Board of Education Meeting Agenda

Date: Wednesday, April 2, 2025

Executive Session Rooms 214/215 Hybrid 4:00pm – 5:00pm

Pursuant to O.R.S. § 192.660 (2)(a), legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of review and evaluation of the employment-related performance of the chief executive officer on Monday, February 5, 2024, at 4:00 pm.

TBCC Board Meeting Rooms 214/215 Hybrid 5:00 pm –7:00 pm

Item	Description	Resource

1. **Call to Order • Acknowledge Guests** ……...Chair Bell

2. **Consent Agenda** …… (Action) Chair Bell
   a. Approval of Agenda
   b. Approval of March 3, 2025, Meeting Minutes
   c. Personnel Report…….…..... Senior Manager Poklikuha

3. **Invitation for Public Comment** …… Chair Bell
   Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing and the comments will be shared with all board members.

4. **New Business and/or focused policy discussions**
   a. All Oregon Scholar ……..……...…VP Hanson
   b. Board Meeting Schedule for Academic year 2025-2026 (Second Reading) ……..……. (ACTION) President Jarrell
   c. Tuition and Fees for Academic year 2025-2026 (Second Reading) ……..…..… (ACTION) President Jarrell/ CFO Montazeri
   d. President's 2024-2025 Evaluation and 2025-2026 Contract……. (ACTION) Chair Bell
   e. Legislative Session Update ……..…… President Jarrell

5. **Information-Only Items (Board members may request any item be placed on the discussion agenda)**
   a. Mission Fulfillment, Diverse Enrollment Metric ……..…….…. Director Erin McCarley
   b. ASTBCC Report ……..……. ASTBCC President
   c. Construction Update ……..…. Director Jason Lawrence
   d. Financial Report ……..……. CFO Shari Montazeri
   e. President's Report ……. President Paul Jarrell

6. **Board Member Discussion Items** …… Chair Bell

7. **Adjournment** ……(Action) Chair Bell

Per Oregon HB 2560 and HB 2459, all TBCC Board meetings are open for remote public participation via Zoom and are recorded for the purpose of transcribing minutes.

April 2, 2025

Executive Session

Date: Monday, April 2, 2025

Executive Session Rooms 214/215 Hybrid 4:00 PM – 5:00 PM

Pursuant to O.R.S. § 192.660 (2)(a), legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, February 5, 2024, at 4:00 pm.

Item	Description	Resource
1.	**Call to Order**	Chair Bell
2.	**Adjournment**	Chair Bell

Call to Order

RECOMMENDATION
CALL THE BOARD MEETING TO ORDER & ACKNOWLEDGE GUESTS

BACKGROUND INFORMATION……Chair Bell

Approval of the Consent Agenda

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION ----------(Action) Chair Bell
MOTION TO APPROVE THE CONSENT AGENDA FOR THE APRIL MEETING.

Items for approval:

a. Approval of the Agenda for the April meeting
b. Approval of March 3, 2025 Meeting Minutes
c. Approval of the Personnel Report

Approval of the Agenda

RECOMMENDATION

MOTION TO APPROVE THE AGENDA FOR THE APRIL MEETING

Board of Education Meeting Agenda

Date: Wednesday, April 2, 2025

Executive Session Rooms 214/215 Hybrid 4:00pm – 5:00pm

Pursuant to O.R.S. § 192.660 (2)(a), legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of review and evaluation of the employment-related performance of the chief executive officer on Monday, February 5, 2024, at 4:00 pm.

