



Board of Education Meeting Agenda

Date:
Monday, February 3, 2014

Room 214, TBCC Central Campus
4301 Third Street, Tillamook, OR 97141

Time:
6:00 p.m.

Item Description
Resource

1. **Call to Order • Acknowledge Guests** ----- Chair Wakefield
2. **Approval of the Agenda** ----- (Action) Chair Wakefield
3. **Invitation of Public Comment** ----- Chair Wakefield
Available at both the beginning and end of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.
4. **Approval of the January 6, 2014 Minutes** ----- (Action) Chair Wakefield
5. **Potential new programs**----- Interim Chief Academic Officer Phillips
6. **Reports**
 - A. Oregon Community College Update ----- President Green
 - B. Financial Report ----- Comptroller/Budget Officer Williams
 - C. Proposed Tuition and Fees for 2014-2015----- Comptroller/Budget Officer Williams
 - D. Proposed Academic Calendar 2014-2015----- Interim Chief Academic Officer Phillips
 - E. Proposed Adjustment to Remove Furlough Days/Reflect Work Days ----- Director Ryan
 - F. Proposed Achievement Compact targets----- President Green
7. **Standing Business**
 - A. Strategic Planning and Accreditation ----- Interim Chief Academic Officer Phillips
 - B. Board Evaluation ----- President Green
 - C. Personnel ----- Director Ryan
 - D. Written Communication ----- Director Ryan
8. **Announcement and General Information** ----- President Green
9. **Invitation of Public Comment** ----- Chair Wakefield
10. **Board Member Discussion Items** ----- Chair Wakefield
11. **Executive Session** ----- Chair Wakefield
Pursuant to O.R.S. § 192.660 (2)(i), the Board, may, upon a vote of a majority of the members constituting a quorum, elect to go into Executive Session for the purpose of evaluating the President. Pursuant to O.R.S. § 192.660 (2)(i), the Board, may, upon a vote of a majority of the members constituting a quorum, elect to go into Executive Session to consider the employment of a public officer. Neither session will be open to the public.
12. **Adjournment** ----- (Action) Chair Wakefield

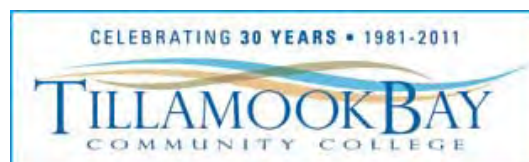
Call to Order • Acknowledge Guests

RECOMMENDATION

CALL THE MEETING TO ORDER AND ACKNOWLEDGE ANY GUESTS.

BACKGROUND INFORMATION

----- Chair Wakefield



Approval of the Agenda

RECOMMENDATION

MOTION TO APPROVE THE AGENDA FOR THE FEBRUARY MEETING.

BACKGROUND INFORMATION ----- Chair Wakefield

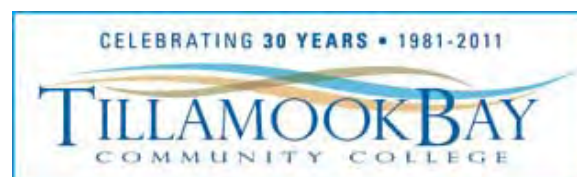


Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT BOTH THE BEGINNING AND END OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR MAY DETERMINE REASONABLE TIME, SPACE AND MANNER LIMITATIONS. AT THE CONCLUSION OF PUBLIC COMMENT, INDIVIDUAL MEMBERS OF THE BOARD MAY RESPOND TO COMMENTS MADE BY THOSE WHO HAVE ADDRESSED THE BOARD, MAY ASK STAFF TO REVIEW A MATTER, OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA.

BACKGROUND INFORMATION----- Chair Wakefield



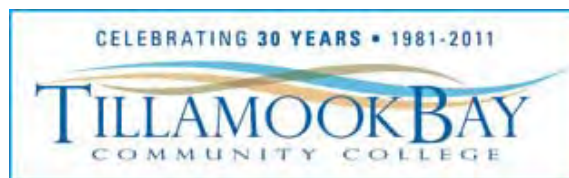
Approval of January 6, 2014 Minutes

RECOMMENDATION

MOTION TO APPROVE THE JANUARY 6, 2014 BOARD MINUTES.

BACKGROUND INFORMATION

----- Chair Wakefield



Board of Education Minutes January 6, 2014

Board members present: Steve Shaw, Rose Wharton, Bob Weitman, Jim McGinnis, and Ann Swain.
Staff members present: Sheryl Neu, Pat Ryan, Michele Burton, Dave Phillips, Kyra Williams, Connie Green, and Geza Lazlo

Call to Order • Acknowledge Guests (agenda item 1)

The meeting was called to order by acting chair Director McGinnis at 6:07 pm. Interim Chief Academic Officer Dave Phillips was introduced by President Green and welcomed to the college by the Board.

Approval of the Agenda (agenda item 2)

A motion to approve the agenda was made by Director Wharton and seconded by Director Shaw. The motion carried.

Invitation of Public Comment (agenda item 3)

There was no public comment at this time.

Approval of the December 2, 2013 Minutes (agenda item 4)

A motion to approve the minutes from the December 2, 2013 meeting was made by Director Shaw and seconded by Director Weitman. The motion carried.

Math Redesign Update (agenda item 5)

Interim Chief Academic Officer Phillips introduced math faculty Geza Lazlo for an update on the math redesign. Math 20, 60 and 65 are in the process of being redesigned. The goal is to have each of these four credit courses divided into four, one credit courses, which would be completed in approximately 2.5 weeks per credit course. Geza presented examples of the projects that would be used in these one credit courses. He explained that the goal is to allow students to move at their own pace in a lab format and to connect the math concepts to real life experiences. Interim Chief Academic Officer Phillips will work Student Services and others to work out the administrative elements of the redesign. It is hoped to implement this by either spring or fall term.



Reports

Oregon Community College Update (agenda item 6.A)

Higher Education Coordinating Commission (HECC) is looking at how to transfer administrative oversight and governance of the Oregon University System from the State Board of Higher Education and the governance of Community Colleges from the State Board of Education. Both of these occur on July 1. Director Swain asked about the five year high school program, which President Green explained that most of the fifth year high school programs are trying to create the first two years of college; senior year is year one and the fifth year is year two. The goal is for those who complete the five year program graduate with a high school diploma as well as an associate degree. There are currently about 8 to 10 high schools which are doing that. Conversations on this type of program continue and some suggest limiting while others suggest growing them.

Director McGinnis asked for clarification regarding 40-40-20, which he understood to be a goal and not a mission statement or strategy. President Green explained that while community college sees it as a goal many policies by the OEIB, HECC and SBHE are using it as the "final outcome". It appears to be driving policy and funding.

Oregon Community College Association Response (agenda item 6.B)

President Green gave the Board copies of the latest draft of the response, which incorporates leadership team responses, Chair Wakefield's comments from the December 2013 Board meeting, as well as edits by Chair Wakefield and Vice Chair Lincoln. OCCA has requested that each Board submit their response in February. The suggestion was made to use Vice Chair Lincoln's draft as the beginning of the response followed by the leadership team responses to individual questions and the consensus of the Board was to proceed in that way.

Financial Report (agenda item 6.C)

Comptroller/Budget Officer Williams presented the November report. She noted that enrollment is down for winter term. Leadership team continues to review and learn from enrollments and student trends. .

Annual Financial Report (agenda item 6.D)

Hard copies of the audit report and the letter from the auditors were distributed to the Board. The College received a clean audit. A motion to approve the annual financial report was made Director Shaw and seconded by Director Swain. The motion carried.

Standing Business

Strategic Planning and Accreditation (agenda item 7.A)

Interim Chief Academic Office Phillips commended TBCC on achieving accreditation. He stated that now that TBCC will be an accredited institution there will be a lot more freedom to choose our destiny, which is exciting. President Green added that she, along with Director McGinnis and Lori Gates, will attend the meeting in Bellevue, Washington to answer questions regarding accreditation. A response will come in approximately a month.

Board Evaluation (agenda item 7.B)

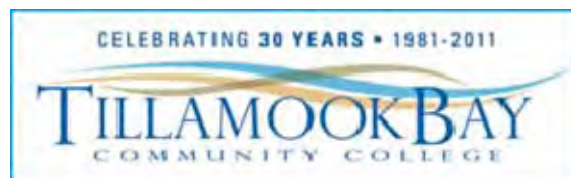
President Green asked that the evaluation be returned to her by January 31st.

Presidential Evaluation (agenda item 7.C)

President Green asked that these evaluations be returned to Vice Chair Lincoln by January 31st.

Personnel (agenda item 7.C)

Director Ryan stated that there are currently a number of openings at the College. All jobs are posted. The Facilities Maintenance Specialist has been hired and will begin Thursday, January 9, 2014.



Announcement and General Information (agenda 8)

President Green went through the list of announcements included in the Board Packet including the list of OCCA meetings. If there are any meetings you would like to attend please let President Green know.

Invitation of Public Comment (agenda item 9)

There was no public comment at this time.

