

**STUDENT RESOURCES & SCHOLARSHIPS**

ARTICLE NUMBER: 501

LAST APPROVED: March 7, 2011, July 15, 2013, May 2, 2016, June 6, 2022

REFERENCE: ORS 341.485

RELATED TO ADMINISTRATIVE RULE NUMBERS: AR B008, AR B010

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**INTRODUCTION: 501.1**

TBCC will assist students with financial aid options when the person/family is unable to meet college expenses. It is the student's responsibility to: (1) obtain and file the appropriate forms; (2) maintain the correct contact information on file; (3) respond promptly and fully to all requests for information; and (4) understand and comply with the rules governing the aid received.

**COLLEGE SET RATES: 501.2**

The College will set and publish tuition rates, deferred tuition, interest charges and other financial programs and charges. Student financial resource processes will be developed and implemented through the Financial Aid office with approval from the CFO, the Associate Vice President of Student Services and the Vice President of Instruction and Student services, students with current past due debts to the College will not be allowed to register for classes until the total indebtedness is paid in full. Individuals whose accounts have been submitted to the Oregon Department of Revenue for collection will not be eligible for a deferred tuition note or the Student Assistance Fund until their account is brought current.

**STUDENT EMPLOYMENT: 501.3**

Student employment may be available at the College. A minimum of two pay grade levels of student employment are available.

**A. PAID STUDENT TUTORS**

Paid Student Tutors will be hired as a student employee on a term-by-term basis. The total employment for each term shall not exceed 40 hours per term. Exceptions to the maximum hours per term may be determined by the peer-tutor supervisor in consultation with the Human Resource Director and the Associate Vice President of Student Services.

**B. STUDENT GOVERNMENT AND HONOR SOCIETY OFFICERS**

TBCC supports student leadership and values students developing their leadership skills. It is important to have as many students as possible develop their skills. To that end, a student may be an officer in only one of the student government and honor society organizations. Scholarships will be granted on a per term basis to officers of the following College student organizations:

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- a. Associated Students of Tillamook Bay Community College (ASTBCC) – President, Vice President, Finance Manager, Public Relations Director, and Office Manager
- b. Phi Theta Kappa International Honor Society (PTK) – President, Vice President, Secretary, Public Relations Director, and Treasurer

To qualify, student officers of ASTBCC and PTK need to be actively participating in the administration, planning, and leadership of their respective organization for documented hours served. Hours qualifying include acting as a liaison between students, faculty, and administration, assisting in the coordination and implementation of a variety of student interest topics to contribute to the social and intellectual development of the student body, and representing the student body in committee meetings and college events.

Each term, the staff advisor to each organization will identify qualified officers and the Associate Vice President of Student Services or designee will approve the award. The total value of each officer's scholarship each term shall not exceed the equivalent cost of four credits of tuition.

**GENERAL TUITION WAIVERS: 501.4**

Tuition waivers and discounts are allowed in some circumstances for courses offered by Tillamook Bay Community College (excluding partner agency courses) as prescribed in College Administrative Rule B008. Tuition waivers will be granted at the President's discretion to support an organized student recruitment marketing campaign.

**A. GED GRADUATES**

To help students transition to college-level coursework, students in the GED program will receive a tuition waiver for a single course (maximum value equivalent to four credits tuition). The waiver may be used after completing two GED exams.

**B. FORMER FOSTER CHILDREN TUITION AND FEE WAIVER**

Tillamook Bay Community College will waive tuition and fees not covered by federal or state aid for former foster children age 25 and under. This waiver does not apply to textbooks.

**C. GOLDEN AGE TUITION WAIVER**

A 50% tuition waiver for credit or continuing education courses may be granted to individuals who are 62 years of age or over when classes begin. This tuition

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waiver does not apply to course or lab fees and textbook costs. The waiver is on a first-come, first-serve and space-available basis.

**D. SENIOR AUDIT TUITION WAIVER**

An Oregon resident 62 years of age or over will qualify for a tuition waiver to audit a course if: space is available in the course after tuition-paying students have registered; the department the course is being taught in approves; the auditing student is registered for eight credits or fewer per term; and, if the course is designated as a lower division collegiate course. This waiver is on a first come, first-served basis and does not apply to course or lab fees and textbook costs.

**E. VETERANS TUITION WAIVER****a. DISABLED OREGON VETERANS**

Tillamook Bay Community College shall waive tuition (not covered by any other agency or government sponsored program) of veterans who are identified as disabled fifty percent or more while participating as a result of military service and who listed Oregon as their permanent residence at time of discharge. These waivers will be administered through processes outlined in Administrative Rule B010.

**B. DEPENDENTS OF FALLEN OR 100% DISABLED OREGON SERVICE PERSONNEL**

Tillamook Bay Community College will provide a tuition waiver to the spouse and children age 23 and under (including adoptive and step-children) of all branches of the United States Armed Forces or United States Coast Guard who:

- a. Died while on active duty, or
- b. Died as a result of a military service-connected disability, or
- c. Is 100% permanently disabled as a result of a military service-connected disability as certified by the U.S. Department of Veterans' Affairs.

In addition, the student must be a resident of Tillamook Bay Community College district at the time of application for a waiver. These waivers will be administered through processes outlined in Administrative Rule B008.

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**SCHOLARSHIPS: 501.5**

Throughout each academic year, scholarship opportunities are made available to prospective and continuing Tillamook Bay Community College students. These scholarships can have different funding sources, different award criteria (e.g., local high school graduate, academic achievement, financial need, etc.), and often have different application requirements (e.g., completed FAFSA, student essays, etc.) and filing deadlines. Specific guidelines for advertising and award of institutional scholarships are part of College Administrative Rule B008.

On a regular basis and as approved by the College President, Tillamook Bay Community College will advertise the available scholarships, their award criteria, application requirements, and filing deadlines.

Following the filing deadline, the Tillamook Bay Community College Scholarship Committee will meet to review the applications, verify that the applicants meet the published requirements, and identify award finalists based on the award criteria and availability of scholarship funds.

**A. FIRST CLASS SCHOLAR TUITION SCHOLARSHIP**

The TBCC First Class Scholars Program is a tuition scholarship available to qualified Tillamook County high school or home school graduates. The scholarship is awarded in conjunction with the Oregon Promise tuition grant and covers any remaining tuition, fees and textbooks at an amount not to exceed \$250 per term for 6 terms without the written approval of the President.

**B. CAREER-TO-CAREER TUITION SCHOLARSHIP**

The Career-to-Career scholarship is a tuition scholarship available to qualified Tillamook County individuals who need support transitioning to a new career or promotion. The scholarship covers up to one hundred and fourteen credits of tuition, over six terms of enrollment (6 terms up to 19 credits a term).