TBCC Board Meeting Rooms 214/215 Hybrid 5:00 pm –7:00 pm

Item	Description	Resource
1.	**Call to Order • Acknowledge Guests**	Chair Bell
2.	**Consent Agenda**	(Action) Chair Bell
	a. Approval of Agenda	
	b. Approval of March 3, 2025, Meeting Minutes	
	c. Personnel Report	Senior Manager Poklikuha
3.	**Invitation for Public Comment**	Chair Bell
	Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing and the comments will be shared with all board members.	
4.	**New Business and/or focused policy discussions**	
	a. All Oregon Scholar	VP Hanson
	b. Board Meeting Schedule for Academic year 2025-2026 (Second Reading)	(ACTION) President Jarrell
	c. Tuition and Fees for Academic year 2025-2026 (Second Reading)	(ACTION) President Jarrell/ CFO Montazeri
	d. President's 2024-2025 Evaluation and 2025-2026 Contract	(ACTION) Chair Bell
	e. Legislative Session Update	President Jarrell
5.	**Information-Only Items (Board members may request any item be placed on the discussion agenda)**	
	a. Mission Fulfillment, Diverse Enrollment Metric	Director Erin McCarley
	b. ASTBCC Report	ASTBCC President
	c. Construction Update	Director Jason Lawrence
	d. Financial Report	CFO Shari Montazeri
	e. President's Report	President Paul Jarrell
6.	**Board Member Discussion Items**	Chair Bell
7.	**Adjournment**	(Action) Chair Bell

March 3, 2025, Board of Education Meeting Minutes

Board of Education Meeting Agenda

Date: Monday, March 3, 2025

TBCC Board Meeting Hybrid/Rooms 214/215 5:00 pm – 7:00 pm

Members in Attendance: Andrea Goss, Mary Faith Bell, Betsy McMahon, Tamra Perman, Mary Jones, Shannon Hoff

Members Not in Attendance: Suzanne Weber

TBCC Staff in Attendance: President Jarrell, Vice President of Student Services, Hanson, Interim Vice President of Instruction, Williams, Director McCarley, Senior HR Manager Poklikuha, Director Neu, Executive Director B. Lawrence, Instructor Michele Mayle, Executive Director J. Lawrence, Adjunct Instructor Gary Bond, ASTBCC President, Riley Collinsworth, Title III Grant Director Eileen Casey White, Open Campus Coordinator Tayler Howard, Instructional Design and Technology Specialist Nikole Clark, Director of Library and Learning Services Clare Sobtka, Executive Assistant Lorie Lund

Guest: Jim Heffernan, Susan Peterson

Item Description **Resource**

Call to Order • Acknowledge Guests …….…… Chair Bell
The meeting was called to order at 5:02 pm.

Consent Agenda…….…….…. (Action) Chair Bell

Approval of Agenda (Agenda Item 2.a):
There were no changes to the agenda for March 3, 2025

Approval of February 3, 2025, Meeting Minutes (Agenda Item2.b)
There were no changes to February 3, 2025, minutes.

Personnel Report (Agenda Item 2.c) …….……..…HR Manager Poklikuha
The Personnel Report was included in the packet and HR Manager Poklikuha gave a verbal update from that.

Additional Agenda Items ……... Chair Bell
Andrea Goss motioned to approve the Consent Agenda. Shannon Hoff seconded the motion with. The vote was unanimous to approve the Consent Agenda, and **the motion carried.**

Invitation for Public Comment (Agenda Item 3) ……. Chair Bell
No public comment.

New Business and/or focused policy discussions (Agenda Item 4)

KTCB Radio License (Agenda Item 4.a) ……..……Susan Peterson
Chair Bell introduced Susan Peterson as KMUN Station Manager. Susan discussed the potential of a new radio station in Tillamook County, Oregon. She explained that the station would be community-focused, with a non-commercial license, and would serve as an educational tool for the area. It would be similar to her current station, in Astoria, Oregon, which has been on the air for 43 years and is run by volunteers. Susan also mentioned the possibility of collaboration with the existing radio station, KTIL, to avoid competition. She offered to provide equipment and support during the transition period, which would take about 4 to 6 months. The new radio station could serve as a resource center for students, offering opportunities for public affairs, marketing, and other business communications.

College Council Update (Agenda Item 4. b) ……. College Council Chair, Sobotka
Chair Bell introduced Claire Sobotka, the director of the Library and Learning Services, who is the chair of the College Council. Claire presented an update on the College Council's structure, membership, and tasks for the 2024-2025 year. She also mentioned that the council is working on revising their charter and exploring ways to better communicate with the community.