Board Member Discussion Items (agenda item 10)

Director Shaw announced that June 30 will be his last day. He will give President Green his letter of resignation which will be included in the February Board packet.

Adjournment (agenda item 11)

A motion to adjourn the meeting was made by Director Wharton and seconded by Director Weitman. The motion carried and the meeting was adjourned at 7:25 pm.



Potential New Programs

RECOMMENDATION

INFORMATION ONLY—NO ACTION REQUIRED

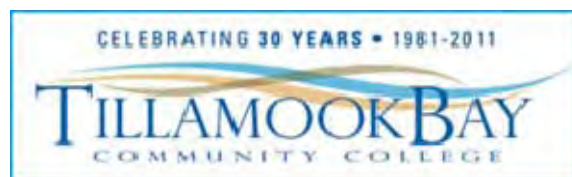
BACKGROUND INFORMATION----- Interim Chief Academic Officer Phillips

This report will be an update on degree and certificate programs that TBCC is currently considering adding or substantially revising for 2014-2015. In order for changes to be published in TBCC's 2014-2015 Catalog and implemented in Fall Term 2014, the Curriculum Committee, College Council, and TBCC Board must approve the proposed additions/changes in the next two months. The current plan is to have information complete for a first reading in February and second reading/approval in March.

The first program is the Agriculture and Natural Resources Associate of Applied Science (AAS) Degree that TBCC has been working on with a local advisory group and Oregon State University for over a year. The design is intended to provide enough flexibility for students looking to enter the local job market in various related areas and students intending to transfer and complete a four-year degree before beginning their careers.

The second program is an AAS in Business Administration. This degree will combine TBCC's current programs in Accounting and Marketing into one degree with at least two areas of emphasis. The design is intended to streamline degree requirements and offerings for students while creating more flexibility for TBCC to add additional areas of emphasis and/or certificates under the Business Administration umbrella. This proposal has also been endorsed by a local advisory committee.

Finally, TBCC is considering the addition of a Medical Assistant Certificate program. This proposal will only come forward if an argument can be made that the program will be financially self-supporting. There is definite local interest in such a program and Clatsop Community College has generously shared a curriculum that has been successful for them with only one instructor. The annual program cost has been estimated at \$85,000. Information is currently being gathered to determine if a number of students, costs to students, and related clinical experiences can be sustained to cover program costs.



Oregon Community College Update

RECOMMENDATION

INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION ----- President Green

The Higher Education Coordinating Commission (HECC) is asking questions in all areas of higher education. The questions range from what is the best way to invest Oregon's resources for financial assistance to students to what are the best ways to fund higher education institutions. The Oregon Education Investment Board (OEIB) is discussing the refinement of the 40-40-20 goal. There is a legislative bill on workforce. There is another bill requiring all colleges and university to have an up to date fact sheet each year that would include program requirements, costs of education, loans, average salary or wages, loan default rates and related data prior to enrollment. The bill also requires an annual report to Higher Education Coordinating Commission (HECC) from each college or university. It requires HECC to establish process for collecting program and degree-specific completion, on-time graduation and retention rate statistics.

On January 23 a letter was received from the HECC requesting information on our mission, unique strengths and challenges to meet 40-40-20 and requested comment on the Achievement compact. The letter follows as an attachment and we will discuss at the meeting.

There is no status quo in education. Following are some of the questions raised by HECC.



Oregon

Higher Education Coordinating Commission

Development of the Public University Support Fund¹ and the Community College Support Fund

Questions for Institutions

HECC Subcommittee on Compacts, Budgets, and Funding

A. To establish the cost of maintaining the status quo:

1. What amount of state resources do you project your institution would require in 2015-17 in order to maintain similar levels of programs and learning outcomes for Oregon resident students as in the current biennium, assuming that tuition and enrollment (resident and non-resident) remain at their 2014-15 levels?²
2. Please itemize the major cost drivers behind your answer in #1, indicating the approximate contribution in dollars that each makes to the total (eg general inflation, salary and benefit roll-ups, other contract obligations, deferred maintenance, new space, planned contributions to reserve funds).

B. To establish the benefits of additional investment:

3. To what level would you be able to bring your performance on the measures listed in the "completion" section of your achievement compact with an additional 5%, 10%, and 25% of state funding above the amount you identified in #1?
4. Please briefly describe the strategies you would employ to make the improvements in #3.
5. How do your answers to #1 and #3 change depending on whether you serve more students in any of the following categories: under-represented racial/ethnic, Pell-eligible, rural?

¹For public universities, the focus here is on the Public University Support Fund that has been historically distributed through the Resource Allocation as part of the following line items: enrollment-based and incentive funding, regional support & regional university funding, supplemental enrolment funding for graduate and undergraduate engineering, sponsored research and faculty salaries – research, campus public service programs (excluding UO LERC and PSU Population Research Center), EOU rural access programs, health professions programs, PSU NEW Leadership Institute, OSU Vet Diagnostic Lab, OSU Statewides building maintenance, IT Fifth Site, OCATE, SW Oregon University Center, OWEN, systemwide programs and expenses, and Chancellor's Office expenses. A separate process will be used for all other traditional distributions to public universities, specifically the OSU statewide public service programs and the programs and institutes identified in the budget report for HB 5031 (2013), as well as funds that flow through Oregon Inc. and the Business Oregon Department and capital requests.

² This question is designed to elicit the baseline case. As a result, it holds most variables constant, including inputs (tuition, enrollment, student profile) and outputs/outcomes (program levels, learning outcomes). It assumes that the state bears the entirety of any added costs. Your answer does not need to match the state-defined Current Service Level.



Oregon

Higher Education Coordinating Commission

Draft 2015-17 HECC budget construct

The purpose of the construct is to help the HECC model the costs associated with various options for maintaining/improving higher education outcomes. The construct should permit the HECC, Governor, and Legislature to weigh trade-offs at different overall funding levels.

Purpose	Funding stream	Funding type/allocation methodology	Basis for determining	Outcome
1. <i>Maintain student affordability</i>	Tuition buy-down fund	Formula (RAM/FTE or other enrollment-based method)	Roll up the \$40m (public university) and \$25m (community colleges) from 2013-15.	Maintain tuition at 2014-15 levels.
2. <i>Maintain institutional capacity</i>	Public university and community college support funds	Formula (RAM/FTE or their outcomes-based successors)	Work with institutions to establish the cost of maintaining current levels, assuming enrollment and tuition are flat. HECC evaluates reasonability of the requests.	Maintain 2013-15 service and outcome levels.
3. <i>Increase institutional capacity</i>	Public university and community college support funds	Formula (RAM/FTE or their outcomes-based successors)	Work with the institutions to establish at an x% increase what the result would be for outcomes y, z, etc?" Provide the OEIB/Governor with options for different levels. Ensure consideration of capital/other needs associated with expansion.	Increase the number of completions (and other targeted outcomes) through expanded capacity.
4. <i>Increase institutional productivity</i>	Strategic investments and/or outcomes funding "pot" within the CCSF/PUSF.	Grants, line items, performance pot	Ask the institutions: "What targeted investments would be necessary to increase productivity (eg retention to degree) by 1%?" Provide the OEIB/Governor with options for different funding levels.	Increase the number of completers by increasing institutional productivity/retention.

Chair's Plan for State Financial Aid Work Group
(Oregon Opportunity Grant)

Charge

Oregon Education Investment Board directives:

1. Is state financial aid as it is currently structured adequately prepared to propel us to 40-40-20?
2. Is there a different allocation methodology that would promote the ability of under-represented students to access state financial aid?
3. Should state financial aid be redesigned to influence or reward success and completion?
4. What should be the relationship between state and institutional financial aid?
5. What data and data collection mechanisms are necessary in order to adequately track and report progress toward degrees over time?
6. How should state financial aid be redesigned in light of the bonding possibilities that would be made available if voters pass the legislative referral of SJR 1 (the Oregon Opportunity Initiative)?

Additional questions related to:

7. Review the Oregon Opportunity Grant and its shared responsibility model.
 - a. Do the elements of the shared responsibility model accurately reflect the true cost of attendance at eligible post-secondary institutions? If not, what changes are needed to create an accurate measure of cost of attendance?
 - b. Are the assumptions of student and family support in the shared responsibility model reflective of ability to pay? If not, what changes are needed to better reflect ability to pay?
 - c. Since its overhaul in 2007, has the OOG shown demonstrable improvement in access and completion for its recipients?
 - d. How many eligible students are unable to receive aid at current funding levels?
 - e. Can the intent of the shared responsibility model be maintained at current funding levels?
 - f. How much additional funding (state and/or institutional) would be needed to fully fund the shared responsibility model in future years?



Oregon

John A. Kitzhaber, MD, Governor

Higher Education Coordinating Commission

775 Court Street NE

Salem, OR 97310

(503) 378-5690

January 17, 2014

Dear President-

As 2014 begins and the Higher Education Coordinating Commission (HECC) moves within a half-year to assuming the full responsibilities envisioned for it under legislation passed in 2013, we wanted to update you on our work and begin the process of engaging you and your board in the important decisions that the HECC will be making over the coming months and years.

