

**Governance and Leadership**

**2021-2022**

Approved by College Council 5/3/2011

Revised: 9/2012, 7/2013, 9/2014, 9/2015, 7/2016, 1/2018, 4/2018, 6/2018, 9/2018, 10/2018, 2/2019, 11/2019, 10/2020, 1/2021, 3/2022

*This document is a living document requiring frequent changes. If you notice a need to make a change,*

*Send it to the President’s Executive Assistant*

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INTRODUCTION AND PURPOSE

TBCC has a shared governance model where decisions are made by committees in different situations. The intent is to have an open and transparent governance process that allows most faculty and staff to be actively engaged in discussion of important issues and decision-making at some level. This produces better decisions that are more widely accepted by everyone. Much of the important work at the college is done through the board and committee structure that has been developed.

Some items that need to go to the TBCC Board of Education for approval must first be vetted at the Leadership Team and then approved by the College Council. The item(s) can then be placed on the Board of Education agenda. In some cases, items that require Board of Education approval will start in one of the many committees with recommendations forwarded to the Leadership Team and then move to College Council for approval before going to the Board of Education.

Minutes of the College Council meetings are shared with all staff. Additionally, work being done in College Council can be shared with staff during extended staff meetings, which are held twice each term.

This handbook includes committee memberships, along with expectations and guiding principles of our committee work at TBCC, which is reviewed by College Council each fall to ensure relevance and buy-in. It also includes the purpose, charge, membership, and meeting schedule for each committee.

##

## COMMITTEE EXPECTATIONS

Committees and Teams at TBCC will continue to use best practices in order to conduct effective meetings.

1. Committees/Teams will use the same guiding principles as outlined below.
2. Committees/Teams will use gradients of consensus for decision making when agreement is not possible.
3. The focus of our work will be guided by the impact it has on student success.

## GUIDING PRINCIPLES

1. Consider foremost what will be best for Tillamook Bay Community College students over the long term.
2. Listen with an open mind to understand an issue. All points of view are valued. Build respect and trust.
3. Speak your mind and be open-minded toward other’s ideas.
4. Foster teamwork through communication and coordination.
5. Maintain consideration toward the future impact of decisions with a commitment to continuous improvement and a strong orientation to customer service.
6. Show optimism, passion and commitment to the College’s vision, mission and values.
7. Identify and clarify institutional goals and issues.
8. Hold a high bar for productivity and energy.
9. Share accountability - assist each other and apply energy to other’s ideas.
10. Commit to a careful gathering of data before deciding upon action.
11. Be pragmatic and solution oriented. Use Continuous Improvement principles.
12. Plan institutional direction and strategies for successful outcomes.
13. Communicate college activities and events.
14. Use consensus where possible and gradients of consensus when needed.

## **BOARDS AND COMMITTEES**

## **BOARD OF EDUCATION**

**PURPOSE:**

The Board of Education of Tillamook Bay Community College is responsible to all the citizens of the District for governance, regardless of political, social, fraternal, religious or other affiliation.

The Board of Education is primarily concerned with the creation, under existing law, of policies for the District, and for the evaluation of the effectiveness of those policies.

**SCHEDULE**:

The regular meeting of the Board of Education will be held at a time and place prescribed by the Board in regular session. The date of a regular meeting may be changed by action of the Board. Currently regular meetings are the first Monday of each month at 5:00 p.m. at the Third Street Campus or via Zoom, except on holidays. The meeting will then be moved to the following Monday. The October Board meeting is the Board Retreat day, with the retreat running from 9am-4pm and the Board meeting starting at 4pm, at a location away from the main campus.

|  |  |  |
| --- | --- | --- |
| **MEMBERSHIP**  |  |  |

Chair ------------------------------------------- Kathy Gervasi (2025)

Vice Chair ------------------------------------ Mary Faith Bell (2023)

Member -------------------------------------------- Pam Zweifel (2025)

Member ----------------------------------- Mary Jones, At Large (2023)

Member (At Large) -------------------------------- Tamra Perman (2025)

Member ------------------------------------------ Betsy McMahon (2023)

Member --------------------------------------- Jennifer Purcell (2025)

TBCC President (Clerk) ----------------------------------- Ross Tomlin

Board Secretary ----------------------------------- Sommer Hendrickson

##

## **BUDGET COMMITTEE**

**PURPOSE**:

The Budget Committee reviews and revises when necessary the proposed College budget, ensuring that the needs of the community are represented.