BP 6340 Bids and Contracts (Agenda Item 4. c) (Second Reading)
……. (ACTION) President Jarrell
President Jarrell brought back to the board for a second reading, BP 6340 Bids and Contracts. There have been no changes to the BP 6340 Bids and Contracts since the first reading.
Betsy McMahon motioned to approve the BP 6340 Bids and Contracts and Tamra Perman seconded the motion with. The vote was unanimous to approve BP 6340 Bids and Contracts, and **the motion carried.**

USDA Telemedicine Grant Resolution (Agenda Item 4. d)
……. (ACTION) President Jarrell
President Jarrell shared the background of the development of the USDA grant opportunity. Director Neu brought this grant to leadership to consider applying for. Leadership agreed that it aligned with the TBCC mission on healthcare education. President Jarrell shared the resolution that spoke to the details of the grant request and is requestion the board approve the resolution.
Andrea Goss made a motion to approve the USDA Telemedicine Grant application resolution. Shannon Hoff seconded the motion. The vote was unanimous to approve the USDA Telemedicine Grant application resolution, and **the motion carried.**

Discussion of Tuition and Fees for 2025-2026 (Agenda Item 4. e) (First Reading)
……. President Jarrell
The board discusses proposed tuition and fee increase for the 2025-2026 academic year. President Jarrell recommends a $4 per credit tuition increase and a $2 per credit increase to universal fees, bringing the total to $142 per credit. The increase would help cover rising costs while keeping the college competitive and among the most affordable in the state. ASTBCC President Riley Collinsworth, a student representative, notes that while this increase may affect some students, it likely won't be a deciding factor in attendance for most. The board will take action on this proposal next month after gathering more student feedback. ASTBCC President will speak with students and President Jarrell has offered to speak with students about the tuition increase if needed.

Discussion of Board Schedule 2024-2025 (Agenda Item 4. f)
…… President Jarrell
The board meeting schedule for 2024 and 2025 was discussed, with a proposal to change the meeting night to the first Wednesday of the month for the next three months to accommodate a new board member's conflicting schedule. The change was approved by consensus without taking formal board action. The current schedule for the first Monday of each month will change to the first Wednesday of each month for the remainder of the Academic Year. A draft schedule for 20205-2026 with board meetings on the first Wednesday of each month will be brought to the next board meeting for consideration.

Board Meeting Schedule for 2025-2026 (Agenda Item 4. g) (First Reading)
…… President Jarrell
The proposed Board meeting schedule was presented to the board for its first reading. They discussed the possibility of moving the board meetings for the 2025-2026 Academic year from the first Monday of each month to the first Wednesday of each month. President Jarrell will bring back to the April 2, 2025, the board schedules for each possibility and the board will decide which day will be the meeting date for the 2025-2026 calendar.

Curriculum Approval ……(ACTION) VPI Williams
VPI Williams presented two new certificates: the Human Resources Assistance Certificate and the Workforce Readiness Certificate. Both are designed to provide students with skills in HR and soft skills, respectively, and lead to associate degrees in general studies and business. The certificates have been approved by the Curriculum Committee and College Council. VPI Williams requests the board approval of these new certificate programs.
Andrea Goss made a motion to approve the new certificate programs, Human Resources Assistance Certificate and the Workforce Readiness Certificate and Betsy McMahon seconded the motion. There was a unanimous vote of approval, and **the motion carried**.

Information – Only Items (Agenda Item 5)

Mission Fulfillment, Employee Engagement (Agenda 5.a)
…… Director McCarley
Director McCarley began presenting the topic of Employee Engagement by sharing the metric measures and the work done to poll employees and get feedback. She introduced IT Director Neu to explain what work her group is doing to support employees. Next, HR Manager Poklikua shared with the board the work being done to support employees in gaining easy access to information about their benefits by introducing updates to the MyTBCC employee page for ease of access to benefits information. The conversation ended with Nikole Clark sharing a slide show of the past year's events that the Events Committee has had to encourage support and enjoyment by employees on campus.

ASTBCC Report (Agenda 5.b) …… ASTBCC President
ASTBCC President Collinsworth presented the ASTBCC monthly report to the board and she began her report by reminding the board of the ASTBCC goals for the year which are, food accessibility on campus, student involvement in events and clubs, and fundraising for student activities. She then gave an update of the work done in each of the priorities that have been identified and future plans.

