Board of Education Meeting Agenda

Date: April 3, 2017

TBCC Board Meeting – 6:00-8:00 p.m.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Resource</th>
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<tbody>
<tr>
<td>1</td>
<td>Call to Order • Acknowledge Guests</td>
<td>Chair Schreiber</td>
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<td>2</td>
<td>Consent Agenda:</td>
<td>Chair Schreiber</td>
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<tr>
<td></td>
<td>a. Approval of Agenda</td>
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<td>b. Approval of March 6, 2017 Minutes</td>
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<td>3</td>
<td>Invitation for Public Comment</td>
<td>Chair Schreiber</td>
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<td>Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.</td>
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<td>4</td>
<td>New Business and/or focused policy discussions</td>
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<td>h. Budget Committee Membership</td>
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<td>5</td>
<td>Information-Only Items (Board members may request any item be placed on the discussion agenda)</td>
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<td>7</td>
<td>Adjournment</td>
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Call to Order • Acknowledge Guests

RECOMMENDATION
CALL THE MEETING TO ORDER AND ACKNOWLEDGE ANY GUESTS.

BACKGROUND INFORMATION
Chair Schreiber
Approval of the Consent Agenda

RECOMMENDATION
MOTION TO APPROVE THE CONSENT AGENDA FOR THE APRIL MEETING.

BACKGROUND INFORMATION

Items for approval:
  a. Approval of Agenda
  b. Approval of March 3, 2017 Minutes
Approval of the Agenda

RECOMMENDATION
MOTION TO APPROVE THE AGENDA FOR THE APRIL MEETING.

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Board of Education Minutes  
March 6, 2017

TBCC Board Attending: Billy Schreiber, Kathy Gervasi, Debbie Lincoln, Mary Jones, and Pam Zweifel

TBCC Staff: Ray Hoyt, Heidi Luquette, Ann Hovey, Kyra Williams, Pat Ryan, Sheryl Neu, Ross Tomlin, Connie Green, Nikki Austin-Horn, and Rhoda Hanson

Regular Board Meeting
Agenda items and Discussions:

Call to Order • Acknowledge Guests (agenda item 1)
The meeting was called to order by Chair Schreiber at 6:00 p.m.

Approval of Consent Agenda (agenda item 2.a and 2b)
Debbie Lincoln moved to approve the consent agenda. Kathy Gervasi seconded. The motion carried.

Invitation for Public Comment (agenda item 3)
No public comment at this time.

New Business and/or focused policy discussions (agenda item 4)

4. a Program/Partner highlight- ASTBCC and PTK officers
Information:
Vice President Tomlin introduced the officers from ASTBCC and Phi Theta Kappa. After a brief introduction of what ASTBCC does, John Sandusky introduced the officers that were present. Ben Thomas - Vice President and Alyssa Spinar - Office Manager. ASTBCC Vice President Thomas gave a brief introduction of a few of the events they are sponsoring to help raise money for student events. These events include Secret Cupid and end of term BBQ. Office Manager Spinar provided a few more details about the Secret Cupid event as well as the movie night they want to host as a way to give students a way to connect and take a break.

President Green asked if there is any plan to help boost student involvement in ASTBCC for the upcoming year. It was mentioned to make awareness known earlier as well as invite non-officers to attend meetings to see if that would generate interest among students to join office. President Green also recommended connecting with Rhoda Hanson and Lori Rhodes to use their connection with students to help generate interest in ASTBCC office.

Phi Theta Kappa advisor Sheryl Vanselow introduced the officers that were present for Phi Theta Kappa. Newly appointed President Zak Zwald. President Zwald reviewed the programs that Phi Theta Kappa that has been involved in including, boosting numbers to increase membership through a program called REACH. Tillamook’s Chapter of Phi Theta Kappa is one of 422 national chapters to get this REACH award. Other projects include the Red Cross Blood Drive and the TBCC Transfer
Days. The Chapter is also involved in a Student Ambassadors Program which is focused on getting students to come back to school, commit to graduation, and provide assistance to help students complete college. The other major project is the Honors in Action project which addresses homelessness and poverty in Tillamook County.

4.b Board Evaluation

Information:
President Green gave a brief overview of the results of the last GISS evaluation question on “regular reports and disaggregated outcomes to inform policy”. The next board agenda is on this topic for developmental education. As the Board sets goals and develops potential topics for discussion for 2017/2018, it is important to consider where there is disaggregated data that would be of value.

4.c Program/Partner/Policy. Developmental Education outcomes

Information:
CAO Hovey presented a report on the current status of developmental education redesign. She also gave some background on the redesign of math and writing classes to help condense some of the work that students have to take. CAO Hovey walked the Board through the disaggregated table which represents developmental education completion outcomes based on gender, age, and ethnicity. She then discussed some key points of the results of the data table with the board.

When Ethnicity data is further disaggregated, the two largest race/ethnic groups represented are Hispanic/Latino and White. When enrollment and successful completion rates are disaggregated based on ethnicity, Hispanic or Latino students generally exhibit higher success rates in post-secondary remedial classes than white students.

These results indicate that while discussions on equity may traditionally focus on non-white ethnicities, TBCC and its service area may need to consider the development of a strategy to more fully support achievement and progression rates of white males.

Due to the demographics of our service area, which are similarly reflected in the demographics of our student population, white males represent a significant portion of Tillamook County’s population. By extension, low success rates of white males in developmental education courses can represent a barrier to completion of degrees and/or certificates, with a resulting dampening effect on economic growth and success in our service area (economic success is one of the college’s Core Themes which supports mission fulfillment).

4.d Accreditation Update

Information:
The college has received the letter from the Northwest Commission on Colleges and Universities (NWCCU) regarding our mid-cycle evaluation report, as an outcome of the site visit conducted in October 2016. President Green presented the letter that was sent and talked the background information that produced the content of the letter.

CAO Hovey and Vice President Tomlin explained that the college will be ready for the Year 7 visit and will produce a successful Year 7 report.
4.e Institutional Learning Outcomes
The Institutional Learning Outcomes (ILO) were shared at the board retreat and today’s meeting is the second look. The proposed Institutional Learning Outcomes have been reviewed and approved by the college Curriculum and Assessment committee and College Council. The ILO’s provide a framework for the current outcomes and assessment project and may be adapted in coming years as the assessment process is further refined.

**Action:** Chief Academic Officer Hovey is requesting Board approval of the revised Institutional Learning Outcomes.
Debbie Lincoln moved to approve. Pam Zweifel seconded. The motion carried.

4.f Curriculum and Assessment
**Information:**
Subsequent to the redesign of the developmental math sequence, the former MTH 60 (redesigned as MTH 60Z) is being renumbered as MTH 70, Introductory Algebra. This re-numbering brings the math sequence numbering into agreement with other community colleges and will make the granting of transfer credit easier if students move to another community or four-year college. In addition, the course learning outcomes have been revised. Next meeting the Board will review for action.

4.g Academic Calendar
Formulation and approval of the academic calendar for the college on a multi-year basis clarifies quarterly start and end dates for the purposes of financial aid and permits improved student and advisor planning. As the college moves in the direction of an annual course schedule to improve planning, the multi-year academic calendar is reflective of this focus and of efforts to improve planning for both students and academic personnel.

**Action:** Debbie Lincoln moved to approve the proposed TBCC Academic Calendars for the next three years: 2017-18, 2018-19, and 2019-20. Mary Jones seconded. The motion carried.

4.h Tuition and Fees
Chief Finance Officer Williams presented the proposed 2017-2018 Tuition and Fee Schedule for the second reading and approval.

