



# Board of Education Meeting Agenda

**Date:** Monday, February 5, 2024

**4:30pm Executive Session** .....Chair Bell  
 Move to the Executive Session of the Meeting.

Pursuant to O.R.S. § 192.660 (2)(a), legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, February 5, 2024, at 4:30 pm.

**TBCC Board Meeting** Rooms 214/215 Hybrid 5:00pm –7:00pm

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	<b>Call to Order • Acknowledge Guests</b> -----	Chair Bell
2.	<b>Consent Agenda</b> -----	(Action) Chair Bell
	a. Approval of Agenda	
	b. Approval of January 4, 2024, Meeting Minutes	
	c. Personnel Report.....	Senior Manager Poklikuha
3.	<b>Invitation for Public Comment</b> -----	Chair Bell
	<i>Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing and the comments will be shared with all board members.</i>	
4.	<b>New Business and/or focused policy discussions</b>	
	a. Tillamook County School District Superintendents- TEC .....	VP Jarrell
	b. Approval of low-impact pesticides List for use in IPM plan (ACTION).....	Director J. Lawrence
	c. Budget Committee Membership (ACTION).....	CFO Montazeri
	d. Discussion of Tuition and Fees for 2024-2025 (First Reading) .....	CFO Montazeri
	e. Authorization for Removal of Check Signer (ACTION).....	CFO Montazeri
	f. Outgoing President Requests (ACTION) .....	President Tomlin
5.	<b>Information-Only Items (Board members may request any item be placed on the discussion agenda)</b>	
	a. Strategic Plan project/SAO Sharing.....	Director Sobotka
	b. ASTBCC Report .....	ASTBCC President
	c. Financial Report .....	CFO Montazeri
	d. President’s Report .....	President Tomlin
6.	<b>Board Member Discussion Items</b> -----	Chair Bell
7.	<b>Adjournment</b> -----	(Action) Chair Bell

*Per Oregon HB 2560 and HB 2459, all TBCC Board meetings are open for remote public participation via Zoom and are recorded for the purpose of transcribing minutes.*

## Executive Session

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION**..... (Action) Chair Bell  
MOVE TO THE EXECUTIVE SESSION OF THE MEETING.

Pursuant to O.R.S. § 192.660 (2)(a) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, February 5, 2024 at 4:30 pm.

# Call to Order

**RECOMMENDATION**

CALL THE BOARD MEETING TO ORDER & ACKNOWLEDGE GUESTS

**BACKGROUND INFORMATION**.....Chair Bell

# Approval of the Consent Agenda

**RECOMMENDATION**

ACTION ITEM

**BACKGROUND INFORMATION**-----(Action) Chair Bell  
MOTION TO APPROVE THE CONSENT AGENDA FOR THE FEBRUARY MEETING.

Items for approval:

- a. Approval of Agenda for the February meeting
- b. Approval of January 8, 2024 Meeting Minutes
- c. Approval of the Personnel Report

# Approval of the Agenda

**RECOMMENDATION**

MOTION TO APPROVE THE AGENDA FOR THE FEBRUARY MEETING

## Board of Education Meeting Agenda

**Date:** Monday, February 5, 2024

**4:30pm Executive Session** .....Chair Bell  
Move to the Executive Session of the Meeting.

Pursuant to O.R.S. § 192.660 (2)(a), legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, February 5, 2024, at 4:30 pm.

**TBCC Board Meeting** Rooms 214/215 Hybrid 5:00pm –7:00pm

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1.	<b>Call to Order • Acknowledge Guests</b> -----	Chair Bell
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	b. Approval of January 4, 2024, Meeting Minutes	
	c. Personnel Report.....	Senior Manager Poklikuha
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	b. Approval of low-impact pesticides List for use in IPM plan (ACTION).....	Director J. Lawrence
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	e. Authorization for Removal of Check Signer (ACTION).....	CFO Montazeri
	f. Outgoing President Requests (ACTION) .....	President Tomlin
5.	<b>Information-Only Items (Board members may request any item be placed on the discussion agenda)</b>	
	a. Strategic Plan project/SAO Sharing.....	Director Sobotka
	b. ASTBCC Report .....	ASTBCC President
	c. Financial Report .....	CFO Montazeri
	d. President’s Report .....	President Tomlin
6.	<b>Board Member Discussion Items</b> -----	Chair Bell
7.	<b>Adjournment</b> -----	(Action) Chair Bell

# January 8, 2024, Board of Education Meeting Minutes

**Date:** Monday, January 8, 2024

**Executive Session:** 4:45 pm- 5:00 pm

Pursuant to O.R.S. § 192.660 (2)(a) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board had elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, January 8, 2024 at 4:45 pm in a hybrid format.

**TBCC Board Meeting** Hybrid/Rooms 214/215 5:00pm – 7:00pm

**Members in Attendance:** Andrea Goss, Mary Faith Bell, Kathy Gervasi, Mary Jones, Shannon Hoff

**Members Not in Attendance:** Betsy McMahon, Tamra Perman

**TBCC Staff in Attendance:** President Tomlin, VP Jarrell, AVP Hanson, Director McCarley, Senior Manager Poklikuha, Director Neu, Director J. Lawrence, Director B. Lawrence, Dean Cook, Director Case, JoAnn Critelli, Sarah Miller, Eileen White-Casey, Michael Weissenfluh, Nikole Clark, Joe Meyer, Doug Olson, Michael Randall, Selena Castro, Tom Atchison, Tom Wolfe, Kellie McKeehan, Chris Beigun

**Guest:** Gary Bond, Michael Randall, Doug Olson, Dr. Steffey

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Resource</u></b>
	<b>Call to Order • Acknowledge Guests</b> .....	<b>Chair Bell</b>
	The meeting was called to order at 5:05 pm.	

**Consent Agenda**..... (Action) **Chair Bell**

**Approval of Agenda (Agenda Item 2.a):**

There was an addition to the January 8, 2024, agenda with Additional Item, Doug Olson, Lightwave speaking to the board.

**Approval of December 4, 2023, Meeting Minutes (Agenda Item 2.b)**

Corrections to the minutes from the Dec 4, 2023, meeting minutes which had October instead of November for the previous meeting minutes.