Construction Update (Agenda 5.c) …… Executive Director J. Lawrence
Executive Director Jason Lawrence gave the board an updated report on the Healthcare building project and the CIT building project. He referenced the tour the board took of the Healthcare building construction

site prior to the board meeting and the board asked if they could take a tour prior to each monthly board meeting. Ex Director J. Lawrence agreed that it could be accomplished.

Financial Report (Agenda 5.d) …….. President Jarrell
The financial report was included in the board packet and President Jarrell shared the report on behalf of CFO Montazeri who could not attend the board meeting. He gave some specific updates and encouraged the group to say that the college is on track with the budget for the year. He also reminded the board that with the Healthcare and CIT building coming online in the next year there would be a greater expense to running the college.

President's Report (Agenda 5.e) …….. President Jarrell
President Jarrell's report was included in the packet, and he highlighted upcoming dates and few points of interest. President Jarrell discussed the college's commitment to sanctuary status and its efforts to maintain this status in the face of federal actions. President Jarrell emphasized the importance of protecting students and adhering to civil rights laws. He also highlighted the college's recent selection as part of a Rural Guided Pathways project and expressed excitement about this opportunity. President Jarrell also mentioned the college's participation in the upcoming Legislative Summit in Salem and his opportunity in being a part of a Town Hall meeting with Senator Merkley and Congresswoman Bonamici. Lastly, President Jarrell appreciated the Facilities and Safety team's efforts that are ongoing on campus and thanked Eileen Casey White for her work with the college. He also mentioned an upcoming visit from the Vice Chair of the Higher Education Coordinating Commission later in the month.

Board Member Discussion Items (Agenda Item 6) …… Chair Bell
Chair Bell brought the topic to the board that it is now time conduct the President's Annual Evaluation. She gave the board some instructions and told them she would be sending them an Evaluation tool. She closed by saying there would be an Executive Session on April 2, 2025, prior to the board meeting.

Adjournment (Agenda Item 7) …… (Action) Chair Bell
Shannon Hoff made the motion to adjourn the board meeting. Betsy McMahon seconded the motion. The vote was unanimous, and **the motion carried.**

The board meeting concluded at 7:26 pm.

Personnel Report

RECOMMENDATION

CONSENT AGENDA

BACKGROUND INFORMATION ---------- Senior Manager Poklikuha

Position Title	Application Review Begins	Start Date	Comment	Screening Committee Chair
Vice President of Instruction	Offer Accepted		Offered accepted by April Parsons	VP Hanson
Dean of Instruction	Accepting Applications			President Jarrell
Full Time Faculty – Mathematics Instructor	Accepting Applications			VP Williams
Full Time Faculty - Education Instructor	Accepting Applications		Panel reviewing applications	VP Williams
Full Time Faculty – Associate Nursing Instructor	Offer Accepted		Offer accepted by Shawn Slover	VP Williams

Agenda Item 3
April 2, 2025

Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT THE BEGINNING OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR WILL CALL ON PEOPLE WHO INDICATE THEY WANT TO PROVIDE PUBLIC COMMENT. THEY WILL HAVE UP TO 3 MINUTES TO SPEAK. IF A SPEAKER HAS FURTHER COMMENTS, THEY CAN PROVIDE THOSE IN WRITING AND THE COMMENTS WILL BE SHARED WITH ALL BOARD MEMBERS.

BACKGROUND INFORMATION……Chair Bell

NEW BUSINESS AND/OR FOCUSED POLICY DISCUSSIONS

RECOMMENDATION

BACKGROUND INFORMATION ---------- Chair Bell

All Oregon Academic Team

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION ……..…… VP Hanson

Each year, community colleges in Oregon nominate students to the All- Oregon Academic Team based on their academic excellence, leadership and community service. In April, OCCA (Oregon Community College Association) hosts the All-Oregon Academic Team luncheon in Salem to honor students with their families. VP Hanson will introduce TBCC's nominee for 2025.

