



TILLAMOOK BAY

COMMUNITY COLLEGE

Position Title: Fulltime Faculty - Electrical Programs

Department: CTE/ Workforce Development

Work type: Full Time, 3 Year Grant Funded

FLSA: Non-Exempt

Term of Employment: 173-day faculty work year. September to June.

Annual Salary Range: \$61,038.88 – \$87,026.86

Initial Placement Salary: \$61,038.88 – \$70,760.81 - Initial salary placement generally not to exceed mid-range, except by recommendation of Vice President and approval of President.

Organizational Relationship: Reports to the Dean of Workforce Development

Location: Tillamook, OR

College and Area Information:

Tillamook Bay Community College is located 85 miles west of Portland on the beautiful North Oregon Coast in Tillamook, Oregon; the county seat of Tillamook County. The County has a population of 26,000 and TBCC serves nearly 2,000 students per year.

Tillamook, OR is the home of the famous Tillamook Creamery. Hiking, fishing, biking, and camping are a short car ride away. Tillamook County is nestled between the coast mountain range and the amazing Pacific Ocean, as well as many bays and rivers for fishing and water sports. The area is also home to several craft breweries. Tillamook has small town appeal with a friendly feel and is ready to be home to your next career and adventure.

Vision, Mission, and Values:

Vision: TBCC is the educational center of our community: responsive, innovative, empowering, and invested in the progress of all.

Mission: TBCC serves our diverse community equitably through educational excellence, community collaboration, and opportunities for lifelong learning.

Values: Tillamook Bay Community College values and promotes student success through academic excellence and resourceful teamwork in an environment that is personal and friendly.

Relationship-Oriented

Innovative

Student-Centered

Equitable

Scholarly Excellence

TBCC Equity Statement:

Tillamook Bay Community College is enriched by diversity. Each individual uniquely enhances and strengthens our learning environment.

TBCC strives for equity and inclusion; committed to hiring and retaining diverse and dedicated faculty and staff who lead the way in helping our students expand their knowledge and potential.

Full Time Faculty –Electrical Programs:

Under the guidance of the Dean of Workforce Development and the ATS Sponsor for National Center for Construction & Education Research (NCCER), this position will teach electrical courses designed by NCCER for nationally portable credentials in our expanding apprenticeship program both for Apprentices and Pre-Apprenticeship. The faculty will be a member of the career technical programs, while caring for and maintaining the Electrical facilities. The faculty member must be able to instruct a wide variety of building processes in a laboratory environment and may be required to teach day, and evening classes if scheduling requires. Most if not all of the courses will be delivered in Hybrid/Synchronous/Asynchronous model to include Performance Profile Skills instruction meeting standards and regulations for both NCCER, Bureau of Labor and Industry (BOLI) and Tillamook Bay Community College (TBCC).

Faculty at TBCC are responsible for supporting student success by creating an optimum learning environment, responding to student needs, managing effective instructional activities, modeling employability skills, demonstrating professionalism, developing cooperative work relationships with other faculty and staff, supporting college administrative requirements, and maintaining competency in their instructional field. The faculty member will be responsible for quality instruction and for effective participation and interest in the total affairs of the college.

Essential Job Functions:

Teaching

Prepare & teach departmental courses to include:

- highly aligned NCCER curriculum
- employing teaching strategies & instructional materials for different learning styles
- incorporating, as pedagogically appropriate, current technology in classroom, distance learning and laboratory environments
- creating and modeling a quality learning environment that supports a diverse student population
- preparing, distributing, and utilizing instructional support materials, including course syllabi, supplementary materials, instructional media, and other devices as appropriate
- updating and revising curriculum to maintain currency
- developing new courses as needed to support the instructional mission
- participating in the development and review of course and program/general education outcomes as appropriate
- developing, conducting, and documenting appropriate assessment of student learning in outcomes courses and programs/general education as appropriate

Professional Development

Maintain a professional status that supports the instructional mission by:

- participating in professional development activities to maintain currency in field; maintaining current credentials or licenses as required by program or accreditation
- participating in professional development opportunities to advance teaching skills and strategies