**Personnel Report (Agenda Item 2.c).....HR Manager Poklikuha**

The Personnel Report for the month is included in the packet for this meeting. For the position of college president an offer has been made. Office of Instruction Support Specialist position has been filled by Angel Cavanaugh and she will begin on January 18, 2024. The position of Vice President of Administration has been posted and the closing for that posting will be January 15, 2024. Seven applications have been received for that position and an interview panel is being formed to begin first round interviews. The Professional Writing Tutor opening has received 4 to 5 applicants. Cameron Sage, the Testing and Tutoring Specialist will be conducting the interviews. The Faculty Math Instructor position has received 2 applicants, and an Interview Committee will be formed next week.

Andrea Goss motioned to approve the Consent Agenda with correcting the date on the meeting minutes for November. Shannon Hoff seconded the motion. **The motion carried.**

**Invitation for Public Comment (Agenda Item 3) ..... Chair Bell**

There were no comments from the public.

**New Business and/or focused policy discussions (Agenda Item 4)**

**Additional Agenda Item- Lightwave Presentation ..... Doug Olsen from Lightwave Board**

Chair Bell asked if there were any additional items to be added to the agenda for this meeting. President Tomlin responded that there was one item and introduced Doug Olson from the Lightwave board. Doug shared that he was coming before the board to offer them a partnership in Lightwave. He gave a brief overview of the history of Lightwave. Lightwave was formed to bring high speed internet to rural areas and at it's beginning there were three partners- Tillamook County, Tillamook PUD, and Port of Tillamook. Port of Tillamook has determined that being a partner in Lightwave no longer aligns with their current Strategic Plan and so they will no longer be a Lightwave partner. Lightwave is now inviting Tillamook Bay Community College to become a new partner in Lightwave and continue the work of bringing high speed internet to rural communities. This opportunity aligns with TBCCs strategic plan, and it would be a good fit for the college to step into that partnership. The board did express interest in looking further into becoming a partner in Lightwave. Next steps will be that the board will select 1 or 2 board members to meet again with Doug to discuss further entering the partnership.

**Tillamook County Health Presentation (Agenda Item 4.a) .....President Tomlin**

Chair Bell welcomed and introduced Dr. Steffey, Medical Director for Tillamook County Health Department. Dr. Steffey shared a presentation with the board that walked the board through the history and all the services that the Health Department offers to the community. Dr. Steffey also shared with the board future plans that the Health Department has to expand including opening a pharmacy. Dr. Steffey closed by expressing the excitement in partnering with the college with the new Nursing program that has begun.

**Presidential Search Update (ACTION) (Agenda Item 4.b) .....Chair Bell**

Chair Bell shared with the group that the Presidential Search was successful and now complete. She shared that the Search Committee was very supportive of the candidate that the board selected and made an offer. That candidate was VP Dr. Paul Jarrell, and he accepted the offer. It is anticipated that there will be a smooth transition with the overlap of presidents. She then gave VP Jarrell an opportunity to speak to the group. VP Jarrell thanked the board for the offer and told the group that TBCC is a place he feels very connected and committed to. He shared he looks forward to a great working relationship with the board and the college. He shared that the mission of the college was harmonious with his own interests.

Shannon Hoff made a motion to approve Dr. Paul Jarrell's contract to begin on February 1, 2024, with a 9-day transition period with President Tomlin. His last day will be February 9. Andrea Goss seconded the motion. The motion carried.

There was a 4-minute recess in the meeting due to technical difficulties.

**Board Recognition Month (Agenda Item 4.c) ..... President Tomlin**

President Tomlin shared appreciation for the work the board is doing. He shared a Proclamation of appreciation with the group. AVP Hanson shared student thank you cards for the board members for all the support they give the college. TBCC mugs were handed out to board members in appreciation for all the time and energy they put into this volunteer work.

**BP 3320 Public Relations and Information (Second Reading) (ACTION)**

**(Agenda 4.d) .....President Tomlin**

BP 3320 Public Relations and Information policy is presented for a second reading. No changes have been made since the first reading at the December meeting.

Andrea Goss motioned to approve BP 3320 Public Relations and Information as presented. Mary Jones seconded the motion. **The motion carried.**

**BP 7340 Catastrophic Leave Policy (Second Reading) (ACTION) (Agenda Item 4.e).....**

**..... President Tomlin**

BP 7340 Leave policy is presented for a second reading. No changes have been made since the first reading at the December meeting.

Shannon Hoff motioned to approve BP 7340 Leave as presented. Kathy Gervasi seconded the motion. **The motion carried.**

**24-25 Academic Calendar (Second Reading) (ACTION) (Agenda Item 4. f) .....VP Jarrell**

VP Jarrell brought the Academic Calendars back for a second reading. There were two changes that needed to be made to the 2025-2026 calendar. The changes he pointed out that he would be making were that the Spring term ends on June 14, 2025 and the Spring term ends on June 13, 2026. He requested that the Academic Calendars be approved with the changes he mentioned.

Mary Jones made a motion to approve the Academic Calendars with the changes. Andrea Goss seconded the motion. **The motion carried.**

**Building Project Update (Agenda 4.g) ..... Director Lawrence**

Director Lawrence shared an update on the Healthcare building project and the CIT building remodel. The college has gotten back the first design drawings. He is getting ready to put together a group of stakeholders to give input on the interior design of the Healthcare building in February. He reported that based on the cost estimates the project is on track. Opsi has EDA approval for the CIT remodel project. The team will begin to enter into the work for the permitting process. He concluded with sharing that there is a potential for the construction costs to decrease over the coming months which could help our bottom line with the budget.

**Information – Only Items (Agenda Item 5)**

**Strategic Plan project/SAO Sharing (Agenda 5.a) ..... Director Case**

Director Case shares the SAO for the Opportunity Programs including a presentation with videos created to be student friendly. She shared information on how students can access the various programs that fall within the overarching Opportunity Programs. She listed each program and gave a brief summary of how the resources help students. They have created innovative and varied ways to engage students and have different ways they can interact with the college to access those resources. She concluded by telling the group they are creating a student survey to get feedback from students in order to measure their success.