Board Meeting Schedule for 2025-2026

RECOMMENDATION

SECOND READING - ACTION

BACKGROUND INFORMATION …… President Jarrell

The Board normally meets on the first Monday of the month (at 5 pm) except where the first Monday falls on a Holiday. Then the Board meets on the following Monday. There are **NO Board meetings in the months of July or August, except in Special Election years. 2025 is a Special Election year.** The board asked to consider the first Wednesday of the month(at 5 pm). This is the schedule for the first Monday's and first Wednesday for Academic year 2025-2026.

1st Monday

DATE	YEAR	TIME	NOTE
July 7	2025	5:00 PM	
August	2025	-	No Board Meeting
September 8	2025	5:00 PM	The first Monday in September is a holiday.
October 6	2025	5:00 PM	Board Retreat and regular board meeting
November 3	2025	5:00 PM	
December 8	2025	5:00 PM	
January 5	2026	5:00 PM	
February 2	2026	5:00 PM	
March 2	2026	5:00 PM	
April 6	2026	5:00 PM	
May 4	2026	5:00 PM	
June 1	2026	5:00 PM	

1st Wednesday

DATE	YEAR	TIME	NOTE
July 2	2025	5:00 PM	
August	2025	-	No Board Meeting
September 3	2025	5:00 PM	
October 1	2025	5:00 PM	Board Retreat and regular board meeting
November 5	2025	5:00 PM	
December 3	2025	5:00 PM	
January 7	2026	5:00 PM	
February 4	2026	5:00 PM	
March 4	2026	5:00 PM	
April 1	2026	5:00 PM	
May 6	2026	5:00 PM	
June 3	2026	5:00 PM	

Discussion of Tuition and Fees for 2025-2026

RECOMMENDATION

SECOND READING - ACTION

BACKGROUND INFORMATION …….…….. President Jarrell

For the 2024-2025 Academic Year, TBCC is one of the least expensive schools out of the 17 Community Colleges in Oregon. Moreover, TBCC only has two different fees, a per credit Universal Fee and a Class Fee for certain courses. Other schools have additional fees such as Technology Fee, Transcript Fee, Late Fee, etc.

The community college Business Officers are in the early stages of discussing new rates for the 2025-2026 academic year. We believe that most community colleges in Oregon will approve an increase for the next year. Most Community Colleges in Oregon are recommending tuition and fee increases to their Boards.

For 2024-2025, the Board approved increased per-credit Tuition of $2 per credit and increased per-credit Universal Fees of $4 per credit. We are following the Board's directive to continue to increase the Universal Fee structure and Tuition modestly to avoid large increases in the future. It is recommended that the Board set tuition and fee increases in line with the Higher Education Price Index (HEPI). The HEPI for 2024 is 3.4%.

The Leadership Team is recommending a $4/credit increase to Tuition and a $2/credit increase to the Universal Fee for 2025-2026.

For FY 2025-2026, the following per credit rates are recommended:

Tuition - $114 per credit
Universal Fee - $28 per credit

Total per credit fees - $142 (approximately 4% increase)

This is the second reading of Tuition and Fees for Academic year 2025-2026. Requesting board approval of Tuition and Fees for Academic year 2025-2026.