**SCHEDULE:**

Minimally one meeting and up to two meetings per year per budget calendar. Meetings are during April of each year as needed.

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| **MEMBERSHIP** |  |  |

Board Member ------------------------------- Mary Jones (2023), Zone 1

Board Member --------------------------- Pamela Zweifel (2025), Zone 2

Board Member ---------------------------- Kathy Gervasi (2025), Zone 3

Board Member ------------------------- Jennifer Purcell (2025), Zone 4

Board Member ---------------------------- Betsy McMahon (2023), Zone 5

Board Member --------------------------- Tamra Perman (2025), At Large

Board Member ------------------------ Mary Faith Bell (2023), At Large

Community Rep --------------------------- Christi Clark (2020), Zone 1

Community Rep ---------------------- Justin Aufdermauer (2020), Zone 3

Community Rep ------------------------ Steve Vanderhoef (2021), Zone 4

Community Rep ----------------------------- Chris Weber (2021), Zone 5

Community Rep ------------------------ Marilyn Roosnick (2021), Zone 2

Community Rep -------------------------- Janet Riedel (2020), At Large

Community Rep ---------------------------- Doug Olson (2022), At Large

**FOUNDATION BOARD**

**PURPOSE:**

The Foundation Board exists to increase awareness and communicate the level of financial resources available to Tillamook Bay Community College. It also helps to provide quality education by providing financial resources to students. It functions as a bridge of opportunity in serving students and the diverse educational needs of the College and community.

**CHARGE:**

* Increase the college connection to the community.
* Increase the number and value of scholarships.
* Lead and have a successful capital campaign.
* Increase the number of individuals involved with and giving to the foundation.
* Increase the overall value of financial resources available to support the needs of the college.

**SCHEDULE:**

Every quarter: March, June, September and December. The Foundation Board meets at noon on the Tuesday following the TBCC Board of Education meeting. The June meeting is the Annual Meeting.

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| **MEMBERSHIP**  |  |  |
|  |  |  |  |

# President --------------------------------- Michael Weissenfluh (2024)

Vice President ----------------------------------- Chuck Bridge (2024)

Secretary –---------------------------------------- Andrea Goss (2024)

Treasurer ------------------------------------- Marilyn Phegley (2024)

Member ------------------------------------- Dr. Paul Betlinski (2021)

Member ------------------------------------------- Pat Papineau (2022)

Member --------------------------------------- Marilyn Roossink (2024)

Member -------------------------------------------- Chris Weber (2023)

TBCC Board of Education Liaison ------------------ Tamra Perman (2023)

Exec. Director of TBCC Foundation (Ex Officio) ------- Britta Lawrence

TBCC President (Ex Officio) ------------------------------ Ross Tomlin

Assistant Vice President of Finance (Ex Officio) ------- Kyra Williams

# **CAMPUS WIDE COMMITTEES**

**COLLEGE COUNCIL**

**PURPOSE:**

College Council aims to serve as a college-wide organization shared governance committee, with representatives from all the major campus departments, constituencies, and committees. The primary purpose is to be a forum that facilitates dialogue on college-wide issues. The Council will work with the Leadership Team to provide feedback and input on the college strategic plan, enrollment management, accreditation, and other major college initiatives and be active in all college evaluation and improvement efforts. The Council advises the President on issues that affect the entire college. The Council also approves some items to go to the Board of Education for final approval. College Council meetings are open to all (including students), and at times the President will extend the College Council time for all campus conversations. Council meeting minutes are distributed to all college faculty and staff.

**CHARGE:**

· Provide input, guidance, and advice on the College’s strategic plan, including the core theme measures

· Provide feedback and input on Program Reviews before sending them to the Board

· Understand the college data and its implications

· Suggest changes to improve student persistence and completion

· Review and approve administrative rules for TBCC

· Be an active part of the College Accreditation process and provide ongoing monitoring, implementation, and continuous improvement of the self-evaluation process

· Hear regular reports from other college committees

· Review and discuss college-wide recommendations from the college’s standing committees

· Function as clear communicators and advocates for the direction of the College

· Provide feedback to President on issues of importance to the College

· Update faculty/staff in CC member departments on information covered in meetings, thus engaging staff in broad issues of importance to everyone

**SCHEDULE**

Meetings occur on the last Wednesday of each month from 3:00 to 5:00 p.m. or as called by the College Council Chair. Leadership Team members are invited to provide support and background to the conversations but are non-voting members of the Council.