**ASTBCC Report (Agenda 5.b) ..... Vice President Poklikuha**

VP Poklikuha presented the monthly report for President Mitchell. She shared that the fundraiser with Krispy Kreme donuts was a great success for another year and they made around \$300.00. ASTBCC would like to sponsor a Paint Night and that is still in the planning stage. Director McCarley helped ASTBCC develop a student survey to find out what activities' students at ASTBCC would find interesting. She closed with sharing with the board that ASTBCC will have a Welcome Booth for Winter Welcome Week.

**Financial Report(Agenda 5.c) ..... CFO Montazeri**

The CFO began by telling the board that there is not a financial report for the meeting. There are still some issues in the system that are being sorted out. Without the correction of the system issues the reports will not be accurate. The Jenzabar consultant is still working with the college to correct system issues that restrict the

reporting process. The college will be bringing back a former Business Office employee who is familiar with the system and will be working with CFO Montazeri to get things moving again. She assured the board that by the next board meeting she will bring specific numbers and a Financial Report.

**President's Report (Agenda 5.d) ..... President Tomlin**

The President reminded the board of next month's meeting date and time: February 5, 2024, at 5:00pm, and provided updates on the following:

**January 13 - Chamber of Commerce Award Banquet**

President Tomlin shared that a few people from Leadership and the board are attending.

**January 27- Foundation Throwdown at the Fairgrounds**

Director Lawrence shared that people are signing up for teams for the Throwdown. There is a lot of community support, and it was a success last year.

**Feb 9 at 8:15 am is the Extended Staff Meeting**

All are welcome.

**Brochure for Building Project**

President Tomlin shared a brochure that Mia Gibson, Marketing Coordinator, created. President Tomlin will begin sharing it out with the community and has his first presentation upcoming with the Rotary Club. He will also go to the Health Dept in January to share information on the Healthcare Building project.

**Dec 7 OPC meeting summary**

President Tomlin went over processes to improve our relationship with HECC. Presidents will be pushing back to get a meeting with HECC and present ideas on how that relationship can be improved. The Legislative Session starts Feb 5. We will be focusing on 2 things; one is getting changes to the Oregon Opportunity Grant. There needs to be more equity in it for community college students to benefit as much as university students. The second item is to ask the Legislature to approve a work group for the purpose of start looking at development education classes and how we want to shift to the co-requisite model. Research has shown that the co-requisite model is more successful to get students through writing and math. Some colleges don't agree with that so we will have to go through the legislative process and rewrite the OARs. Work on OARs has begun because community colleges can now offer a bachelor's degree in nursing. There will need to be some work around Dual Credit because universities are taking away Dual Credit classes from community colleges.

**Dec 8 OCCA Board meeting summary**

Executive Director of OCCA search is underway. The Search Committee has been approved and interviews will be completed by May with the new Director starting in June.

**Board Member Discussion Items (Agenda Item 6) ..... Chair Bell**

**Adjournment (Agenda Item 7) ..... (Action) Chair Bell**

Meeting adjourned at: 7:18pm.

# Personnel Report

**RECOMMENDATION**

CONSENT AGENDA

**BACKGROUND INFORMATION**-----Senior Manager Poklikuha

Position Title	Application Review Begins	Start Date	Comment	Screening Committee Chair
VP of Administration	1/15/24	TBD	3 interviews scheduled 1/24/24	President Elect Jarrell
Interim VP of Instruction		2/1/24	Peter Williams hired.	President Elect Jarrell
Instructional Support Specialist		1/18/24	Angel Cavanaugh hired.	President Elect Jarrell
FT Math Faculty	Open Until Filled	TBD	Interview being scheduled.	President Elect Jarrell
Professional Tutor - Writing	Open Until Filled	TBD	Katherine Nelson hired.	Cameron Sage

## Invitation of Public Comment

### **RECOMMENDATION**

AVAILABLE AT THE BEGINNING OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR WILL CALL ON PEOPLE WHO INDICATE THEY WANT TO PROVIDE PUBLIC COMMENT. THEY WILL HAVE UP TO 3 MINUTES TO SPEAK. IF A SPEAKER HAS FURTHER COMMENTS, THEY CAN PROVIDE THOSE IN WRITING AND THE COMMENTS WILL BE SHARED WITH ALL BOARD MEMBERS.

**BACKGROUND INFORMATION**.....Chair Bell

# NEW BUSINESS AND/OR FOCUSED POLICY DISCUSSIONS

**RECOMMENDATION**

**BACKGROUND INFORMATION**----- Chair Bell

# Tillamook County School District Superintendents- TEC

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION** ..... VP Jarrell

- The Superintendents from the three Tillamook County school districts will be introduced. Dr. Jarrell and the Superintendents will discuss recent Tillamook Education consortium developments.
  - Mat Ellis – Superintendent, Tillamook School District #9
  - Tyler Reed – Superintendent, Neah-Kah-Nie School district #56
  - Misty Wharton – Superintendent, Nestucca Valley School District # 101

# IPM Chemical List Approval

**RECOMMENDATION**

**ACTION ITEM**

**BACKGROUND INFORMATION** ..... Director J. Lawrence

"Low-Impact Pesticides List"  
Oregon law requires pesticide applicators to use only low-impact pesticide products in and around schools. ORS 634.705 (5) explains that a governing body shall adopt a list of low-impact Pesticides for use with their IPM plan.



## Tillamook Bay Community College

### 2024 Low-Impact Pesticide List\*

The pesticides listed on the following pages have been approved by TBCC and may be used in accordance with the TBCC Integrated Pest Management Plan during 2024.

Notices of any scheduled pesticide applications will be posted on the TBCC website and can be found under "Environmental News" with hard copies posted on the campus bulletin boards.

Warning signs will also be placed around the application areas 24 hours beforehand listing the Name and type of pesticide, the EPA Registration Number, the Expected area of application, the Date & time and the Reason for the application.

The TBCC Integrated Pest Management Coordinator can be reached at (503) 842-8222 extension 1510 for further information.

**\*Taken from the OSU Low Impact List dated June 2023.**

## "Low-Impact Pesticides List"

Oregon law requires pesticide applicators to use only low-impact pesticide products in and around schools. ORS 634.705 (5) explains that a **governing body shall adopt a list of low-impact pesticides for use with their IPM plan** and explains which products may not be included on the list they adopt.

