



# Board of Education Meeting Agenda

**Date:** Monday, March 1, 2021

**TBCC Board Meeting** Zoom – 5:00pm – 7:00pm

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	<b>Call to Order • Acknowledge Guests</b> -----	Chair Gervasi
2.	<b>Consent Agenda:</b> -----	(Action) Chair Gervasi
	a. Approval of Agenda	
	b. Approval of February 1, 2021 Meeting Minutes	
	c. Personnel Report .....	Director Ryan
3.	<b>Invitation for Public Comment</b> -----	Chair Gervasi
	Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.	
4.	<b>New Business and/or focused policy discussions</b>	
	a. Budget Assumptions for 2021-2022 .....	VP Williams
	b. Budget Committee Membership Approval .....	(Action) VP Williams
	c. 2021-2022 Tuition/Fee Changes: First Reading .....	VP Williams
	d. College Council Update .....	Michelle DeGraffenreid and Britta Lawrence
	e. Revised Board Policies 100 and 101: Second Reading .....	(Action) President Tomlin
	f. Academic Calendar Approval .....	(Action) VP Rivenes
5.	<b>Information-Only Items (Board members may request any item be placed on the discussion agenda)</b>	
	a. Board Appreciation .....	President Tomlin
	b. Career to Career and First Class Scholar Notes .....	VP Hanson
	c. Program Review: General Education and Transfer Degrees .....	VP Rivenes
	d. Accreditation Prep: Shared Governance, College Involvement .....	President Tomlin
	e. Financial Report .....	VP Williams
	f. President’s Report .....	President Tomlin
6.	<b>Board Member Discussion Items</b> -----	Chair Gervasi
7.	<b>Adjournment</b> -----	(Action) Chair Gervasi
8.	<b>Executive Session</b> -----	(Action) Chair Gervasi
	Move to the Executive Session of the Meeting.	

Pursuant to O.R.S. § 192.660 (2)(i) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, March 1, 2021 at 7:00pm in a virtual format.

## March 1, 2021 Board of Education Meeting Minutes

**Date:** Monday, March 1, 2021

**TBCC Board Meeting** Zoom – 5:00pm – 7:00pm

**Members in Attendance:** Kathy Gervasi, Mary Faith Bell, Pam Zweifel, Betsy McMahon, Jennifer Purcell, Tamra Perman, Mary Jones

**Members Not in Attendance:** All were in attendance.

**TBCC Staff in Attendance:** President Ross Tomlin, Executive Assistant Candi Merrill, Director Pat Ryan, VP Rhoda Hanson, VP Teresa Rivenes, Director Erin McCarley, Executive Director Heidi Luquette, VP Kyra Williams, Director Sheryl Neu, Director Arlene Soto, Faculty Member Michael Weissenfluh

**Guests in Attendance:** Michele DeGraffenreid, Britta Lawrence

**Call to Order • Acknowledge Guests** ----- **Chair Gervasi**  
Chair Gervasi called the meeting to order at 5:00pm.

**Consent Agenda: (Agenda Item #2)** ----- (Action) Chair Gervasi  
a. Approval of Agenda  
b. Approval of February 1, 2021 Meeting Minutes  
c. Personnel Report ..... Director Ryan

No changes or corrections were made to the February Board minutes or to the March 1, 2021 Board Agenda.

Director Ryan gave the personnel report. Open positions include a Career Education Advisor, SBDC Advisor, Registrar, an AV/Instructional Support Specialist and a Science Instructor. We are now screening applicants and scheduling interviews.

Betsy McMahon motioned to approve the consent agenda. Mary Jones seconded. **The motion carried.**

**Invitation for Public Comment (Agenda Item #3)** ----- Chair Gervasi  
There were no comments from the public.

**New Business and/or focused policy discussions (Agenda Item #4)**

**Budget Assumptions for 2021-2022 (Agenda Item #4.a)**.....**VP Williams**

VP Williams summarized the budget assumptions that can be found in full text in the Board Packet for this meeting. At this point, it is believed that TBCC will begin the fiscal year with \$1.6M. That is based on revenue projections and TBCC's underspending of the budget in the

current year. VP Williams reported hearing rumors that appeals to property taxes in other areas of the state are causing a reduction in tax revenues. Mary Faith Bell responded that she has not heard of that happening in Tillamook County.