Since being confirmed by the State Senate in September, the new HECC has held four meetings, including a two-day orientation and planning retreat in November. It has formed two subcommittees (one to focus on budgets and funding allocations, the other on student access and success), chartered two workgroups (each dealing with potential changes to the state's approach to financial aid), designated a lead Commissioner for program review and approval, adopted an interim report on Credit for Prior Learning and a final report on Common Course Numbering, adopted an Equity Lens, and developed the framework for a strategic plan that will guide its approach to funding and policy recommendations for 2015-17 and beyond. The Executive Director has begun the process of recruiting and hiring for key staff positions that should be on board by July, 2014 (particularly to support those functions that are being transferred from the Chancellors' Office of the Oregon University System), including Directors for Budget and Finance, Academic Planning and Policy, and Private Post-Secondary Education.

Two of the most important responsibilities for the HECC over the next 6-12 months are development of a consolidated higher education budget request for 2015-17 and potential modifications to the formulas that allocate state funding to community colleges and public universities. Before the end of January, you should expect to receive from us a more detailed request for your input on these topics. We will be particularly interested in receiving your advice on state budgeting and allocation strategies that can increase completion rates, diminish time to certificate or degree, and improve affordability for your students. We will ask you to take a hard look at your plans and projections for contributing to the state's 40-40-20 goal over the next 5-10 years with an eye to the ability of your students and their families to support their participation in higher education. We expect this to be the beginning of our dialogue about the connection between state resources and student outcomes, not the last word.

In the meantime, we invite you and your board to respond to this letter by telling us a little about the institution you lead. In particular, we are interested in the following:

- *What is your institution's mission?*
- *What unique strengths does your institution have to help the state meet its 40-40-20 goal? What particular challenges do you face in doing so?*



- *How well does your current achievement compact capture the student outcomes that matter to your institution? What recommendations do you have for changing metrics included within the compact?*

In addition, we invite you to designate a representative to attend our meetings and serve as a liaison from your board and administration to ours. We expect that some smaller institutions, in particular, will want to team up and share a single liaison to the HECC, and we encourage you to use the Oregon Community College Association as a resource for this. We would like to share your responses to the questions above – as well as your choice of HECC liaison -- with the full Commission before its next meeting. Please submit your responses to Angela Rico (angela.rico@state.or.us) by February 3.

As you are well aware, the structure of Oregon's higher education system is undergoing some profound changes. Together with the Governor, we are excited about the possibilities that these changes create for (a) greater levels of coordination and cooperation among community colleges, public universities, and private post-secondary institutions; (b) clearer state and institutional focus on student success, aligned with 40-40-20; (c) more opportunities for innovation and entrepreneurship at the institutional level; and (d) higher levels of public support for and engagement in Oregon higher education. While we believe the new framework creates significant opportunities in these areas, we are aware there is much yet to be decided about how the new system will operate. As representatives of the OEIB and the HECC, we express our absolute commitment to answering these questions in close collaboration with you and other institutional leaders. While occasional tension is bound to arise in our partnership, we expect never to feel like we are working at cross-purposes. Oregon's ability to meet our higher education goals is inextricably wrapped up in the success of your institution; likewise, your success depends to a great extent on the work of the HECC, the OEIB, and the Legislature. We look forward to a creative and productive partnership.

Yours sincerely,



Tim Nesbitt
Chair
Higher Education
Coordinating Commission



Ben Cannon
Executive Director
Higher Education
Coordinating Commission



Nancy Golden
Chief Education Officer
Oregon Education
Investment Board

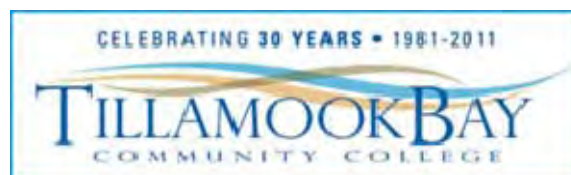
Financial Report

RECOMMENDATION

INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION----- Comptroller/Budget Officer Williams

Reports for the month of December are included for your information. Comptroller/Budget Officer Williams will be prepared to present the financial reports and address questions.



Tillamook Bay Community College
 Unaudited Summary Financial Information
 General Fund
 Fiscal Year-to-Date Ended December 2013
 50.00% of fiscal year elapsed

	FY 2012-2013			FY 2013-2014		
	Annual Budget	12/31/12 Actual	Percentage of Budget	Annual Budget	12/31/13 Actual	Percentage of Budget
Resources						
Beginning Fund Balance	\$ 704,449	\$ 737,977.42	104.76%	\$ 539,247	\$ 801,765.55	148.68%
State	\$ 777,491	\$ 403,206.97	51.86%	\$ 895,000	\$ 477,946.34	53.40%
Property Taxes	\$ 1,043,941	\$ 902,596.16	86.46%	\$ 1,103,711	\$ 935,133.53	84.73%
Local Contract	\$ 37,500	\$ -	0.00%	\$ 37,500	\$ -	0.00%
Tuition	\$ 1,173,450	\$ 716,902.92	61.09%	\$ 1,165,000	\$ 475,206.00	40.79%
Fees	\$ 197,148	\$ 116,508.50	59.10%	\$ 190,000	\$ 78,026.00	41.07%
Sale of Goods	\$ 4,000	\$ 866.00	21.65%	\$ 4,000	\$ 3,059.00	76.48%
Interest	\$ 5,000	\$ 2,950.49	59.01%	\$ 5,000	\$ 2,847.09	56.94%
Rental	\$ 6,665	\$ 3,377.50	50.68%	\$ 7,000	\$ 9,400.00	134.29%
Miscellaneous	\$ 8,000	\$ 673.79	8.42%	\$ 7,000	\$ 704.85	10.07%
Transfers	\$ 416,640	\$ 163,262.29	39.19%	\$ 460,402	\$ 18,988.92	4.12%
Total resources	\$ 4,374,284	\$ 3,048,322.04	69.69%	\$ 4,413,860	\$ 2,803,077.28	63.51%
Expenditures						
Instruction	\$ 1,450,270	\$ 514,304.55	35.46%	\$ 1,478,801	\$ 552,179.16	37.34%
Instructional Support	\$ 455,537	\$ 215,550.21	47.32%	\$ 487,119	\$ 213,746.71	43.88%
Student Services	\$ 364,562	\$ 154,924.09	42.50%	\$ 377,772	\$ 158,965.62	42.08%
College Support	\$ 1,118,905	\$ 419,391.49	37.48%	\$ 1,016,215	\$ 439,278.48	43.23%
Plant Operation	\$ 353,898	\$ 165,491.08	46.76%	\$ 280,011	\$ 126,785.12	45.28%
Transfers	\$ 269,112	\$ 55,609.05	20.66%	\$ 219,112	\$ 55,500.10	25.33%
Contingency	\$ 50,000	\$ -	0.00%	\$ 50,000	\$ -	0.00%
Total expenditures	\$ 4,062,284	\$ 1,525,270.47	37.55%	\$ 3,909,030	\$ 1,546,455.19	39.56%
Ending fund balance	\$ 312,000	\$ 1,523,051.57	488.16%	\$ 504,830	\$ 1,256,622.09	248.92%

Agenda Item 6.B. Attachment #2
Tillamook Bay Community College
Unaudited Summary Financial Information (Modified Accrual Basis)
Fiscal Year-to-Date Ended December 2013