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| **MEMBERSHIP** |  |  |
|  |  |  |

Representative/Faculty (Chair) ----------------- Michele DeGraffenreid

Office of Advancement -------------------------------- Britta Lawrence

TBCC President (Ex Officio) ------------------------------ Ross Tomlin

Student Services Rep. ----------------------------------- Jaclyn Percy

Dean Representative ------------------------------------ Selena Castro

Library Services Rep. ---------------------------------- Clare Sobotka

Instructional Technology Rep. --------------------------- Sarah Miller

Faculty Rep. ------------------------------------------- John Sandusky

ASTBCC Rep. ------------------------------------------------------ TBD

Information Technology Rep. ----------------------------- Nikole Clark

Adjunct Faculty --------------------------------------- Karen Belanger

##

## **CURRICULUM AND ASSESSMENT COMMITTEE**

**PURPOSE:**

The purpose of the Curriculum and Assessment Committee is to ensure a relevant, rigorous and quality college curriculum that reflects and builds on the economic needs of the community, with attention to transfer opportunities and student educational goals. The Curriculum and Assessment Committee reviews course and program curriculum and recommends and approves changes as needed to maintain relevancy, rigor and consistency across all delivery and instructional modes. Members of the committee maintain awareness of changing industry and workplace trends within their fields and assist in adapting college curriculum to reflect these changes. To further ensure instructional quality and integrity, the Curriculum and Assessment Committee coordinates the development of, provides oversight for and evaluates results from student learning outcomes assessment activities. It serves as a forum to facilitate dialog on assessment issues. The Curriculum and Assessment Committee may include special project task forces and work groups to facilitate close collaboration among faculty groups and communicate regularly with the larger committee as a whole.

**CHARGE**:

* Review and recommend substantive changes (additions, deletions, amendments) to Tillamook Bay Community College courses and programs
* Review instructional and assessment data, analyze its implications and recommend changes to programming and instruction in order to improve student persistence and completion
* Review and recommend changes to academic regulations and procedures
* Monitor progress toward the achievement of the Instructional Long Term Vision
* Coordinate the ongoing design and implementation of the TBCC Student Learning Assessment Plan, ensuring that assessments are measurable and consistent across all delivery modes and instructors for each course
* Investigate and recommend technology applications in order to store and track curriculum changes and document assessment results, evaluation, and strategic responses to those results

**SCHEDULE:**

Meets once a month or more often as called for by the Vice President of Instruction or requested by faculty.

Curriculum and Assessment Committee task forces and special work groups will meet as needed and report on progress in scheduled Curriculum and Assessment Committee meetings or digitally as appropriate

**MEMBERSHIP**

Vice President of Academic and Student Services----------------Teresa Rivenes

Chair, Faculty Representative ---------------------------------Sydney Elliott

Faculty Representative -----------------------------------------Tom Atchison

Faculty Representative ------------------------------------------Geza Laszlo

Faculty Representative ----------------------------------------John Sandusky

Faculty Representative -----------------------------------------Grant Mitman

Faculty Representative --------------------------------------------------TBD

Faculty Representative ----------------------------------------Chris Carlson

Faculty Representative----------------------------------Michele DeGraffenreid

Faculty Representative ------------------------------------------Ron Carlbom

**OSU Open Campus**

Coordinator ----------------------------------------------Megan Deane-McKenna

Adjunct Faculty Rep ---------------------------------------------Sarah Miller

Library Services -----------------------------------------------Clare Sobatka

Registrar--------------------------------------------------------------Ron Neu

Ex Officio Members:

Student Services Rep -----------------------------------------Kellie McKeehan

Dean, CTE --------------------------------------------------------------- TBD

Dean, General Education & Transfer ----------------------------- Doug Goodwin

Dean, SAAP -----------------------------------------------------Selena Castro

Program Coordinator--------------------------------------------Brooke Bennett

## **DATA TEAM COMMITTEE**

**PURPOSE:**

The purpose of the Data Team is to build a data culture within the college by fostering data literacy through skill building and staff engagement. The Data Team will use ATD resources and the guidance of ATD data coaches, to plan and implement opportunities for staff and faculty to engage with student demographic data and student success measures. The Data Team also develops and communicates an understanding of the College’s strengths and weaknesses as viewed from the perspective of data.