**Action:** Pam Zweifel moved to approve the proposed 2017-2018 tuition and fee schedule. Debbie Lincoln seconded. Motion carried.

4.i Legislative Update
**Information:**
Andrea Henderson, Executive Director of Oregon Community College Association (OCCA) joined the meeting on the phone to provide a legislative update on bills affecting community colleges. She focused on the status of priority 1 and 2 bills that are likely to have the most impact on community colleges. The key areas that OCCA is paying attention is the community college support fund, capital resources, student affordability in the broadest sense, student transfer as well as overall student persistence and success.
Information Only Items (agenda item 5)

5.a Financial Report
January financials are now ready for review. No additional comment on Financial Reports

5. b Community College and Workforce Update
No additional comments.

5.c EDC/Tourism update
No additional comments

5.d Personnel
Title III position still open – No new updates

5.e Announcements and General Information
President Green gave an update on the remaining balance for the PRI building. Currently $132,000 remains to be raised. President Green recommends the board consider all fundraising complete and make it official at the next meeting.

Board Member Discussion Items (agenda item 6)
No board discussion items at this time.

Adjournment (Agenda Item 7)
Debbie Lincoln approved motion to adjourn the meeting. Pam Zweifel seconded. Motion carried. Chair Schreiber adjourned the meeting at 7:31 p.m.
Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT BOTH THE BEGINNING AND END OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR MAY DETERMINE REASONABLE TIME, SPACE AND MANNER LIMITATIONS. AT THE CONCLUSION OF PUBLIC COMMENT, INDIVIDUAL MEMBERS OF THE BOARD MAY RESPOND TO COMMENTS MADE BY THOSE WHO HAVE ADDRESSED THE BOARD, MAY ASK STAFF TO REVIEW A MATTER, OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA.

BACKGROUND INFORMATION

Chair Schreiber
NEW BUSINESS

RECOMMENDATION

BACKGROUND INFORMATION

Chair Schreiber

a. Program/Partner/Policy – OSU Partnership -------------------Vice President Tomlin
b. Preliminary Budget ----------------------------------------Chief Finance Officer Williams
c. Curriculum And Assessment-----------------(Action) Chief Academic Officer Hovey
d. Board Meeting Schedule for 2016/2017 -------------------Vice President Tomlin
e. Strategic Framework Status------------------------------President Green
f. Partners for Rural Innovation --------------------------(Action) President Green
g. Board Self-Evaluation---------------------------------(Action) Vice President Tomlin
h. Budget Committee Membership --------------------------(Action)Chief Finance Officer Williams
Program/Partner/Policy – OSU Partnership

RECOMMENDATION
Information

BACKGROUND INFORMATION
Troy Downing will be joining us to share about OSU Extension Service programs so we can grow our partnership. The following is a high level overview of the multiple services of OSU Extension.

The OSU Extension Service conveys research-based knowledge and programming locally to help people to improve their lives, their homes, and their communities. In Tillamook County, programs are offered in the areas of agriculture, home horticulture, forestry, and family community health and youth development through the 4-H program. Every one of the programs has unique characteristics and serves a varied population of residents, collectively ranging from kindergarten to seniors.

The 4-H youth development program is a major effort offering a variety of educational activities and experiences. For example, educational programming for Tillamook County youth through the 4-H program reached 986 different youth in 2013-14 through traditional 4-H clubs led by volunteers (430), afterschool and day camp programs (195 youth in four after school programs and 13 day camps), and school enrichment classes (559) in nutrition and science. We have much more after school programming planned this coming year than before.

The Dairy Extension program delivers educational programs and conducts applied research with the commercial dairy industry statewide. Educational programs are predominately geared toward nutrient management, feed production and nutrition and cow health. Approximately 40% of Oregon dairy farms are located in Tillamook County.

The Family and Community Health program offers educational programming from three different faculties. One has focused programs on food preservation, healthy aging, exercise and fiber arts, the second focuses on nutrition and the third also focuses on nutrition but is funded through a program called SNAP-Ed providing educational programs to low income and programs in our schools.

- Currently there is a Walk with Ease program with 21 participants walking three days a week at the fairgrounds
- The Strong Women program has 49 current participants in four different sessions that meet two to three times per week – three sessions are held at the OSU Extension Office (M, W, & F) and one is held at the Netarts Community Club building (TU & TH).
- Nancy just completed the Preserve@Home online food preservation training for 39 participants from around Oregon in cooperation with University of Idaho Extension and 4 OSU Extension Faculty. Participants completed six weeks of training that included weekly reading assignments, online discussion board, weekly online chat, online weekly quiz and final exam, as well as a hands-on lab.
Three summer food preservation classes have been scheduled for the public on Canning Fruits, Fruit Pie Fillings, Jams & Jellies; Canning Meat, Fish, Poultry & Veggies; and Canning Pickles & Salsa.

Cooking Matters for Senior Adults will begin on April 27. This six session class is held in cooperation with Northwest Senior and Disability Services and Tillamook Regional Medical Center. Each lesson includes a nutrition lesson and hands-on cooking session.

SNAP-Ed program which provides nutrition education to low-income families through nutrition classes in all the fourth grade classrooms in the county (over 225 students), as well as afterschool programs, family nights at elementary schools, visits to food pantries (reaching over 1,100 families) and cooking classes for families (34 participants). In Tillamook County over 60% of students in the K-12 system qualify for free and reduced lunch.

Food Preservation classes (3-4 per year) which reached 74 people with USDA approved/safe canning information and techniques.

OSU Open Campus is a private-public partnership that leverages resources from a variety of community, campus-based, and statewide sources as the program grows statewide. OSU Open Campus serves as a convener and connector in rural communities, partnering with K-12, the local community college, economic development entities, local government, non-profits, and more to continuously adapt to the needs of communities, businesses and other stakeholder groups.

Juntos – Together for a Better Education is a program designed to unify schools, families, and community efforts to prevent high school dropouts and promote student access to higher education through parental involvement, with a focus on the Latino community. Seven families graduated successfully from the first Juntos session in Tillamook, Oregon in 2014 and have grown to include over 70 participants.

Our home horticulture education program is often referred to as Master Gardener program, but it really includes more than that. Annually an extensive MG training is offered as Tillamook County Master Gardener group has about eighty active members, all of whom have completed a twelve-week sustainable gardening class taught by OSU horticultural staff. They recertified annually by attending additional classes and completing service work throughout the county. Over 600 local residents have completed our educational program in the last 31 years. Our current class has eighteen students. The group staffs a plant clinic for the general public three days a week eight months a year, perform over 9000 hours of community service and provide the equivalent of 4 full time extension services staff members. In addition, we provide 900 hours annually to the Oregon Youth Authority Tillamook campus gardening program, and support OSU’s master gardener classes for OYA by tutoring youth. They have a learning garden at the Tillamook County Fairgrounds attracts 1500 visitors a year, and provides an extensive learning experience for the public. The learning garden produces 800 pounds of food a year for local food banks. They also conduct a county wide pruning day for seniors and shut-ins, and hold a spring plant sale attracting 1200 customers. Our Seeds to Supper program educates low-income people on sustainable gardening and healthy nutrition. This year, we are offering free classes throughout the county. One class is taught in Spanish this year as well.
Preliminary 2017-2018 Budget Information

**RECOMMENDATION**
RECEIVE INFORMATION PRESENTED. NO FORMAL ACTION ON THE 2017-2018 BUDGET IS REQUESTED AT THIS TIME.

**BACKGROUND INFORMATION**
---------------------------------------------- Chief Finance Officer Williams

In accordance with the 2017-2018 Budget Development Schedule, a proposed budget will be mailed to the Board and Public Budget Committee Members in preparation for the Budget Committee Meeting scheduled for April 10, 2017. The information shown below is preliminary and is provided for informational purposes only.