This is NOT a list of products that the OSU School IPM Program recommends. It is a list of products based solely on the requirements of ORS 634.705 (5), which were evaluated at the request of school IPM plan coordinators.

**Governing bodies can ignore, add or subtract from this "Low-Impact Pesticide List" based on their local situation, as long as the products they choose meet the requirements of ORS 634.705 (5).**

The pesticide label is the law. Review the entire label to ensure that it can be used as desired (correct use site, application method, etc.). "Non-crop areas" do NOT include ornamental sites, turf, or sports fields. For assistance with label interpretation, contact the [Oregon Department of Agriculture Pesticides Program](#).

The products listed in this "Low-Impact Pesticide List" were evaluated in June 2023 to determine whether they met the requirements of ORS 634.705 (5) for use in and around Oregon schools, following this [ODA Guidance Document](#).

Pesticide products must be registered for sale and/or distribution in the state of Oregon each year. Current product registration can be verified using this [ODA Search Tool](#).

This list is a tool, provided free-of-charge, but it is not a substitute for the ODA Guidance Document and ODA Search Tool identified above. If you are unsure whether a product you are considering using is still registered for use in the state of Oregon and still meets the requirements of ORS 634.705 (5), please contact the [Oregon Department of Agriculture Pesticides Program](#).

Every effort has been made to provide accurate and current information. Nevertheless, updates to product information or inadvertent errors in information may occur, product registration and labeling may change, and products may no longer meet the requirements of the law. **You accept all responsibility for information updates or errors, changes in products, and compliance with laws.** To the maximum extent permitted by law, OSU disclaims all warranties, including without limitation, any implied warranties of merchantability, fitness for a particular purpose, accuracy, and non-infringement. Before using any specific product on this list, you should always follow the [ODA Guidance Document](#), and check to see if it is currently registered for sale in the state of Oregon.

**Use the EPA Registration number to match products on the list. The same product name can be used for different products, so matching the product name(s) below to products on the shelf is not sufficient.** If there is no EPA RegistrationNumber, match the product name *and* the manufacturer/distributor name when comparing the list to products on the shelf.

<b>Herbicides</b>		
<b>Product Name</b>	<b>EPA Reg. No.</b>	<b>Active Ingredient(s)</b>
<b><i>Aquamaster Herbicide</i></b>	524-343	glyphosate, isopropylamine salt
<b><i>Aquapro Herbicide</i></b>	62719-324-67690	glyphosate, isopropylamine salt
<b><i>Barrage HF Low Volatile Herbicide</i></b>	5905-529	2,4-D ester
<b><i>Bayer Advanced Natria Grass &amp; Week Killer RTU/Organic Gardening</i></b>	67702-7-72155	ammonium salts of fatty acids
<b><i>Broadstar Herbicide</i></b>	59639-128	flumioxazin
<b><i>Casoron 4G</i></b>	400-168	dichlobenil
<b><i>Casoron 4G</i></b>	400-168-59807	dichlobenil
<b><i>Cornerstone Plus - Agrisolutions</i></b>	1381-192	glyphosate isopropylamine salt
<b><i>Dimension 270-G Turf &amp; Landscape Ornamental</i></b>	7001-375	dithiopyr
<b><i>Drexel De-ester LV6</i></b>	19713-655	2,4-D, ethylhexyl ester
<b><i>Drexel Simazine 4L</i></b>	19713-60	simazine
<b><i>Envoy Plus Herbicide</i></b>	59639-132	clethodim

<b><i>Esplanade EZ</i></b>	432-1528	diquat dibromide, indaziflam, glyphosate isopropylamine salt
<b><i>Esplande 200 SC</i></b>	432-1516	Indaziflam
<b><i>EZ-Ject Diamondback Herbicide Shells</i></b>	83220-1	glyphosate
<b><i>Fiesta Turf Weed Killer</i></b>	67702-26	iron HEDTA
<b><i>Four Power Plus</i></b>	34704-890	glyphosate, isopropylamine salt
<b><i>Gly Star Plus</i></b>	42750-61	glyphosate, isopropylamine salt
<b><i>Gly-Star Original Agristar</i></b>	42750-60	glyphosate, isopropylamine salt
<b><i>Gordon's Agricultural Products Brushmaster Herbicide</i></b>	2217-774	2,4-D ethylhexyl ester, 2,4-DP, dicamba
<b><i>Gordon's ProForm Professional Formulations Q4 Plus Turf Herbicide for Grassy &amp; Broadleaf Weeds</i></b>	2217-930	quinclorac, 2,4-D, dicamba, sulfentrazone
<b><i>Gordon's Proform Professional Formulations Speed Zone</i></b>	2217-835	2,4-D ethylhexyl ester, mecoprop-p, dicamba, carfentrazone-ethyl
<b><i>Gordon's Proform Professional Formulations Speed Zone Broadleaf Herbicide for Turf</i></b>	2217-833	2,4-D ethylhexyl ester, mecoprop-p, dicamba, carfentrazone ethyl
<b><i>Gordon's ProForm Professional Formulations T Zone Broadleaf Herbicide</i></b>	2217-920	dicamba, 2,4-D (2- ethylhexyl ester), sulfentrazone, and triclopyr, butoxyethyl ester
<b><i>Hi-Yield Super Concentrate Kill-Zall II</i></b>	42750-61-7401	glyphosate, isopropylamine salt
<b><i>Kleenup Pro</i></b>	34704-890	glyphosate, isopropylamine salt
<b><i>Landmaster BW</i></b>	42750-62	2,4-D, isopropylamine salt, and glyphosate, isopropylamine salt

Last updated June 2023. Before using any product on this list, check the [ODA Guidance Document](#)