Oregon Community Colleges: 2024-25 Tuition and Fees

		Community College	Tuition: In-District Charge Per Credit Hour	Tuition: In-District Charge per 15 cr. Hour	Tuition: Out-of-District Charge Per Credit Hour	Tuition: Out-of-District Charge per 15 cr. Hour	Tuition: Out-of-State* Charge Per Credit Hour	Tuition: Out-of-State* Charge per 15 cr. Hour	Tuition: International Per Credit Hour	Tuition: International Charge per 15 cr. Hour	Fees Per credit and per term (For typical student taking 15 hours)	Per Credit	Per Term		Notes	Tuition and Fees Annualized for 3 Terms: In-District Tuition & Fees - Annualized	Out-of-District Tuition & Fees - Annualized	Out-of-State Tuition & Fees - Annualized
Board approved a $3.00/credit increase for In-State Tuition and a $4.50/credit increase in Out -of -State Tuition; no change for fees	1	Blue Mountain	$119.00	$1,785.00	$119.00	$1,785.00	$178.50	$2,677.50	N/A	N/A	Technology Student Govt Student Services	$26.75 $3.50 $8.00			No longer approved for International Students reflected as N/A.	$7,076	$7,076	$9,754
$3/cr; no fee increase	2	Central	$121.00	$1,815.00	$172.00	$2,580.00	$357.00	$5,355.00	$357.00	$5,355.00	Technology Student Green Energy	$17.50 $1.50 $0.25				$6,311	$8,606	$16,931
Board adopted a $3 per credit tuition increase, with no increase to fees	3	Chemeketa	$104.00	$1,560.00	$104.00	$1,560.00	$275.00	$4,125.00	$275.00	$4,125.00	Universal	$37.00			Differential fee of $10/cr, non-credit tuition $4 per contact hr, $265 foreign students' term fee.	$6,345	$6,345	$14,040
4% (rounded to whole dollars $5 in-state, $12 out-of-state)	4	Clackamas	$125.00	$1,875.00	$125.00	$1,875.00	$303.00	$4,545.00	$303.00	$4,545.00	Technology Universal	$6.50 $6.50	College Service	$30.00	$4 tuition increase due to CCSF funding level	$6,300	$6,300	$14,310
effective Fall 2024: Instate $125, Border State $128 and Out of State $250	5	Clatsop	$125.00	$1,875.00	$128.00	$1,920.00	$250.00	$3,750.00	$357.00	$5,355.00	Technology	$14.00	Consolidated	$30.00	Differential fees for some CTE programs; 24/25 per credit increase begins fall term 2024	$6,345	$6,480	$11,970
BOE approved to increase In-District per credit rate to $125	6	Columbia Gorge	$125.00	$1,875.00	$125.00	$1,875.00	$245.00	$3,675.00	N/A	N/A	Service Activities	$30.00 $5.00			Online course fee is per class and only for online, not universally charged.	$7,200	$7,200	$12,600
Approved at a 3% increase $118 per credit hour in state	7	Klamath	$118.00	$1,770.00	$118.00	$1,770.00	$203.00	$3,045.00	$339.00	$5,085.00	Technology Facility ASG	$9.00 $9.00 $3.00	Student ID International Fee	$5.00 $100.00	Differential fees for some programs.	$6,270	$6,270	$10,095
Board approved a 4% increase to $144.50 per credit	8	Lane	$144.50	$2,167.50	$144.50	$2,167.50	$335.50	$5,032.50	$330.00	$5,085.00	Technology	$14.00	International Fee Transportation Student Activity	$125.00 $27.00 $63.07	Non-resident online $139/cr; Int'l $330/cr 1-5, $2,150 6-8 cr, $3,150 9-11 cr, $3,750 12-18 cr, $330/cr	$7,403	$7,403	$15,998
board approved 4% increase in tuition and an additional 3.97% increase in other fees for a total of 7.97%. Student government was moved to per-credit	9	Linn-Benton	$144.04	$2,160.60	$144.04	$2,160.60	$334.80	$5,022.00	$408.56	$6,128.40	Technology Transportation Student Govt Student Activity	$8.03 $1.97 $2.29 $6.27			Differential tuition rates for some programs, primarily CTE.	$7,317	$7,317	$15,901
board approved a $2 tuition increase and no changes to any of the per credit or per term fees	10	Mt. Hood	$124.00	$1,860.00	$124.00	$1,860.00	$251.00	$3,765.00	$269.00	$4,035.00	College Services Fee Instructional Access & Support Fee Safety & Security Access Fee Student Activity Fee Student Technology Fee	$3.50 $3.50 $3.50 $4.25 $7.00	International Fee	$120.00	After 18 credits tuition rate is 1/2; Per term fees are max 15 credits; Bachelor carries a $100 surcharge fee	$6,559	$6,559	$12,274
Board approved $2/cr tuition increase and a $2/cr increase to the Student Success Fee	11	Oregon Coast	$125.00	$1,875.00	$125.00	$1,875.00	$228.00	$3,420.00	$228.00	$3,420.00	Technology College Services Student Success Student Govt	$13.50 $10.00 $5.25 $0.25				$6,930	$6,930	$11,565
Adopted Biennium Budget for 2023-2025 is based on a tuition increase of $5 each year of the biennium for resident and border state resident students, and an increase of $10 for international students	12	Portland	$133.00	$1,995.00	$133.00	$1,995.00	$278.00	$4,170.00	$278.00	$4,170.00	Technology Student Activity	$7.35 $3.40	Service	$15.00		$6,514	$6,514	$13,039
$2/cr; no increase in universal fees approved 3/19/24	13	Rogue	$122.00	$1,830.00	$122.00	$1,830.00	$151.00	$2,265.00	$407.00	$6,105.00	Universal	$24.00			Universal fee is $24/cr up to 15 credits or max $360/term	$6,570	$6,570	$7,875
HEPI 4.5% = $5/cr; $2 fee increase Board approved 2/26/24	14	Southwestern	$114.00	$1,710.00	$114.00	$1,710.00	$114.00	$1,710.00	$228.00	$3,420.00	Incidental	$40.00	Registration	$40.00	Registration fee is per course x 5 courses (3cr x 5 course/term=15 cr/term). Differential fees for some CTE programs; distance/online fee of $48 per online class	$7,530	$7,050	$7,050
board approved $2/cr tuition; $4/cr universal fee 3/4/24	15	Tillamook Bay	$110.00	$1,650.00	$110.00	$1,650.00	$128.00	$1,920.00	$128.00	$1,920.00	Universal	$26.00				$6,120	$6,120	$6,930
TVCC Board approved a $3 increase in tuition and no increase in fees	16	Treasure Valley	$117.00	$1,755.00	$117.00	$1,755.00	$127.00	$1,905.00	$232.00	$3,480.00	Universal Student Activity Stud. Cap. Projects	$17.00 $6.00 $1.00				$6,345	$6,345	$6,795
UCC has tuition gurantee. 24/25 cohort's tuition will be $120 per credit with $109 per credit continuing for 2023 cohort, and $115 for 2024 cohort.	17	Umpqua	$120.00	$1,800.00	$120.00	$1,800.00	$120.00	$1,800.00	$120.00	$1,800.00	Student Resources Instructional Legacy	$21.50 $7.00 $8.00			Increase applies to new students only; 22/23 continues at $109; removed registration fee and hybrid/online course fees	$7,043	$7,043	$7,043
		Statewide Average	$122.97	$1,844.59	$126.15	$1,892.24	$228.16	$3,422.47	$283.97	$4,268.56						$6,716	$6,831	$11,422