**PRELIMINARY BUDGET - REVENUE CATEGORIES**

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<tr>
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<td>Beginning Fund Balance</td>
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<td>State – CC Support Fund</td>
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<td>Property Taxes</td>
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<td>Contracts – Local</td>
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<td>Fees</td>
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<td>Transfers</td>
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<td><strong>Total Resources</strong></td>
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<td><strong>$4,793,191</strong></td>
<td><strong>$5,076,984</strong></td>
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Budget Notes – Resources
1. **Community College Support Fund** – Amount equals the projected transfer to TBCC based on the Department of Community Colleges and Workforce Development funding formula calculated distribution of an estimated 2017-2019 state biennial appropriation of $550,000,000.
2. **Property Taxes** – Amount equals the projected collections of FY17-18 and prior year’s property tax receipts for Tillamook County and includes 3 percent growth on assessed value per County practice.
3. **Contracts - Local** – In prior fiscal years, the Tillamook Education Consortium supported the Culinary/Hospitality Program. During FY15-16, the Culinary Program was suspended due to low enrollment. The program was evaluated within the community and has since been deleted based on lack of community need.
4. **Tuition** – Tuition revenue estimate is based on no projected growth in FTE and a $1 per credit increase in the tuition rate.
5. **Fees** – Fee revenue estimate is based on no projected growth in FTE.

6. **Sale of Goods and Services** - This revenue is primarily from GED testing services.

7. **Interest Income** - Interest is from investment in the Local Government Investment Pool and interest earned on property taxes collected by the County.

8. **Miscellaneous Income** – Includes revenue primarily from reimbursed expenses and rent for use of our facilities.

9. **Transfers In** – Transfers include monies from the Enterprise, Special Funds, Agency, and Financial Aid Funds for PERS debt service and administrative overhead and reserve funds support for operations.

### PRELIMINARY BUDGET - EXPENDITURE CATEGORIES

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<td>Instruction</td>
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**Budget Notes - Expenditures**

1. **General Assumptions and Information** –
   a. **Inflation** – Across the board increases in the cost of purchased goods and services are not programmed in the FY17-18 proposed budget. However, specific amounts for materials and services have been adjusted where increases (or decreases) are known or can be reasonably estimated.

   b. **Salaries and Benefits** – In the 2017-2018 budget, there is no cost of living adjustment (COLA) proposed. No step increase has been included in the proposed budget either. Staff employees continue to have 249 day contracts and faculty have 173 days.

   The College’s insurance stipend is not increasing. Projecting into the future, implementation of Federal penalties from the Affordable Care Act (ACA) and revisions under the current Federal administration, the College has many unknowns when determining what we pay for health care coverage. Under the current ACA, as recent as last year, some of our plan options would eventually be considered “Cadillac”. In October 2016, MODA made significant changes to “Cadillac” plans. Some plans had significant decreases to premiums and increases in out of pocket expenses for employees. Since there are a lot of healthcare insurance unknowns, $1,278...
per employee per month will be maintained for the 17-18 budget to insure that full payment of employee-only health insurance is maintained and a partial contribution to dependent coverage remains. Insurance coverage at pro-rated amounts for part-time employees is maintained. The College will also not increase the “Opt Out” payment. The budget retains the PERS employee portion pickup.

c. Positions – In the 17-18 budget, the 0.5FTE HTR program instructor has been eliminated. The program underwent a review process and it was determined that the community doesn’t require a credit degree program.

In 16-17, the 1.0FTE MIT Faculty/Coordinator position was split into a 0.5FTE MIT Coordinator and .5FTE faculty. A coordinator was hired in 16/17. The .5FTE Faculty position remains unfilled. For 17-18, the FT Business Administration Instructor will provide faculty oversight in this area, so the budgeted position has been eliminated.

There was a .5FTE faculty for Criminal Justice and Public Safety (CJPS) that was never hired because of enrollment. For 17-18, this 0.5FTE Faculty position was eliminated. The .775FTE Social Science Instructor will be increased to 1.0FTE and will add CJPS oversight to current job duties, which also includes ASTBCC Advisor.

The 1.0FTE Director of Development and College Advancement will remain but continues to transition away from Title III resources and will increase in General Fund support. On October 1, 2017, 50% will be in the General Fund as compared to 25% in the 16-17 Federal fiscal year.

The 1.0FTE TBCC Store Manager/Cashier will be maintained, but the store will no longer support the position. For 17-18, the position will be 100% General Fund supported. We are still working to determine the right mix of college supplies and other items to support student needs.

Also included in the 17-18 Budget is the payout of accrued vacation leave for the President Emeritus. This is a one-time expense in the College Support area and will be eliminated in the 18-19 Budget.

All other faculty and staff positions at the College are retained in this budget.

d. Major Capital Expenditures – No major capital projects are contemplated to be funded from the General Fund in this fiscal year. The PRI building is certified for occupancy and final check list items are in progress or scheduled. Additional grant funds and community donations are being pursued in order to complete the funding for this project.

2. Contingency and Ending Fund Balance – The budget will contain approximately $950,000 for Operating Contingency and Ending Fund Balance which represents approximately 23% of the General Fund Budget. Operating Contingency is $50,000 and the balance is designated for Ending Fund Balance. Ending Fund Balance allows TBCC to maintain cash flow without having to borrow.

3. Transfers – Transfers include funding for financial aid, PERS debt service, and student government support. College-funded student financial aid is budgeted and accounted for in the Financial Aid Fund (FAF). In order to provide adequate funding for the College’s financial aid activities in FY17-18, $130,000 is being transferred into the FAF from the General Fund. This remains unchanged from FY16-17. There are a variety of changes and unknowns surrounding the Oregon Promise. We continue to anticipate a reduction in utilization of the First Class Scholar program because the Oregon Promise may be viewed as having more value for the students.
Curriculum and Assessment

RECOMMENDATION
Action

BACKGROUND INFORMATION------------------------------------Chief Academic Officer Hovey

At the March meeting the renumbering of MTH 60Z to MTH 70 was presented for your information. This item is now presented for action by the Board. The new course number, title, and revised learning outcomes are presented below for your information:

COURSE NUMBER: MTH 70
COURSE TITLE: Introductory Algebra
CREDITS: 4

COURSE DESCRIPTION and PREREQUISITES:

Introduces algebraic concepts and processes with a focus on linear and quadratic equations in one and two variables, and linear and quadratic inequalities. Graphs, formulas and proper mathematical language and notation are emphasized throughout the course. A scientific calculator is required. Prerequisites: MTH 20, RD 90 and WR 90 (or RDWR 90), or placement above these levels. Audit available.

INTENDED COURSE OUTCOMES: Upon successful completion of MTH 70, students will be able to:

- Recognize the structure of an algebraic expression.
- Translate verbal expressions to algebraic expressions, algebraic equations, and inequalities.
- Manipulate algebraic expressions, equations and inequalities.
- Construct a system of algebraic equations to model a real-life situation.
- Solve linear and quadratic equations and inequalities in one variable.
- Construct tables and graphs for linear and quadratic equations in two variables, and discover relationships between equations and graphs.
- Describe ways in which graphs help us understand algebraic expressions and equations.
Board Meeting Schedule for 2016/2017 Draft

RECOMMENDATION
INFORMATION ONLY – NO ACTION REQUESTED.

BACKGROUND INFORMATION------------------------------- Vice President Tomlin

Each year the Board sets the dates and locations for the upcoming year. The Board policy establishes a practice of meeting the first Monday of each month. For the 2017/2018 year, it is recommended we do no follow that policy in the fall of 2017 so the Board can better align the shared board workshops with the three school districts in Tillamook County.