	Fund No.	Beginning Fund Balance	2013-2014 Revenue	2013-2014 Expenditures	Ending Fund Balance	2013-2014 Spendable Budget	2012-2013 Prior Year Expenditures 11/30/2012
Adult Basic Education	210	\$ -	\$ 31,942.50	\$ 31,942.50	\$ -	\$ 73,275	\$ 32,914.61
Tutor Grant	211	\$ -	\$ 4,166.72	\$ 4,166.72	\$ -	\$ 13,892	\$ 7,495.46
Sprint Yellow Pages Literacy Grant	215	\$ 598.50	\$ -	\$ 598.50	\$ -	\$ 2,300	\$ -
United Way Literacy Grant	216	\$ 3,228.75	\$ 750.00	\$ 294.86	\$ 3,683.89	\$ 9,500	\$ 226.00
Learning Standards Grant	219	\$ -	\$ -	\$ 435.34	\$ (435.34)	\$ -	\$ -
Title III Grant	220	\$ -	\$ 7,657.15	\$ 7,669.65	\$ (12.50)	\$ -	\$ -
DQP Grant	221	\$ -	\$ -	\$ 85.65	\$ (85.65)	\$ -	\$ -
Lumina Core to College Grant	222	\$ -	\$ 435.97	\$ 5,384.85	\$ (4,948.88)	\$ 40,000	\$ 590.27
CASE Grant	223	\$ -	\$ 57,571.40	\$ 98,576.28	\$ (41,004.88)	\$ 300,000	\$ 38,872.55
Pathways Grant	225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,845.05
Industrial Maintenance Tech	226	\$ 38,283.05	\$ 20,000.00	\$ 24,239.40	\$ 34,043.65	\$ 81,475	\$ 28,490.32
SESP Oregon Green Tech Certificate	228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,720.70
SBDC Federal Grant	230	\$ -	\$ 31,150.00	\$ 31,150.00	\$ -	\$ 31,150	\$ 15,575.00
SBDC State Grant	231	\$ -	\$ 22,208.89	\$ 22,208.89	\$ -	\$ 29,804	\$ 7,283.56
SBDC Program Income	232	\$ 21,281.02	\$ 1,500.00	\$ -	\$ 22,781.02	\$ 6,035	\$ 193.93
SBDC - EDC Fund	235	\$ -	\$ 25,850.02	\$ 51,840.67	\$ (25,990.65)	\$ 107,340	\$ 47,512.80
TEC Vocational Education Grant	240	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Student Assistance	250	\$ 1,560.39	\$ -	\$ -	\$ 1,560.39	\$ 1,600	\$ 45.00
Work Keys Mini Grant	251	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 46.00
Bay City Rental	260	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,490.13
Statewide Distance Learning System Development	272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FOE Implementation Grant	274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,882.87
Lumina Credit When It's Due Grant	275	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -
Oregon Accelerated College Credit Program	276	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Depreciation & Maintenance Fund	290	\$ 960,628.64	\$ 73,396.02	\$ -	\$ 1,034,024.66	\$ 140,000	\$ 40,000.00
Timber Tax Reserve Fund	291	\$ 217,745.15	\$ 87,946.20	\$ -	\$ 305,691.35	\$ 412,989	\$ -
Strategic Investment Fund	295	\$ 1,288,131.25	\$ 3,344.29	\$ -	\$ 1,291,475.54	\$ 250,000	\$ 107,964.00
State IGA Fund	296	\$ -	\$ 43,970.94	\$ 74,547.50	\$ (30,576.56)	\$ 100,000	\$ 116,068.00
Tillamook County Cultural Coalition	299	\$ 755.01	\$ -	\$ 307.35	\$ 447.66	\$ -	\$ -
Total Special Fund		\$ 2,532,211.76	\$ 419,890.10	\$ 353,448.16	\$ 2,598,653.70	\$ 1,640,860	\$ 473,216.25
Schedule of Special Fund borrowing from General Fund							
		Ending Fund Balance	Less Accounts Receivable	Add Liabilities	Ending Cash Balance 12/31/2013		
Total of Grants that borrow from the General Fund		\$ (72,477.90)	\$ 73,239.72	\$ -	\$ (145,717.62)		
Total of Grants that are not borrowing from the General Fund		\$ 2,671,131.60	\$ 45.00	\$ -	\$ 2,671,086.60		
Total Special Fund		\$ 2,598,653.70	\$ 73,284.72	\$ -	\$ 2,525,368.98		
	Fund No.	Beginning Fund Balance	2013-2014 Revenue	2013-2014 Expenditures	Ending Fund Balance	2013-2014 Spendable Budget	2012-2013 Prior Year Expenditures
Community Education	310	\$ 6,191.96	\$ 3,968.00	\$ 1,566.19	\$ 8,593.77	\$ 7,311	\$ 584.96
Bookstore	320	\$ 79,322.66	\$ 85,610.17	\$ 138,096.27	\$ 26,836.56	\$ 278,932	\$ 165,004.44
Customized Training Projects	330	\$ 12,379.21	\$ 14,085.60	\$ 7,631.25	\$ 18,833.56	\$ 14,876	\$ 1,534.21
Culinary & Hospitality Program	340	\$ 4,865.74	\$ 4,697.86	\$ 3,851.74	\$ 5,711.86	\$ 15,375	\$ 3,857.05
Total Enterprise Fund		\$ 102,759.57	\$ 108,361.63	\$ 151,145.45	\$ 59,975.75	\$ 316,494	\$ 170,980.66
PERS Pension Bond Fund	410	\$ 14,543.33	\$ 51,990.07	\$ 39,341.90	\$ 27,191.50	\$ 117,084	\$ 40,618.73
General Obligation Bond Fund	420	\$ 51,141.86	\$ 599,891.30	\$ 174,318.75	\$ 476,714.41	\$ 698,638	\$ 185,918.75
Total Debt Service Fund		\$ 65,685.19	\$ 651,881.37	\$ 213,660.65	\$ 503,905.91	\$ 815,722	\$ 226,537.48
Campus Construction Fund - GO Bonds	520	\$ 1,196,237.61	\$ 2,601.66	\$ 423,767.95	\$ 775,071.32	\$ 1,105,000	\$ 27,863.89
Total Capital Projects Fund		\$ 1,196,237.61	\$ 2,601.66	\$ 423,767.95	\$ 775,071.32	\$ 1,105,000	\$ 27,863.89
Associated Students of TBCC	710	\$ 500.26	\$ 3,112.20	\$ 2,839.14	\$ 773.32	\$ 6,400	\$ 3,578.38
Phi Theta Kappa Honorary Society Fund	720	\$ 396.64	\$ 1,167.04	\$ 778.27	\$ 785.41	\$ 7,525	\$ 2,339.59
Total Agency Fund		\$ 896.90	\$ 4,279.24	\$ 3,617.41	\$ 1,558.73	\$ 13,925	\$ 5,917.97
PELL Grant	801	\$ -	\$ 400,780.00	\$ 401,216.00	\$ (436.00)	\$ 1,800,000	\$ -
Supplemental Education Opportunity Grant	802	\$ -	\$ 1,600.00	\$ 1,600.00	\$ -	\$ 50,000	\$ -
Direct Loans	810	\$ -	\$ 318,214.00	\$ 318,214.00	\$ -	\$ 2,200,000	\$ -
Federal Work Study	819	\$ -	\$ -	\$ 847.90	\$ (847.90)	\$ 12,500	\$ -
Oregon Opportunity Grant	821	\$ -	\$ 23,400.00	\$ 45,631.00	\$ (22,231.00)	\$ 500,000	\$ -
Chafee Grant	822	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ -
Tuition Waivers	831	\$ 20,122.00	\$ -	\$ 5,918.00	\$ 14,204.00	\$ 25,000	\$ 5,801.00
Board Scholarships	832	\$ 63,012.32	\$ -	\$ 28,217.00	\$ 34,795.32	\$ 137,377	\$ 36,670.20
Institutional Work Study	833	\$ 21,743.66	\$ -	\$ -	\$ 21,743.66	\$ 17,300	\$ 10,255.90
Foundation Scholarships	834	\$ -	\$ 5,898.00	\$ 6,732.00	\$ (834.00)	\$ 50,000	\$ 27,493.65
Student Employees	835	\$ -	\$ -	\$ 4,097.70	\$ (4,097.70)	\$ -	\$ -
Non-Institutional Scholarships	840	\$ 4,451.30	\$ 28,223.00	\$ 16,924.53	\$ 15,749.77	\$ 54,000	\$ 17,519.35
Total Financial Aid Fund		\$ 109,329.28	\$ 782,115.00	\$ 833,398.13	\$ 58,046.15	\$ 4,846,177	\$ 97,740.10

Agenda Item 6.B. - Attachment #3

Tillamook Bay Community College

Summary Financial Information - Cash Status

Preliminary for Fiscal Year-to-Date Ended December 2013

50.00% of Budget Period Expended

	General Fund			Special Fund			Enterprise Fund - Community Ed			Enterprise Fund - Bookstore		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance		\$ 841,858			\$ 2,280,574			\$ 8,828			\$ 46,409	
Beginning Fund Balance	\$ 539,247	\$ 801,766	148.68%	\$ 2,372,122	\$ 2,532,212	106.75%	\$ 4,500	\$ 6,192	137.60%	\$ 60,000	\$ 79,323	132.21%
Resources												
State Aid	\$ 895,000	\$ 477,946	53.40%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ 37,500	\$ -	0.00%	\$ 775,461	\$ 252,954	32.62%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ 1,355,000	\$ 553,232	40.83%	\$ 6,000	\$ 1,500	25.00%	\$ 7,500	\$ 3,968	52.91%	\$ -	\$ -	0.00%
Local Taxes	\$ 1,103,711	\$ 935,134	84.73%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ 476,332	\$ 87,946	18.46%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ 4,000	\$ 3,059	76.48%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 250,000	\$ 85,483	34.19%
Interest	\$ 5,000	\$ 2,847	56.94%	\$ 11,850	\$ 5,838	49.27%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ 7,000	\$ 9,400	134.29%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 7,000	\$ 705	10.07%	\$ 1,500	\$ 71,652	4776.80%	\$ -	\$ -	0.00%	\$ 1,000	\$ 127	12.70%
Transfers	\$ 460,402	\$ 18,989	4.12%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total Revenues	\$ 3,874,613	\$ 2,001,312	51.65%	\$ 1,271,143	\$ 419,890	33.03%	\$ 7,500	\$ 3,968	52.91%	\$ 251,000	\$ 85,610	34.11%
Expenditures												
Salaries and Wages	\$ 2,682,847	\$ 1,113,406	41.50%	\$ 306,111	\$ 184,077	60.13%	\$ 4,000	\$ 1,341	33.53%	\$ 48,937	\$ 23,319	47.65%
Operating Expenditures	\$ 929,071	\$ 377,549	40.64%	\$ 496,793	\$ 151,493	30.49%	\$ 3,150	\$ 230	7.30%	\$ 208,050	\$ 113,820	54.71%
Capital Outlay	\$ 28,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 219,112	\$ 55,500	25.33%	\$ 457,956	\$ 17,878	3.90%	\$ 161	\$ (5)	-3.11%	\$ 1,945	\$ 957	49.20%
Other budgetary accounts (Note 1)	\$ 50,000	\$ -	0.00%	\$ 2,370,440	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 20,000	\$ -	0.00%
Total expenditures	\$ 3,909,030	\$ 1,546,455	39.56%	\$ 3,631,300	\$ 353,448	9.73%	\$ 7,311	\$ 1,566	21.42%	\$ 278,932	\$ 138,096	49.51%
Ending Fund Balance	\$ 504,830	\$ 1,256,623		\$ 11,965	\$ 2,598,654		\$ 4,689	\$ 8,594		\$ 32,068	\$ 26,837	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables		\$ 161,928			\$ 73,285			\$ -			\$ 2,073	
Inventories		\$ 2,593			\$ -			\$ -			\$ 38,837	
NET EFFECT ON CASH		\$ (164,521)			\$ (73,285)			\$ -			\$ (40,910)	
Liabilities												
Accounts Payable		\$ 55,487			\$ -			\$ -			\$ -	
Unearned Revenue (Note 2)		\$ 80,830			\$ -			\$ -			\$ -	
Payroll		\$ 105,126			\$ -			\$ -			\$ 9,802	
NET EFFECT ON CASH		\$ 241,443			\$ -			\$ -			\$ 9,802	
NET ADJUSTMENTS		\$ 76,922			\$ (73,285)			\$ -			\$ (31,108)	
ENDING CASH BALANCE		\$ 1,333,545			\$ 2,525,369			\$ 8,594			\$ (4,271)	