COVID has created some unusual revenue patterns this year, and we are not sure what to expect from tuition revenue in the 2021-22 year. Interest Income will probably be at least 50% less than last year. Wages and Benefits: we are proposing a step increase for staff and faculty, but no COLA in 2021-22. The ending fund balance and contingency will be developed in keeping with the Board Reserve policy.

This is a starting point. Things will change as we go through the budget process and are able to collect more data. This being early in the budgeting process, the board had no questions or concerns at this time.

**Budget Committee Membership Approval (Agenda Item #4.b) ..... (Action) VP Williams**

Van Moe retired and moved out of the area so he had to give up his position on the Budget Committee. Marilyn Roossinck has applied to fill his now vacant Budget Committee position (Zone 2). Christi Clark, Justin Aufdermauer, and Janet Reidel's Budget Committee positions expired in June 2020. We are asking the board to reappoint those existing members to a new term and approve Marilyn Roossinck's application.

Mary Faith motioned to approve the reappointment of the three existing members of the Budget Committee and to appoint new committee member Marilyn Roosink. Mary Jones seconded the motion. **The motion carried.**

The Budget Committee meeting will be held on April 12, 2021 at 5:00pm on Zoom. The board had no further questions.

**2021-2022 Tuition/Fee Changes: First Reading (Agenda Item #4.c) ..... VP Williams**

A tuition increase of \$2 per credit and a \$3 per credit increase to the universal fee was proposed. Online and hybrid course fees will be discontinued and the late payment fee will be decreased from \$75 to \$50. There is a typo in Item 4.c of the board packet that makes it look as though the fee for Placement Test is increasing. In fact, the Placement Test fee has been, and will continue to be, \$30. This being a first reading, no vote was required at this meeting and the board had no questions or concerns.

**College Council Update (Agenda Item #4.d) ..... Michele DeGraffenreid  
Britta Lawrence**

President Tomlin introduced College Council Chair Michele DeGraffenreid and Vice-Chair Britta Lawrence. This year, College Council voted to change its structure, adding a Chair and Vice-Chair position and taking responsibility for running their own meetings. Michele reported that College Council was able to ask questions and provide feedback on the budget and personnel reports. Program review subcommittees have been formed and have just completed their first review using a rubric. College Council participation offers its members an opportunity to take a deep dive into issues facing the college (and makes them really appreciative of our co-workers for all the work they put in). It is a great way for staff and faculty members to see all the work

being done and to contribute to decision-making for the College. In the near future, College Council will consider who becomes a member, how that process currently works, and who should make that decision. Michele would like College Council members to develop a shared vision statement. With these recent changes, College Council seems to be a more engaged and committed body. The board asked, "How many people come to CC meetings?" Michele responded that there are currently 9 members who attend; Leadership team members attend if they are presenting, and students are urged to attend. The board thanked Michele and Britta for taking this on. They are excited to see how this is evolving and look forward to hearing more about College Council.

**Revised Board Policies 100 and 101: Second Reading (Agenda Item #4.e)  
(Action) President Tomlin**

There were no questions or discussion about the revisions to policies 100 and 101. Mary Faith Bell motioned to approve Policies 100 and 101 as presented. Betsy McMahon seconded. **The motion carried.**

**Academic Calendar Approval (Agenda Item #4.f) ..... (Action) VP Rivenes**

A change to the Academic Calendar for the 2021-2022 year was proposed. This change would have Winter term starting one week later than the previously approved Academic Calendar. It was scheduled to start January 3, 2022. We now propose starting Winter term on January 10, 2022. TBCC is closed the last week of December and having an extra week before the start of the term helps with enrollment, advising and all things related to the start of a new term. The one drawback is that this would push Spring break, Spring term and Graduation to one week later and TBCC's Spring break would no longer be in alignment with the K-12 break. The board had no questions or comments. Pam Zweifel motioned to approve the revised academic calendar for 2021-2022 as presented. Tamra Perman seconded. **The motion carried.**

**Information-Only Items (Agenda Item 5)**

**Board Appreciation (Agenda Item 5.a) ..... President Tomlin**

President Tomlin read a letter to Board members that had been signed by all members of the Leadership Team. The letter explained how much we appreciate the Board and how much they care for the College and the work we are doing. A package of materials and a water bottle bearing the new TBCC logo will be sent to all the board members along with the signed letter. With this, TBCC declares the month of March to be Board Appreciation month.