It is recommended that the TBCC Board meet on the second Monday from September 2016 through October 2017. Then from November through June 2017 the Board would meet on the first Monday.

The Board Policy has no Board meetings in July and August and there are no scheduled meetings. Most meetings are scheduled for 6 p.m. at the Central Campus Board Room #214/215 (Board Policy 101.2) unless noted. The exceptions to meeting on campus are those meetings with Nestucca Valley School District and Neah-Kah-Nie School District.

Each local school district Superintendent was contacted and agreed to a shared Board workshop for the 2017-2018 academic year. Every Board has responded that they would like to continue to meet.

DATES FOR TBCC BOARD MEETINGS 2017/2018:
July and August – no meeting

September 11 – TBCC Board at Neah-Kah-Nie District Office 5:30 to 6:30 and Board meeting at the District Office 6:30 to 8:30

October 16 – TBCC Board at Nestucca Valley School District for workshop 5:30 – 6:15 and Board meeting at TBCC South 6:15 to 8:15

November 6 – TBCC Board workshop with Tillamook School District Office 5:15 to 6:30 at TBCC and Board meeting 6:30 to 8:30

All of the following meetings are at TBCC from 6 to 8 unless an executive session is needed:

December 14
January 8
February 5
March 5
April 2
April 9 – Budget Committee (6 to 8)
May 7
June 4
Strategic Framework Status

RECOMMENDATION
INFORMATION

BACKGROUND INFORMATION

In June of 2016, Board members Schreiber and Lincoln with President Green attended the Governance Institute for Student Success (GISS) summit. At the meeting, the three reviewed the college status on achieving the six strategic goals that support the three core themes of the college. This report is an update as of March 2017. The intent is meet the goals by 2020. The college is well on its way.

As a reminder the following are the themes and goals:

CORE THEMES
- Educational Excellence
- Economic Success
- Leadership, Partnership and Community Engagement

GOALS:
Goal I: TBCC exhibits year-to-year increases in total student enrollment and full-time student equivalent numbers (FTE) as it enhances its reputation as a small, personal, and technology advanced learning environment focused on academic excellence.

Potential objectives to support the achievement of Goal I:
1. TBCC will support a variety of flexible and innovative learning modalities that utilize both technology-enhanced, hybrid, and online classes while maintaining instructional consistency, rigor, and integrity. TBCC will schedule program requirements and electives to ensure that full-time students, upon completion of prerequisite work, are able to complete degrees within a two-year timeframe.
2. TBCC will support and foster student engagement in college life and activities, focusing on intentional and personal interactions between students and all college staff.
3. TBCC will provide equitable support to students through online open educational resources.
4. TBCC will effectively market future course offerings, programs, career and educational pathways, and the legacy of our students’ experiences in completing their educational goals, ultimately increasing community awareness, partnerships and participation.
5. TBCC will implement and maintain technological resources, including bandwidth, hardware, and software, in response to the needs of all students and all types of learning modalities.
6. TBCC will provide the necessary resources to support faculty, staff, and student learning in technology-enhanced instruction, offering support in instructional design, professional development activities, online tutoring, and advising.

Goal II: TBCC supports students needing pre-collegiate learning and reduces barriers to their achievement of educational goals.
Potential objectives to support the achievement of Goal II:
1. TBCC will develop and implement pre-assessment diagnostic tools and related self-tutoring resources and modules to facilitate the refreshment of specific skills.
2. TBCC will investigate, evaluate, and implement early, alternative, and/or supplemental assessments of student skill levels to enhance accurate placement in pre-collegiate courses. Such activities will be done in light of high school common core assessment.
3. TBCC will support accelerated student completion of remedial levels through the development of compressed course modules, online developmental courses, supplemental review sessions, and other alternate instructional delivery modes.
4. TBCC will support student progression through and successful completion of precollegiate courses through the development and provision of tutoring, mentoring and limited case management services.
5. TBCC will implement strategies to reduce barriers to student completion of precollegiate/high school courses by utilizing adequate technology and high school connections.

Goal III: TBCC forms and fosters industry, community, and educational partnerships and responds to community needs with the further development of Career Technical trainings and programs that create opportunities for economic growth and success.

Potential objectives to support achievement of Goal III:
1. TBCC will research the feasibility of offering more CTE trainings and courses, and increase the ability for current and potential employees to complete industry certifications, apprenticeships, certificates and degrees in response to industry partner needs and interests.
2. TBCC will increase the quantity and quality of dual credit offerings through cooperation with K12 partners.
3. TBCC will develop and implement professional development opportunities for faculty, high school teachers, and industry adjuncts to ensure academic excellence in all educational offerings, and increase interaction amongst faculty, high school teachers and industry adjuncts.

Goal IV: TBCC exhibits increased student retention and continuous growth in student completion of certificates, degrees and personal educational goals.

Potential objectives to support achievement of Goal IV:
1. TBCC will develop and implement a college-wide, enhanced advising process to identify student needs and improve student retention by building on the existing strengths, expertise and knowledge-base of all employees; implementing an early warning system; and referring students to appropriate college and community support services.
2. TBCC will create clear expectations and processes for students to complete gateway courses within their first 36 credits.
3. TBCC will expand reverse transfer, degree partnerships and articulation agreements with four-year colleges and universities to support student continuation in advanced studies.
4. TBCC will promote student attainment of commonly-accepted industry certifications in occupational areas and complementary credentials that will improve student employment potential.

Goal V: TBCC employs technology-based solutions in conjunction with highly effective interactive learning to assist students and employees in tracking the improving educational processes, assessments and outcomes.

Potential objectives to support achievement of Goal V:
1. TBCC will develop and cultivate a virtual teaching and learning center to facilitate professional sharing and continual improvement of faculty efforts.
2. TBCC will provide professional development for technology enhanced instruction and learning.
3. TBCC will incorporate hybrid, online, and/or technology enhanced delivery for all regularly scheduled credit classes.
4. TBCC will identify and develop at least one online degree program.

Goal VI: TBCC’s technical infrastructure and services support the implementation and growth of technology-based operations, online classes, and support services in all operational areas of the college.

Potential objectives to support achievement of Goal VI:
1. TBCC IT infrastructure will provide the capacity and support for all college operations and support services, and increase college-wide training and support in the effective use of available technology to enhance and streamline workflow.
2. TBCC IT infrastructure will provide the capacity and support for the development of online advising and tutoring services in support of technology-enhanced instruction.
3. TBCC IT infrastructure will provide the capacity and support for TBCC Foundation and Development operations to improve the publication of and review processes for scholarship applications, tracking of resource development opportunities and records, and enhancing their web presence.
4. TBCC IT infrastructure will provide the capacity and support to implement, ensure and maintain critical network security and confidentiality in compliance with regulations and accepted conventions.
5. TBCC IT infrastructure will provide the capacity and support for the identification and implementation of software to convert the process of curriculum review, submission and documentation as well as the process of submission, review and evaluation of course, program and institutional learning outcomes assessments to a digital system.
6. TBCC IT infrastructure will provide the capacity and support for online access and publishing of college-wide performance data through the implementation of Tableau software, with accommodation for ongoing review and potential platform changes.
7. TBCC IT infrastructure will provide a student “degree audit” software to assist in planning and preparation, (CEP, etc.) with a visual dashboard.
8. TBCC IT infrastructure will provide the capacity and support to update, maintain and utilize the college’s website in timely, informative and user-friendly ways.
STATUS as of March 2017 is reflected in the “Update area” to reflect the movement to date. There are only three activities that remain to be addressed for 2020 accomplishment.