Agenda Item 6.B. - Attachment #3

Tillamook Bay Community College

Summary Financial Information - Cash Status

Preliminary for Fiscal Year-to-Date Ended December 2013

50.00% of Budget Period Expended

	Enterprise Fund - Customized Training			Enterprise Fund - Culinary & Hospitality			Debt Service Funds			Capital Projects Funds		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance		\$ 12,379			\$ 4,599			\$ 53,105			\$ 1,197,947	
Beginning Fund Balance	\$ 12,400	\$ 12,379	99.83%	\$ 5,000	\$ 4,866	97.32%	\$ 74,000	\$ 65,685	88.76%	\$ 1,100,000	\$ 1,196,238	108.75%
Resources												
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ 11,000	\$ 14,086	128.05%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 677,138	\$ 599,405	88.52%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ 12,000	\$ 4,374	36.45%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 505	\$ 489	96.83%	\$ 5,000	\$ 2,602	52.04%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ -	\$ -	0.00%	\$ -	\$ 324	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 110,000	\$ 51,988	47.26%	\$ -	\$ -	0.00%
Total Revenues	\$ 11,000	\$ 14,086	128.05%	\$ 12,000	\$ 4,698	39.15%	\$ 787,643	\$ 651,882	82.76%	\$ 5,000	\$ 2,602	52.04%
Expenditures												
Salaries and Wages	\$ 6,316	\$ 2,908	46.04%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Operating Expenditures	\$ 8,220	\$ 4,565	55.54%	\$ 14,375	\$ 3,852	26.80%	\$ 1,600	\$ 1,600	100.00%	\$ 1,105,000	\$ 423,768	38.35%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 814,122	\$ 212,061	26.05%	\$ -	\$ -	0.00%
Transfers	\$ 340	\$ 158	46.47%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 1)	\$ -	\$ -	0.00%	\$ 1,000	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 14,876	\$ 7,631	51.30%	\$ 15,375	\$ 3,852	25.05%	\$ 815,722	\$ 213,661	26.19%	\$ 1,105,000	\$ 423,768	38.35%
Ending Fund Balance	\$ 8,524	\$ 18,834		\$ 1,625	\$ 5,712		\$ 45,921	\$ 503,906		\$ -	\$ 775,072	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables	\$ -	\$ -		\$ -	\$ -		\$ 51,632	\$ -		\$ -	\$ -	
Inventories	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET EFFECT ON CASH	\$ -	\$ -		\$ -	\$ -		\$ (51,632)	\$ -		\$ -	\$ -	
Liabilities												
Accounts Payable	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Unearned Revenue (Note 2)	\$ -	\$ -		\$ -	\$ -		\$ 51,632	\$ -		\$ -	\$ -	
Payroll	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
NET EFFECT ON CASH	\$ -	\$ -		\$ -	\$ -		\$ 51,632	\$ -		\$ -	\$ -	
NET ADJUSTMENTS	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
ENDING CASH BALANCE	\$ 18,834	\$ 18,834		\$ 5,712	\$ 5,712		\$ 503,906	\$ 503,906		\$ 775,072	\$ 775,072	

Agenda Item 6.B. - Attachment #3

Tillamook Bay Community College

Summary Financial Information - Cash Status

Preliminary for Fiscal Year-to-Date Ended December 2013

50.00% of Budget Period Expended

	Agency Fund			Financial Aid Fund		
	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance		\$ 897			\$ 109,425	
Beginning Fund Balance	\$ 2,525	\$ 897	35.52%	\$ 96,177	\$ 109,329	113.67%
Resources						
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ -	\$ -	0.00%	\$ 4,550,000	\$ 747,594	16.43%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 8,000	\$ 1,167	14.59%	\$ 100,000	\$ 34,121	34.12%
Transfers	\$ 9,112	\$ 3,112	34.15%	\$ 100,000	\$ 400	0.40%
Total Revenues	\$ 17,112	\$ 4,279	25.01%	\$ 4,750,000	\$ 782,115	16.47%
Expenditures						
Salaries and Wages	\$ -	\$ 1,781	0.00%	\$ -	\$ -	0.00%
Operating Expenditures	\$ 19,637	\$ 1,836	9.35%	\$ 4,846,177	\$ 833,398	17.20%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 1)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 19,637	\$ 3,617	18.42%	\$ 4,846,177	\$ 833,398	17.20%
Ending Fund Balance	\$ -	\$ 1,559		\$ -	\$ 58,046	
Adjustments to bring Ending Fund Balance to Ending Cash Balance						
Assets						
Receivables		\$ -			\$ -	
Inventories		\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -	
Liabilities						
Accounts Payable		\$ -			\$ -	
Unearned Revenue (Note 2)		\$ -			\$ -	
Payroll		\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -	
NET ADJUSTMENTS		\$ -			\$ -	
ENDING CASH BALANCE		\$ 1,559			\$ 58,046	

\$ 5,226,366

Cell: A33

Comment: Note 1. Contingency in the General Fund and Enterprise Fund and Reserves in Special Fund.

Cell: A47

Comment: Note 2. Assessed but unreceived property taxes and deferred tuition and fees when applicable.

Proposed 2014-2015 Tuition and Fee Schedule

RECOMMENDATION

FIRST READING OF THE PROPOSED 2014-2015 TUITION AND FEE SCHEDULE.

BACKGROUND INFORMATION

-----Comptroller Williams

Presented here for first reading is the proposed 2014-2015 Tuition and Fee Schedule.

Per 2014-2015 Board approved budget guidelines and to indicate TBCC's local commitment to funding the College, a credit tuition rate increase is proposed for implementation in Summer Term 2014. In addition, an increase of the Late Registration Fee is proposed. It is the Leadership Team's hope that this fee is never charged. We want to encourage students to enroll early to prevent cancelled classes and increase student success and completion.

Also proposed are increases to testing fees for proctored exams and EMT exams, both for non-TBCC students. In addition, elimination of the computer lab use fee is proposed.

Tuition or Fee Item	Current 2013-2014	Proposed 2014-2015
<i>Tuition</i>		
In-State Tuition per Credit Hour	\$90	\$92
Out-of-State Tuition per Credit Hour	\$110	\$112
<i>Fees</i>		
Base Course Fee (per credit)	\$4	\$4
Student Services Fee (per credit)	\$2	\$2
Technology Fee (per credit)	\$5	\$5
Late Registration Fee (per credit course)	\$25	\$100
Adult Basic Skills Instructional Course Fee (includes ABE/GED/ESOL courses)	\$15	\$15
Self Improvement Course Fees	market or self support level	market or self support
Deferred Payment Plan – Application Fee	\$15	\$15
Deferred Payment Plan – Late Payment Fee	\$25	\$25
Tuition Non-Payment Fee	\$75	\$75
Placement Test	\$20	\$20
Placement Test Retest	\$20	\$20
Proctored Testing per test for non-TBCC credit students or staff	\$25	\$30
EMT Practical Exams Fee for non-TBCC student, former student or staff	\$10/station	\$30/station
	\$75	

Deleted: Non-Student Computer Lab Use Fee (per term)

Deleted: \$75



**Agenda Item 6.C
February 3, 2014**

Calculator Rental (per term)	\$15	\$15
Printed Catalog (first copy from academic advisor free)	\$5	\$5
Return Check Fee	\$25	\$25



Proposed Academic Calendar 2014-2015

RECOMMENDATION

FIRST READING OF THE ACADEMIC CALENDAR FOR 2014-2015.