The Data Team also serve as a consulting body for reviewing statistical reports and communications. It provides feedback and inputs into structure, style, and content. Team members guide the development, implementation and review of surveys conducted within the College, managing this valuable resource.

**CHARGE:**

* Collaborate in order to identify the appropriate student demographics and key measures for TBCC and make recommendations to Leadership and Faculty
* Facilitate conversations with departments about student success measures in order to build understanding and gather feedback from staff and faculty.
* Provide feedback on tools, reports, and surveys
* Participate in developing and planning staff opportunities in order to engage with student demographic data, student success measures, and strategic plan measures
* Act as leaders in the area of data and measurement, while championing the use of data-informed decision making
* Identify opportunities for collecting qualitative data in order to illuminate our quantitative measures

**SCHEDULE:**

Meets once a month or more often as determined by the committee.

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| **MEMBERSHIP** |  |  |

Director of Institutional Effectiveness (Chair) -------- Erin McCarley

\*\*\*Other members to be determined in summer of 2022\*\*\*

## **EQUITY AND INCLUSION COMMITTEE**

**PURPOSE:**

The Committee’s purpose is to ensure equity in education, such that everyone has the opportunity to participate and benefit. TBCC is committed to removing barriers that are pre-determined by race/ethnicity, family economic status, mobility, and language, country of origin, gender, gender expression, sexual orientation, disability, or zip code.

**CHARGE:**

* Create Values Statement for the college
* Create an equity plan for the college
* Ensure HB 2864 is integrated into the college equity plan – Intercultural Competence

**SCHEDULE:**

Meets every two weeks.

**Membership:**

Chair -------------------------------------------------- Erin McCarley

Member --------------------------------------------------- Geza Laszlo

Member –--------------------------------------------------- Jenny Case

Member ------------------------------------------------------ Pat Ryan

Member ----------------------------------------------- Britta Lawrence

Member -------------------------------------------------- Sayde Walker

Member ----------------------------------------------- Kellie McKeehan

Member ------------------------------------------------- Jared Schmidt

Member -------------------------------------------------- Nikole Clark

Member ----------------------------------------------- Kennedy Krossen

Student Member ------------------------------------- Taelor Vanderhoff

**Instructional Technology Committee**

**PURPOSE**

The purpose of the Instructional Technology Committee is to make decisions about technology, software, hardware and related needs in instructional technology. This committee forecasts needs in instruction, technology changes, technological supports, needed equipment and so forth. This body makes recommendations to Leadership as a function of shared governance.

**CHARGE**

* Forecast technology needs for instruction
* Decide on allocation of Instructional Technology budget
* Increase the value of instructional technology available to faculty, students and the community
* Develop policy/procedures for new instructional technology and technological instruction
* Decide on classroom technology and space

**SCHEDULE**

Meets quarterly or more often as needed.

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| **MEMBERSHIP** |

Co-Chair, Director of IT ---------------------------------- Sheryl Neu

Co-Chair, Online Instructional Coordinator -------------- Sarah Miller

Faculty ---------------------------------------- Michele DeGraffenreid

Faculty ------------------------------------------------ Chris Carlson

Faculty ---------------------------------------------------- Joe Meyer

IT Specialist --------------------------------------------Thomas Wolfe

A/V Support Specialist ---------------------------------- Nikole Clark

**LEADERSHIP TEAM**

**PURPOSE**:

The TBCC Leadership Team oversees and participates in most of the major decisions at the College regarding positions, budget, policy changes, space utilization, strategic planning, College events, communication to staff, committees and task forces, staff trainings, and other administrative issues and tasks. Leadership Team members represent all the departments on campus and are exempt, management level staff or full-time faculty.