* Out of State Tuition applies only to non-border states.

President's 2024-2025 Evaluation and 2025-2026 Contract

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION …… Chair Bell

At the executive session prior to this board meeting, the Board members reviewed 2024-2025 evaluation results for the President among themselves, then shared with the President. They then discussed the President's contract language changes for 2025-2026 and salary for 2025-2026.

The Board is now asked to approve the President's Contract for 2025-26.

Legislative Session Update

RECOMMENDATION
INFORMATION

BACKGROUND INFORMATION ---------- President Jarrell

Information Only Items

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION ---------- Chair Bell

Mission Fulfillment, Diverse Enrollment Metric

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION……..……DIRECTOR MCCARLEY/VP WILLIAMS

Each month we will consider mission fulfillment for 2023-2024 and discuss the performance of an individual strategic plan measure. As a part of our institutional effectiveness model, we develop projects to respond to measures where we are not meeting or exceeding the thresholds which we have set. Therefore, we will present work that is planned or in progress to improve performance and highlight the innovative approaches occurring across the college as a part of the continuous quality improvement process.

ASTBCC Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION ……..……ASTBCC PRESIDENT COLLINSWORTH

The ASTBCC President Collinsworth will update the Board on recent activities of ASTBCC.

Construction Update

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION…….. Director Jason Lawrence

Executive Director of Facilities and Safety, Jason Lawrence, will provide an update on the Construction project update.

Financial Report

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION……..CFO Montazeri

An update on the financial statements will be provided verbally at the meeting.