BACKGROUND INFORMATION ----- Interim Chief Academic Officer Phillips

The attached draft calendar is being presented for review. It is also being reviewed by the Leadership Team and College Council. There are two versions attached. The first is the version historically shared with the Board and approved by the Board. The second is a “calendar-like” format that shows additional information (such as furlough days) that matches the style of local school calendars.

With accreditation and independence from Portland Community College, TBCC has more freedom in setting the academic calendar. A change from previous years is being proposed for 2014-2015: a shift from a 12-week Fall Term to an 11-week Fall Term. Beginning and end dates for terms will match the Oregon University System and most of the other community colleges in Oregon. The change will also make all of TBCC’s official term lengths uniform at 11 weeks. Discussion is still taking place on campus regarding the shift to an 11-week Fall Term and the impact on instruction and other areas, but the change is reflected in the attached drafts. A later start to Fall Term will allow faculty more contract days on campus before the start of the term and the Campus-Wide In-Service days to be moved to Thursday and Friday. This, in turn, will allow campus offices to be open the full week before classes begin.

Regarding closures, the proposed calendar has TBCC being closed Fridays in July and August as well as the week of Christmas and two days the week of New Year’s Day. The number of closure dates reflects adjustment of staff and faculty contracts to reflect institutionalization of furlough days (see separate Board item).





2014-2015 ACADEMIC CALENDAR

2014

MAY 19.....	Summer Term 2014 Registration Begins
MAY 26.....	Memorial Day Holiday
JUNE 9 - 14.....	Spring Term 2014 Finals Week
JUNE 13.....	Commencement Exercises
JUNE 14.....	Spring Term 2014 Ends
JUNE 23.....	Summer Term 2014 Classes Begin
JUNE 23 - 27.....	Late Registration, Summer Term 2014
JULY 4.....	July Fourth Holiday
AUGUST 25.....	Fall Term 2014 Registration Begins
SEPTEMBER 1.....	Labor Day Holiday
SEPTEMBER 6.....	Summer Term 2014 Ends
SEPTEMBER 18 - 19.....	College In-service (Curtailed Public Services)
SEPTEMBER 29.....	Fall Term 2014 Classes Begin
SEPTEMBER 29- OCTOBER 3.....	Late Registration, Fall Term 2014
NOVEMBER 11.....	Veterans Day Holiday
NOVEMBER 24.....	Winter Term 2015 Registration Begins
NOVEMBER 27 - 28.....	Thanksgiving Holiday
DECEMBER 8 - 13.....	Fall Term 2014 Finals Week
DECEMBER 13.....	Fall Term 2014 Ends
DECEMBER 24, 25, 26.....	Winter Holidays

2015

JANUARY 1.....	New Year's Day Holiday
JANUARY 5.....	Winter Term 2015 Classes Begin
JANUARY 5 - 9.....	Late Registration, Winter Term 2015
JANUARY 19.....	Martin Luther King Jr. Day Holiday
FEBRUARY 23.....	Spring Term 2015 Registration Begins
MARCH 16- 21.....	Winter Term 2015 Finals Week
MARCH 21.....	Winter Term 2015 Ends
MARCH 23 - 27.....	Spring Break
MARCH 30.....	Spring Term 2015 Classes Begin
MARCH 30 – APRIL 3.....	Late Registration, Spring Term 2015
APRIL 14.....	College In-service (Curtailed Public Services)
MAY 18.....	Summer Term 2015 Registration Begins
MAY 25.....	Memorial Day Holiday
JUNE 8 – 13.....	Spring Term 2015 Finals Week
JUNE 12.....	Commencement Exercises
JUNE 13.....	Spring Term 2015 Ends
JUNE 22.....	Summer Term 2015 Classes Begin

NOTES:

1. Registration dates subject to change.
2. Last day to drop courses with a refund: See class schedule.
3. Last day to drop classes and receive a "W": See class schedule.

TILLAMOOK BAY COMMUNITY COLLEGE
DRAFT - 2014/15 Academic Calendar - DRAFT

July

S	M	T	W	T	F	S
		1	2	3	H	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	H	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	H	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	H	H	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	21
21	22	H	H	H	26	27
28	29	30	31			

JUNE

23 Summer Term ('14) Classes Begin
JULY

4 July 4th Holiday (H)
 Closed All Fridays in July

AUGUST

Closed All Fridays in August
 25 Fall Term ('14) Reg. Begins

SEPTEMBER

1 Labor Day Holiday (H)
 6 Summer Term 2014 Ends (E)
 18-19 College In-Service (I)
 (Curtailed Public Services)
 29 Fall Term 2014 Classes Begin (B)
 29-31 Late Registration, Fall 2014
 (Sept. 29 - Oct. 3)

OCTOBER

NOVEMBER

11 Veteran's Day Holiday (H)
 27-28 Thanksgiving Holiday (H)
 24 Winter Term ('15) Reg. Begins

DECEMBER

8-13 Fall Term 2014 Finals Week
 13 Fall Term 2014 Ends (E)
 22-29 Winter Holidays/College Closed (H)/(F)

JANUARY

1 New Year's Holiday (H)
 5 Winter Term ('15) Classes Begin (B)
 5-9 Late Reg. Winter Term ('15)
 19 MLK Jr. Day Holiday (H)

FEBRUARY

23 Spring Term ('15) Reg. Begins

MARCH

16-21 Winter Term 2015 Finals Week
 21 Winter Term 2015 Ends (E)
 23-27 Spring Break
 30 Spring Term ('15) Classes Begin (B)

APRIL

30-31 Late Reg., Spring Term ('15)
 14 College In-Service (I)
 (curtailed public services)

MAY

18 Summer Term ('15) Reg. Begins
 25 Memorial Day Holiday (H)

JUNE

8-13 Spring Term 2015 Finals Week
 12 Commencement Exercises
 13 Spring Term 2015 Ends (E)
 22 Sum. Term ('15) Classes Begin (B)

January

S	M	T	W	T	F	S
				H	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	H	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

KEY (H) Holiday (E) End of Term
 (I) Inservice (B) Beginning of Term

○ Campus-Wide Inservice Days
 H College closed (except for emergencies)
 Non-working Days for 180-day contract
 Inter-term Breaks

Registration dates subject to change.

Adjustment to Remove Furlough Days and Reflect Actual Work Days

RECOMMENDATION

FIRST READING OF PROPOSED ADJUSTMENT TO REMOVE FURLOUGH DAYS AND REFLECT ACTUAL WORK DAYS.

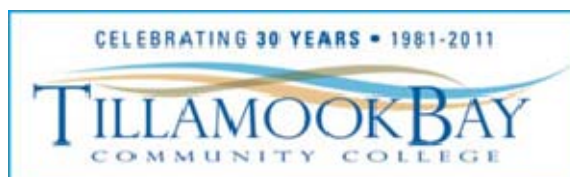
BACKGROUND INFORMATION----- Director Ryan

In 2009 reduction in funding to the College resulted in the implementation of 12 furlough days adjustment to salary and this was reflected in the academic calendar. The reduction of compensated days for staff went from 260 to 248. Compensated days for faculty were reduced from 180 to 172. The College was able to "buy" back one day, leaving 11 furlough days for staff and 7 furlough days for faculty. These furlough days have continued and there is no indication in the foreseeable future that the level of funding to the College will enable the reinstating of these days.

The College has continued to set the Staff and Faculty Salary Schedules based on 260 and 180 days respectively, but then compute actual compensation adjusting for the furlough days. This has created a cumbersome process for the Business Office and a confusing situation when posting position openings and hiring employees.

Eliminating furlough days on the calendar and identifying them as additional closed days would be clear. Also, the College would take the current salary being paid and adjust the Staff and Faculty Salary Schedules to reflect what is being paid. This would streamline matters in Human Resources and the Business Office as well as eliminate confusion when hiring employees and discussing compensation.

Upon Board approval these proposed adjustments would take effect beginning July 1, 2014. Language in Board Policies 311 and 405 will be amended to reflect these changes. Appendices A-2 and C-1 will also be amended to reflect actual salary schedules.



Achievement Compact

RECOMMENDATION

INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION----- President Green

It is the time of year for the TBCC Board and the College Council to review Achievement Compacts targets and suggest targets for 2014-2015. I have included the following for your review:

1. The 2013-2014 Achievement Compact letter and target numbers.
2. The first look at the target numbers for 2014-2015.

College Council had the first look at their January 2014 meeting and will be recommending the targets at their February meeting. The Board will have the Achievement Compact as an action item at the March meeting.





TO: Oregon Education Investment Board
FR: Tillamook Bay Community College Board
Re: Achievement Compact

DATE: June 3, 2013

The Tillamook Bay Community College (TBCC) Board enters into the second year of the Achievement Compact effort with commitments and concerns. The TBCC Board requests a conversation to discuss these commitments and concerns.

