit Total:		46

Individuals who complete the one-year Green Tech Certificate will:

- Be multi-skill, systems thinkers and problem-solvers.
- Be prepared for a broad array of green occupations across a variety of diverse industries.
- Have a fundamental understanding of sustainability, green technologies, process improvements, elimination of waste, and an overview of various careers in green tech.
- Be able to demonstrate the applied reading and workplace math skills needed on-the-job.
- Possess workplace skills employers need: critical thinking, problem solving, team work, etc.
- Possess a unique set of entry-level electrical, mechanical, and heating/cooling systems skills.
- Have the skills and ability to adjust to rapidly changing technology.

Juvenile Corrections Certificate Suspension

The Faculty Curriculum Committee recommended suspension of the Juvenile Corrections Certificate at its November 12, 2010 meeting. In consultation with local employers it was determined that it would be in the best interest of TBCC students to suspend the Juvenile Corrections Certificate. When it was established this certificate provided an advantage to graduates seeking employment with the Oregon Youth Authority (OYA). However, OYA and other employers now favor the AAS degree. The Juvenile Corrections Certificate has “outlived its usefulness.” No new majors will be accepted beginning Winter Term 2011, but current majors will have an opportunity to complete coursework by the end of the 2011-2012 academic year. This suspension will not affect other curriculum offered in Criminal Justice. The Corrections Technician Certificate and AAS in Criminal Justice will continue to be offered.



Grants and Contractsⁱ

RECOMMENDATION

There are no grants or contracts to be reported to the Board this month.

BACKGROUND INFORMATION ----- Dean Ellison

As a service enhancement to their policies, our life and long-term disability insurance provider Standard Insurance Company has begun offering free of charge to policy holders, a full-featured Employee Assistance Program through Horizon Health Corporation. A summary of the services and resources they provide is attached.

In our continuing effort to increase the value and utility of the benefits offered to employees of the College, we have elected to opt-in to this service and make it available to employees as needed. All services provided under this program are rendered on a confidential basis.

i **TBCC Policy - ARTICLE 106: CONTRACT REVIEW BOARD**



Group Long Term Disability Insurance

Employee Assistance Program

Helping you manage life's challenges



The Horizon Health Employee Assistance Program (EAP) offers support, guidance and resources that can help you resolve personal issues and meet life's challenges. This service is provided at no additional cost to you by your employer, in connection with your Group Long Term Disability coverage from The Standard.



The Horizon Health EAP can help you with all of the following:

- Child care and elder care
- Alcohol and drug abuse
- Life improvement
- Difficulties in relationships
- Stress and anxiety with work or family
- Depression
- Personal achievement
- Emotional well-being
- Financial and legal concerns
- Grief and loss
- Identity theft and fraud resolution

The program is available 24 hours a day, every day, to you and members of your household. You'll receive up to three face-to-face counseling sessions per issue.

WorkLife Services

WorkLife services can save you countless hours by researching and providing referrals for important issues such as:

- Child care and elder care
- Education
- Adoption
- Pet care
- Daily living
- Travel

Confidential Advice

Your calls and all counseling services are completely confidential. Information will be released only with your permission or as required by law.

This EAP service is provided through an arrangement with Horizon Behavioral Services, Inc., which is not affiliated with The Standard. The EAP service is not an insurance product.

The Standard is a marketing name for StanCorp Financial Group, Inc. and subsidiaries. Insurance products are offered by Standard Insurance Company of Portland, Ore. in all states except New York, where insurance products are offered by The Standard Life Insurance Company of New York of White Plains, N.Y.

Call 888.293.6948 or visit
www.horizoncarelink.com.
 Horizon Health EAP is
 always ready to assist
 you. We've also provided
 a handy reference card
 for your wallet.

Board of Education Policyⁱ

RECOMMENDATION

Policy 225 is being presented for first reading and review.

BACKGROUND INFORMATION ----- President Carnahan

Policy 225 regarding tuition waivers is being presented with revisions to address waivers given to student government and Phi Theta Kappa officers. The revision allows for one waiver per term per office and does not allow students to hold dual offices. As had been the practice in the past, proposed additions are bolded and deletions are marked with struck through text. This policy is scheduled for second reading and approval at the January 2011 meeting.

ⁱ **TBCC Policy -102.1 - BOARD POLICIES AND ADMINISTRATIVE RULES**

Article No.: 225

Approved: ~~April 5, 2010~~ Pending December 6, 2010

Reference: ORS 341.485

225.1 - GENERAL TUITION WAIVERS/SCHOLARSHIPS

Tuition waivers and discounts are allowed in the following circumstances for courses offered by Tillamook Bay Community College (excluding partner agency courses) as prescribed in College Administrative Rules.

225.2 - GED GRADUATES

To encourage GED graduates to continue their education, those students who pass the GED exam will receive a tuition waiver for a single credit course or a single continuing education course (maximum value equivalent to four credits tuition).

225.3 - VOLUNTEERS AND UNPAID TUTORS

Volunteers and unpaid tutors will be eligible for a tuition waiver for a single credit course or a single continuing education course (maximum value equivalent to four credits tuition) for each 36 hours of volunteer service.

225.4 - RECRUITING

Tuition waivers granted at the President's discretion to support an organized student recruitment marketing campaign.