**Career to Career and First Class Scholar Notes (Agenda Item 5.b) ..... VP Hanson**

VP Hanson read some of the thank you letters written by Career to Career and First Class Scholars. Copies will be sent to the board in their appreciation packet.

**Program Review: General Education and Transfer Degrees (Agenda Item 5.c) ..VP Rivenes**

Degrees within General Education include the AAOT, AS, AGS and ASOT. Program Learning Outcomes include: Math, Science, Writing, Arts & Letters, Social Science, Informational Literacy, Communication and Cultural Competency. Any Certificate or Degree program that includes 45 or more credits must include General Education components.

From this program review, findings of interest include:

- Women tend to outperform men except in COMM and Arts/Letters
- LatinX students outperform white students except in COMM, RDWR and Science
- TBCC is comparable to peer colleges in Gen Ed completion results
- There are less men in AAOT, AS and AGS, but men persist longer in AAOT
- White students persist and complete more than other races, except in AGS where LatinX students outperform other races significantly
- Success rates are similar between face to face and online classes
- Pass rates for all classes averages around 88.5%

TBCC's General Ed program has worked hard to develop its Student Learning Outcome process and to improving math and Arts and Language scores. We have made great strides in the area of placement testing and developmental education. We use multiple measures to place students rather than placement testing. Our enrollment in developmental education classes has decreased and we hope to be able to eventually phase out developmental classes altogether. Instead, we would offer co-requisite classes for the students that need them. We are doing a good job of retaining students from their first term to their second.

There are also some areas for improvement in General Education and Transfers, including retention and completion rates for part-time students and the retention of all students from year one to year two. We need to increase enrollment in all areas. We need to see improved reading, writing and communication scores for all students.

Upon the completion of the program review and analysis of the successes and shortcomings of the program, we set goals. The next steps for General Ed and Transfer Degrees at TBCC are: developing co-requisites for math, continuing to improve our Learning Communities, develop writing across the curriculum (writing in every class), develop curriculum map adjustments, standardize exams in math, and increase tutoring. Then tie budget funds to these goals. For example, budget for a full-time faculty member in science and transfer a grant-funded writing instructor to our own general fund as the grant expires. We need to budget for the purchase of microscopes and put them on a rotating schedule for replacement.

VP Rivenes then shared the rubric/review done by College Council members, explained how the rubric works and thanked College Council members for the time and effort they put into it. She said their feedback was very helpful.

**Accreditation Prep:**

**Shared Governance, College Involvement (Agenda Item #5.d) ..... President Tomlin**

- What is shared Governance, how does it work at TBCC and can you give examples?
  - Decisions are made by a Leadership Team and College Council.
  - A decision matrix was developed as a reference as to who needs to be involved in each type of decision. The Leadership team is working to get committees and task forces involved in decision making.
- How do you communicate with the college president, staff, and faculty?
  - The annual board retreat

- monthly meetings
- email and telephone as necessary
- Board members are invited to attend All-staff meetings, and participate in trainings with TBCC Employees.
- Small subsets of the board gather informally on Zoom once or twice a term.
- Do you feel your input is considered in college operations? Examples?
  - “When I heard about the Mechtronics building being for sale, I immediately thought of TBCC’s need for CTE space and suggested it. TBCC purchased the building.”
  - The creation and revision of policies
  - The Facilities Master Plan
  - The elimination of Online Fees
- What is your role in college improvement and student learning?
  - Equity Lens Training
  - Using data to make decisions
  - Student tuition and fees – changes were made as a result of board feedback.
- How are you involved at the college?
  - Equity Training & Using an Equity Lens for decision making
  - Attending Staff Meetings
  - Groundbreaking and Graduation Ceremonies
  - Liasion to OCCA Board and TBCC Foundation
  - Legislative Meetings
  - Community Connections: Chambers of Commerce, etc
  - Industry in the Community
  - Served on the Logo Redesign Committee

**Financial Report (Agenda Item # 5.e) ..... VP Williams**

VP Williams presented the Financial Report as of January 31, 2021. VP Williams had nothing to add; the written report covers it all. The board had no comments or questions.