**CHARGE**:

* Provide shared leadership and oversight to the College
* Ensure the viability of the College
* Coordinate College issues, committee directions and resources
* Review and recommend budget priorities and finalize budget for next fiscal year
* Collaborate on data needs for better decision making
* Understand the College data, its implications and suggest changes to improve student persistence and completion
* Listen to staff issues and identify College level issues that may need to be addressed
* Invite stakeholders to meetings as needed for clarity
* Ensure the strategic direction of the College

**SCHEDULE:** Meets three times a month on Monday from 10am to 2pm.

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| **MEMBERSHIP** |  |  |
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President (Chair) ---------------------------------------- Ross Tomlin

Vice President of Academic and Student Services ------- Teresa Rivenes

Vice President of Administration & College Relations -- Heidi Luquette

Faculty & College Council Representative ------- Michele DeGraffenreid

Associate Vice President of Student Services ------------ Rhoda Hanson

Director of Institutional Effectiveness ---------------- Erin McCarley

Director of Human Resources ---------------------------- Carl Chambers

EA to the President and Board of Education -------- Sommer Hendrickson

**SAFETY COMMITTEE**

**PURPOSE:**

Responsible for helping ensure a safe, healthy, work and educational environment for all staff, students and patrons of Tillamook Bay Community College. This includes oversight of all Federal and State title programs.

**CHARGE:**

* Assure compliance with state and federal requirements, in part by conducting quarterly inspections, trainings and updates
* Assure compliance with federal safety requirements, including the Clery Act
* Offer staff training and development as appropriate or required by law
* Provide routine and/or immediate information related to safety issues and concerns
* Understand the college data, its implications and suggest changes to improve student persistence and completion
* Assess safety procedures, practices and products, conduct accident investigations and recommend improvements where appropriate

**SCHEDULE:**

Monthly meeting (generally held the 3rd Friday)

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| **MEMBERSHIP** |  |  |

Facilities and Maintenance Specialist (Chair) -------- George Hastings

Director of Facilities and Safety --------------------------- Pat Ryan

Student Services --------------------------------------- Sally Jackson

Instructional Representative --------------------------- Sydney Elliot

Instructional Representative ------------------------------------- TBD

Business Services ------------------------------------------------ TBD

Information Technology ---------------------------------- Thomas Wolfe

## **SCHOLARSHIP COMMITTEE**

**PURPOSE:**

Evaluate applications and award scholarships.

**CHARGE**

* Review applications and make scholarship awards on a timely basis.

**SCHEDULE:**

On an “as-needed” basis, no regular schedule. Meet primarily in the Spring.

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| **MEMBERSHIP** |  |  |

Executive Director of Foundation---------------------- Britta Lawrence

Business Services ------------------------------------------------ TBD

Faculty ------------------------------------------------ John Sandusky

Student Services ---------------------------------------- Rhoda Hanson

Academic Services -------------------------------------- Selena Castro

VP of Administration & College Relations -------------- Heidi Luquette

**EVENTS COMMITTEE**

**PURPOSE:**

The Events Committee supports the TBCC values of Resourceful Teamwork and Personal and Friendly Environment by promoting socialization and a positive work life. TBCC believes that employee events promote and strengthen our working relationships and encourage a healthy team environment.

**CHARGE**

The Events Committee as a whole plans a variety of events and activities, usually one per month, to be held throughout the academic year. Responsibility for coordinating individual events rotates among committee members as work schedules allow. Tasks include but are not limited to project management, budgeting and coordinating events, reserving rooms/venues, sourcing collateral and refreshments, creating and circulating invitations, flyers, emails or other promotions, and soliciting volunteers as needed.

**SCHEDULE:**

The committee meets once, prior to the beginning of Fall term, and twice during the academic year. Committee members may also get together in small groups as needed throughout the year to complete tasks in preparation for events.

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| **MEMBERSHIP** |  |  |

EA to President/Board of Education (Co-Chair) ----------- Sommer Hendrickson

IT Coordinator (Co-Chair) ---------------------------------- Tom Wolfe

Instructional Support A/V ------------------------------- Nikole Clark

Resource Navigator ------------------------------------ Angelica Ortiz

Reception & General Support Specialist ------------------- Holly Kraus

Financial Aid Advisor ---------------------------------- Sally Jackson

Success Coach ------------------------------------------- Clara Blaser

Success Coach ------------------------------------------- Jaclyn Percy

HR Specialist -------------------------------------------- Briar Smith

**FACULTY SENATE**

**PURPOSE**:

To ensure quality educational and high academic standards by establishing a structured procedure for faculty to

* discuss instructional issues and topics.
* provide input to the college administration and to the Board of Education.