<b><i>Lesco Momentum Q Herbicide</i></b>	228-531	2,4-D (diethylamine salt), quinclorac, dicamba
<b><i>Lesco Pre-M Aqua Cap Herbicide</i></b>	241-416-10404	pendimethalin
<b><i>Lilly Miller Ultra Green Phosphorus Free Weed &amp; Feed</i></b>	2217-559-33116	2,4-D, mecoprop, dicamba
<b><i>Lilly-Miller Moss Out! plus Fertilizer</i></b>	802-543	ferrous (iron) sulfate monohydrate
<b><i>Mad Dog Plus</i></b>	34704-890	glyphosate, isopropylamine salt
<b><i>Makaze</i></b>	34704-890	glyphosate, isopropylamine salt
<b><i>Marengo</i></b>	432-1518-59807	indaziflam
<b><i>Marengo G</i></b>	432-1523-59807	indaziflam
<b><i>Moss Melt Concentrate</i></b>	92967-1-91094	d-Limonene
<b><i>Nufarm Prosedge</i></b>	228-711	halosulfuron-methyl
<b><i>Payload Herbicide</i></b>	59639-120	flumioxazin
<b><i>Pendulum AquaCap Herbicide</i></b>	241-416	pendimethalin
<b><i>Plateau Herbicide</i></b>	241-365	imazapic, ammonium salt
<b><i>Poa Constrictor</i></b>	70506-107	ethofumesate
<b><i>Quicksilver T+O Herbicide</i></b>	279-3265	carfentrazone-ethyl

Last updated June 2023. Before using any product on this list, check the [ODA Guidance Document](#)

<b>Quikpro Herbicide</b>	524-535	glyphosate, diquat dibromide
<b>Qunincept Herbicide</b>	228-531	2,4-D (diethylamine salt), quinclorac, dicamba
<b>Ranger PRO Herbicide</b>	524-517	glyphosate, isopropylamine salt
<b>Razor Herbicide Primera Razor Pro</b>	228-366	glyphosate
<b>Razor Pro Herbicide</b>	228-366	glyphosate
<b>Roundup Custom for Aquatic &amp; Terrestrial Uses</b>	524-343	glyphosate, isopropylamine salt
<b>RoundUp Pro Concentrate</b>	524-529	glyphosate, isopropylamine salt
<b>Roundup Promax Herbicide</b>	524-579	glyphosate, potassium salt
<b>Roundup QuikPro Herbicide</b>	524-535	glyphosate, diquat dibromide
<b>Sedgehammer+ Turf Herbicide</b>	81880-24-10163	halosulfuron-methyl
<b>Sedgehammer Turf Herbicide</b>	81880-1-10163	halosulfuron-methyl
<b>Select Max Herbicide</b>	59639-132	clethodim
<b>Select Max Herbicide with Inside Technology</b>	59639-132	clethodim
<b>Simazine</b>	19713-252	simazine
<b>Specticle Flo</b>	432-1518	indaziflam

Last updated June 2023. Before using any product on this list, check the [ODA Guidance Document](#)

<b><i>Specticle G</i></b>	432-1523	indaziflam
<b><i>SureGuard SC Herbicide</i></b>	71368-114	flumioxazin
<b><i>T Zone SE</i></b>	2217-976	triclopyr butoxyethyl ester, sulfentrazone, 2,4- D
<b><i>Tenacity</i></b>	100-1267	mesotrione
<b><i>The Andersons Professional Turf Products Dimension 0.25g With Agpro</i></b>	9198-213	dithiopyr
<b><i>The Andersons Professional Turf Products Fertilizer with Surge 16-0-9</i></b>	2217-882-9198	2,4-D ethylhexyl ester

**Use the EPA Registration number to match products on the list. The same product name can be used for different products, so matching the product name(s) below to products on the shelf is not sufficient.** If there is no EPA RegistrationNumber, match the product name **and** the manufacturer/distributor name when comparing the list to products on the shelf.

<b>Insecticides</b>		
<b>Product Name</b>	<b>EPA Reg. No.</b>	<b>Active Ingredient(s)</b>
<b><i>10-Week Yellowjacket Trap Cartridge</i></b>	84565-5-49407	heptyl butyrate
<b><i>22-0-7 Fertilizer with Acelepryn Insecticide</i></b>	9198-247	chlorantraniliprole
<b><i>Acelepryn G</i></b>	100-1500	chlorantraniliprole
<b><i>Advion Ant Gel</i></b>	100-1498	indoxacarb
<b><i>Advion Cockroach Gel Bait</i></b>	100-1484	indoxacarb
<b><i>Amdro Kills Ants Ant Killing Bait</i></b>	1663-33-73342	hydramethylnon
<b><i>Anvil 10+10 ULV</i></b>	1021-1688-8329	phenothrin, piperonyl butoxide
<b><i>ARI Wasp and Hornet Killer Bee Bopper II</i></b>	7754-44	tetramethrin, d- phenothrin
<b><i>Arilon Insecticide</i></b>	100-1501	indoxacarb
<b><i>AzaSol</i></b>	81899-4-74578	azadirachtin
<b><i>Boractin Insecticide Powder</i></b>	73079-4	boric acid
<b><i>Conserve SC Turf &amp; Ornamental</i></b>	62719-291	spinosad

<b>Cyzmic CS</b>	53883-261	lambda- cyhalothrin
<b>Delta Dust Insecticide</b>	432-772	deltamethrin
<b>Demand CS Patrol</b>	100-1066	lambda-cyhalothrin
<b>Demand G Insecticide</b>	100-1240	lambda-cyhalothrin
<b>EcoExempt D</b>	None - 25(b)	2-phenethyl propionate, eugenol (clove oil) (other: calcium silicate, sodium bicarbonate, calcium carbonate, soybean oil, wintergreen oil)
<b>EcoEXEMPT G Granular Insecticide from Envincio/Prentiss LLC</b>	None - 25(b)	eugenol (clove oil), thyme oil (other: wintergreen oil, corn cob)
<b>Eliminator Wasp &amp; Hornet Killer3</b>	9688-190-8845	prallethrin, lambda- cyhalothrin
<b>Essentria IC-3 Insecticide Concentrate from Envincio/Prentiss LLC</b>	None - 25(b)	rosemary oil, geraniol, peppermint oil (Other: oil of wintergreen, white mineral oil, vanillin, polyglyceryl oleate)
<b>Green Way Liquid Ant Killing Bait</b>	73766-2	disodium octaborate tetrahydrate (basically boric acid)
<b>Grant's Kills Ants Ant Control</b>	1663-33	hydramethylnon
<b>Grenade ER Insecticide</b>	100-1066-773	lambda-cyhalothrin
<b>Hot Shot Wasp and Hornet Killer 3</b>	9688-190-8845	prallethrin, lambda- cyhalothrin
<b>InTice Gelamino Ant Bait</b>	73079-8	sodium tetraborate decahydrate
<b>InTice Liquid Ant Bait</b>	73079-7	sodium tetraborate decahydrate
<b>Lesco CrossCheck Plus Multi-Insecticide</b>	279-3206-10404	bifenthrin