**President’s Report (Agenda Item 5.f) ..... President Tomlin**

- The next Board meeting is scheduled for Monday, April 5. The Executive Session will be at 5pm with the Board meeting startng at 6pm.
- The Budget Committee meeting is scheduled for Monday, April 12 at 5pm on Zoom.
- Spring Break for TBCC is March 29-April 2.

TBCC is exploring the idea of developing a nursing program. Oregon Coast Community College is aware and supportive of that plan. TBCC is the only college in the state of Oregon that doesn’t have a nursing program. There were good reasons for not having a program for many years but, now we feel the time could be right. There is great support from the community at large in addition to Adventist Health and the Rinehart Clinic. This will be a big lift both financially and logistically. We need to find the funding for the first 3-4 years as the Director needs to be in place for two full years before the first class is offered, and we cannot expect it to be financially stable for the first few years.

The 2021 Legislative Session is in full swing. VP Rivenes testified on common course numbering. There are a series of bills that have community colleges concerned. SB1 allows

community colleges to merge with universities. Senator Courtney says it would grant permission to merge, not make it mandatory. But if passed, this could be a first step in a more restrictive direction. An email from Ben Cannon indicated there seems to be a push for HECC to take on more authority over community colleges than they have had in the past. There is a lot of concern over how this could impact the 17 community colleges in Oregon. This could go along with the bill to allow colleges and universities to merge. If TBCC were to be under the authority of a university or any larger system, it would not benefit the residents of Tillamook County.

There are a couple of bills being presented by the unions that would be problematic for us.

- One requires community colleges to pay adjunct instructors 85% of what full-time faculty get paid. If passed, this would be very costly and doesn't take into account all the extra duties and responsibilities that full-time faculty take on.
- Another bill requires full-time Faculty to teach 75% of the credits offered by the college. If this were passed, TBCC would have to hire 7-8 additional full-time faculty just to handle the current teaching load and we would be unable to offer some of the classes we offer now.
- Another bill would require Dual Credit instructors to have 27 graduate-level credits in the discipline they are teaching. A Master's degree in Education would not count toward that. As teachers don't have these sorts of credentials, this bill would kill most dual credit at TBCC.
- One bill would provide all veterans with 12 college credits. Credits would be in science, physical education, and cultural studies, and it would require that these credits be transferrable. This would force higher education to accept those credits.

Question: Does TBCC lobby on its own behalf? Does OCCA lobby on our behalf? Some of the bills proposed would seem to impact rural community colleges more than the larger urban ones. Is there someone that points that out to our legislators?

Answer: We lobby with our own legislators to a certain extent. At the state level, OCCA lobbies for all the colleges. John Wycoff is our chief lobbyist, working directly with the legislators. OCCA gets input from the college presidents and will pull people in to testify; currently, VP Rivenes is testifying on the Common Course Numbering bill. Karen Smith, legal counsel for OCCA, follows legislation closely and helps us understand the bills and the implications. We have a weekly call with OCCA to keep up to date on the hearings, find out if a position has changed, the status of the bills and to coordinate advocacy.

There is no news on State revenue yet. We have only the governor's budget so far and that has us flat funded. The Legislature is holding off any substantial budget discussions until the May revenue forecast is out.

EDA grant: TBCC submitted a huge grant application over the weekend for the Center for Industrial Technology. It was for over \$1M. We would use this money to do the improvements to the Center for Industrial Technology. We will have to come up with some matching funds, and other in-kind contributions. It will be a few months before we hear anything on this. Pat, Darryl, and Heidi put in an enormous number of hours on this work. This grant application usually takes 4-5 months to put together; we did it in 6 weeks.

CTE Space Needs: We are working with our architect, FFA, to design an additional 6-7000 square feet of space into the new building. This space would be for Healthcare programs,

including a nursing program. We have to get this done in time to go to the Legislature by April or May to get capitol construction funding and then we can get to work raising the remaining funds.

COVID Relief Funds – Regarding the most recent relief bill. Question: Do you know how that is going to be divided up between universities and community colleges? Between students and college infrastructure?