Commitments:

1. The TBCC Board of Education supports using Achievement Compacts as one tool to look at progress toward Oregon's ambitious goal of 40-40-20, created to ensure that Oregonians can compete globally and locally.
2. The TBCC Board is committed to serving a county of 26,000 individuals (with approximately 15,000 of working age) with education and training that meet the community's needs and go beyond simply earning college credit.
3. The TBCC Board believes that transitions within the education enterprise must improve so students are more successful. For this reason the college and Tillamook School District have developed and are implementing a program to improve career and college success. Career College Ready (C2R) is listed as a local option on our compact. TBCC is committed to students leaving high school with at least one college course or as much as one year of college.
4. TBCC is committed to working with a strong post-secondary partner – Oregon State University (OSU) – through its Open Campus. This is a vehicle to bring OSU to Tillamook through credit courses, non-credit programs or consultation.
4. TBCC is committed to assisting the Tillamook community to move from poverty and under education to an economically viable community. The numbers demonstrate the challenge:

POVERTY:

17% poverty in Oregon
18% poverty in US
24% poverty in Tillamook County

EDUCATION:

28% of adults have Bachelor's Degrees in both Oregon and the U.S.
20% of adults in Tillamook County hold Bachelor's Degrees.

REMEDIATION:

33% of all entering college students nationally need at least one remedial class.

50%+ of all entering college students at TBCC require at least one remedial class.

Concerns:

1. The Achievement Compact, used alone to measure success, cannot reflect the entire mission of TBCC or the needs of the TBCC community. TBCC provides more educational services, partnerships and successes that are critical to a rural community than serving credit students with degrees and certificates.

2. Examples of programs TBCC is pursuing that are not measured or recognized by Achievement Compacts include:

- There are students who do not earn a degree or certificate with the college but pursue their education after taking classes at TBCC. These do not usually count as transfer but are essential first steps for an adult “trying out” college.
- Targeted workforce training, such as partnerships with Stimson Lumber, the Creamery, and other local businesses.
- Austin Entrepreneurship Program being delivered from OSU to TBCC for individuals interested in entrepreneurship. No certificate or degree is earned but the program supports local economic development.
- Career coaching which assists the underemployed and unemployed to develop a career plan that does not need to end in a certificate or degree.
- The college has been involved in improvement efforts such as Foundations of Excellence (FOE) and Achieving the Dream (ATD). Both of these efforts focus on learning quality and engagement and are national efforts proven to bring about student persistence and completion.

3. The Achievement Compact's focus on a single year is not realistic. K-12 students attend classes full time; seventy percent of Oregon University System (OUS) students attend full time. At community colleges 82 percent attend part time. A community college education takes longer. Age also has an impact. Seventy-five percent of OUS students are 18 to 21. At TBCC, 20 percent of our students are under 21. Most of our students have families, work and go to college. Thus, one year compacts are not reflective of the learning environment.

4. TBCC has raised tuition \$5 in 2012/2013 and again for 2013/2014. To raise tuition to \$90 per hour in a community with the level of poverty mentioned earlier closes the door on growing skills and knowledge, just the opposite of the Board's commitment. TBCC and other rural communities need a strategic investment to maintain access to education.

Conclusion: The numbers on the compact do not reflect the community, the partnerships, the community commitment and the leadership and support from the Community College Commissioner for rural communities. The TBCC Board is committed to this community and would value the OEIB's commitment to listening, learning about and supporting rural community issues

Compact Measure	All 2010-11	All 2011-12 Projected	All 2011-12 Actual	All 2012-13 Projected	All 2012-13 Current	All 2013-14	Total Underrepresented 2010-11	Total Underrepresented 2011-12	Total Underrepresented 2012-13	Total Underrepresented 2013-14
Total GEDs	38	30		30	16	25	NA		NA	
Total Certificates	9	10	DS	10		10	DS	DS	DS	DS
Total Associates Degrees	23	25	24	25		25	DS	DS	DS	DS
Transfer to any 4-year	95	98		95		90	DS		6	
PSR Math Pass Rate %	67	66	65.29	65.00	69.00	68.00	70.00	64.77	67.00	64.77
PSR Write Pass Rate %	97	93	92.00	90.00	80.00	95.00	100.00	85.71	93.00	85.71
Pass 15 Credits	264	205	333	200	158	200	39	62	30	62
Pass 30 Credits	117	145	139	145	154	145	19	28	25	28
Pass Rate National Licensure %	0	65	85.71	65.00		80.00	NA	N/A	NA	N/A
Dual Credit HS	91	90	184	90	82		15	31	14	31
Dual Enroll OUS	0	5	0	5			0	0	DS	0
Transfer to OUS	68	70		70		70	6		7	7
Local Priorities (Optional for each district)										
Career and College Ready: Project with Tillamook High School to have all students who graduate in 2015 have one college class up to one year of college.	91	105	105	120		130	6	7	10	

* DS; Data suppressed, count less than 7

Compact Measure	Total African American 2010-11	Total African American 2011-12	Total Hispanic/Latino 2010-11	Total Hispanic/Latino 2011-12	Total Native American or Alaskan Native 2010-11	Total Native American or Alaskan Native 2011-12	Total Multi-Racial/Multi-Ethnic 2010-11	Total Multi-Racial/Multi-Ethnic 2011-12	Total Pacific Islander 2010-11	Total Pacific Islander 2011-12	Total Economically Disadvantaged 2010-11
Total GEDs	NA		NA		NA		NA		NA		NA
Total Certificates	0	0	0	0	0	0	0	0	0	0	DS
Total Associates Degrees	0	0	0	DS	0	0	0	0	0	0	0
Transfer to any 4-year	0		DS		DS		0		0		DS
PSR Math Pass Rate %	0.00	100.00	70.00	66.67	75.00	60.00	DS	100.00	NA	0.00	75.00
PSR Write Pass Rate %	100		100.00	83.33	NA	100.00	100.00	100.00	NA		100.00
Pass 15 Credits	0	DS	17	23	9	11	DS	DS	0	DS	13
Pass 30 Credits	0	DS	8	12	DS	DS	0	DS	0	0	8
Pass Rate National Licensure %	NA	N/A	NA	N/A	NA	N/A	NA	N/A	NA	N/A	NA
Dual Credit HS	NA	DS	12	21	DS	DS	0	0	0	DS	0
Dual Enroll OUS		0	0	0	0	0	0	0	0	0	0
Transfer to OUS			DS		DS		0.00		0.00		DS

* DS; Data suppressed, count less than 7

Total Economically Disadvantaged 2011-12	
DS	
DS	
	66.67
	83.33
	25
	10
N/A	
	0
	0

Compact Measure	All 2010-11	All 2011-12 Projected	All 2011-12 Actual	All 2012-13 Projected	All 2012-13 Current	All 2012-13 Actual	All 2013-14 Projected	All 2014-15 Target	Total Underrepresented 2010-11	Total Underrepresented 2011-12	Total Underrepresented 2012-13	Total Underrepresented 2013-14
Total GEDs	38	30		30	16		30	30	NA		NA	
Total Certificates	9	10	DS	10		7	10	10	DS	DS	DS	DS
Total Associates Degrees	23	25	24	25		56	25	30	DS	DS	DS	DS
Transfer to any 4-year	95	98		95			90	90	DS			6
PSR Math Pass Rate %	67	66	65.29	65.00	69.00	71.79	70.00	75.00	70.00	64.77	67.00	64.77
PSR Write Pass Rate %	97	93	92.00	90.00	80.00	88.00	90.00	95.00	100.00	85.71	93.00	85.71
Pass 15 Credits	264	205	333	200	158	193	200	215	39	62	30	62
Pass 30 Credits	117	145	139	145	154	31	145	150	19	28	25	28
Pass Rate National Licensure %	0	65	85.71	65.00			80.00	80.00	NA	N/A	NA	N/A
Dual Credit HS	91	90	184	90	82	122	100	135	15	31	14	31
Dual Enroll OUS	0	5	0	5		0	5	10	0	0	DS	0
Transfer to OUS	68	70		70			75	80	6		7	7
Local Priorities (Optional for each district)												
Career and College Ready: Project with Tillamook High School to have all students who graduate in 2015 have one college class up to one year of college.	91	105	105	120			120	160	6	7	10	
* DS; Data suppressed, count less than 7												