**CHARGE:**

* Provide routine and/or immediate information related to instructional concerns.
* Recommend changes or improvements where appropriate.
* Review and recommend budget priorities
* Understand the College data, its implications, and suggest changes to improve student persistence and completion

**SCHEDULE:**

Meets monthly, or as needed.

**MEMBERSHIP:**

All full-time faculty and department chairs. Adjunct Faculty will be invited to the first meeting per term to the Faculty Senate.

|  |  |
| --- | --- |
| Chair | Sydney Elliot |
| Faculty Representative & Dept. Chair | Joe Meyer |
| Faculty Representative & Dept. Chair | Chris Carlson |
| Faculty Representative | Geza Laszlo |
| Faculty Representative & Dept. Chair | Michele DeGraffenreid |
| Faculty Representative & Dept. Chair | John Sandusky |
| Faculty Representative & Dept. Chair | Ron Carlbom |
| Faculty Representative & Dept. Chair | Tom Atchison |
| Faculty Representative | Grant Mitman |
| Faculty Representative | Tom Lackaff |
|  |  |
|  |  |

Faculty Senate task forces and special work groups will meet as needed and report on progress in scheduled Faculty Senate meetings or digitally as appropriate. At times, other parties may be invited.

## **PROGRAM ADVISORY COMMITTEES**

**CAREER-TECHNICAL EDUCATION (CTE) PROGRAM ADVISORY COMMITTEES**

**PURPOSE:**

Career-Technical Education (CTE) Program Advisory Committees are a group of individuals whose experience and abilities represent a cross section of a specific occupational area. All credit CTE programs are required to have an active advisory committee. The primary purpose of the CTE Program Advisory Committee is to assist educators in establishing, operating, and evaluating the CTE programs - which serve the needs of the students, the community, and the business/industry partners – and to provide expertise and insight about current and future industry and technological changes.

Advisory Committees of high-quality programs take an active role in assisting and advising the college and its faculty in the following areas:

* Curriculum modifications
* Ensuring job and career readiness
* Updates to facilities/budgets/student competencies
* Purchase of new instructional materials and equipment
* Adoption of policies
* Adoption of Industry-Recognized Certifications
* Evaluation of student skills using Technical Skill Assessments
* Helping arrange meaningful structured learning experiences for students in the program
* Identification of local, state and national certifications
* Identification of industry trends
* Connecting and networking the industry and its connection to training
* Building improved relationships between CTE educators, business/industry partners, and the community
* Promoting CTE programs by talking to legislators, speaking for career and technical education at board meetings, writing articles for local newspapers, or obtaining media coverage for special events

Local high schools and TBCC have limited general funds to use in building TBCC CTE programs.  With local employer guidance and direction, students can be successful in their careers.  Also, there are a variety of grant opportunities in Oregon for additional CTE/STEM funding.

## **Schedule:** Advisory Committees meet 3x per year

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| **Agricultural Technology** |  |  |
| **MEMBERSHIP** |  |  |
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Program Chair ------------------------------------- Megan Dean McKenna