<b>Maxforce FC Ant Killer Bait Gel</b>	432-1264	fipronil
<b>Maxforce FC Professional Insect Control Roach Killer Bait Gel</b>	432-1259	fipronil
<b>Maxforce FC Select Professional Insect Control Roach Killer Bait Gel</b>	432-1259	fipronil
<b>Maxforce Professional Insect Control Roach Killer Bait Gel</b>	432-1254	hydramethylnon
<b>Monterey Horticultural Oil</b>	48813-1-54705	Mineral Oil
<b>Mosquito Dunks Biological Mosquito Control</b>	6218-47	<i>Bacillus thuringiensis</i> subspecies <i>israelensis</i>
<b>MotherEarth Granular Scatter Bait</b>	499-515	boric acid
<b>NatureLine NGB Professional Grade Insecticidal Concentrate</b>	None - 25(b)	sodium chloride (salt)
<b>NatureLine Plus Professional Grade Botanical Insecticide</b>	None - 25(b)	clove oil, lemongrass oil, rosemary oil, cinnamon oil
<b>NatureLine PRO Power Residual Oil</b>	None - 25(b)	clove oil, lemongrass oil, rosemary oil, cinnamon oil
<b>Onslaught FastCap Spider &amp; Scorpion Insecticide</b>	1021-2574	esfenvalerate, prallethrin, piperonyl butoxide
<b>Orange Guard</b>	61887-1	d-limonene
<b>Ortho Max Pro</b>	279-3206	bifenthrin
<b>Phantom Termiticide-Insecticide</b>	241-392	chlorfenapyr
<b>PT Wasp-Freeze II</b>	499-550	prallethrin

<b>Raid Wasp &amp; Hornet Killer 33</b>	4822-553	cypermethrin, prallethrin
<b>Rescue Yellowjacket Attractant Cartridge</b>	84565-5-49407	heptyl butyrate
<b>Reusable WHY Trap</b>	84565-3-49407	heptyl butyrate, acetic acid, 2- methyl-1-butanol
<b>Revenge Granular Ant Bait NiBan Granualr Bait</b>	64405-2	boric acid
<b>Revenge Pre-Filled Liquid Ant Baits</b>	73766-2-4	disodium octaborate tetrahydrate (basically boric acid)
<b>Share Corp Wasp &amp; Hornet Killer</b>	10088-91-11547	tetramethrin, permethrin, piperonyl butoxide
<b>SpectracidePro Wasp &amp; Hornet Killer</b>	9688-141-8845	permethrin, tetramethrin, piperonyl butoxide
<b>Spectracide Wasp and Hornet Killer 3</b>	9688-190-8845	prallethrin, lambda- cyhalothrin
<b>Summit B.t.i. Briquets Floating Sustained-Release Larvicide</b>	6218-47	<i>Bacillus thuringiensis</i> subspecies <i>israelensis</i>
<b>Talstar Professional Insecticide</b>	279-3206	bifenthrin
<b>Taurus SC</b>	53883-279	fipronil
<b>Tempo 1% Dust Insecticide Ready to use</b>	432-1373	cyfluthrin
<b>Tempo SC Ultra Insecticide</b>	432-1363	beta-cyfluthrin
<b>Termidor SC</b>	7969-210	fipronil
<b>Terro Ant Killer II Liquid Ant Baits/Killer</b>	149-8	sodium tetraborate decahydrate

Last updated June 2023. Before using any product on this list, check the [ODA Guidance Document](#)

<b><i>Terro Multi-Purpose Insect Bait</i></b>	64405-2-149	boric acid
<b><i>Terro Outdoor Liquid Ant Bait Stakes</i></b>	149-8	sodium tetraborate decahydrate
<b><i>Terro Outdoor Liquid Ant Baits Pre-Filled RTU</i></b>	149-8	sodium tetraborate decahydrate
<b><i>WHY Attractant Kit</i></b>	84565-3-49407	heptyl butyrate, acetic acid, 2- methyl-1-butanol
<b><i>WHY Spray for Wasp, Hornet, &amp; Yellow jacket Nests from Rescue</i></b>	None - 25(b)	lemmongrass oil, clove oil (eugenol), rosemary oil, geranium oil
<b><i>WHY Trap Refill</i></b>	84565-3-49407	heptyl butyrate, acetic acid, 2- methyl-1-butanol

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<b>Molluscicides</b>		
<b>Product Name</b>	<b>EPA Reg. No.</b>	<b>Active Ingredient(s)</b>
<i>Garden Safe Slug &amp; Snail Bait</i>	67702-3-39609	iron phosphate
<i>Sluggo</i>	67702-3-54705	iron phosphate

**Use the EPA Registration number** to match products on the list. **The same product name can be used for different products, so matching the product name(s) below to products on the shelf is not sufficient.** If there is no EPA RegistrationNumber, match the product name **and** the manufacturer/distributor name when comparing the list to products on the shelf.

<b>Fungicides</b>		
<b>Product Name</b>	<b>EPA Reg. No.</b>	<b>Active Ingredient(s)</b>
<i>Headway (not Highway)</i>	100-1216	azoxystrobin, propiconazole
<i>Monterey Horticultural Oil</i>	48813-1-54705	mineral oil

# Budget Committee Membership

**RECOMMENDATION**

ACTION ITEM: REAPPOINT BUDGET COMMITTEE MEMBERS WITH EXPIRED TERM TO NEW TERM/APPOINT NEW MEMBER

**BACKGROUND INFORMATION**----- CFO Montazeri

The budget committee is comprised of fourteen (14) members: seven (7) members of the advisory committee and seven (7) elected Board of Education members, each representing one of seven zones. It is the duty of the budget committee to analyze and approve the College’s proposed operating budget and forward its recommendations to the Board for final consideration. As a part of the budget review and approval process, the budget committee holds public meeting/s at which citizens of the community are invited to give testimony on the budget before it is approved by the budget committee.