225.5 - SCHOLARSHIPS

Throughout each academic year, scholarship opportunities are made available to prospective and continuing Tillamook Bay Community College students. These scholarships can have different funding sources, different award criteria (e.g., local high school graduate, academic achievement, financial need, etc.), and often have different application requirements (e.g., completed FAFSA, student essays, etc.) and filing deadlines. Specific guidelines for advertising and award of institutional scholarships are part of College Administrative Rules.

- A. On a regular basis and as approved by the College President, Tillamook Bay Community College will advertise the available scholarships, their award criteria, application requirements, and filing deadlines.
- B. Following the filing deadline, the Tillamook Bay Community College Scholarship Committee will meet to review the applications, verify that the applicants meet the published requirements, and identify award finalists based on the award criteria and availability of scholarship funds.

Article No.: 225

Approved: ~~April 5, 2010~~ Pending December 6, 2010Reference: ORS 341.485

225.6 - STUDENT GOVERNMENT AND HONOR SOCIETY OFFICERS

TBCC supports student leadership and values student developing their leadership skills. It is important to have as many students as possible develop their skills. To that end, a student may be an officer in only one of the student government and honor society organizations. A tuition/fees/books waiver for a credit or continuing education course may be granted on a per term basis to officers of the following College student organizations:

- A. Associated Students of Tillamook Bay Community College – President, Vice President, Finance Manager, Public Relations Director, and Office Manager
- B. Phi Theta Kappa International Honor Society – President, Vice President, Secretary, Public Relations Director, and Treasurer

To qualify for a tuition/fees/books waiver, student officers **of ASTBCC and PTK** need to be actively participating in the administration, planning, and leadership of their respective organization. Each term, the staff advisor to each organization will identify qualified ~~students~~ **officers** and the Dean of ~~Instruction and Student Services~~ **Instructional Services** will approve the award. The total value of each officer's waiver each term shall not exceed the equivalent cost of four credits of tuition and the waiver shall be valid only for (1) tuition, (2) fees, or (3) books in priority order for TBCC courses purchased through the College Cashier.

225.7 - GOLDEN AGE TUITION WAIVER

A 50% tuition waiver for credit or continuing education courses may be granted to individuals who are 62 years of age or over when classes begin. This tuition waiver does not apply to course or lab fees and textbook costs. The waiver is on a first-come, first-serve and space-available basis.

225.8 – SENIOR AUDIT TUITION WAIVER

An Oregon resident 62 years of age or over will qualify for a tuition waiver to audit a course if: space is available in the course after tuition-paying students have registered; the department the course is being taught in approves; the auditing student is registered for eight credits or fewer per term; and, if the course is designated as a lower division collegiate course. This waiver is on a first come, first-served basis and does not apply to course or lab fees and textbook costs.

Facilities

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- Dean Ellison

- HVAC Issues
- First Street Campus sale

First American Title Insurance Company of Oregon
802 Main Avenue

Tillamook, OR 97141
Phn - (503)842-5556
Fax - (866)521-2389



First American

Tillamook Bay Community College
4301 Third St.
Tillamook, OR 97141

November 19, 2010
File No.: 7051-1653186 (CM)

Re: Property: **2510 First Street, Tillamook, OR 97141**

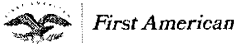
The closing of the above referenced transaction is now complete. For your records we enclose the following:

- Copy of our wire transfer to your account @ US Bank
- Final Settlement Statement

Should you have any questions or need further assistance, please contact the undersigned.

First American Title Insurance Company of Oregon

Cindy Manning, Escrow Officer



First American Title Insurance Company of Oregon

802 Main Avenue • Tillamook, OR 97141

Seller's Final Settlement Statement

Property: 2510 First Street, Tillamook, OR 97141

File No: 7051-1653186

Officer: Cindy Manning/CM

New Loan No:

Settlement Date: 11/19/2010

Disbursement Date: 11/19/2010

Print Date: 11/18/2010, 3:11 PM

Buyer: Tillamook School District No. 9

Address: 2510 First Street, Tillamook, OR 97141

Seller: Tillamook Bay Community College

Address: 4301 Third St., Tillamook, OR 97141

Charge Description	Seller Charge	Seller Credit
Consideration:		
Total Consideration		1,156,799.00
Title/Escrow Charges to:		
Policy: ALTA Owners - 2006 STD to First American Title Insurance Company of Oregon	2,336.00	
Escrow/Closing Fee to First American Title Insurance Company of Oregon	625.00	
Government Service Fee to First American Title	15.00	
Cash (X To) (From) Seller	1,153,823.00	
Totals	1,156,799.00	1,156,799.00

This is your final closing statement, please retain for income tax purposes.

We appreciate your business and look forward to assisting you with your future title/escrow needs.

First American Title Insurance Company of Oregon

By Cindy Manning
Cindy Manning

Capital Construction Projects

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan

- TBCC/Oregon State University Open Campus update
- North and South County Center update

Personnel

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan

Announcements and General Information

RECOMMENDATION

Information only – no action requested.

BACKGROUND INFORMATION ----- President Carnahan

The Annual holiday luncheon date has been set for Thursday, December 9, 11:00 to 1:00. Board members are invited and encouraged to attend. Please advise Sue Owens if you are planning on attending.