<table>
<thead>
<tr>
<th>Goal</th>
<th>Achieved</th>
<th>UPDATE for In Process</th>
<th>In Process</th>
<th>UPDATE for Need to Address</th>
<th>Need to Address</th>
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<td>I Enrollment</td>
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<td>II Pre-Collegiate</td>
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<td>1,2</td>
<td>5,0</td>
<td>1,2</td>
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<tr>
<td>III CTE &amp; Community</td>
<td>1,2</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IV Retention</td>
<td>1,2</td>
<td>4</td>
<td>3</td>
<td>3,4</td>
<td></td>
</tr>
<tr>
<td>V Tech-Based Solutions</td>
<td>3,4</td>
<td></td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>VI Services &amp; Technology</td>
<td>1,8</td>
<td>2,3,4,5, 7</td>
<td>6</td>
<td>6,7</td>
<td></td>
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</table>
Partners for Rural Innovation

RECOMMENDATION
Action

BACKGROUND INFORMATION

The Partners for Rural Innovation dedication on March 6 was an important milestone. The recognition of many peoples’ efforts and commitment is a testimony to the community and to the TBCC Board in approving the vision and a shared path toward economic success in the county.

On February 20th, the college agreed to substantial completion with Todd Construction and AC+CO. There is a punch list to complete, and several items and resources are in a reserve account because of the need for dry sunny weather.

It appears that the college will stay within the projected budget and there will be a savings of around $30,000 to $40,000. The college will know the exact amount as we get closer to May. Several of our grants need final or updated reports in late March and April.

To summarize:
Total Project Cost - $5,038,242
Funds Received as of March 1, 2017 is $4,903,547
Funding goal still needed is $134,695

Recommendation:
I am recommending the following to bring this project to completion and increase consistency in grant reports.

1. The Board accept substantial completion as of February 20, 2017.
2. The Board accept the final cost for the building as the projected cost of $5,038,242
3. The Board add to the college donation $134,695.
4. The Board “hold one room for naming in reserve” for the future.
5. The Board officially close the community fundraising.
6. The Board submit final grants reports.
Board Self Evaluation

RECOMMENDATION
Action

BACKGROUND INFORMATION

Vice President Tomlin

The following are the results of the Board Self-evaluation 2016-17 and all Board members responded.

1. Please rate (1-low to 5-very high) the following issues/items as far as importance to be priorities for the board to follow this coming year:

   a. Board Professional Development opportunities  
   b. Policy review/development  
   c. Training of new board members  
   d. Understanding of the budget and budget process  
   e. Communication with each other and the president  
   f. College reporting on student success data, processes  
   g. Understanding the role and responsibilities of the president  
   h. Understanding shared or participatory governance

2. How effective do you feel the board was this past year in accomplishing the goals/priorities set for the year?  (Scale of 1-5.)  The average was 4.43

3. What is the most pressing issue(s) that the board should address this coming year?
   - Funding and sustainably
   - Affordability for students
   - Student Success
   - Transition to a new president

4. What should be the goals/priorities of the college this coming year?
   - To be progressive and continue to work for what is best for the college, to utilize the new building and make it a hub of activity. To continue to offer the best education that we can and to continue to work with our students so they can benefit.
   - Measuring student success and increasing enrollment while maintaining quality
   - Transfer of leadership and finances are important. Student success rate and instructor success rate is also very important.
   - Continue to provide and improve curriculum choices to meet student’s needs.
   - Enrollment and finding
• Continue to build partnership with agencies, increase enrollment and availability of classes both in person and online. Continue to build our network with other colleges around the state and increase our ability to advocate for the needs of our community.

• To continue digital and print marketing and outreach and collaboration with community partners with the goal of building enrollment.
Budget Committee Membership

RECOMMENDATION
APPOINT NEW BUDGET COMMITTEE MEMBER TO REMAINING TERM

BACKGROUND INFORMATION

The budget committee is comprised of fourteen (14) members: seven (7) members of the advisory committee and seven (7) elected Board of Education members, each representing one of seven zones. It is the duty of the budget committee to analyze and approve the College’s proposed operating budget and forward its recommendations to the Board for final consideration. As a part of the budget review and approval process, the budget committee holds public meeting/s at which citizens of the community are invited to give testimony on the budget before it is approved by the budget committee.

Budget Committee members have three year terms.

<table>
<thead>
<tr>
<th>Zone</th>
<th>Board Member</th>
<th>Community Representative</th>
<th>Term Expires</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Mary Jones</td>
<td>Christi Clark</td>
<td>6/30/17</td>
</tr>
<tr>
<td>2</td>
<td>Pam Zweifel</td>
<td>Van Moe</td>
<td>6/30/19</td>
</tr>
<tr>
<td>3</td>
<td>Kathy Gervasi</td>
<td>Justin Aufdermauer</td>
<td>6/30/17</td>
</tr>
<tr>
<td>4</td>
<td>Billy Schreiber</td>
<td>Steve Vanderhoef</td>
<td>6/30/18</td>
</tr>
<tr>
<td>5</td>
<td>Danell Boggs</td>
<td>Christian Weber</td>
<td>6/30/18</td>
</tr>
<tr>
<td>6 –At large</td>
<td>Deborah Lincoln</td>
<td>Marie Heimburg-Tamra Gammon</td>
<td>6/30/17</td>
</tr>
<tr>
<td>7 –At large</td>
<td>Mary Faith Bell</td>
<td>Angela Warren</td>
<td>6/30/19</td>
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</tbody>
</table>
Information Only Items

RECOMMENDATION

BACKGROUND INFORMATION

Chair Schreiber

a. Financial Report -------------------------------------------- Chief Finance Officer Williams
b. Personnel ------------------------------------------------------------- Director Ryan
c. OCCA Legislative Summit------------------------------------------President Green
d. Announcements and General Information ----------------------Vice-President Tomlin
Financial Report

**RECOMMENDATION**
INFORMATION ONLY

**BACKGROUND INFORMATION** ------------------------------- Chief Finance Officer Williams

The report for the month of February 2017 is available for your review.
Agenda Item 5.A. Attachment #1
Tillamook Bay Community College
Unaudited Summary Financial Information
General Fund
Fiscal Year-to-Date Ended February 2017
66.67% of fiscal year elapsed

<table>
<thead>
<tr>
<th></th>
<th>FY 2015-2016</th>
<th>FY 2016-2017</th>
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<tr>
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<td>Annual</td>
<td>02/29/16</td>
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<tr>
<td><strong>Resources</strong></td>
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<tr>
<td>Beginning Fund Balance</td>
<td>$ 755,349</td>
<td>$ 910,658.32</td>
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<tr>
<td>State</td>
<td>$ 1,121,379</td>
<td>$ 999,987.54</td>
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<td>Property Taxes</td>
<td>$ 1,159,417</td>
<td>$ 1,024,222.05</td>
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<td>Local Contract</td>
<td>$ 72,000</td>
<td>$ 8,365.00</td>
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<td>Tuition</td>
<td>$ 1,047,472</td>
<td>$ 537,910.00</td>
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<td>Fees</td>
<td>$ 175,700</td>
<td>$ 91,871.88</td>
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<td>Sale of Goods</td>
<td>$ 2,000</td>
<td>$ 1,808.40</td>
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<tr>
<td>Interest</td>
<td>$ 5,500</td>
<td>$ 7,355.32</td>
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<tr>
<td>Rental</td>
<td>$ 12,000</td>
<td>$ 11,565.00</td>
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<td>Miscellaneous</td>
<td>$ 7,000</td>
<td>$ 19,519.72</td>
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<td>Transfers</td>
<td>$ 412,570</td>
<td>$ 35,840.67</td>
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<td><strong>Total resources</strong></td>
<td>$ 4,770,387</td>
<td>$ 3,649,103.90</td>
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<tr>
<td><strong>Expenditures</strong></td>
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<tr>
<td>Instruction</td>
<td>$ 1,507,437</td>
<td>$ 803,829.08</td>
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<td>Instructional Support</td>
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<td>Student Services</td>
<td>$ 417,211</td>
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<td>College Support</td>
<td>$ 1,072,550</td>
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<td>Plant Operation</td>
<td>$ 270,351</td>
<td>$ 175,916.35</td>
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<td>Transfers</td>
<td>$ 288,000</td>
<td>$ 87,744.93</td>
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<td>Contingency</td>
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<td>$ -</td>
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<td><strong>Total expenditures</strong></td>
<td>$ 4,015,038</td>
<td>$ 2,159,945.70</td>
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<tr>
<td><strong>Ending fund balance</strong></td>
<td>$ 755,349</td>
<td>$ 1,489,158.20</td>
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</table>
Agenda Item 5.A. Attachment #2
Tillamook Bay Community College
Unaudited Summary Financial Information (Modified Accrual Basis)
Facial Year-to-Date Ended February 2017