Agenda Item 5
Tillamook Bay Community College
Unaudited Summary Financial Information
General Fund
Fiscal Year-to-Date, Ended February 2025
66.67% of fiscal year completed

3/13/2025

	FY 2023-2024			FY 2024-2025		
	Annual Budget	2/28/2024	% of Budget	Annual Budget	2/28/2025	% of Budget
Resources						
Beginning Fund Balance	$1,200,000	$1,223,286	101.94%	$1,200,000	$1,834,941	152.91%
State	$4,038,496	$3,122,271	77.31%	$4,251,541	$3,473,509	81.70%
Property Taxes	$1,565,146	$1,440,437	92.03%	$1,679,205	$1,476,346	87.92%
Local Contracts	$40,640	$0	0.00%	$40,640	$0	0.00%
Tuition	$939,000	$681,889	72.62%	$976,000	$797,037	81.66%
Fees	$226,277	$216,314	95.60%	$156,520	$243,578	155.62%
Interest	$360,000	$217,806	60.50%	$360,000	$116,768	32.44%
Other (sales of goods, rental, Misc.)	$50,700	$8,654	17.07%	$50,700	$29,839	58.85%
Transfers	$509,664	$0	0.00%	$509,664	$66,486	13.05%
Total resources	$8,929,923	$6,910,657	77%	$9,224,270	$8,038,503	87.15%
Expenditures						
Instruction	$2,400,453	$1,210,641	17.80%	$2,429,907	$1,339,131	55.11%
Instructional Support	$840,751	$434,948	26.36%	$957,227	$479,732	50.12%
Student Services	$845,364	$471,627	25.44%	$892,427	$523,292	58.64%
College Support	$2,622,255	$1,615,136	28.22%	$2,636,905	$1,515,528	57.47%
Plant Operation	$558,867	$357,484	32.78%	$843,874	$514,501	60.97%
Transfers	$320,556	$136,104	21.74%	$329,991	$295,955	89.69%
Contingency	$141,677	$0	0.00%	$383,939	$0	0.00%
Total expenditures	$7,729,923	$4,225,941	55%	$8,474,270	$4,668,138	55.09%
Ending fund balance	**$1,200,000**	**$2,684,716**		**$750,000**	**$3,370,365**	

President's Report

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION ……..…….....…President Jarrell

Report and Updates:

President's Report
April 2025

Updates

- Enrollments
  - Spring – early estimates
  - 2024-2025 estimates
  - Trends
- Rural Guided Pathways
  - Institute 1 – March 18 – 21
    - Highlights
    - The Path Forward
- OPC – March 4
  - Dev Ed Reform / Co-requisite Education
  - Direct Admissions
  - Transfer Issues
  - Strategic Fund Development
  - Update from HECC
- State Legislative Summit – March 5 – 6
  - Students
  - Issues
- Budget Considerations/State Funding Challenges
  - Ways and Means
- The National Front
  - Department of Education
  - Other Concerns

April Observances

- Sexual Assault Awareness and Prevention Month – April
  - The purpose of Sexual Assault Awareness Month (SAAM) is to raise public awareness about sexual violence, educate our community on how to prevent it and share resources available to those impacted by sexual assault.

- Day of (No) Silence – April 4
  - Started in the mid 90's, Day of Silence was a nationally-recognized demonstration where LGBTQ+ students and allies all around the country protest the harmful effects of harassment and discrimination of LGBTQ+ people in schools. In 2024, the switch was made to Day of **(NO)** Silence, in opposition to the current attempted erasure of LGBTQ+ people, especially transgender and nonbinary people, from public life.

Upcoming Dates

- Big Cheese Grill, April 17
- All Oregon Academic Team Luncheon, April 18
- Meeting with HECC Vice Chair, April 23, 2pm
- TBCC Giving Circle Luncheon and Open House, April 26
- TBCC Budget Committee Meeting, April 30, 5pm
- TBCC Board of Directors Meeting, May 7, 5pm

Kudos

- Mia Gibson, Siah Kennedy, Britta Lawrence, Josh Henderson, Stephany Whitaker, Jason Lawrence
  - Northcoast Throwdown

Board Member Discussion Items

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION……Chair Bell

Adjournment

RECOMMENDATION
ACTION ITEM

BACKGROUND INFORMATION…….. (Action) Chair Bell

MOTION TO ADJOURN THE MEETING