Budget Committee members have three year terms. We have one application and one re-appointment for you to approve today.

<b>Zone</b>	<b>Board Member</b>	<b>Community Representative</b>	<b>Term Expires</b>
1	Mary Jones	Christi Clark	<del>06/30/23</del> 6/30/26
2	Andrea Goss	<del>Richard Conti Janet Reidel</del>	<del>06/30/23</del> 06/30/26
3	Kathy Gervasi	Justin Aufdermauer	<del>06/30/23</del> 06/30/26
4	Shannon Hoff	Steve Vanderhoef	06/30/24
5	Betsy McMahon	Chris Weber	06/30/24
6 –At large	Tamra Perman	Briar Smith	06/30/25
7 –At large	Mary Faith Bell	Doug Olson	06/30/25



## BUDGET COMMITTEE MEMBER APPLICATION

### Contact Information

Name: **Richard Conti**

Phone: **xxx xxx-xxxx**

Address: **Tillamook, OR**

.....  
Please answer the following questions thoughtfully and thoroughly.

**1.) Please share why you would like to be a member of the Tillamook Bay Community College Budget Committee.**

I aspire to join the TBCC Budget Committee because I am deeply committed to fiscal responsibility and effective resource allocation. My background in finance equips me with analytical skills crucial for scrutinizing budgets, identifying efficiencies, and ensuring transparency. I am passionate about contributing to the community's financial well-being by aligning expenditures with priorities, ultimately fostering sustainable growth. Serving on the committee provides a platform to actively engage with stakeholders, understanding their needs, and translating those into responsible budget decisions. I believe in the power of strategic financial planning to enhance the overall quality of services provided by TBCC, and I am eager to leverage my expertise to optimize the allocation of resources for the benefit of our community's present and future.

**2.) What is your experience with developing organizational budgets?**

I draw upon a wealth of experience and a diverse educational background that spans the fields of psychology, biochemistry, business administration, and finance.

My journey commenced with a Bachelor's degree in Psychology and Biochemistry, providing me with a comprehensive understanding of human behavior and the underlying biological mechanisms. This interdisciplinary foundation has been instrumental in shaping my analytical thinking and problem-solving skills.



To further complement my scientific background with a business perspective, I pursued a Master's in Business Administration (MBA). This program broadened my horizons, instilling in me a strategic mindset, honing my leadership abilities, and fostering a deep appreciation for the interconnectedness of various facets within an organization.

However, my academic pursuit did not conclude there. Recognizing the evolving complexities of the financial landscape, I undertook a doctoral journey in Finance. This intensive program delved into advanced financial theories, risk management, and fiscal policy, enhancing my ability to navigate intricate financial challenges and contribute meaningfully to strategic financial decision-making.

My professional trajectory has been marked by significant roles as Chief Financial Officer and COO at multiple Hospitals. There, I seamlessly integrated my diverse educational background, applying a unique blend of scientific and business principles to the financial intricacies of healthcare. I was responsible for overseeing multi-million-dollar budgets, ensuring fiscal responsibility, and strategically positioning the hospitals in a rapidly changing healthcare environment.

Beyond direct organizational roles, my expertise extends to financial management consultancy. In this capacity, I have collaborated with a range of organizations, offering tailored financial strategies to optimize performance, budget analysis and operational viability. My ability to bridge the gap between scientific understanding and financial acumen has proven invaluable in crafting innovative and sustainable financial solutions.

A pivotal moment in my career was the opportunity to provide multiple congressional testimonies advocating for financial distributions to address the healthcare needs of Native American communities. This advocacy effort culminated in the enactment of legislation that significantly bolstered financial support for Native American health initiatives, showcasing my commitment to promoting financial equity in healthcare.

In considering my background, it is evident that my educational journey and professional experiences have uniquely equipped me to navigate the complexities of your organization. I am eager to bring my interdisciplinary perspective, strategic financial expertise, and commitment to equity to Tillamook Bay Community College. I look forward to the opportunity to discuss how my skills align with your vision.



Submit to: Tillamook Bay Community College  
Office of the President  
4301 Third Street  
Tillamook, Oregon 97141

Completed application may also be emailed to [lorielund@tillamookbaycc.edu](mailto:lorielund@tillamookbaycc.edu)

# Discussion of Tuition and Fees for 2024-2025

**RECOMMENDATION**

FIRST READING

**BACKGROUND INFORMATION** ..... CFO Montazeri

For the 2023-2024 Academic Year, TBCC is among the 5 least expensive schools out of the 17 Community Colleges in Oregon. Moreover, TBCC only has two different fees, a per credit Universal Fee and a Class Fee for certain courses. Other schools have additional fees such as Technology Fee, Transcript Fee, Late Fee, etc.

The community college Business Officers are in the early stages of discussing new rates for the 2024-2025 academic year. We believe that most community colleges in Oregon will approve an increase for the next year. Most Community Colleges in Oregon are recommending tuition and fee increases to their Boards.

For 2023-2024, the Board approved increased per-credit Tuition of \$2 per credit and increased per-credit Universal Fees of \$2 per credit. We are following the Board’s directive to continue to increase the Universal Fee structure and Tuition modestly to avoid large increases in the future.

At this point, Leadership Team is recommending a \$2/credit increase to Tuition and a \$4/credit increase to the Universal Fee for 2024-2025. The increase in Universal Fee is related to a change in our approach to providing textbooks to students in a no-cost model.

We will follow the lead of the Board with this discussion in determining the rate to bring back to the March Board meeting for second reading.

# Authorization for Removal of Check Signer

**RECOMMENDATION**

AUTHORIZE CHANGES TO THE ORGANIZATIONAL, LEGAL, AND FINANCIAL DESIGNATIONS FOR FY 2023-2024 – ACTION ITEM

**BACKGROUND INFORMATION** ..... CFO Montazeri

Changes from the 2023-2024 designations are primarily for the fiscal year and to clarify the deputy clerks for the college.