Compact Measure	Total African American 2010-11	Total African American 2011-12	Total Hispanic/Latino 2010-11	Total Hispanic/Latino 2011-12	Total Native American or Alaskan Native 2010-11	Total Native American or Alaskan Native 2011-12	Total Multi-Racial/Multi-Ethnic 2010-11	Total Multi-Racial/Multi-Ethnic 2011-12	Total Pacific Islander 2010-11	Total Pacific Islander 2011-12	Total Economically Disadvantaged 2010-11	Total Economically Disadvantaged 2011-12
Total GEDs	NA		NA		NA		NA		NA		NA	
Total Certificates	0	0	0	0	0	0	0	0	0	0	DS	DS
Total Associates Degrees	0	0	0	DS	0	0	0	0	0	0	0	DS
Transfer to any 4-year	0		DS		DS		0		0		DS	
PSR Math Pass Rate %	0.00	100.00	70.00	66.67	75.00	60.00	DS	100.00	NA	0.00	75.00	66.67
PSR Write Pass Rate %	100		100.00	83.33	NA	100.00	100.00	100.00	NA		100.00	83.33
Pass 15 Credits	0	DS	17	23	9	11	DS		0	DS	13	25
Pass 30 Credits	0	DS	8	12	DS	DS	0	DS	0	0	8	10
Pass Rate National Licensure %	NA	N/A	NA	N/A	NA	N/A	NA	N/A	NA	N/A	NA	N/A
Dual Credit HS	NA	DS	12	21	DS	DS	0	0	0	DS	0	0
Dual Enroll OUS		0	0	0	0	0	0	0	0	0	0	0
Transfer to OUS			DS		DS		0.00		0.00		DS	
* DS; Data suppressed, count less than 7												

Strategic Planning and Accreditation

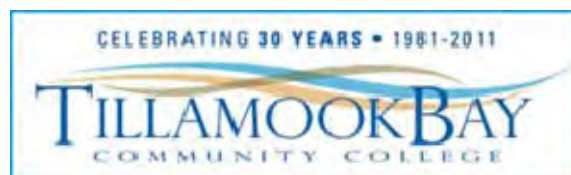
RECOMMENDATION

INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION ----- Interim Chief Academic Officer Phillips

President Green, Board Member Jim McGinnis, and Accreditation Liaison Officer Lori Gates all attended the Northwest Commission on Colleges and Universities (NWCCU) meeting in Bellevue, Washington on January 8. Dr. Chris Chairsell, Portland Community College's Vice President for Academics and Student Affairs, accompanied the TBCC's representatives and offered much-appreciated support outside the meeting. The representatives feel the meeting went well and TBCC is expecting official notification of the decision on initial accreditation very soon. It is hoped that the official letter will arrive before the actual Board meeting.

The College will be sending individuals to a planning conference in early spring and will begin to "refine its planning model to integrate strategic enrollment planning, academic planning, technology planning, and facilities planning within the College's Strategic Framework" as recommended in the NWCCU Evaluation Report.



Board Evaluation

RECOMMENDATION

TO REVIEW THE BOARD EVALUATION.

BACKGROUND INFORMATION-----

Chair Wakefield

The Board evaluation will be shared at the meeting for the first review.

Tillamook Bay Community College

2012-2013

Board of Director's Self Evaluation Survey

	Considerations	5 Definitely Agree	4 Agree	3 Somewhat Agree	2 Do Not Agree	1 Strongly Disagree
1	I understand my role and responsibilities as a board member.					
2	I understand the Mission and Core Themes of TBCC.					
3	I am involved in the board's work and progress.					
4	Communication from the college is timely and of interest.					
5	The Board establishes reviews regularly, revises as necessary, and exercises broad oversight of institutional policies, including those regarding its own organization and operation.					
6	The board monitors progress toward the strategic goals and outcomes.					
7	Board meetings are of appropriate length and frequency.					
8	The board effectively represents TBCC to the community.					

What is the greatest opportunity for the College and the Board?

What is the greatest challenge for the College and the Board?

Please list areas where you feel the College and/or the Board is strongest:



Please list areas where you feel the College and/or the Board could be stronger:

What other activities might board members be more involved in to assist the College?



Personnel

RECOMMENDATION

INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION ----- President Green

Position Title	Application Review Begins	Start Date	Comment	Screening Committee Chair	Appointment
Chief Academic Officer	2/7/2014	Between 4/1/2014 and 7/1/2014	Open until filled.	Jon Carnahan Michael Weissenfluh	
Dir. of Development and College Advancement	2/7/2014	ASAP	Open until filled	Jon Carnahan	
Title III Project Director	2/7/2014	ASAP	This position has been reopened. Open until filled.	Kyra Williams	
Financial Aid Advisor/Enrollment Specialist	1/6/2014	ASAP	Open until filled.	Michele Burton	
Grant Support Specialist		ASAP	Temporary Position through Sept. 30, 2014	Michele Burton	



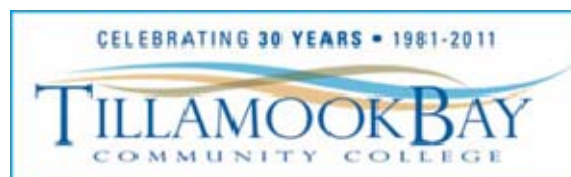
Written Communication

RECOMMENDATION

INFORMATION ONLY, NO ACTION REQUIRED

BACKGROUND INFORMATION----- Director Ryan

On January 19, 2014 Oregon State Senator Jeff Merkley held a Town Hall on campus. Senator Merkley opened the meeting by presenting the College with a United States flag, previously flown over the United States Capitol. Senator Merkley also presented the College with a certificate "In recognition for all that you do for this community."



This is to certify that the accompanying flag was flown over the
United States Capitol.

It is being presented by the Honorable
Jeffrey A. Merkley, United States Senator.

*In recognition for all that you do in this community,
Tillamook Bay Community College.*

Presented January 19, 2014

Announcements and General Information

RECOMMENDATION

INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION----- President Green

College Transfer and Career fair is February 12 from 9 to 2.

The Accreditation Celebration planning is well underway. Here are some highlights:

- Theme: TBCC – Advancing Knowledge, Transforming Lives
The Success of our Accreditation Journey is a Credit to our Community.
- Date: Wednesday, March 12, 2014

Activities on March 12th:

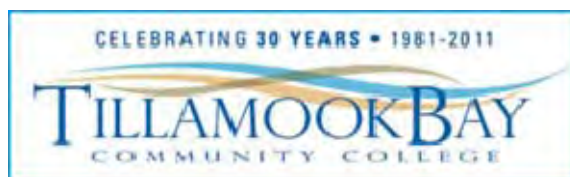
- Breakfast – South County, 8:30-9:30 am
- Lunch – Tillamook Campus, 12:00 – 1:15
- Afternoon Reception – North County, 4:30 – 5:30

Oregon Community College Association meetings have been scheduled for the first half of 2014 and are open to any Board member who would like to attend. Please let Connie know if you are attending.

- February 21, Noon - 4 pm – Salem, OSBA Board Room
- March 14, Noon - 4 pm - Portland Community College, Sylvania Campus
- May 9, Noon - 4 pm- Columbia Gorge Community College, Hood River – Jim McGinnis ?

Spring Break is March 24 through March 28.

Graduation is Friday June 13. Please save the date.

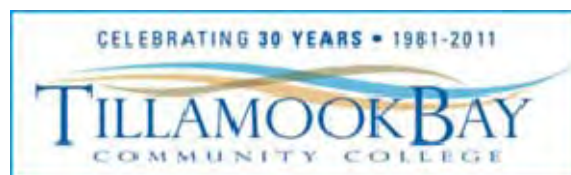


Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT BOTH THE BEGINNING AND END OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR MAY DETERMINE REASONABLE TIME, SPACE AND MANNER LIMITATIONS. AT THE CONCLUSION OF PUBLIC COMMENT, INDIVIDUAL MEMBERS OF THE BOARD MAY RESPOND TO COMMENTS MADE BY THOSE WHO HAVE ADDRESSED THE BOARD, MAY ASK STAFF TO REVIEW A MATTER, OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA.

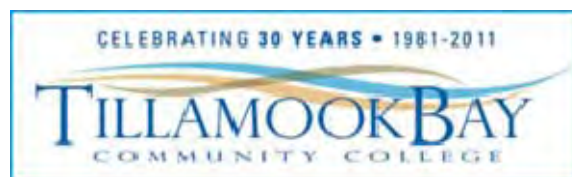
BACKGROUND INFORMATION----- Chair Wakefield



Board Member Discussion Items

RECOMMENDATION

BACKGROUND INFORMATION----- Chair Wakefield

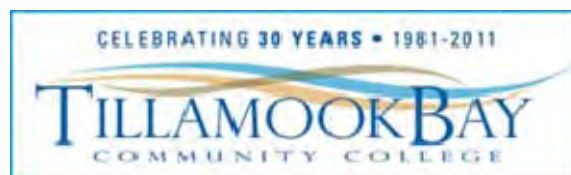


Executive Session

RECOMMENDATION

PURSUANT TO O.R.S. § 192.660 (2)(I), THE BOARD, MAY, UPON A VOTE OF A MAJORITY OF THE MEMBERS CONSTITUTING A QUORUM, ELECT TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATING THE PRESIDENT. PURSUANT TO O.R.S. § 192.660 (2)(I), THE BOARD, MAY, UPON A VOTE OF A MAJORITY OF THE MEMBERS CONSTITUTING A QUORUM, ELECT TO GO INTO EXECUTIVE SESSION TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER. NEITHER SESSION WILL BE OPEN TO THE PUBLIC.

BACKGROUND INFORMATION----- Chair Wakefield



Adjournment

RECOMMENDATION

MOTION TO ADJOURN THE MEETING.

BACKGROUND INFORMATION----- Chair Wakefield