Administration

Provide daily & ongoing oversight of facilities, equipment and student records to include:

- maintaining classroom and laboratory spaces including upkeep of assigned equipment
- providing for the security of facilities, equipment and instructional materials and maintaining safe working conditions
- maintaining student records (e.g., grades and attendance) in accordance with established deadlines using a variety of technology-based programs as well as following all regulations set forth by BOLI for Apprenticeship and NCCER
- complying with all applicable college, state and federal rules and regulations

Student Support

Provide an environment conducive to student success to include:

- conducting recruiting activities
- providing academic advising
- promoting retention/persistence by assisting students to develop strategies for success
- maintain student records in NCCER and ApprenticeScope as applicable

College Service

Support college-wide endeavors to include:

- collaboration with faculty and staff from other divisions/departments to promote communication, coordinate schedules and support student success
- serving on department, division, and college committees
- participating in TBCC institutional initiatives
- collaborating with educational partners, business/industry and/or external agencies as appropriate to promote the instructional mission of TBCC
- supporting collegiality and teaching excellence by actively participating in the professional development of new and veteran faculty (e.g., mentoring and peer observation)
- participating in extracurricular student activities
- attending college professional development sessions, college/ division/ department meetings, graduation, and convocation, as required
- demonstrate and model the College's employability skills: adaptability, communication, information processing, problem solving, responsibility and teamwork
- perform all duties as assigned by supervisor

Knowledge, Skills, and Abilities

- Ability to adapt to changing procedures, protocols or assignments
- Ability to create and maintain a learner centered
- Ability to communicate effectively and in a professional manner

- Ability to effectively implement and apply technology solutions
- Ability to multi-task in a fast-paced environment
- Ability to demonstrate personal and professional competence for responsibilities assigned
- Knowledge and experience with commercial electrician and industrial plant processes
- Knowledge and experience with assessment of student learning outcomes
- Knowledge and experience with distance learning and/or alternate instructional delivery systems

Qualifications:

Minimum Qualifications

- AAS degree with journey or licensed Electrician level experience (at least 4 years)
- 3 years of relevant industry experience in the Electrical industry
- Teaching and/or industry training experience in Electrical topics in any of the following formats: teaching courses, training sessions, conducting professional development workshops, and/or other continuing education seminars
- Must pass criminal background check

Preferred Qualifications

- NCCER Certified Instructor/Evaluator
- NCCER Craft Instructor Certification or the ability to attain certification prior to class start date
- Must complete the NCCER Instructor Certification Training Program (ICTP) and Test Proctor Certification, in order to be an approved NCCER Instructor and exam Proctor
- BS/ BA degree or higher from a regionally accredited institution OSHA Certifications
- More than 3 years of relevant industry experience in the Electrical industry.
- Postsecondary teaching experience

Benefit Information:

TBCC provides excellent benefits, including medical, dental and vision insurance, as well as paid leave, long-term disability and accidental death insurance. Paid leave includes vacation, sick, holiday and personal leave. TBCC pays all contributions to Oregon PERS. Tuition waiver available for eligible employee, spouse, or dependents. Optional benefits include flexible spending, health spending, additional life insurance and other supplemental insurances as well as 403(b) retirement accounts.

Equal Opportunity Employer:

Tillamook Bay Community College does not discriminate on the basis of race, color, national origin, disability, sex, age, religion, height/weight ratio, marital status, gender, gender identity, sexual orientation, organizational affiliation, political affiliation or protected veterans with regard to employment, admissions, access to education programs or activities as set forth in compliance with federal and state statutes and regulations. Persons having questions about non-discrimination should contact Human Resources, 4301 Third Street, Tillamook, Oregon, Phone (503) 842-8222 ext. 1021.

Application Information:

To apply go to <https://tillamookbaycc.edu/about-tbcc/jobs/> and click on the application link. Required application materials include a cover letter, resume, and college application with 3 professional references. The submission of all required application materials is the responsibility of the applicant. Email application materials to hr@tillamookbaycc.edu. **Position open until filled.**