#### Fund Accounts Add Balance

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>201</td>
<td>$ 16,304.99 2,969.00 1,668.03 $ 17,587.96 7,746 $ 859.00</td>
</tr>
<tr>
<td>211</td>
<td>$ 1,667.59 - $ - $ - $ - $ - $ - $ - $ - $ - $ - $ - $ - $ -</td>
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</table>
Agenda Item S.A. - Attachment #3
Tillamook Bay Community College
Summary Financial Information - Cash Status
Preliminary for Fiscal Year-to-Date Ended February 2017
66.67% of Budget Period Expended

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Special Fund</th>
<th>Enterprise Fund</th>
<th>Debt Service Funds</th>
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<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td>%</td>
<td>Budget</td>
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<td><strong>Beginning Cash Balance</strong></td>
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<td><strong>$ 2,384,549</strong></td>
<td><strong>$ 63,576</strong></td>
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<td><strong>Beginning Fund Balance</strong></td>
<td><strong>$ 755,349</strong></td>
<td><strong>$ 1,052,826</strong></td>
<td><strong>139.38%</strong></td>
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**Resources**

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<tr>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
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</thead>
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<td>$ 1,075,066</td>
<td>79.63%</td>
<td>$ 1,075,066</td>
<td>79.63%</td>
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<td>Grants and Contracts</td>
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<td>$ 0.00%</td>
<td>$ 1,075,066</td>
<td>$ 1,075,066</td>
<td>100.00%</td>
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<td>Tuition and Fees</td>
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<td>$ 697,032</td>
<td>68.13%</td>
<td>$ 697,032</td>
<td>68.13%</td>
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<td>Local Taxes</td>
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<td>88.43%</td>
<td>$ 1,087,546</td>
<td>88.43%</td>
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<td>Timber</td>
<td>$ 2,000</td>
<td>$ 2,135</td>
<td>106.75%</td>
<td>$ 2,135</td>
<td>106.75%</td>
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<td>Sale of Goods</td>
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<td>$ 16,536</td>
<td>236.23%</td>
<td>$ 16,536</td>
<td>236.23%</td>
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<td>Total Revenues</td>
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<td><strong>$ 2,926,316</strong></td>
<td><strong>72.47%</strong></td>
<td><strong>$ 2,926,316</strong></td>
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**Expenditures**

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<th>Budget</th>
<th>Actual</th>
<th>%</th>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
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<tr>
<td>Salaries and Wages</td>
<td>$ 2,793,012</td>
<td>$ 1,547,641</td>
<td>55.41%</td>
<td>$ 1,547,641</td>
<td>55.41%</td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>$ 892,830</td>
<td>$ 529,699</td>
<td>59.33%</td>
<td>$ 529,699</td>
<td>59.33%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$ 28,000</td>
<td>$ 13,219</td>
<td>52.88%</td>
<td>$ 13,219</td>
<td>52.88%</td>
</tr>
<tr>
<td>Transfers</td>
<td>$ 442,328</td>
<td>$ 350,889</td>
<td>13.00%</td>
<td>$ 350,889</td>
<td>13.00%</td>
</tr>
<tr>
<td>Total expenditures</td>
<td><strong>$ 4,037,842</strong></td>
<td><strong>$ 2,171,663</strong></td>
<td><strong>53.78%</strong></td>
<td><strong>$ 2,171,663</strong></td>
<td><strong>53.78%</strong></td>
</tr>
</tbody>
</table>

**Ending Fund Balance**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$ 755,349</strong></td>
<td><strong>$ 1,807,479</strong></td>
<td><strong>139.38%</strong></td>
</tr>
</tbody>
</table>

**Adjustments to bring Ending Fund Balance to Ending Cash Balance**

**Assets**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receivables</td>
<td>$ 228,435</td>
<td>$ 20,808</td>
</tr>
<tr>
<td>Inventories</td>
<td>$ 1,941</td>
<td>$ 5,794</td>
</tr>
<tr>
<td><strong>NET EFFECT ON CASH</strong></td>
<td><strong>$ (230,376)</strong></td>
<td><strong>$ (20,808)</strong></td>
</tr>
</tbody>
</table>

**Liabilities**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>$ 250,367</td>
<td>$ -</td>
</tr>
<tr>
<td>Unearned Revenue (Note 2)</td>
<td>$ 72,028</td>
<td>$ -</td>
</tr>
<tr>
<td>Payroll</td>
<td>$ 148,518</td>
<td>$ 2,620</td>
</tr>
<tr>
<td><strong>NET EFFECT ON CASH</strong></td>
<td><strong>$ 470,913</strong></td>
<td><strong>$ 2,620</strong></td>
</tr>
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**NET ADJUSTMENTS**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$ 240,537</strong></td>
<td><strong>$ 2,919,016</strong></td>
<td><strong>108.73%</strong></td>
</tr>
</tbody>
</table>

**ENDING CASH BALANCE**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$ 2,048,016</strong></td>
<td><strong>$ 2,919,016</strong></td>
<td><strong>108.73%</strong></td>
</tr>
</tbody>
</table>
## Tillamook Bay Community College
### Summary Financial Information - Cash Status
#### Preliminary for Fiscal Year-to-Date Ended February 2017
66.67% of Budget Period Expended

<table>
<thead>
<tr>
<th>Resources</th>
<th>Budget Actual</th>
<th>%</th>
<th>Budget Actual</th>
<th>%</th>
<th>Budget Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Aid</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
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<tr>
<td>Grants and Contracts</td>
<td>$ 2,000,000</td>
<td>1,911,340</td>
<td>0.00%</td>
<td>$ 926,117</td>
<td>732,620</td>
<td>0.00%</td>
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<tr>
<td>Tuition and Fees</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Local Taxes</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Timber</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Sale of Goods</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Interest</td>
<td>$ 5,000</td>
<td>6,481</td>
<td>129.62%</td>
<td>$ 2,000</td>
<td>8,799</td>
<td>0.00%</td>
</tr>
<tr>
<td>Rental</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 957,000</td>
<td>370,180</td>
<td>0.00%</td>
<td>$ 32,500</td>
<td>32,661</td>
<td>100.50%</td>
</tr>
<tr>
<td>Transfers</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ 5,000</td>
<td>3,732</td>
<td>46.65%</td>
<td>$ 130,000</td>
</tr>
</tbody>
</table>

