

Smart (Start Making A Reader Today)

Reader Assistant – South Prairie Elementary School

The work study student spends the majority of their time reading one-on-one with 2nd and 3rd grade students enrolled in the SMART program at South Prairie Elementary School. The position is directly supervised by the SMART Program Coordinators on site. The student is responsible for the set up prior to each reading session, putting away materials and equipment at the conclusion of each session and provides assistance with inventory of books and materials. The student must submit an application to the SMART Program and must be able to pass a background check to work with school age children. Student is responsible for their transportation to and from the work site at their own expense.

Specific Job Responsibilities:

- Must be available on Tuesdays and Thursdays from 10:00 a.m. to 1:00 p.m.
- Must be committed to their work schedule each Tuesday and Thursday. Days and times for this position are not negotiable
- Reads to assigned 2nd and 3rd grade children
- Responsible for set up each day of scheduled reading
- Responsible for putting materials and equipment away at the conclusion of each session
- Data entry into a designated spreadsheet as directed
- Other duties as necessary

Required Skills and Experience:

- Ability to read
- Ability to read to children and provide encouragement
- Ability to connect with young children
- Willingness to be a positive role model.

Supervisor: Beth McBride, Financial Aid Advisor

If interested, please submit your resume to:

Sally Jackson, Financial Aid Advisor, at Student Services or by email
sallyjackson@tillamookbaycc.edu