TBCC expects to get more than in the first 2 relief bills, but there no specific information yet. We need more latitude in how we spend the money. Restrictions made it difficult for us to get full use out of the first relief bills. We know we will not get all the funding we need from the state this year to keep us at our current service level; We need to be able to use these relief funds to offset that lack of needed resources.

**Board Member Discussion Items (Agenda Item #6) ----- Chair Gervasi**

There were no board member discussion items.

**Adjournment (Agenda Item #7) ----- (Action) Chair Gervasi**

Pam Zweifel motioned to adjourn the meeting. Tamra Perman seconded the motion. **The motion carried.** The meeting was adjourned at 6:50pm.

**Executive Session ----- (Action) Chair Gervasi**

The Board went into Executive Session at 6:50pm.

Pursuant to O.R.S. § 192.660 (2)(i) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, March 1, 2021 at 7:00pm in a virtual format.

**The Executive Session ended at 7:00pm.**





Meeting Dates & Agendas	Presenter	Details fo...	ACTION I...	Time Req...	Attachme...	Item Type	Add column
01 Approval of Jan 27 Meeting Minutes	Michele DeGraffenreid		✓				
02 2021-2022 Budget Development - update	Ross Tomlin		✓				
03 New Position Requests - update	Ross Tomlin		✓				
04 College Council Representatives Discussion	Michele DeGraffenreid		✓	10 mins			
05 Program Review: General Ed and Transfer Programs	Teresa Rivenes						
06 Feb Curriculum Updates	Teresa Rivenes						



## College Council Minutes

February 24, 2021

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**College Council members in attendance:** Michele DeGraffenreid (Chair), Sheryl Vanselow, Sara Mustonen, Karen Belanger, John Sandusky, Monica Valencia, Masyn Phoenix,

**Members not in attendance:** Britta Lawrence (Vice Chair), Lindsey Gann

**Non-voting members/Guests:** Ross Tomlin, Candi Merrill, Teresa Rivenes, Carly Weeks

**Acknowledgement of new members:** Masyn Phoenix replaces Holly Kraus as College Council rep from the Office of Instruction. Carly Weeks, student, joins College Council as representative of ASTBCC.

Chair Michele DeGraffenreid called the meeting to order at 3:06pm.

### 01 Approval of January Minutes

Michele DeGraffenreid

There were no corrections made to the January 27, 2021 Meeting Minutes. John Sandusky motioned to approve the minutes as written. Monica Valencia seconded the motion. **The motion carried.**

### 02 2021-2022 Budget Development - Update

Ross Tomlin

All TBCC departments have created their budgets and entered them into Jenzabar. Ross and Kyra will now meet with each department head to fine tune the budgets. If changes are needed, managers will discuss them with their departments. The budget must balance. We usually are short of revenue in the first go-round, so we review budgets to find expenses that might be reduced.

We will not know what our state allocation will be for the upcoming year until after the time the budget must be approved. If the allocation is less than we had estimated, we will look at the budget again in September and make cuts if necessary.

VP Williams showed the Financial Report ending fund balance dated January 31, 2021 and pointed out that we are just over half-way (58.33%) through the fiscal year and the ending fund balance shows that expenditures so far amount to less than that at 50.53% the amount budgeted for the year. It is typical of TBCC to spend conservatively. We typically do not spend our entire budget in the course of a year.

The beginning fund balance is always a moving target because we don't know how much revenue we will generate in the remainder of the year or, for certain, how much departments will spend. Many things are different this year because of COVID. For example, rental revenue is down. In a typical year,

TBCC rents space to the community for meetings; with very few exceptions, we are not able to do that this year.

Question: How does TBCC compare to other Oregon Community Colleges? Answer: TBCC is in much better shape financially than other colleges, primarily due to our reserves. Reserve funds are nearly \$6M. Our annual expenditures are \$5M. If a college has 10% of their annual revenue in reserves, they are in good shape. TBCC has over 100% in reserve. The Timber Tax is a big part of the reason our reserves are so healthy; it has been around \$400-600K per year. There is only one other college in the state that benefits from Timber Tax. (It is expected to go down this year due to reductions in timber harvests.)

Reserve Policy: The Reserve Policy, established two to three years ago, says that TBCC will not allow its general fund to fall below a certain percentage threshold and that, if it should happen, we would develop a plan to fix it. We do a good job of keeping our revenues higher than our expenditures, spending less than budgeted amounts, and not spending our reserves.