Vice President of Academics & Student Services -------- Teresa Rivenes

CTE Dean --------------------------------------------------------- TBD

NWRESD CTE Coordinator -------------------------------- Stevie Jackson

THS Principal --------------------------------------- Christy Hartford

Robotics, Electronics & Woodshop Teacher ---------------- Mark Roberts

Ag. Teacher ---------------------------------------------- Hayden Bush

Superintendent TSD9 ------------------------------------- Curt Shelley

Superintendent NVSD ------------------------------------ Misty Wharton

Zweifel Farms -------------------------------------------- Pam Zweifel

OSU Extension ------------------------------------------- Troy Downing

Oldenkamp Farms --------------------------------------- Luke Oldenkamp

Averill Farms -------------------------------------------- Don Averill

Crystal Creek Dairy ----------------------------------- Tyler Thackary

Motion Flow and Control Products ----------------------- Aaron Derting

TCCA Farm Engagement --------------------------------------- Kate Lott

Priority Robotics ----------------------------------------- Kurt Mizee

DeLaval ------------------------------------------------ Bill Chandler

**BUSINESS ADMINISTRATION**

|  |  |  |
| --- | --- | --- |
| **MEMBERSHIP** |  |  |

Program Chair –--------------------------------------------------- TBD

Program Chair ------------------------------------------- Tom Atchison

Vice President of Academics & Student Services -------- Teresa Rivenes

**Community Partners**

ESD --------------------------------------------------- Stevie Jackson

OSU Extension --------------------------------------------- Kym Hamann

Self-Employed ------------------------------------------- Robin Pepper

TCCA --------------------------------------------------- Wendy-Jo Wolf

THS Teacher -------------------------------------------- Taylor Howard

THS Vice Principal -------------------------------------- Matt Dickson

Tillamook Coast Visitors Association ------------------- Amy Blackburn

Tillamook PUD ----------------------------------------- Joanna Stelzig

TBCC ----------------------------------------------------- Briar Smith

Adventist Hospital --------------------------------------- Micah Smith

Waud’s Funeral Home ------------------------------------- Miguel Perez

Zwald Trucking ------------------------------------------- Amber Stein

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| **COMMERCIAL TRUCK DRIVING****MEMBERSHIP** |  |  |
|  |  |  |

Program Chair ----------------------------------------- JoAnn Critelli

Vice President of Academics & Student Services -------- Teresa Rivenes

Zwald Transport Inc. --------------------- Heather Taksdal, Jim Palmer

TCCA ------------------------------------------------------ Pat McHugh

Hampton Lumber ---------------------------------------------- Dan Daly

M & M Transport ------------------------ Brian Wentzel, Josh Pritchard

Business Oregon ---------------------------------------- Melanee Olson

Port of Tillamook Bay -------------------------------- Michele Bradley

Tillamook Chamber of Commerce --------------------- Justin Aufdermauer

Northwest Oregon Works -------------------------------- Heather DeSart

OSU ----------------------------------------------------- Troy Downing

TCCA -------------------------------------------------- Scott Schriber

Joe Morton & Sons Inc. --------------------------------- Michelle Rose

## **Criminal Justice and Public Safety**

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| --- | --- | --- |
| **MEMBERSHIP** |  |  |

Program Chair ------------------------------------------ Paul Letersky

Program Chair ---------------------------------------------------- TBD

Vice President of Academics & Student Services -------- Teresa Rivenes

**Community Partners**

Deputy District Attorney II -------------------------- Jeremy Dietrich

Deputy District Attorney II ----------------------------- Paul Binford

Oregon Youth Authority ---------------------------------------- Vacant

Chief of Police ----------------------------------------------- Vacant

Sergeant ------------------------------------------------- Matt Gordon

Lieutenant ---------------------------------------------------- Vacant

Police Officer ------------------------------------------------ Vacant

Tillamook County Counsel -------------------------------- Joel Stevens

County Judge/Justice of the Peace ----------------------- Ryan Connell

##### **HEALTHCARE ADVISORY COMMITTEE**

|  |  |  |
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| **MEMBERSHIP** |  |  |
|  |  |  |

