

**DUAL CREDIT**

ARTICLE NUMBER: 407

LAST APPROVED: May 2019

REFERENCE:

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PURPOSE

Tillamook Bay Community College's Dual Credit standards are modeled after the Oregon Dual Credit Standards. They are intended to broaden the options for offering college courses at the high school by providing explicit standards for faculty/teacher partnerships to ensure appropriate expertise, oversight and alignment. Dual credit allows a high school the opportunity to work closely with Tillamook Bay Community College (TBCC) to offer courses in a variety of methods.

In all circumstances, regardless of method of delivery;

- A. TBCC will maintain an annual contract with the participating school/school districts that outlines school, student, TBCC, and district responsibilities (including required training such as mandatory reporting, FERPA, sexual harassment, and substance abuse prevention, and pertinent payment information if applicable).
- B. Student participants may be awarded secondary and postsecondary credit for Dual Credit courses offered in a high school during regular school hours, as determined by local school board and community college board policy.
- C. Students will take a proctored placement exam, or meet qualifications under college accepted multiple measures, so that they are deemed qualified, prepared and approved to take college level courses and benefit from this instruction.
- D. All high school students who enroll in approved classes will have the course and grade transcribed by TBCC.
- E. All courses and subject matter taught are college level and aligned to the college course.

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- F. All students who register are admitted and registered according to TBCC policies, and procedures, and are subject to all TBCC policies, procedures, and standards. This includes adherence to the Dual Credit Faculty, and Student, handbooks.
  
  - G. Dual credit may be awarded to a student transcript within one year of receiving the dual credit course with approval of the Vice President of Instruction and Student Services.
  
  - H. All dual credit faculty will meet qualifications for teaching that are the same as the TBCC college faculty qualifications. If they do not, they may still be allowed to teach under the Sponsored Dual Credit model.

Tillamook Bay Community College follows all directions, guidelines and practices outlined in the Oregon Dual Credit Guidelines, and is audited on these standards as the state deems necessary.