**Total Revenues**

- **Beginning Cash Balance**: $962,000
- **Beginning Fund Balance**: $340,745

<table>
<thead>
<tr>
<th>Capital Projects Funds</th>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
<th>Agency Fund</th>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
<th>Financial Aid Fund</th>
<th>Budget</th>
<th>Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Cash Balance</td>
<td>$ (82,252)</td>
<td>$ 1,388,586</td>
<td>35.42%</td>
<td>$ -</td>
<td>$ -</td>
<td>-</td>
<td>0.00%</td>
<td>$ 88,971</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>$ 962,000</td>
<td>$ 340,745</td>
<td>35.42%</td>
<td>$ 1,464,525</td>
<td>$ 1,391,858</td>
<td>95.04%</td>
<td>$ 91,544</td>
<td>$ 89,731</td>
<td>98.02%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Budget Actual</th>
<th>%</th>
<th>Budget Actual</th>
<th>%</th>
<th>Budget Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ 371,815</td>
<td>3,112</td>
<td>0.00%</td>
<td>$ 195,546</td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>$ 2,957,000</td>
<td>2,500,459</td>
<td>84.56%</td>
<td>$ 1,175,221</td>
<td>618,139</td>
<td>52.60%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
<tr>
<td>Transfers</td>
<td>$ 350,889</td>
<td>-</td>
<td>0.00%</td>
<td>$ 17,251</td>
<td>9,396</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other budgetary accounts (Note 1)</td>
<td>$ -</td>
<td>-</td>
<td>0.00%</td>
<td>$ 100,000</td>
<td>-</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Total expenditures**: $3,307,889

- **Ending Fund Balance**: $616,111
- **Balance to Ending Cash Balance**

<table>
<thead>
<tr>
<th>Assets</th>
<th>Budget Adjustments</th>
<th>$ -</th>
<th>$ -</th>
<th>$ -</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receivables</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Inventories</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>NET EFFECT ON CASH</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Liabilities</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Unearned Revenue (Note 2)</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Payroll</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>NET EFFECT ON CASH</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>NET ADJUSTMENTS</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
</tbody>
</table>

**ENDING CASH BALANCE**: $128,288

**NET ADJUSTMENTS**: $128,288

**ENDING CASH BALANCE**: $47,494

**NET ADJUSTMENTS**: $47,494

**NET ADJUSTMENTS**: $7,228,929
Comment: Note 1. Contingency in the General Fund and Enterprise Fund and Reserves in Special Fund

Comment: Note 2. Assessed but unsecured property taxes and deferred tuition and fees when applicable.
## Personnel

**RECOMMENDATION**
INFORMATION ONLY.

**BACKGROUND INFORMATION**

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Application Review Begins</th>
<th>Start Date</th>
<th>Comment</th>
<th>Screening Committee Chair</th>
<th>Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title III Grant Project Director</td>
<td>January 30, 2017</td>
<td>April/May 2017</td>
<td>3/14-16: 1st Interviews 3/23: 2nd Interview</td>
<td>Ross Tomlin</td>
<td></td>
</tr>
<tr>
<td>Tourism Prog./Marketing Administrative Asst.</td>
<td>April 15, 2017</td>
<td>May 1, 2017</td>
<td></td>
<td>Nan Devlin</td>
<td></td>
</tr>
<tr>
<td>Financial Aid Advisor</td>
<td>March 20, 2017</td>
<td>TBD</td>
<td></td>
<td>Rhoda Hanson</td>
<td></td>
</tr>
<tr>
<td>Executive Support Staff</td>
<td>April 17, 2017</td>
<td>Tentative May 15, 2017</td>
<td></td>
<td>Ross Tomlin</td>
<td></td>
</tr>
</tbody>
</table>
Oregon Community College Update

**RECOMMENDATION**

INFORMATION ONLY.

**BACKGROUND INFORMATION**

---

President Green

Board member Kathy Gervais, vice president Tomlin and president Green attended the Oregon Community College Association legislative summit on March 22, 2017.

**Community College Budget State Level.**

- Community colleges need at least $634 million as a hold-even budget and to pay for increased costs including PERS, health care, minimum wage increases, and other cost drivers.
- The Governor’s budget flat-funded community colleges at $550 million
- Co-Chairs budget is $556
- Department of Administrative Services was $564

**Federal Update.**

- Immigration. DACA status is still in place.
- Reduction to free and reduced lunches will affect families.

**Oregon Policy issues.**

- Transfer legislation has traction and support.
- Applied BA for nursing for community colleges

**Revenue.**

Mark McMullen ...Oregon state economist shared the following slides on the Oregon Economy. These will be discussed at the Board meeting.
Economic Backdrop
Current U.S. Business Cycle Indicators

**Total Nonfarm Employment (SA)**
- Latest Data: December 2016

**Industrial Production**
- Latest Data: December 2016

**Real Personal Income ex Transfer Payments**
- Latest Data: November 2016

**Real Manufacturing and Trade Sales**
- Latest Data: October 2016
Oregon’s Traditional Advantage

Total Nonfarm Employment
Year-over-Year Percent Change

Latest data: Dec 2016 | Source: BLS, Oregon Employment Department, Oregon Office of Economic Analysis
Outlook: Slower Growth

Oregon Jobs Per Month

Forecast -->

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jobs</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Oregon Office of Economic Analysis
Structural Issues: What Is Missing From The Recovery?
Growth Becomes More Broad Based

Oregon Household Incomes Rising
Inflation-Adjusted Change in Average Household Income by Select Quintiles Since 2007

- Top 20% (> $106,000) +6.7%
- Average $73,100 +2.8%
- Middle 20% ($42-67,000) -0.9%
- Bottom 20% (< $23,000)

Inflation adjusted using PCE deflator. | Source: BEA, Census, Oregon Office of Economic Analysis
Issue: Job Polarization

Oregon Job Polarization

Employment Change From Pre-Recession Peak

- High-Wage
- Low-Wage
- Middle-Wage


Occupational data grouped median wages | Source: BLS, Oregon Office of Economic Analysis
Oregon Employment: Metro and Nonmetro

Year-over-Year Change

Albany, Bend, Corvallis, Eugene
Grants Pass, Medford, Salem

Portland

Nonmetro

Latest Data: December 2016 | Source: Oregon Employment Department, Oregon Office of Economic Analysis
Issue: Rural Counties Lag

Oregon Employment by County

All Regained
Majority Regained
About Half Regained
About 1 in 3 Regained
Less than 1 in 10
Issue: Start-Ups

Fewer New Firms
Start-ups as Share of Total Businesses

Latest Data: 2014  |  Source: Census Bureau, Oregon Office of Economic Analysis
Demographics & Enrollment
Demography is Destiny?