The only other changes requested:

- Remove an authorized credit card, President Ross Tomlin
- Remove an Authorized Signer on US Bank Accounts, President Ross Tomlin

# Outgoing President Requests

**RECOMMENDATION**

ACTION ITEM

**BACKGROUND INFORMATION** ..... President Tomlin

In the executive session we will have prior to the regular board meeting, we will discuss my retirement requests. They include:

- Asking for the board to approve granting me honorary status as President Emeritus of Tillamook Bay Community College.
- Asking the board to approve a vacation hour payout of 69% of my remaining vacation leave on top of the 160 hours included in TBCC policy.
- As requested several months ago, to keep my iPad Pro that the college purchased for me in 2019.

# Information Only Items

**RECOMMENDATION**

INFORMATION ONLY

**BACKGROUND INFORMATION** ----- Chair Bell

**Strategic Plan Project/SAO Sharing**

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION** .....DIRECTOR SOBOTKA

As TBCC enters year two of our strategic plan, we will invite service areas/departments to report on the work they are doing to achieve their Service Area Outcomes (SAOs). This month, we will hear from Director Sobotka on the work being done by the Learning Services team to strengthen student success through tutoring and library services, and meet instructor needs for test assessment. Their work includes providing professional testing services that give students and community members opportunities for educational and career advancement.

# ASTBCC Report

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION** .....ASTBCC PRESIDENT MITCHELL

The ASTBCC President Mitchell will update the Board on recent activities of ASTBCC.

# Financial Report

## **RECOMMENDATION**

INFORMATION ONLY

## **BACKGROUND INFORMATION** .....CFO Montazeri

A General Fund Financial Report is presented covering the fiscal year 2023-2024 through December 31, 2023.

Please note the following considerations:

1) Revenue:

- a. We have actualized more than 50% of budgeted revenue. This is mostly because of elevated property taxes received in the months of November and December. Usually within these two months we receive more property taxes than in other months of the year.

2) Expenses:

- a. Issues in Jenzabar are causing benefits to not be recorded accurately.
- b. Despite problems with pre-made reports in Jenzabar, we were able to download a raw dataset from Jenzabar. 31,000 rows of data were summarized into this Financial Report.
- c. There may be some expenses not recorded or not correctly booked in Jenzabar.
- d. I have confidence that if anything is missing in this report cannot be more than 10%. For example, the report shows roughly 20% for our PERS Transfer Out (\$65,345). This should be closer to 50% of the budget since we are halfway into the Fiscal Year. Or closer to 30% in comparison to December of 2022. We do have some open positions that can contribute to this difference as well as our "benefit" issue in Jenzabar. In Instruction and College Support, we also are seeing more than 10% decrease compared to December of 2022, but open positions in those two areas are also contributing to a decrease in spending for this year.

General Fund						
Fiscal Year-to-Date, Ended December 2023						
50% of fiscal year completed						
	<b>FY 2022-2023</b>			<b>FY 2023-2024</b>		
	Annual	12/30/2022	Percentage	Annual	12/30/2023	Percentage
	Budget	Actual	of Budget	Budget	Actual	of Budget
<b>Resources</b>						
Beginning Fund Balance	\$1,800,000	\$1,756,110	97.56%	\$1,200,000	\$1,567,993	130.67%
State	\$3,066,186	\$1,661,568	54.19%	\$4,038,496	\$2,117,194	52.43%
Property Taxes	\$1,473,213	\$2,106,974	143.02%	\$1,565,146	\$2,653,654	169.55%
Local Contracts	\$40,640	\$28,712	70.65%	\$40,640	\$-	
Tuition	\$942,100	\$311,123	33.02%	\$939,000	\$373,856	39.81%
Fees	\$230,577	\$72,507	31.45%	\$226,277	\$99,701	44.06%
Interest	\$45,000	\$31,229	69.40%	\$360,000	\$117,209	32.56%
Other (sales of goods, rental, Misc.)	\$53,000	\$18,395	34.71%	\$50,700	\$8,853	17.46%
Transfers	\$774,816	\$2,387	0.31%	\$509,664	\$-	
<b>Total resources</b>	<b>\$8,425,532</b>	<b>\$5,989,005</b>	<b>71.08%</b>	<b>\$8,929,923</b>	<b>\$6,938,459</b>	<b>77.70%</b>
<b>Expenditures</b>						
Instruction	\$2,463,532	\$1,249,528	50.72%	\$2,400,453	\$907,503	37.81%
Instructional Support	\$757,033	\$326,473	43.13%	\$840,751	\$325,164	38.68%
Student Services	\$648,400	\$281,500	43.41%	\$845,364	\$326,784	38.66%
College Support	\$2,451,261	\$1,272,027	51.89%	\$2,622,255	\$1,046,338	39.90%
Plant Operation	\$455,629	\$211,579	46.44%	\$558,867	\$264,162	47.27%
Transfers	\$308,000	\$89,809	29.16%	\$320,556	\$65,345	20.39%
Contingency	\$141,677	0	0.00%	\$141,677	\$-	
<b>Total expenditures</b>	<b>\$7,225,532</b>	<b>\$3,430,916</b>	<b>47.48%</b>	<b>\$7,729,923</b>	<b>\$2,935,298</b>	<b>37.97%</b>
<b>Ending fund balance</b>	<b>\$1,200,000</b>	<b>\$2,558,088</b>		<b>\$1,200,000</b>	<b>\$4,003,162</b>	

# President's Report

## **RECOMMENDATION**

INFORMATION ONLY

**BACKGROUND INFORMATION** .....President Tomlin and Incoming President Jarrell

### Upcoming Dates:

- The next Board meeting will be Monday, March 4, 2024 at 5pm in Room 214/15, led by your new President Jarrell
- Extended Staff Meeting on Friday, Feb 9 at 8:15 am All are welcome.
- TBCC Board – New President Retreat February 26, 2024 12:00 pm- 4:00 pm – Paul
- All Staff Meeting will be on March 1, 2024 9:00 am -10:30 am

### Updates:

- Feb OPC and OCCA Board meeting summaries – Ross and Paul
- Foundation Throwdown results
- Building construction updates
- Community Presentations on new building and TBCC updates
- My last board meeting

# Board Member Discussion Items

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION**.....Chair Bell

# Adjournment

**RECOMMENDATION**

ACTION ITEM

**BACKGROUND INFORMATION**..... (Action) Chair Bell

MOTION TO ADJOURN THE MEETING