

TBCC Campus Open to Current Students and Employees

June 22, 2020

We are pleased to share the TBCC campus has opened to current students, employees, and those with an appointment as of Monday, June 22, 2020. Unfortunately, in light of the Governor's Executive Order #20-28 issued June 12, 2020, and the Guidance for the Conduct of In-Person Instructional, Residential, and Research Activities at Oregon Colleges and Universities provided by Oregon Health Authority (OHA) and the Higher Education Coordinating Commission (HECC), we are not able to be open to the general public at this time.

We have developed a comprehensive campus-reopening plan that meets the standards outlined by OHA and the HECC. The Campus Reopening Plan has been filed with the Tillamook County Health Department. The reopening plan as well as a copy of Executive Order #20-28, and the OHA/HECC Standard Guidelines are posted below as separate documents.

Our plan details how we can all work together to provide a safe and productive campus to meet the higher education needs of our community. We are in this together and we must work together to ensure a healthy campus.

General Overview:

1. Pat Ryan, HR/Facilities/Safety Director for TBCC, will implement, enforce, and supervise the requirements in the Governor's Executive Order #20-28.
2. To meet requirements for contact tracing and health screening, all students and employees will sign in upon entering the building. By signing in, individuals will attest to having conducted a self-screening that confirms they do not have symptoms of COVID-19 nor have they been exposed to a case of COVID-19 in the past 14 days.
3. Social Distancing should be adhered to wherever possible and a face covering is required when not working in an individual office.
 1. Staff will wear a face covering when leaving their office.
 2. Staff will work to maintain 6' distance from others wherever possible; a face covering is required when 6' cannot be met.
 3. Face coverings are available at the time of sign in for those who need them.
4. Students can make appointments to meet face-to-face with advisors and financial aid staff. Appointments will be held in large meeting rooms or classrooms where

social distancing can easily be maintained. Face coverings are required for these meetings.

5. If a faculty or staff start to feel ill while at work, they need to report it to Pat Ryan, (503-842-8222 ext. 1020, patryan@tillamookbaycc.edu, and their supervisor and go home.
6. If students show signs of illness, they will be asked to leave the building and monitor their symptoms.
7. If someone who has recently been in the building tests positive for the virus, this information will be submitted to the Tillamook County Health Department and the building will be closed down until it has a deep cleaning.
8. Hygiene guidelines provided by the Oregon Health Authority for handwashing will be requested of all faculty and staff.
9. Extra sanitizer will be made available around the building.
10. The building will be sanitized daily and cleaning materials will be available in each classroom.

Complaints brought forward by faculty or staff will follow Board Policy 317. Complaints by students will follow Administration Rule E008.

Vulnerable Populations

Staff identifying themselves as being in a high risk category as defined in the *Guidance for the Conduct of In-Person Instructional, Residential, and Research Activities at Oregon Colleges and Universities* document from OHA dated June 12, 2020 should talk to their supervisor and then HR about accommodations once their relevant health conditions are verified by a physician.

Face-to-Face Classroom Instruction

The majority of classes for Summer Term are being taught through online/Zoom instruction. However, there are a few face-to-face classes and labs being offered.

1. Students will follow sign-in procedures upon entering the building.
2. Students/faculty will not be allowed in classrooms without a face covering or if not following social distancing guidelines. It will be the responsibility of the faculty member to ensure that students in the class are following the OHA guidelines. If there are issues with a student not following guidelines, the faculty member will need to reach out to HR.
3. All seats in classrooms will be at least 6' apart. This will define room capacity. Room capacity will be posted outside each classroom.
4. Classes with individually assigned PPE (Welding and Science labs, for example) will have that clearly labeled and assigned per student.

5. A cleaning protocol is in place for cleaning rooms between classes.
6. Hygiene guidelines provided by the Oregon Health Authority for handwashing will be requested of students, faculty, and staff.

The TBCC Campus Reopening plan was developed to meet the Governor's Executive Order #20-28, follow guidelines for physical distancing, hygiene, and wellness outlined by the OHA, and to meet the standards in the Guidance for the Conduct of In-Person Instructional, Residential, and Research Activities at Oregon Colleges and Universities provided by OHA and HECC.

We look forward to having you back on campus for a productive summer term. If you have any questions or concerns, you can contact me directly at rosstomlin@tillamookbaycc.edu or (503) 842-8222 ext. 1015.

Sincerely,

Ross Tomlin
President