Proposed changes to tuition and fees. We are proposing a \$2 increase to tuition and a \$3 increase to fees for the upcoming year. The board recommended that we eliminate the online and hybrid course fees. We converted so many courses to online or hybrid this year due to COVID that the boundaries have become blurred. We have decided to just eliminate fees. But, we still need enough revenue to continue offering service at the expected level, so this year's increase of \$5 to tuition and fees will level that out. This change must be approved by the board.

In responding to the question about a student's point of view on the tuition/fee increase, Carly stated that she takes it as a given and feels that most other students do as well; prices tend to go up.

Most Oregon community colleges plan to increase their tuition and fees this year. PCC will not, but they are already the most expensive college.

Kyra then summarized the information on the Budget Assumptions 2021-2022 document attached to the agenda for this meeting. The beginning fund balance is estimated to be \$1.6M. \$2.67M from the state Community College Support Fund. Property taxes generally increase by about 3% but some counties are actually decreasing that amount. We will try to get more information on that. Local contracts (NWRSD and the county Sheriff's office) are expected to decrease this year, we don't know whether they will decrease or stop altogether. Interest income has decreased by about 50% in the last year. We are expecting a step increase for eligible faculty and staff, but no COLA. We will not increase the healthcare insurance opt out stipend. Unemployment tax is increasing. She reiterated that there are still many unknowns. We will keep a watch on those things and adjust the budget as more information becomes available.

### **03 New Position Requests for 2021-2022**

**Ross Tomlin**

Ross summarized the list of positions being filled now and explained that none of these positions will have an impact on TBCC's general fund for the upcoming year.

Most of the positions are already filled, at least in a part-time or temporary capacity, so it won't require as much extra desk space as it would seem. Also, there are a couple of open offices in the PRI building that we could use if need be, although that wouldn't be the most convenient solution.

There will be more information on the budget process at the next College Council meeting.

**Agenda item 04 ‘College Council Representatives Discussion’ was postponed to ensure that there would be enough time to cover the Program Review and February Curriculum Updates. It will be on the agenda for the March meeting.**

#### **05 Program Review: General Education & Transfer**

**Teresa Rivenes**

This is the biggest program to review at 55 pages in length. Most program reviews are half that size, or less. VP Rivenes explained the structure and the background information for the program review. Learning Outcomes are state-wide, not determined by TBCC. The program review lists all the program with the number of FTE in each program and how many faculty are teaching them. The Writing program consists of Arts and Humanities, Communication, Reading and Writing.

Findings of interest include:

- Women tend to outperform men except in COMM and Arts/Letters
- LatinX students outperform white students except in COMM, RDWR and Science
- TBCC is comparable to peer colleges in Gen Ed completion results
- There are less men in AAOT, AS and AGS, but men persist longer in AAOT
- White students persist and complete more than other races, except in AGS where LatinX students outperform other races significantly
- Success rates are similar between face to face and online classes
- Pass rates for all classes averages around 88.5%

Students choose the AGS degree because of the perception that it is the easier route but students in that program tend to be part-time and they tend to be less successful. AGS is appropriate for unusual circumstances (where a student has a very specific need in mind), but it is not necessarily the best program for everyone. We need to look into this further and perhaps think about advising those students differently. VP Rivenes continued going through the report and summing it up for College Council members. The report, in its entirety, can be found attached to the agenda for this meeting.

Two of the three College Council members who reviewed the Gen Ed program were not in attendance at this meeting. Monica Valencia summed up their experience and their comments. The full text of their review, along with their comments, is attached to the agenda for this meeting.

#### **06 February Curriculum Updates (Information only)**

**Teresa Rivenes**

Curriculum committee met on Feb 12. The Nature & Outdoor Learning Community courses were considered. Some courses were made inactive. The plan is to reactivate them again at some point, but they don't fit where we are right now; the degree programs those courses belonged to have been taught out. The committee made a common first term for Forestry and Natural Resources and a common first term for Ag Science and Animal Science.

Next month the Curriculum committee will look at Criminal Justice, Education, and Psychology. In April, MIT and Welding and then will wrap up the year with Healthcare.

**Adjournment**

The College Council meeting was adjourned at 4:58pm.