TBCC Program Coordinator ----------------------------------- Brooke Bennett

Vice President of Academics & Student Services -------- Teresa Rivenes

Tillamook Fire District --------------------------------- Daron Bement

Tillamook Fire District ------------------------------ Reuben Descloux

Tillamook Fire District ------------------------------Alan Christensen

Rescare ----------------------------------------- Angeline Chan-Pepper

Tillamook High School ----------------------------------- Anna Kleeman

Rinehart Clinic ------------------------------------------ Gail Nelson

Rinehart Clinic -------------------------------------------- Chad Bash

Rinehart Clinic ------------------------------------------ Kellie Wood

Sandcreek Dental ----------------------------------- Cyrus Javadi, DDS

AH/RBFR ----------------------------------------------- Geoffrey Grace

Adventist Health ------------------------------------------ Jackie Fox

Adventist Health/TBCC -------------------------------- Jodi Richardson

Adventist Health ---------------------------------------- Jonetta Blum

Adventist Health ---------------------------------------- Katelyn Cole

Adventist Health ------------------------------------ Michael Halferty

Adventist Health -------------------------------------- Nicole Vertner

NorthWest Senior & Disability Services --------------------- Jake Pugh

NorthWest Senior & Disability Services --------------- Stacie Zuercher

Netarts-Oceanside Fire District ----------------------- Jamie McCamman

Netarts-Oceanside Fire district ------------------------ Tim Carpenter

WorkSource -------------------------------------------- Jared Hartford

Nehalem Bay Fire & Rescue -------------------------------- Jesse Walsh

Nestucca Rural Fire District ------------------------------- Jim Oeder

Nehalem Valley Care Center ------------------------------- Kim Topazio

Community Health Centers --------------------------------- Lisa Steffy

Community Health Centers ------------------------------ Marlene Putman

Tillamook Community Health Center ----------------------- Robin Pepper

RN Faculty ----------------------------------------------- Sari Colvin

Rockaway Fire District ------------------------------------ Todd Hesse

##### **MANUFACTURING AND INDUSTRIAL TECHNOLOGY & WELDING PROGRAM**

|  |  |  |
| --- | --- | --- |
| **MEMBERSHIP** |  |  |
|  |  |  |

Program Chair -------------------------------------------- Ron Carlbom

Vice President of Academics and Student Services ------ Teresa Rivenes

CTE Dean --------------------------------------------------------- TBD

NWRESD CTE Coordinator -------------------------------- Stevie Jackson

THS Principal --------------------------------------- Christy Hartford

Superintendent TSD9 ------------------------------------- Curt Shelley

Hampton Lumber -------------------------------------------- Ryan Petit

Hampton Lumber -------------------------------------------- Chris Fink

TCCA ---------------------------------------------------- Mark Farrier

TCCA ------------------------------------------------------- Ned Milic

VP Hallco Industries, Inc. -------------------------- Ricardo Aguinaga

Precision Wood Manufacturers ----------------------------- Ralph McRae

JATC ---------------------------------------------------- Randall Tyle

TBCC Welding Faculty ------------------------------- Judy Schlotzhauer

## SMALL BUSINESS DEVELOPMENT CENTER

**PURPOSE:**

* Fulfill a SBA contractual requirement.
* Provide a group to advise staff on policy matters.
* Provide essential input to the center from a cross section of public and private interests.

**SCHEDULE:**

Twice annually

Update

|  |  |  |
| --- | --- | --- |
| **MEMBERSHIP** |  |  |

SBDC Director -------------------------------- Teri Fladstol (Interim)

TBCC President ------------------------------------------- Ross Tomlin

Mayor of Tillamook City --------------------------------- Aaron Burris

Tillamook County Arts Network ---------------------------- Jim Carlson

EDC ----------------------------------------------------- Terre Cooper

EDC ---------------------------- Maria Castillo, Oregon Coast Handyman

EDC ------------------------------------ Victoria Mata, Las Margaritas

EDC ---------------------------------------- Heidi Holzgrafe, Gage LLC

EDC ---------------- Christina Pyktel, Pauseful Massage and Botanicals

EDC ------------------------------- Christina Pfister, Well Versed LLC

**Small Business Owners:**

Former SBDC Advisor –------------------------------------ Sally Tuttle

Precision Wood Manufacturing ------------------------------ Lisa McRae

Attorney ------------------------------------------------- John Putman

APPENDIX A

STUDENT ORGANIZATIONS

##

## ASSOCIATED STUDENTS OF Tillamook Bay COMMUNITY COLLEGE (ASTBCC)

**PURPOSE:**

* To provide leadership opportunities for Tillamook Bay Community College students

**SCHEDULE:**

Meetings as needed

|  |  |  |
| --- | --- | --- |
| **MEMBERSHIP** |  |  |

ASTBCC Advisor --------------------------------------- Kellie McKeehan

**Officers**

ASTBCC President ---------------------------------------- Selena Ayala

Vice President ----------------------------------------- Emilee Nguyen

Office Manager --------------------------------------------------- TBD

Financial Manager ------------------------------------------------ TBD

Public Relations Officer ----------------------------------------- TBD

## PHI THETA KAPPA

**PURPOSE:**

* To recognize academic achievement. To foster scholarship, fellowship, leadership and service.

**SCHEDULE:**

Meets two or three times per month and other events as scheduled.

|  |  |  |
| --- | --- | --- |
| **MEMBERSHIP** |  |  |

Phi Theta Kappa Advisor ------------------------------ Kellie McKeehan

Phi Theta Kappa Advisor -------------------------------- Jared Schmidt

President ----------------------------------------------- Selena Ayala

Vice President --------------------------------------------------- TBD

Secretary -------------------------------------------------------- TBD

Treasurer -------------------------------------------------------- TBD

Public Relations ------------------------------------------------- TBD