

EXPERIENTIAL LEARNING (AND NON-TRADITIONAL CREDIT)

ADMINISTRATIVE RULE NUMBER: D008

LAST APPROVED: May 7, 2013, December 15, 2015, May 2017, May 29, 2019

RELATED TO POLICY SERIES NUMBER: 400

OVERVIEW: D008.1

In all cases of non-traditional credit, a student must have an established TBCC transcript before credit can be recorded. Nontraditional credit may not be used to establish the residency requirement. Students must submit a Non-Traditional Credit form to the Student Services office and pay a non-refundable \$10 fee. The Non-Traditional Credit form can be picked up at the Student Services Office. After evaluation, the Non-Traditional credit will be recorded on the student's transcript. A maximum of 25% of the credit hours needed for a degree or certificate may be recorded through this process.

TBCC will evaluate any of the following learning experiences for credit: Advanced Placement classes, College Level Entrance Examination Program (CLEP), DPTTS exams, International Baccalaureate (IB), Military Service Credit, and course-work at non-accredited institutions. Block credit is not granted and only the subject areas taught by TBCC will be considered for credit. Contact the TBCC Student Services Office for details.

MILITARY SERVICES CREDIT: D008.2

TBCC equivalencies may be granted for formal military courses after careful evaluation of transcripts, records and information provided in the "Guide to Educational Experiences in the Armed Services". Two credits of physical education credit may be granted for military basic training. A copy of the DD214 is required.

NON-CREDIT COURSES: D008.3

TBCC offers a large number and variety of non-credit courses for personal and career advancement as well as continuing education for professionals. Non-credit courses do not apply to any degrees or credit certificates at TBCC.

COURSEWORK AT NON-ACCREDITED INSTITUTIONS: D006.4

Credit may be granted for course work completed at training sites other than those listed in the "Transfer Credit Practices Directory" published by the American Association

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of Collegiate Registrars and Admission Officers. Examples include hospitals, banks, corporations, business schools, etc.

Students must furnish detailed training records, course outlines, course objectives and/or course outcomes and, whenever possible, transcripts. Individual departments will evaluate and assign a TBCC equivalency. Course work evaluated from non-accredited institutions is not acceptable for meeting the requirements for an Associate of Arts Oregon Transfer (AAOT) degree. Students may submit a Non-Traditional Credit form based on previous course work to: 1) Substitute course work to meet General Education requirements and, 2) Substitute course work to meet degree/ and/or certificate requirements. Petitions are submitted to the Student Services Office.