Oregon Demographics
Age Distribution, 2015

Share of Population

Urban Oregon

Rural Oregon

Root-Setting Years

Source: Portland State University, Oregon Office of Economic Analysis
Budget Driver Populations: Past and Future Decades
2000-15 and 2015-30

- Youth Correctional Population
  Ages 12-17
  - 2015-2030: 4.2%
  - 2000-2015: 0.4%

- Prison Inmate Population
  Males Ages 18-44
  - 2015-2030: 17.3%
  - 2000-2015: 8.5%

- Long-term Care
  Ages 85+
  - 2015-2030: 47.6%
  - 2000-2015: 44.8%

- Food Stamp, Medical Assistance
  All Ages
  - 2015-2030: 18.4%
  - 2000-2015: 17.0%

- TANF, Foster Care
  Ages 0-17
  - 2015-2030: 6.6%
  - 2000-2015: 1.8%

- Higher Education
  Ages 18-24
  - 2015-2030: 12.1%
  - 2000-2015: 2.7%

- K-12 Education
  Ages 5-17
  - 2015-2030: 5.6%
  - 2000-2015: 1.4%

- Head Start/Childcare
  Ages 0-4
  - 2015-2030: 9.1%
  - 2000-2015: 2.9%

Sources: Census Bureau; OR Office of Economic Analysis

Office of Economic Analysis
Enrollment Is Sensitive to the Business Cycle

Oregon Higher Education Enrollment
Public 2 Year and 4 Year Institutions

Source: Oregon HECC, Oregon Office of Economic Analysis
Student Debt & Job Market for Grads
Breaking In Is Hard to Do

U.S. Unemployment Rate
Not Seasonally Adjusted, 12 Month Average

Overall
Young College Graduates (16-24 Yrs Old)
All College Graduates

Latest Data: Aug '16 | Source: BLS, Oregon Office of Economic Analysis
Boomers Hanging Around

Employed Oregonians
Employment-Population Ratios, 12 Month Average

<table>
<thead>
<tr>
<th>Age</th>
<th>2007</th>
<th>Jan-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>25-34</td>
<td>-0.5%</td>
<td></td>
</tr>
<tr>
<td>35-44</td>
<td>+0.6%</td>
<td></td>
</tr>
<tr>
<td>45-54</td>
<td>-0.7%</td>
<td></td>
</tr>
<tr>
<td>55-64</td>
<td>+0.2%</td>
<td></td>
</tr>
<tr>
<td>65-74</td>
<td>+5.8%</td>
<td></td>
</tr>
<tr>
<td>75+</td>
<td>+2.4%</td>
<td></td>
</tr>
</tbody>
</table>

Source: BLS, Oregon Office of Economic Analysis, Author's Calculations
Many Community College Students Face Challenges

Federal Student Loan Default Rates in Oregon, 2012 Cohort

- Community College: 25%
- Culinary, Art, Nat. Medicine: 20%
- Oregon Statewide: 15%
- Proprietary (Priv.): 10%
- Beauty, Cosmetology, Hair: 5%
- 4 Year Universities: 0%
- Religious: 0%

Source: U.S. Dept of Education Federal Student Aid, Oregon Office of Economic Analysis
Federal Student Loan Default Rates, %

- Treasure Valley
- Central Oregon
- Umpqua
- Lane
- Klamath
- Blue Mountain
- Columbia Gorge
- Clackamas
- Clatsop
- Mount Hood
- Chemeketa
- Portland
- Linn-Benton
- Rogue
- SW Oregon

2013: [Graph showing default rates for each region and years 2013 and 2008]

2008: [Graph showing default rates for each region and years 2013 and 2008]
Job Opportunities Matter

Federal Student Loan Default Rate by Community College

FFEL, Direct Loan, 2013 Cohort

Unemployment Rate, 2013 vs. Official 2013 Cohort Default Rate

- SW Oregon
- Rogue
- Treasure Valley
- Umpqua
- Klamath
- Central Oregon
- Chemeketa
- Blue Mountain
- Linn-Benton
- Clackamas
- Clatsop
- Mt Hood
- Lane
- Columbia Gorge
- Portland
State Budget Outlook
(Time Permitting)
Outlook: Slower Growth

Oregon Nonfarm Employment Growth
Year-over-Year Percent Change

Expansion Average

Forecast -->
Biennial Revenue Growth

- Personal Income Taxes
- Total Net Revenue


Revenue Growth Percentage:
- 25%
- 20%
- 15%
- 10%
- 5%
- 0%
- -5%
- -10%
- -15%
Reserves

Oregon Budgetary Reserves (billions)

<table>
<thead>
<tr>
<th>Year</th>
<th>Gen. Fund Ending Balance</th>
<th>Educ. Stability Fund</th>
<th>Rainy Day Fund</th>
<th>Forecast</th>
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<tbody>
<tr>
<td>99-01</td>
<td>0.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>01-03</td>
<td>0.02</td>
<td>0.02</td>
<td>0.02</td>
<td>0.02</td>
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<tr>
<td>03-05</td>
<td>0.04</td>
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<tr>
<td>05-07</td>
<td>0.06</td>
<td>0.06</td>
<td>0.06</td>
<td>0.06</td>
</tr>
<tr>
<td>07-09</td>
<td>0.08</td>
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<td>0.08</td>
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<tr>
<td>09-11</td>
<td>0.10</td>
<td>0.10</td>
<td>0.10</td>
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<tr>
<td>11-13</td>
<td>0.12</td>
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<tr>
<td>13-15</td>
<td>0.14</td>
<td>0.14</td>
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<tr>
<td>15-17</td>
<td>0.16</td>
<td>0.16</td>
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<td>0.16</td>
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<tr>
<td>17-19</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
</tr>
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</table>

Source: Oregon Office of Economic Analysis

Effective Reserves ($ millions)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Jan 2017</th>
<th>End 2015-17</th>
</tr>
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<tbody>
<tr>
<td>ESF</td>
<td>$356.7</td>
<td>$383.2</td>
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<tr>
<td>RDF</td>
<td>$374.4</td>
<td>$388.1</td>
</tr>
<tr>
<td>Reserves</td>
<td>$731.1</td>
<td>$771.2</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$348.1</td>
<td>$348.1</td>
</tr>
<tr>
<td>Total</td>
<td>$1,079.2</td>
<td>$1,119.3</td>
</tr>
<tr>
<td>% of GF</td>
<td>6.0%</td>
<td>6.2%</td>
</tr>
</tbody>
</table>

Source: Oregon Office of Economic Analysis
Contact

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Announcements and General Information

**RECOMMENDATION**
INFORMATION ONLY.

**BACKGROUND INFORMATION**  

President Green

April 3 – Spring term begins and Board meeting at 6:00pm

April 10 – Budget Committee meeting and **executive session of the Board** 5:15 pm

April 29 – All day In-service – College closed

May 1 – Board meeting at 6:00 pm

May 29 – Holiday College Closed

June 5 – Board meeting at 6:00 pm

June 16 – Graduation – Nazarene Church – be there by 5:30 for pictures. Graduation begins at 6:00 pm

June 26 – Summer term begins

**ANNOUNCEMENTS**

1. YOW partners team up to offer guided walks for National Walking Day on Wednesday, April 5th. TBCC is sponsoring walks from the college: 11 am, Noon, 1pm Meet staff at Main Entrance; healthy snacks available after walks

2. Tillamook School District has been awarded between $1.93 million and $4 million in state matched money for facility improvements and deferred maintenance needs. In order to access the state matching funds, the District must pass a local bond that equals or exceeds the state match.

   During the current biennium, the legislature allocated funds that through a lottery process, would be awarded to districts if they could pass a bond to improve facilities. Tillamook was the last of only three districts funded through this final phase of the program. Although Tillamook qualified for $4 million in matching grants, there was only $1.93 million left to allocate in the program funds. If Tillamook passes a local bond, they are assured to receive at least $1.93 million. If either of the two districts awarded ahead of Tillamook...
(Vernonia/Portland Public) are unable to pass their local bond levies, Tillamook would receive the full $4 million in matching funds.

The District will go to voters in May, asking them to approve a $4 million dollar bond, which would also allow the District to access the state matched money. The bond would increase current tax rates by an estimated $0.08/$1,000 (about $8 a year for every $100,000 in property value) and increase the length of the current bond by an additional three years.
Board Member Discussion Items

RECOMMENDATION

BACKGROUND INFORMATION

Chair Schreiber
Adjournment

RECOMMENDATION
MOTION TO ADJOURN THE MEETING.

BACKGROUND INFORMATION

Chair Schreiber